

Minutes of a meeting of the Puddletown Area Parish Council held at 7.00pm on
Tuesday 12th June 2018 at Tolpuddle Village Hall

Present: Cllrs P. Churchill, A. Thorne, P. Drake, A. Sheppard,
J. Johnstone, S. Langdon, M. Cooke, J. Ranger and P. Walton
Chairman: S. Baynard
Acting Clerk: S. Langdon

Public: 27 members of the public. County Councillor Nick Ireland

The Chairman welcomed residents and councillors to the meeting and advised that agenda item 18/096 planning application WD/D/18/001124 LAND NORTH WEST OF, THREE LANES WAY, PUDDLETOWN would be brought to an extraordinary meeting. Details to be confirmed.

Public Participation Time

Tony Gould advised council of the Tolpuddle Village meeting Tuesday 19 June at 7pm in the Village Hall which is open to all residents

Valentine Cox asked about the location of the proposed SID (Speed Indicator Device) in Puddletown. Cllr Johnson explained that if the traffic survey due to be completed shortly suggested a need for a SID the possible sites would be the Blandford Road and the Troytown road.

Tolpuddle residents raised concerns about the size of the proposed slurry lagoon (planning application) WD/D/18/001035 and questioned the information in the application that suggested only one slurry lorry would be delivering slurry to the site. It was agreed that the P APC would ask for an extension to the application to allow time to gather further information.

Agenda Number	Comments
18/082	Apologies for absence None received
18/083	Confirmation of minutes of Annual P APC Meeting and Annual Puddletown Parish meeting held on 15th May 2018 The minutes for the Annual P APC Meeting and Annual Puddletown Parish meeting on 15th May 2018 were approved and signed in the presence of the meeting.
18/084	Matters arising from the minutes of the 15th May 2018 Annual P APC Meeting meeting These would be covered under agenda items.
18/085	To receive Declarations of Interest in accordance with S94 of the LGA1972 and consider any dispensations requested. Andrew Thorne requested a dispensation for agenda item: to authorise payment of accounts.
18/086	County Councillors report <ul style="list-style-type: none"> • Structural change already taking place in preparation for LGR and officers appointed • Boundary changes will go ahead as previously reported • Shadow executive will elect a Chairman w/b 11 June • Mill Street culvert completed

- Meeting will take place to address the concerns of a Tolpuddle resident regarding the Dorchester Marathon on 28 June with Nick Ireland and the organisers of the event
 - DCC budget already overspent
- 18/087 **District Councillors Report**
None available
- 18/088 **Police and Community Issues**
- PCSO Donnison was unable to attend and sent a report (attached)
Cllr Churchill raised his concerns regarding police attending an incident involving a male who appeared incapacitated. |Clerk to contact PCSO Donnison for more information.
- Action Clerk**
- 18/089 **To approve the Risk Assessment for 2017 circulated to Councillors prior to the Extraordinary meeting in June 2017**
- The Risk Assessment had been circulated to Councillors prior to the Extraordinary meeting in June 2017 and it was confirmed that the Risk Assessment had been approved by Councillors at the June 2017 meeting (see minutes from July 2017)
- 18/090 **To formally appoint Shirley Langdon, Acting Clerk as the Responsible Financial Officer**
- Council agreed that Shirley Langdon had been appointed the Responsible Financial Officer since November 2017 As the RFO she has responsibility for all financial accounting and control of the Council's monetary assets, invoicing, payment of bills, financial records, financial procedures, budgeting, VAT, PAYE, and related matters such as insurance, as well as the preparation of the accounts for audit.
- 18/091 **To review the Risk Assessment**
- The Risk Assessment had been circulated to councillors prior to the meeting and was approved as an accurate by the Councillors.
- It was agreed to contact DCC to consider cutting back trees and shrubs in The Coombe in Puddletown. **ACTION Clerk**
- 18/092 **To review the Fixed Asset Register**
- The Fixed Asset Register has been circulated to councillors prior to the meeting and was agreed as an accurate record of the PAPC Assets.
- 18/093 **To review the Annual Internal Audit Report 2017/2018 and Annual Governance Statement 2017 / 2018**
- The Annual Internal Audit Report (AIAR) and Annual Governance Statement had been circulated to all councillors prior to the meeting.
Management responses to the AIAR were agreed. The Chairman read the Annual Governance Statement and responses were agreed by all councillors.

18/094 To review the Accounting Statement 2017/2018

The Accounting Statement had been circulated to all councillors prior to the meeting and were accepted as correct by all councillors

18/095 To review the RoSPA Play Safety Inspection Reports

The RoSPA Play reports had been circulated to all councillors prior to the meeting.

- Orchard Meadow - remedial work was needed. Cllr M Cooke would circulate the costs to carry out the necessary repairs
- Butt Close / Whitehill – the swings need to be removed from use. The clerk will organise their removal and look at the possibility of installing some benches
- Puddletown Playpark no work needed

Action Clerk

18/096 To Consider Planning applications

WD/D/18/000737 EGDON, 25 MAIN ROAD, TOLPUDDLE, DORCHESTER, DT2 7EN
Remove existing door canopy & erect porch (Full)
No objections

WD/D/18/000738 EGDON, 25 MAIN ROAD, TOLPUDDLE, DORCHESTER, DT2 7EN
Remove existing door canopy & erect porch (Listed Building Consent)
No objections

WD/D/18/001008 METHODIST CHAPEL, 46 MAIN ROAD, TOLPUDDLE,
DORCHESTER, DT2 7EY
Removal of new UPVC Fascias & Replacement with Painted timber to match originals,
Redecorate rafter ends, doors & soffits (Listed Building Consent)
No objections

WD/D/18/001035 Southover Farm, Tolpuddle, Dorchester, Dorset
Create slurry lagoon. Details of the planning application are available on-line at
www.dorsetforyou.com/ePlanning/searchPageLoad.do
Clerk to ask for extension of application and to reconsider at the next meeting in
Puddletown.

Action Clerk

WD/D/18/001124 LAND NORTH WEST OF, THREE LANES WAY, PUDDLETOWN
Erection of 42 dwellings, access, landscaping, public open space and associated
works
Deferred to extraordinary meeting date tbc

Action Clerk

18/097 To consider the accounts:

To authorise payment of accounts.

The following payments requested had been circulated to councillors prior to the meeting with a total of £1183 to be paid from the Community Account (Playpark, Defibrillator and Neighbourhood Plan expenses to be taken from their respective funds). 3 Cheque payments with a total of £12686 to Parsons Landscapes were noted as having been paid in April 2017. The payments were proposed by Cllr Drake and seconded by Cllr Cooke.

Payee	Reason		Amount	
07.06.18	DAPTC Training	200710	105.00	TRA
07.06.18	Andrew Thorne Orchard Meadow Grass Cutting May 2018	200711	315.00	OMG
07.06.18	RoSPA Play Inspections Parish play areas	200712	213.50	PAI
07.06.18	RoSPA Play Inspections Parish play areas	200712	42.70	VAT
07.06.18	Paul Langdon Reimburse Neighbourhood Plan expenses	200713	23.22	NEI
07.06.18	Clive Barnett reimburse Playpark expenses	200714	11.46	PCP
07.06.18	Countrywide Grounds Maintenance Ltd - Rec Grnd grass cutting May 2018	200715	329.17	GRA
07.06.18	Countrywide Grounds Maintenance Ltd - Rec Grnd grass cutting May 2018	200715	65.84	VAT
07.06.18	Shirley Langdon Reimburse Church Room Hire for defib training	200716	20.00	DFB
07.06.18	water2business OM water bill (Nov 17-May18)	200718	12.71	OMW
07.06.18	DCC Rec Ground Bin emptying May 2018	200719	44.40	BIN
	Total		1183.00	

Payments to be noted from April 2017

25.04.17	Parsons Landscapes	200593	8353.30
25.04.17	Parsons Landscapes	200594	1811.38
25.04.17	Parsons Landscapes	200595	2521.38
	Total		12686.06

To receive bank reconciliation.

The accounts were noted at £64,681.27 in the Community Account and the Business Money Manager Accounts. Refund of VAT of £ 6339.26 had been applied for.

18/098 **Puddletown Matters**

- a) Neighbourhood Plan Update (PNP) / Community Café
 - The HNA agreed that 124 houses of mixed sizes would be appropriate
 - WDDC meeting with Steering Group to review progress of the plan
 - An application for a development at Three Lanes in Puddletown had been made, the NP SG were hoping to meet with the agent
 - Progress of the NP was not in the control of the PNP Steering Group
 - The Community Café is holding 6 pop up cafes in June to test support and recruit volunteers.
- b) Defibrillator: following a successful training day the defibrillator is now in situ on the Village Hall wall
- c) Pavilion/ Recreation Ground Taps have been replaced and plumbing in roof completed in the outside toilets
- d) Playpark Fundraising events continue in July and at the end of August. The planning application for the skatepark is under review and it is hoped it will not need to be resubmitted.

18/099 **Tolpuddle Matters**

- a) Current situation regarding stewarding at the Martyrs Festival.
A meeting has taken place with TUC regarding the level of stewarding to address concerns regarding anti-social behaviour.
The TUC are aware of some anti-social behaviour and wish to manage this element whilst keeping a discrete police presence at a largely trouble-free event. Any concerns should be reported to stewards.
- b) SID (Speed Indicator Detector)
There will be 4 traffic surveys to assess the need for a SID in the next few months at locations in Tolpuddle and Puddletown.

18/100 **Rights of Way, Drains, Hedges and Roads**

- Many of the RoW are overgrown at the current time
- The culvert in Mill Street has been repaired
- Clerk to ask for verges between Burleston and Tolpuddle to be cut before the TUC Festival

Action Clerk

18/101 **To consider any correspondence received since the agenda was set for discussion and possible inclusion on the agenda for the next meeting**

- The Chairman read out a letter from a Puddletown resident, Mr Brown who had asked for an amendment to the Puddletown Annual Meeting Minutes and to add an agenda item to the next P APC meeting which was agreed.
- Macmillan had contacted the clerk to notify the parishes of a cycling event taking place on Sunday 1 July which will pass through Puddletown.
www.macmillanbikeride.co.uk

18/102 **Communications**

The next Newsletter would be produced in July.

18/103 **Items for Next Agenda**

To be sent to clerk.

18/104 **Date of Next Meeting**

Extraordinary meeting TBC in June
Tuesday 10 July at 7.00 pm at Puddletown Village Hall

18/105 **Appointment of Locum Clerk**

Councillors agreed to the appointment of a Locum Clerk, Colin Hampton until a new clerk is appointed

Meeting finished at 9.05 pm

.....Chairman

Police Report Puddletown/Tolpuddle Parish Council Meeting June 2018

Crimes Reported

23/05/2018 Theft of 5 flower pots – some contained plants and other plants had been ripped out and left.

08/06/2018 Exposure – Puddletown Forest – a male on bike with long cycling trousers around his knees exposing his bottom. It is not known whether this is the same male as reported previously for exposing himself in Puddletown Forest.

Other Business

Puddletown Forest:

PC Moore and I are meeting with the Forestry Commission on Wednesday 13th to discuss the increase in complaints from members of public with reference to “activities of an unacceptable nature” that are taking place. There have been limited reports directly to the police, with the exception of the male exposure reports. The forestry commission have been unable to provide a list of specific complaints.