

Minutes of a meeting of the Puddletown Area Parish Council held at 7.00 pm on Tuesday 10th October 2017 at Tolpuddle Village Hall

Present: Cllrs S. Baynard, P. Walton, P. Cooke, P. Drake, A. Sheppard
P. Churchill, J. Johnstone, M. Cooke, S. Langdon

Acting Clerk: S. Langdon

Public: 6 members of the public **County Cllr:** Cllr N Ireland
PCSO Alison Donnison joined the meeting to make her report

The Chairman welcomed everyone to the first meeting at Tolpuddle Village Hall since the refurbishment of the hall. He advised those present that he had received notice of resignation from the clerk and thanked him for his work for the PAPC and until a new clerk is appointed Cllr Langdon will be the Acting Clerk.

Public Participation Time

A short democratic period for members of the public to raise issues of concern.

Julia Johnstone asked if it was possible to raise awareness of the PAPC meetings within the village. This was addressed under communications.

17/178 **Apologies for absence** were received from Cllr J Ranger

17/179 **Confirmation of minutes of 12th September 2017 meeting**

Several amendments were suggested and it was agreed that with these amendments included the minutes could be approved

Action Clerk

17/180 **Matters arising from the minutes of the 12th September 2017 meeting**

- Cllr Walton would give details of the Tolpuddle defibrillator coordinator to Cllr Langdon
- A letter had been sent to South Western Railways, and the Consultation process was now open

17/181 **To receive Declarations of Interest** in accordance with S94 of the LGA1972 and consider any dispensations requested.
No dispensations requested.

17/182 **County Councillor's Report**

- The power supply for the broadband for Waterston was due to be connected on 2/11/17.
- The consultation for the new South Western Railway timetable is now open and can be found at <https://www.southwesternrailway.com/contact-and-help/timetable-consultation>
Responses should be copied to Nick Ireland and Kelly Flynn (K.A.Flynn@dorsetcc.gov.uk), who is responsible for the DCC's response.
- The X12/187 bus service replacement was retendering and the current service due to end on 23 October would now continue until the tender process was completed. To comment on this contact c.p.hook@dorsetcc.gov.uk at WDDC.
Cllr Walton reported concern in Tolpuddle about the potential loss of a late morning service back from Dorchester under any new regime.
- Cllr Ireland commented on the final presentation of the Neighbourhood Plan which he thought had been a good event.

17/183 Police and Community Issues

PCSO Alison Donnington reported:

- There had been one bike theft from a Puddletown back garden
- The badger cull had also caused some issues in the parishes
- On return from leave she would be able to address some of the parking issues which had been discussed in the September PAPC meeting

17/184 To consider planning applications:

(a) Application Number: WD/D/17/002046 Proposal: Conversion of stable cottages from 2 horizontal flats to 2 cottages. Conversion of gatehouse into annexe ancillary to main manor house.

No objections

(b) Application Number: WD/D/002088V Proposal: Enhancements to an existing recreation ground to include relocating an existing car park; enlarging play areas and including a small skate park; improved pedestrian access and biodiversity improvements.

No objections

(c) Application Number: WD/D/17/002045 Proposal: Conversion of stable cottages from 2 horizontal flats to 2 cottages. Conversion of gatehouse into annexe ancillary to main manor house.

No objections

17/185 To consider the accounts:

(a) To receive bank reconciliation. No bank reconciliation had been received. The Chairman had copies of the most recent 6 months bank statements which showed all issued cheques had been cashed and as at 1 October there was a balance of £44,450.63

(b) To authorise payment of accounts. The following payments requested as shown below were circulated to councillors at the meeting, with a total of £1500.62 to be paid from the precept. The payments were proposed by Cllr M Cooke and seconded by Cllr Walton

Payee	Reason	Amount
Countrywide Gn ds Mtce	November grass cutting	270.00
SSE Southern Electric	Electricity Orchard Meadow 29/6 -14/9/17	20.87
Mr R Curtis	Clerk salary Sept 17	417.00
Dorset County Council	Bins emptying August 17	43.00
Information Commissioner	Annual Re-registration fee	35.00
AMT Building /Gardening Services	Grass cutting Orchard Meadow Sept 2017	275.00
SSE Southern Electric	Electricity Sports Pavilion / Rec Ground	439.75

It was noted that both the electricity payments were from estimated accounts and readings from the respective meters had been arranged.

17/186 Pedestrian Link between Greenacres and Thompson Close

At the recent Neighbourhood plan design event it was suggested that it maybe of advantage to the village to enable pedestrian access between Thompson Close and

Greenacres. At the meeting details of land ownership were clarified which suggest this would not be possible.

17/187 **Parking problems in vicinity of Puddletown First School**

The Chairman read out the letter from Dorset Highways in response to the letter sent from PAPC following concerns over parking issues. (attached)

17/188 **Play Park Committee**

It was agreed that Alan Sheppard would be the Parish Council representative on the Puddletown Play Park Committee.

17/189 **Vacancy for new councillor: Co-option procedure**

A draft procedure had been circulated to all councillors which was discussed and following amendment, would be recirculated at the next meeting. The clerk would advise the Returning Officer of the recent resignation and vacancy. It was also agreed that the number of vacancies and the parishes they represent would be clarified.

Action Clerk

17/190 **Grant payments from 2017/2018 budget**

Details of the Grant payments would be brought to the November meeting.

Action Clerk

17/191 **Puddletown Matters**

- Cllr Churchill reported on the playground area between Butt Close and Whitehill following the recent ROSPA safety report It was agreed that the swings should be dismantled whilst a more satisfactory solution was sought. The possibility of accessing a grant to improve the area was suggested **Action Cllr Drake/Clerk**
- It had been noticed that the gates between the carpark into the Recreation Ground were permanently unlocked (they need to be unlocked when there is a sporting fixture). Cllr Drake to investigate. **Action Cllr Drake**
- A Puddletown resident enquired if the PAPC had knowledge of any remaining Carnival funds. Cllr Baynard reported that the funds were not held by PAPC. Sharlene Lewis is the contact for the Carnival committee.
- Welcome sign for Recreation Ground, David Knight has the notice board which had previously been at the entrance to the Recreation Ground. Cllr Drake will contact him about reinstating this. **Action Cllr Drake**
- An email had been received from a resident who had recently moved into the Old School in Puddletown and asked for PAPC support to remove the barriers on the pavement. It was suggested that the residents contact the developers of the site for assistance with this. **Action Clerk**

17/192 **Tolpuddle Matters**

- Cllr Johnstone reported that he had been unable to gain support for a Speed watch group in Tolpuddle and asked if the PAPC would consider installing a Speed Indicator Device (SID) which could be shared with Puddletown. He agreed to bring a business plan for installing a SID to the November meeting **Action Cllr Johnstone**
- It was noted that the rubbish at the Creech Holding site was now reducing Orchard Meadow; a working party is planned for Sunday 15 October, the contract for grass cutting for next year will need to include a meadow area which had been previously uncut, £1 rent is due, clerk to check if paid. **Action Clerk**
- The Craft Fair will be held on 27 and 28 October 2017 in the Village Hall
- Daffodil bulbs were being planted on the grass verges in Tolpuddle

17/193 Defibrillator for Puddletown Community Use

It was agreed that the most suitable location for the defibrillator was the Village Hall. £1750 has now been donated to the fund which included £250 donation from Dorchester Marathon to PAPC. Costings for purchase, installation and training would be brought to the November meeting. Councillor Langdon was congratulated for her efforts in leading the fund raising for the defibrillator.

Action Clerk

17/194 Neighbourhood Plan Update

A project plan and a reading copy from the Design Forum had been circulated to councillors. The copy included the visions, principles and objectives for the plan and details of the 5 potential development sites in the village. PAPC would discuss these in more detail at the November meeting and there would be further consultation events before the draft plan is handed to PAPC by early January 2018.

Details of the full process can be found at [NP Project Plan](#) .

Further funding was being applied for from Locality but it was likely there would be a shortfall of £3500 which it is hoped that the PAPC would be able to fund.

Community Café; methods of raising funds and possible locations were discussed at a meeting with the Plunkett Advisor and had been taken to the first meeting of the Café Steering Committee. The committee were reported to be completing a SWOT analysis on locations and a pilot questionnaire to survey village residents on their views concerning the café.

17/195 Highways, Byways and Rights of Way Matters

- Cllr Drake was investigating using the grass verge between Puddletown and Athelhampton to enable an off road route from Puddletown to Tolpuddle
- Also noted, was an area of vegetation near the Backwater in Puddletown which required cutting back, and erosion of the boundaries on the Bridle path behind the Puddletown First School was reported for investigation

Action Cllr Drake

17/196 Correspondence

Email received from Elizabeth Williams regarding barriers on pavement outside Old Puddletown School – see Puddletown Matters

17/197 Communications

It was agreed that the acting Clerk would bring an example of a Bi-monthly parish newsletter to the next meeting with costings.

A notice would be put in the Parish Magazine with details of the South Western Rail consultation, Councillor vacancies, and Neighbourhood Plan update.

17/198 Items for Next Agenda

To be sent to clerk

17/177 Date of Next Meeting

Tuesday 14th November 2017 at 7.00 pm at Puddletown Village Hall

Meeting finished at 8.50pm

.....Chairman