

Minutes of a meeting of the Puddletown Area Parish Council held at 7.00 pm on Tuesday 12th September 2017 at Puddletown Village Hall

Present: Cllrs P Walton, P. Cooke, Ms J Ranger, Mrs S. Langdon, P Drake,
P Churchill, J Johnstone

Clerk: Mr R Curtis

Public: 7 members of the public **County Cllr:** Cllr N Ireland

In the absence of the Chairman due to illness, Cllr P Walton, Vice Chairman (Tolpuddle) assumed the Chair.

Public Participation Time

A short democratic period for members of the public to raise issues of concern.

- Julie Griffiths wished to draw PAPC attention to a possible change of use to retail of a business operating from Athelhampton House. WDDC had already been notified of residents' concerns and were investigating.
- Mr K Bumby informed the council that fundraising had raised £160 for the Puddletown community defibrillator and Mrs Betty Garner had raised a further £260 from a donations scheme.
- A member of the public referred to Greenacres, Puddletown, a Section 31 agreement and the obligation of developers not to overrule the Section 106 agreement; it still stood and residents would await the outcome of the Neighbourhood Plan.

17/155. **Apologies for absence** were received from Councillors M Cooke, S. Baynard and A Sheppard. The recent resignation of Cllr R Belbin was announced and the Council's grateful thanks for all his hard work on the Puddletown Community Play Park Project was expressed, endorsed by all present.

17/156. Confirmation of minutes of 8th August 2017 meeting

Councillors were concerned that the process and timescale for agreeing minutes remained unsatisfactory. The Chairman reiterated that draft minutes should be sent to the Chairman within a week of the meeting and, following any comments, then circulated to other Councillors in time for them to comment so that a final draft version could be presented to the next meeting. As regards the last meeting, Councillors agreed that, with suggested amendments from Cllrs Langdon and Sheppard included, the minutes could be sent to the Chairman for signing. Action: Clerk

17/157. Matters arising from the minutes of the 8th August 2017 meeting

- Letter to First School re parking issues - it was confirmed that no letter was required for the First School which was already fully aware of the issue; the Clerk could not confirm that a letter had been sent to the Highways Authority as had been requested; that letter would now be redrafted and sent as soon as possible to the Head of Highway Services at the County Council." Action: Clerk
- Planning application Camelot House – concerns regarding access across bridleway at proposed highway, Chine Hill Lane, north of the building. Information received that land included in the application did not belong to the applicant. It was noted that the Rights of Way Officer had not objected to the application. The application could be referred to the WDDC planning committee with Cllr P Cooke to object on behalf of council, however it was decided not to take up this option.

- Waste transfer station on sub-let land at Tolpuddle – Clerk had contacted Environment Agency who had responded that there was a suspicion that it was an unlicensed activity. Cllr Johnstone had also been in contact and would try the Hotline details given by the Clerk.
- Natalie White – email on request for disabled access gates at Puddletown Play Park. Clerk read her response following his email to her after the last meeting - she had expressed her disappointment with the council's decision.

17/158. **To receive Declarations of Interest** in accordance with S94 of the LGA1972 and consider any dispensations requested.
Cllr P Cooke declared a personal interest in planning application no. WD/D/17/001763 due to proximity to his residence, however he had no objections.

17/159. **County Councillor's Report**

County Councillor Nick Ireland gave an update report on various DCC matters including the budget overspend, there was no further news on the local government review but a briefing was due at end of the month, and he had been notified of many school transport issues. The Chairman highlighted the South Western trains new timetable in view of lack of bus services (later agenda item) in that DCC needed to be aware of the proposals, pending consultation. Cllr Ireland agreed to raise the matter with Mathew Piles at DCC Traffic Management.

The Chairman thanked Cllr Ireland for his report..

17/160 **Police and Community Issues**

PCSO Alison Donnington gave a report on various matters, noting there had been no reports of crime to pass on to the council. Reference was made to a 'scam' involving fake telephone callers purporting to be from HMRC offering a tax rebate. Such calls could be reported online to 'Action Fraud' or to 0800 1232040. A further potential 'scam' was reported involving flyers delivered in an envelope with a stamp in Tolpuddle by an organisation named as 'Nextdoor' offering a private social network. This should be treated with caution as regards giving personal information.

PCSO Donnington then gave advice on the setting up of Speedwatch group with a co-ordinator who could organise 3-person sessions and involvement of the Police, who would attend following a third letter to a persistent offender. Other advice involved risk assessment, the strategic placing of SIDS liaising with local councils, and the cost of detector equipment clothing and signs. Cllr Ireland gave details of the community speedwatch system in Osmington including the need for a roster and council insurance for such schemes.

Issues around inconsiderate and unsafe parking near The Puddletown First School were discussed with PCSO Donnison who suggested that the double yellow lines would need to be repainted for parking restrictions to be enforceable. She also agreed to speak to the owner of a vehicle which it was felt was often parked unsafely near The Green in Puddletown

The Chairman thanked PCSO Donnington for her report. Cllr Ireland left the meeting.

17/161. **To consider planning applications:**

To consider the following planning application consultations received from West Dorset District Council:

- (a) Application Number: WD/D/17/001763** Proposal to form a new vehicular access at 2 Riverside, Athelhampton, Dorchester DT2 7LG

No objections

- (b) Application Number: WD/D/001760** Proposal for new oak conservatory to front elevation and single storey rear extension at Wide Views, Tolpuddle, Dorchester DT2 7EP

No objections

- (c) Application Number: WD/D/17/001651** Change of use of land and the siting of two mobile homes within residential curtilage for use as tourist accommodation – to revise the mobile home type to a different design and material make-up, with references to plans within the conditions to be altered accordingly at 6 Heath Cottages, Ilsington Road, Bockhampton, Dorchester DT2 8QL.

No objections

Section 106 Agreement, Needham Field, Puddletown – covered in public participation time.

17/162. To consider the accounts:

- (a) To receive bank reconciliation. Reference was made to anomalies regarding the financial spreadsheets received by councillors before the meeting. It was agreed that the bank reconciliation would not be accepted and that a meeting of the Finance Committee would take place with regard to establishing any problem areas and obtaining an up to date set of accounts.

Action: Clerk/Finance Committee

- (b) To authorise payment of accounts - (to include recording payment to Mr A T Thorne of £275.00 noted at last meeting)

The following payments were proposed to council:

Payee/Cheque No.	Reason	Amount
Countrywide Gn ds Mtce (636)	Cut grass Rec play area 2017	90.0.00
Mr R Curtis (637)	Clerk salary Aug 17	417.00
Dorset County Council (638)	Bins emptying July 17	43.00
Mr A Thorne (639)	OM Grass cutting	275.00
Countrywide Gn ds Mtce (640)	Gn ds Mtce July 17 Rec Ground	270.00
Landscape Practice (641)	Skate Park planning appl'n fees	625.93

Total requested from Community (Precept) Account: 2530.93

The payments were proposed by Cllr Cooke, seconded by Cllr J Johnstone and it was RESOLVED that payments in the sum of £2530.93 be approved for payment/cheques signed.

A payment of £275.00 to Mr A Thorne for grass cutting at Orchard Meadow (cheque no. 616) was recorded for the record, as noted at the last meeting.

17/163. Puddletown Matters

To receive any matters of interest brought to the meeting.

No items of note were brought up.

17/164. Tolpuddle Matters

To receive any matters of interest brought to the meeting.

- The Clerk requested to give details of the Environment Agency hotline to Cllr J Johnstone regarding a site being used as a waste transfer station.
- Letter from Methodist Circuit received by Cllr Johnstone listed building Methodist Chapel due to start work in next four weeks on bargeboards and soffits, however it seemed that no planning application for listed building consent had been received.
- Tolpuddle Village Hall refurbishment works were reported as nearly complete except for some minor works; subject to confirmation the next parish council meeting would be held there.

Action: Clerk

17/165. Highways, Byways, Drains, Hedges and Rights of Way matters

Cllr P Drake reported on the following:

- New gate placed on bridleway at Burleston Drove, now marked as 'under investigation, having been reported to Rights of Way Officer at DCC (ref. Nos MNT38575 and MNT38576) – noted.
- Update on aspirations for a potential safe footpath link between Puddletown and Athelhampton. DCC had commenced a Health and Footpaths project some 2 months previously and this was still in progress. He had approached the Bardolph estate who had declined to participate as not being in the interests of the estate and the project appeared to be curtailed for the moment.
- Hedges and trees between Backwater and Blue Vinney – overhanging trees. Cllr Drake will report to Highways Authority for enforcement action.

127/166 Maintenance Plan – Recreation Ground

Arising from the last meeting, to discuss a potential maintenance plan for the site to include hedge maintenance by Spring 2018.

Clerk had not yet discovered any information on a previous maintenance plan obligation linked to grant application some three years previously. He was requested to make further enquiries with a previous clerk and report back if any agreement was in force and to formulate a maintenance plan. Cllr Drake had received three quotations for trimming back the hedges at the Recreation Ground to be taken forward for future consideration.

Action: Clerk

17/167 Speeding and Parking Concerns, Blandford Road, Puddletown

Mr Cox reported on enthusiasm in Puddletown for the formation of a Speedwatch Group and he had obtained three volunteers. A discussion took place on whether a joint group with Tolpuddle could be formed to make better use of the equipment needed – high vis jackets, clipboards, speed monitoring devices and vehicle counters. Cllr Johnstone to raise the matter in Tolpuddle and report back.

Action: Cllr Johnstone

Two potential option sites in Puddletown were indicated. There was strong support for a joint group being formed before any equipment was purchased and for finance to be earmarked in the budget for next year. Cllr Mrs Langdon would put posters around the village calling for volunteers and the clerk took details to put a notice in the Parish Magazine.

Action: Cllr Mrs Langdon/ Clerk

17/168. Puddletown Neighbourhood Plan Update and Community Café Scheme

Cllr P Churchill gave an update following distribution to Council of the latest Project Plan. The steering group was on schedule and currently working at identifying and assessing options, which would culminate on 25 – 27 September at a Design Forum in the Village Hall. Advice was given to councillors on which days to attend and key elements. Consulting would continue after this event when the Steering Group would start to write the plan.

Community Café – Cllrs Churchill and Mrs Langdon were working on it, there had been two public meetings and some progress made, with potential locations identified. A steering committee had been formed and the Plunkett Foundation, had agreed to give expert advice free of charge, which would be followed by work to look at all proposals and the legal basis. There was much work to do and on completion the group would revert to the parish council for consideration of future arrangements. It was confirmed that the community cafe was intended to be entirely self-financing and that any profits would be ploughed back into community projects.”

RESOLVED that the update reports be noted.

17/169. Defibrillator for Puddletown Community Use

Councillor Mrs S Langdon reported that two donations of £100 and £20 had been received and after the fundraising event due to take place on 17 September would hope to have £1500 towards the cost of a defibrillator. Approximately £2000 would be needed. Tolpuddle were also raising funds for a defibrillator and the Chairman offered to give details of the Tolpuddle defibrillator co-ordinator to Cllr Langdon so that the 2 parishes maybe able to negotiate a reduced purchase price.

Action: Cllr P Walton

RESOLVED that the update report be noted.

17/170. South Western Railway Services Affecting Local Stations

Plans to severely curtail local services by the new franchise holders South Western Railways were highlighted by Cllr Walton who gave details of the potential impact on the local community including commuters who would be severely disadvantaged by the closure of the service to London from Moreton and Wool. Following discussion, it was

RESOLVED that Cllr P Walton draft a letter for the Chairman’s signature, to South Western Railway to request clarification on the planned cuts in train services.

Action: Cllr P Walton

17/171 PRIDE Update

Cllr Drake gave an update the PRIDE AGM meeting in July formed a new set of trustees representing the various group. It had been agreed in principle for a carpet to be laid in the club room and he had obtained two estimates for consideration by the PRIDE committee. A further meeting was needed to discuss various matters including the community café proposals in the near future however AGM minutes were awaited and the clerk would call the meeting following their distribution to PRIDE members. For the record, it was noted that a council budgeted donation of £585.00 had been paid to the PRIDE organisation following a management committee meeting.

RESOLVED that the report be noted.

17/172. Sports Pavilion - Shutters

Cllr Drake referred to quotations he had received from the installer of the shutters at the sports pavilion: one for renovation at £634 plus VAT and another for complete replacement at a cost of £980 plus VAT. Following discussion, it was

RESOLVED that agreement be given in principle to complete replacement of the shutters at the Sports Pavilion at a cost of £980 plus VAT, subject to availability of funding, to be considered during the council's budget setting process.

17/173 Cricket Club Pitches – Request by Puddletown Cricket Club

Cllr Drake presented a request by the Cricket Club to have the option of installing two grass pitches alongside existing artificial pitch at club expense, a project for Kingston Maurward College students which would not affect the football pitches. It may not happen but formal consent by council was required for the project to go ahead.

RESOLVED that formal consent be given to Puddletown Cricket Club to install two grass pitches alongside the existing pitch at the Recreation Ground.

17/174 Correspondence

There was nil correspondence.

17/175 Communications

- The Clerk was requested to send information to the Parish Magazine on the telephone 'scam' and 'Nextdoor' leaflet highlighted by PCSO Donnington.
Action: Clerk
- Information was given on Puddletown Scout Group scattering poppy seeds in verges in a 'ribbon of poppies' scheme on the approaches to the village, to which the council had no objections. The organiser had been advised by the Clerk to contact Dorset Highways regarding permission.

17/176. Items for Next Agenda

- New volunteers for Play Park Committee
- Vacancy for new councillor – formal process to be investigated with WDDC
- Grant payments from 2017/2018 budget

17/177 Date of Next Meeting

Tuesday 10th October 2017 at 7.00 pm at Tolpuddle Village Hall (to be confirmed).

Meeting finished at 9.15pm

.....Chairman