

**Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on  
Tuesday 8<sup>th</sup> September 2020, remotely via Zoom.**

**Present:** Cllrs A. Sheppard (Vice-Chair), P. Walton (Vice-Chair), J. Ridout, N. Ling, J Hubbuck, P. Redman and M. Brown.

**Meeting Chair:** Cllr P Churchill

**Clerk:** Anna Bendall

**Also in Attendance:** None

**Minute  
Number**      **Comments**

20/076      **Apologies for absence**

Apologies were received from Cllrs P. Drake and N. Ling as well as PCSO Donnison.

20/077      **Declarations of Interest and Dispensation Requests**

None received.

20/078      **Public Participation**

No comments.

20/079      **Confirmation of minutes of PAPC meeting held 11<sup>th</sup> August 2020**

**RESOLVED** that the minutes for the PAPC meetings held 11<sup>th</sup> August 2020 be approved. As the meeting is held virtually, these will be signed at a later date.

20/080      **Matters arising from previous minutes of the PAPC meetings and review of Action Log**

19/123 – ICT in the Village Halls: BT cancelled the work in Tolpuddle due to the Coronavirus outbreak and the Tolpuddle Village Hall Committee will now need to re-commission BT.

19/206 – PAPC is still keen to have noticeboards installed in Burleston and Athelhampton. Locations have been chosen but landowners need to be approached for agreement.

**Action: Clerk**

19/215 – Wyatt Homes have not responded to a letter regarding the drainage at Weatherbury Place in Puddletown. PAPC asked that this be chased up and the highways authority be involved.

**Action: Clerk**

A copy of the updated action log is available online under additional documents or by contacting the Clerk.

20/081      **Dorset Councillor's report**

Cllr Parker continues to discuss verge cutting arrangements with the highways authority and a local resident. Verges are being assessed at the moment to decide if they meet the criteria to be designated as conservation verges. This will alter the cutting schedule.

Cllr Parker agreed to chase up the enforcement investigation at Camelot, The Green in Puddletown.

A consultation is taking place on the Government plans to significantly change national planning policy. The article in the Parish Magazine will encourage people to comment.

A full report was received from Cllr Parker and distributed to members before the meeting. This is available as **Appendix A** of the Minute Book and is available online under additional documents.

20/082 **Police and community issues**

Motorbiking in Puddletown Forest has been noticed recently. PCSO Donnison will be informed but residents will be reminded to report any crimes to Dorset Police with as much detail as possible. **Action: Clerk**

A Police Report with details of recent crimes reported was received and distributed to members in advance of the meeting. This appears as **Appendix B** of the Minute Book and is available online under additional documents.

20/083 **Chairs Report**

In the absence of an Annual Parish Meeting this year, the Chair has written a report to be published on the Parish Council website. Members were sent the report in advance of the meeting and agreed for it to be published.

20/084 **Parish matters**

Traffic concerns on Coombe Road and New Street

The Clerk has received correspondence from the headteacher of St. Mary's Middle School requesting that the Parish Council considers any action that could be taken to alleviate the traffic problems along Coombe Road and New Street during school drop off and collection times. School busses frequently find that they are unable to pass other vehicles, particularly in Coombe Road, either because vehicles are travelling in the opposite direction and there are limited places to pass, or more usually because of cars parked along narrower sections of the road.

Previously when the highways authority have been contacted regarding this issue, they have advised that they cannot prevent parking as there are no parking restrictions in place along the road. An officer suggested that parking restrictions at specific times of day could be considered. Councillors agreed to discuss the issue at the meeting in October and that residents of Coombe Road and New Street should be informed and given the opportunity to comment. A letter will be delivered to houses in Coombe Road and New Street and this will also be mentioned in the Parish Magazine.

It was agreed that the school transport team at Dorset Council, and all bus companies which serve the school should be contacted to ensure that all drivers are using the unofficial one-way system. **Action: Clerk**

Puddletown Neighbourhood Plan

The Puddletown Neighbourhood Plan regulation 16 consultation has now been concluded by Dorset Council and 29 comments were received. Following comments from Natural England, the Steering Group are suggesting a 'Statement of Common Ground' be agreed between PAPC, Natural England and Dorset Council regarding Nitrogen impacts in Poole Harbour. This is currently being drafted and will be presented to the Parish Council for approval.

A number of objections to LGS designation were received from residents of the Catmead Development. It was agreed that the Parish Council would reconsider the designation after considering advice at the PAPC October meeting and invite all residents of the 16 homes in the Catmead development to attend or send written representations in advance. A letter will be delivered to all 16 properties. **Action: Clerk**

#### Tolpuddle Survey

A draft survey has been shared with members. It has been 10 years since the last Tolpuddle Village Survey. It was agreed that a survey for Puddletown would be sensible at a later date but given the many consultations for the Puddletown Neighbourhood Plan over recent years, it would be better to wait. Cllr Churchill will use the Tolpuddle Survey as a basis to create a survey for Athelhampton and Burleston. **Action: Cllr Churchill**

**RESOLVED** to finance the printing of the Tolpuddle survey up to a maximum of £350.

**Action: Clerk & Cllr Walton**

### 20/085 **Planning Applications**

#### **WD/D/20/001551 (retrospective)**

Proposal: Demolish & replace existing lean to at rear of property.

Location: 22 HIGH STREET, PUDDLETOWN, DORCHESTER, DT2 8RU

**RESOLVED** to comment that building control may be required and that insulation and complete double glazing should be considered in order to comply with ENV13 (West Dorset, Weymouth & Portland Local Plan).

#### **WD/D/20/001001651**

Proposal: Outline application for the erection of 2no. dwellings with associated garages.

Erection of car port for 6 Athelhampton Road. Modify existing vehicular & pedestrian access.

Location: LAND AT 6 ATHELHAMPTON ROAD, PUDDLETOWN, DT2 8SR

**RESOLVED** to object to infilling of garden space which the Puddletown Neighbourhood Plan aims to prevent and the access which does not appear to be sufficiently safe.

### 20/086 **Recreation Areas**

The surface of the carpark at the recreation ground has been washed away in places by flood water. Volunteers have offered to fill in any holes. The surface of the car park shall be discussed at budget setting towards the end of the year.

It has been noticed during inspections that some dog owners are walking their dogs through the Puddletown Play Park. There are plenty of signs up to advise of the rules. This will be mentioned in the Parish Magazine and the issue will be monitored.

All play and recreation areas are now being checked weekly for safety issues by a casual general worker employed by PAPC.

A proposal from Magna Housing for a 10 to 15-year lease of Butt Close Play Area to PAPC was considered. Councillors agreed that a term of 20 years would be preferable given the initial costs of developing the space. It was also agreed that the responsibility for maintenance of the fence could not be accepted until the fence was put into a good state of repair. These provisos will be presented to Magna Housing. **Action: Clerk**

20/087 **Rights of Way, drains, hedges, and roads**

Cllr Drake has stepped down as Rights of Way Liaison Officer. A new Liaison will be agreed at the next meeting. Details of how to report right of way issues are included on the PAPC website.

**Action: Clerk**

20/088 **Councillor Vacancies**

There are currently two vacancies in each of the parishes of Puddletown, Burleston and Athelhampton and a further vacancy in Tolpuddle. Details are available on the Parish Council website and a request for volunteers to come forward will be made in the Parish Magazine and on social media.

20/089 **Policies and Procedures**

A GDPR Policy prepared by the Clerk was considered and adopted.

A Business Continuity Plan prepared by the Clerk was considered and adopted subject to references to the Flood Warden being changed to 'Emergency Response Co-ordinator'.

20/090 **Finance and accounts**

The new NALC pay scales which are to be backdated to 1<sup>st</sup> April 2020 were noted.

**RESOLVED** to approve payments totalling £2198.33 in accordance with the schedule of payments requested, a copy of the schedule appears as **Appendix C** of the Minute Book and is available online under additional documents.

20/091 **Date of next meeting and items for the agenda**

Tuesday 13<sup>th</sup> October 2020, 7.00 pm. This meeting will be held remotely using Zoom. Details of how to access the meeting will be available at the bottom of the agenda.

Meeting closed at 8:55pm

.....Chair

Date:

Peter Churchill