

**Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at
7.00pm on
Tuesday 11th August 2020, remotely via Zoom.**

Present: Cllrs A. Sheppard (Vice-Chair), J. Ridout, N. Ling and P. Redman.

Meeting Chair: Cllr P Churchill

Clerk: Anna Bendall

In Attendance: 1 member of the public.

**Minute
Number** **Comments**

20/058 **Apologies for absence**

Apologies were received from Cllrs P. Drake, P. Walton (Vice-Chair) and J. Hubbuck as well as PCSO Donnison and Dorset Councillor E. Parker.

20/059 **Declarations of Interest and Dispensation Requests**

None received.

20/060 **Membership**

Peter Redman's application to be considered for co-option was reviewed by Cllrs prior to the meeting. Co-option was approved and Cllr Redman was welcomed onto the Council. Due to the fact that the meeting is held virtually, it was agreed that the acceptance of office and disclosure of interests forms would both be signed at a later date but before the next Parish Council meeting.

The Council noted the resignation of Cllr Salcedo. The Chair has written to thank Sylvia for her work whilst on the Council and the vacancy has been advertised.

20/061 **Annual meeting**

Usually Parish Councils are required to hold an annual meeting in May in order to elect the Chairman as well as other offices.

This year the Government have allowed for the annual meeting to be postponed until the Council agrees to hold one and for up to 1 year. It was agreed to postpone but it is also possible to hold a virtual annual meeting. Councillors considered this option but agreed that virtual meetings are not easily accessible to all members of the community and that it would be preferable to wait until it was possible to physically meet. This will be kept under review.

20/062 **Public Participation**

Plans to adopt the Tolpuddle Phone box were again discussed. The Council were asked if they would be willing to contribute more to the cost than the 70% previously agreed. This requires an agenda item at a later meeting subject to the requirements outlined in Standing Order 7 (previous resolutions).

20/063 **Confirmation of minutes of PAPC meeting held 14th July 2020**

RESOLVED that the minutes for the PAPC meetings held 14th July 2020 be approved. As the meeting is held virtually, these will be signed at a later date.

20/064 **Matters arising from previous minutes of the PAPC meetings and review of the Action Log**

A letter was previously sent to Wyatt Homes requesting that they notify the Parish Council when they intend to break ground on the Three Lanes Way development so that PAPC can work with the first school to mitigate parking issues. No response has been received but there is no indication that work will commence imminently.

19/001 – The enforcement investigation at the old hairdresser was discussed after a further email has been received from the enforcement officer assigned to the case which outlined the steps still to be taken and advised that workload may result in further delays.

19/002 – A member of the public has offered to take on a project to get school children to design signs to go alongside the road advising drivers to drive safely near the school. The Clerk will contact Dorset Council to see if the Parish Council is able to put these up or if consent is required. **Action: Clerk**

19/013 – new posts have been installed for the 30mph signs at the Coombe. There are concerns that the posts are perhaps set too far back into the foliage but the Parish Council will review this when the signs have been moved and decide if pruning is required or if DC should be contacted about the location of the signs.

A copy of the updated action log is available online under additional documents or by contacting the Clerk.

20/065 **Dorset Councillor's report**

An update was received from Cllr Parker and distributed to members before the meeting. This primarily concerned ongoing actions as well as the IRONMAN event scheduled for this year which will pass through Puddletown. This item is discussed later in the meeting.

20/066 **Police and community issues**

A Police Report was received and distributed to members in advance of the meeting. There has been a slight increase in antisocial behaviour and vandalism and PCSO Donnison would remind members of the public of the importance of reporting crimes via phone, email or through the Dorset Police website. Although they may not always be able to respond immediately, reports help them decide how to deploy forces in future and where patrols would be most effective.

The full report with details of recent crimes reported appears as **Appendix A** of the Minute Book and is available online under additional documents.

20/067

Parish matters

The Pavilion has now reopened at the Recreation Ground although only for the main sports clubs at present.

It was noted that the Cricket Club appear to be planning a gathering for fundraising purposes and concerns were raised about safety and insurance at this time. The Clerk will contact the Cricket Club for further information and any necessary action will be agreed with members via email. **Action: Clerk**

The location of the Defibrillator in Tolpuddle was discussed and the need to contact the new owner of the Martyrs Inn to politely request that we continue to site the defibrillator there. The Clerk will contact Cllr Walton to pursue the matter.

The regulation 16 consultation for the Puddletown Neighbourhood Plan is now complete. Not all feedback has been received but Natural England have submitted comments and they want a policy update on the matter of mitigating nitrogen impacts in Poole Harbour. The Neighbourhood Plan already includes information on this but not in a policy. Once all feedback has been received, the Steering Group will consider a way forward.

20/068

Planning Applications

WD/D/20/001469

Proposal: Internal alterations to provide fire separation to roof void between no's 2 & 3

Location: 2 & 3 Trent Meadows, High Street, Puddletown, DT2 8RR

RESOLVED to make no comment.

WD/D/20/001524

Proposal: Insert mezzanine floor over ground floor front bedroom, installation of rooflight and creation of access door to bedroom

Location: 2 THE OLD SCHOOL, 38 HIGH STREET, PUDDLETOWN, DT2 8RY

RESOLVED to object as the increased number of bedrooms may lead to increased demand for parking which is not available and the internal alterations would negatively impact the conservation of the historic architecture.

WD/D/20/001620

Proposal: Erect replacement summerhouse

Location: Beehcote, 1 The Green, Tolpuddle, DT2 7EX

RESOLVED to make no comment.

20/069

Recreation Areas

A toilet has now been opened on the outside of the Pavilion at the Recreation Ground. This is being cleaned daily, a one-way system is in place around the Pavilion, signs have been erected to encourage safe use and additional handwashing equipment has been installed. The men's toilet remains closed as the urinal means that the door could not be left open which is necessary to improve ventilation at this time. Instead the single open cubicle is to be used as a gender-neutral facility and signs advise of this.

The reports of the fortnightly visual inspections at all recreation areas were received. There is some minor repair work needed on benches and fences at Puddletown recreation ground which is to be undertaken by a volunteer. There is some wood at Orchard Meadow which requires replacement. It is not considered to be an urgent matter but this will be considered when setting a budget for the next financial year. There is a much work required at Butt Close Play Area but it was agreed that this should wait until the consultation on the design for the play area has concluded.

The quarterly play area inspection reports were received and considered. It was agreed to ask Dorset Council if they would install a sign along the roadside to advise of children playing nearby. **Action: Clerk**

20/070 **Community Projects Working Group**

Cllr Ridout volunteered to take over as Chair of the group.
RESOLVED that Councillor Ridout be appointed as Chair of the Community Projects Working Group.

20/071 **Rights of Way, drains, hedges, and roads**

A resident contacted the Clerk to report an accident on the path that runs between Coombe Road and St Mary's Middle School. It is thought that Salisbury Diocese are responsible for the maintenance of the footpath which is in need of surface work.

RESOLVED to contact the diocese to request that they maintain the surface of the footpath.

Dorset Council is seeking views from Parish and Town Councils relating to the proposed IRONMAN Weymouth event and Cllr Parker has had concerns raised by local residents. Cllr Churchill has also been contacted by concerned residents. Councillors agreed that it is not appropriate for the event to take place this year and that an objection should be raised. **Action: Clerk**

20/072 **Finance and accounts**

RESOLVED to approve payments totalling £2591.17 in accordance with the schedule of payments requested, a copy of the schedule appears as **Appendix B** of the Minute Book and is available online under additional documents.

20/073 **Date of next meeting and items for the agenda**

Tuesday 8th September 2020, 7.00 pm. This meeting will be held remotely using Zoom. Details of how to access the meeting will be available at the bottom of the agenda.

Items to include the fence around Orchard Meadow which is in need of repair in places.

20/074 **Exclusion of members of the Press and Public**

In line with The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), members of the press and public were asked to leave the meeting to enable the discussion of the confidential items below.

20/075 **Employment matters**

The appointment of two casual maintenance workers was approved. Details of their contracts are contained in a confidential meeting note.

Annual leave for the Clerk was approved. Dates are also held in a confidential meeting note.

RESOLVED that the Clerk be paid overtime to make up the hours in order to avoid any impact on council business.

Meeting closed at 9pm

SIGNED ON ORIGINAL

.....Chair

Date:

Peter Churchill