

**DRAFT MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 12<sup>th</sup> JULY 2016 AT  
PUDDLETOWN VILLAGE HALL, COMMENCING 7pm**

**Present:** Cllrs R Belbin, M Cooke, P Drake, J Johnstone, S Langdon, P Stockley and P Walton

**Chair:** Cllr S Baynard

**Clerk:** Mrs S Davies

**Also present:** 3 members of the public

**16.017 Public Session**

There was discussion regarding the parking of cars on the bend in Main Street, Tolpuddle near the church. It was agreed to ask PCSO Alison Donnison to attend the August meeting if possible.

Tony Gould spoke about the Tolpuddle Martyrs Festival taking place at the weekend. The road will be closed between 1pm and 4pm on the Sunday. Tony thanked all residents for their patience with the road closures.

The Clerk read out the report provided by PSCO Alison Donnison.

**16.018 To receive and approve apologies for absence**

Apologies had been received from Cllrs P Cooke, A Soderberg, J Ranger, County Councillor Andy Canning and PSCO Alison Donnison.

**16.019 To confirm the accuracy of the minutes of the meetings held on 14<sup>th</sup> June 2016**

A copy of the minutes from the Parish Council meeting held on 14<sup>th</sup> June 2016 had been issued to all members prior to the start of the meeting. Cllr Drake proposed the minutes to be a true and accurate record of the meeting. This was seconded by Cllr Langdon. The minutes were signed by the Chairman in the presence of the meeting.

**16.020 Matters arising from the minutes – for report only**

Cllr Drake informed the meeting that he had requested Rob Brunt (Wildlife Trust Reserve Manager) to look at The Green to give the Parish Council some ideas for future maintenance should the PC agree to lease the land from Wooley and Wallis.

An improvement to the area outside No 4 The Green was reported. Some of the vehicles have been removed.

The Clerk confirmed that both Oliver Letwin and Andy Canning are supportive of the proposal for a pedestrian crossing at the crossroads in Puddletown.

**16.021 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested**

None received.

**16.022 To consider planning applications**

None received

Signed:

Date

## 16.023 To consider the accounts

16.023.1 The following payments had been requested:

		Precept	OM Reserve
C Johnson	May grass cutting – Orchard Meadow	283.75	
Sarah Davies	Clerk's salary June	412.00	
SSE	Electricity Bill – Orchard Meadow		38.23
Mr A Thorne	Repairs to slide at Orchard Meadow		30.00
Countrywide Grounds Maintenance	Grounds maintenance for June	140.00	
DAPTC	Annual Subscriptions	578.47	
Wessex Grounds Services	Grounds Maintenance (Feb to March 16)	249.60	
Mr A Thorne	Grass Cutting Orchard Meadow (June 2016)	310.00	
		<b>1973.82</b>	<b>68.23</b>

The total amount requested from the Precept is £1973.82. Cllr M Cooke proposed the payments be made. Cllr Walton seconded. All agreed.

16.023.2 To consider the reconciliation of accounts

The accounts were noted.

16.023.3 To consider the Internal Auditor's report

The Internal Auditor's report had been circulated to all members and read by all. The recommendations were noted.

### 16.024 Puddletown Matters

a) Neighbourhood Plan Update

It was agreed a timeline is required for the Neighbourhood Plan and this would be discussed at the next meeting.

b) Play Park Improvement Scheme Update

Cllr Belbin informed the meeting that planning permission has not yet been granted. All agreed that the delay was unacceptable and the Clerk will contact Cllr P Cooke to ask him to report the Parish Council's extreme disappointment for the ongoing lengthy delays in the planning department.

Cllr Belbin confirmed that once planning permission is granted, the first phase of the project will commence. This will include moving the car park to its new location, landscaping the area, closure of the old car park entrance and installation of some of the new play equipment.

It was confirmed by Cllr Belbin that when tenders are received for the play equipment, these will be reviewed by the architect, Cllr Belbin and Alan Sheppard. Recommendations will then be put to the Parish Council for approval.

The Street Fayre takes place on 27<sup>th</sup> August from 11am to 5pm.

#### Other Puddletown matters

Cllr Drake informed the meeting that the PRIDE AGM had taken place on 4<sup>th</sup> July. It had been agreed the maintenance of the exterior of the Pavilion is the responsibility of the Parish Council so the Clerk will obtain quotes and the item will be discussed at the August meeting.

Signed:

Date

The new grass cutting contractor for the recreation ground has co-operated with the Parish Council and the condition of the ground is now at the required standard. Cllr Drake will ask the contractor to provide a quote for including the trimming of the surrounds of the ground next year. This will be discussed by the Finance committee in the autumn.

Cllr Drake and the Clerk are still trying to arrange for the vegetation on the verge near the First School to be cut back.

#### **16.025 Tolpuddle Topics**

Cllr Walton informed the meeting that the refurbishment of the village hall should commence at the end of August/beginning of September.

There was discussion about the speed of traffic through the village. It was suggested that the speed indicator device that is sometimes positioned at the edge of the village be moved to the centre of the village. The Clerk will contact DCC Highways and also research the cost of purchasing our own machine.

There was concern expressed over the two campervans permanently parked outside Orchard Meadow. It was agreed that Tolpuddle Councillors would try to find out who owns them and explain to the owners that their position causes problems with those visiting Orchard Meadow and buses pulling out of the bus stop.

#### **16.026 Play Inspection Reports**

Cllr M Cooke reported that he and his son repaired the kickboard at Orchard Meadow which had been reported as a medium risk. The rest of the reports were noted and the Clerk will obtain costings for the other areas identified in the reports as a medium risk.

#### **16.027 Risk Assessment Review**

The Risk Assessment document had been circulated to all members prior to the meeting. It was proposed by Cllr Belbin to accept the document and seconded by Cllr M Cooke. It was agreed the Clerk should contact local Parish Councils to see if it is possible to set up a reciprocal arrangement with regards to Clerk cover. The Clerk will also create a list of documents that should be copied and stored in an alternative location e.g. deeds

#### **16.028 Rights of Way, Drains, Hedges and Roads**

Cllr Drake reported on the following items:

- The Backwater wall is being repaired by DCC
- Concern was expressed about the speed of traffic through the village especially near the doctors surgery where elderly residents have to cross the road. The Clerk will contact Dorset Police to ask them to carry out speed checks.

#### **16.029 To consider any correspondence received since the agenda was set and possible inclusion on the agenda for the next meeting**

A Dorset Highways meeting is being held on 28<sup>th</sup> July at 7pm which Councillors are welcome to attend. The meeting will be to inform Parish Councils about major changes to the way DCC Highways delivers its services.

#### **16.030 Communication**

The Clerk will summarise the minutes of the meeting for inclusion in the Parish Magazine.

#### **16.031 Items for the August meeting**

Cllr M Cooke reminded the Clerk that the £1 rent for Orchard Meadow is due to be paid in August.

Cllr Drake requested the poor condition of the Athelhampton notice board be discussed.

Signed:

Date

There being no further business, the meeting closed at 8.30pm

Signed:

Date