

Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on  
Tuesday 9<sup>th</sup> June 2020, remotely via Zoom.

**Present:** Cllrs A. Sheppard (Vice-Chair), P. Walton (Vice-Chair), J. Ridout, S. Salcedo and .N. Ling

**Meeting Chair:** Cllr P Churchill

**Clerk:** Anna Bendall

**In Attendance:** 3 members of the public.

**Minute  
Number**      **Comments**

20/014      **Apologies for absence**

Apologies were received from Cllr M. Brown, P. Drake and J. Hubbuck

20/015      **Declarations of Interest and Dispensation Requests**

None received.

20/016      **Public Participation**

A resident expressed gratitude to the Covid-19 Community Volunteer Group for all the support that they have offered the community since the lockdown was implemented.

A resident pointed out that several trees have grown over the river at Backwater and are beginning to encroach onto the highway. These are also causing difficulties for neighbours as debris is clogging gutters. It was suggested that the resident who raised concerns should write to the landowner to request that the issue be addressed and that the Parish Council could then approach the landowner if a reasonable response was not received. It was agreed to ask Cllr Hubbuck to approach the Environment Agency for advice.  
**Action: Cllr Hubbuck**

A resident raised concerns about planning applications failing to achieve high standards of sustainability and environmental protection. The Parish Council was asked to bear this in mind when considering planning applications.

20/017      **Confirmation of minutes of PAPC meeting held 12<sup>th</sup> May 2020**

**RESOLVED** that the minutes for the PAPC meetings held 12<sup>th</sup> May 2020 be approved. Due to social distancing measures in place, these will be signed at a later date.

20/018      **Matters arising from previous minutes of the PAPC meetings and review of the Action Log**

There were no matters arising.

Councillors reviewed the Action Log prior to the meeting. Many actions are now on hold until social distancing measures are lifted. A copy of the updated action log is available online under additional documents or by contacting the Clerk.

20/019 **Dorset Councillor's report**

A report was received from Cllr Parker just shortly before the meeting and Councillors had not yet had the chance to read it. The report is available as **Appendix A** of the Minute Book and is available online under additional documents.

20/020 **Police and community issues**

No report was received. No new issues have been brought to the attention of the Parish Council.

20/021 **Parish matters**

**Tolpuddle**

A fence has been moved near the Commonwealth war grave. The question was raised as to whether permission was acquired in order to do so. It is not thought that permission is needed in this case, however it was suggested that the Commonwealth War Graves Commission be consulted to ascertain if there was an issue or not. **Action: Clerk**

**Puddletown**

The regulation 16 consultation for the Puddletown Neighbourhood Plan has faced a delay as Natural England are unwilling to submit a comment until Dorset Council have produced a Nitrogen Compensation Scheme and they have not yet done so. The Parish Council were asked whether they wished to wait for comment before proceeding or to proceed anyway on the understanding that if significant comments were received later, it may mean that a further consultation is required. The Council opted to continue with the consultation. The Clerk will advise Dorset Council. **Action: Clerk**

Fly-tipping continues to be a problem at Chine Hill. The Environment Agency and Dorset Police have launched a joint investigation but any information is gratefully received. The Parish Council will keep passing updates to those responsible for the investigation.

20/022 **Planning Applications**

**WD/D/20/001133 and 1134**

Proposal: Installation of flue and roof lights (1133)

Internal and external alterations to include new mezzanine floor and timber stud walling to create 2no. additional bedrooms and shower room, installation of new wood burning stove and twin wall insulated flue, new roof lights and macerator discharge pipe. (1134)

Location: 3 THE OLD SCHOOL, 38 HIGH STREET, PUDDLETOWN, DT2 8RY

**RESOLVED** to object referencing the 2018 housing needs assessment as the conversion of a 2-bedroom property to a 4-bedroom property contradicts the report. And to suggest that additional parking would be required for a larger property.

**WD/D/20/001251**

Proposal: Erection of a general-purpose agricultural building

Location: MUSTON FARM, MUSTON MANORFARM LANE, PIDDLEHINTON, DORCHESTER, DT2 7SY (not Puddletown Area)

**RESOLVED** to contact Piddle Valley Parish Council to see if they share concerns related to the potential for increased traffic and to support their position and comments if appropriate. **Action: Clerk**

20/023 **Recreation Areas**

Orchard Meadow has reopened for recreation activities but the play equipment remains

closed. Signs are up to promote social distancing and a one-way system is in place. Quarterly play area inspections were considered. There is a lot of work to do at Butt Close Play Area but designs are expected shortly from a landscape architect. Plans can be put in place once these have been received and considered.

**RESOLVED** that Cllr Sheppard will be responsible for Butt Close Play Area management and liaison.

The Clerk reported the damaged fence at the Butt Close Play Area to Magna Housing several months ago but nothing has been done. The Clerk will chase this up.

Orchard Meadow will require replacement timber over the next 5 years. Some has already been replaced. A reserve will once again need to be accumulated in order to finance this. This will be considered when the next year's budget is set.

Signs stating the rules for dogs on the recreation ground are unclear and some are damaged.

**RESOLVED** to contact the dog warden and request replacement signs which clearly state that dogs must be kept on leads in the recreation ground, kept off of sports pitches and that owners must clean up after their dogs. **Action: Clerk**

PRIDE have agreed that whilst the pavilion remains closed, they could provide some storage space for anyone running activities on the recreation ground and that they would charge £7.50 per day for this (note: the charge is only for the days that the activity takes place). It will not however be possible to use the toilets at this time.

**RESOLVED** to accept bookings for small groups to use parts of the recreation area subject to them completing a booking form, having public liability insurance and having completed a risk assessment, and agreeing to pay the appropriate charge which will start at just £1 per hour for small, local commercial bookings. Full details of charges will be shown on the booking form. **Action: Clerk**

#### 20/024 **NALC letter and lobbying**

A letter was received from the Chairman of NALC which called for Parish and Town councils to request that their MP's lobby government for emergency funding for Parish and Town Councils.

Councillors felt that the letter didn't provide sufficient information for them to act and asked that the Clerk find out more information. **Action: Clerk**

#### 20/025 **Community Projects Working Group**

A number of options for community spaces will come about if the Puddletown Neighbourhood Plan is voted through. It was agreed that the Community Projects Working Group would take forward discussions and look at how these areas would be best used. The terms of reference will be updated accordingly. All decisions will still be made by the Parish Council and the working group has no power to make decisions or authority to spend.

**RESOLVED** that Cllr Salcedo shall Chair the working group and that other members shall be Cllrs Ling, Ridout, Walton and Churchill. The group may appoint other members from outside of the Parish Council as it sees fit but at no point shall the number of Parish Council representatives exceed 50% of the current full membership of the Parish Council with the exception of the Parish Council Chair. Where the representatives exceed 50% of all councillors including the Chair, the Chair will abstain from voting on any matters that the group bring to the council for consideration. This shall not affect the right that the Chair has to any casting vote. **Action: Clerk**

20/026 **Communications**

**RESOLVED** that newsletters shall be periodic rather than regular but the Parish Council will continue to contribute regularly to the Parish Magazine.

20/027 **Risk Assessment**

The new risk assessment prepared by the Clerk was approved. It requires that the council adopt a GDPR Policy and agree a Business Continuity Plan. These will be prepared and agreed at a later meeting. **Action: Clerk**

20/028 **Rights of Way, drains, hedges, and roads**

No new issues.

20/029 **Finance and accounts**

**RESOLVED** to approve payments totalling £2301.59 in accordance with the schedule of payments requested, a copy of the schedule appears as **Appendix B** of the Minute Book and is available online under additional documents.

20/030 **Date of next meeting and items for the agenda**

Tuesday 14<sup>th</sup> July 2020, 7.00 pm. This meeting will be held remotely using Zoom. Details of how to access the meeting will be available at the bottom of the agenda.

Meeting closed at 9pm

**SIGNED ON ORIGINAL**

.....Chair

Date:

Peter Churchill