

Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on
Tuesday 10th March 2020 at Puddletown Village Hall

Present: Cllrs J. Ridout, J. Hubbuck, P. Drake, N. Ling, and M. Brown.

Meeting Chair: Cllr P Churchill

Clerk: Anna Bendall

In Attendance: 4 members of the public.

**Minute
Number** **Comments**

19/219 **Apologies for absence**

Apologies were received from Cllrs S. Salcedo, A. Sheppard and P. Walton, PCSO Alison Donnison and Dorset Councillor E. Parker. The Council also noted the resignation of Cllr Sue Oakley. A Notice of Vacancy will be prepared for the Burleston parish. The Chair pointed out that there are vacancies in all parishes and that anyone interested in being co-opted onto the council should contact the Clerk.

19/220 **Co-option to the Council**

Volunteer for co-option – Mike Brown.

RESOLVED to approve the appointment of Mike Brown as a co-opted member of the Council. The Chair invited Cllr Brown to join the other members.

19/221 **Declarations of Interest and Dispensation Requests**

Cllr Drake declared an interest in item 12.2 as a member of the Cricket Club. Cllr Drake has an ongoing dispensation to participate in discussions only and not vote on matters relating to the Cricket Club.

19/222 **Public Participation**

The Martyrs Inn is currently closed. There is no indication of if or when it might re-open. **RESOLVED** that the Council would write to Hall and Woodhouse to express concern and to advise that any change of use application would be vehemently opposed.

RESOLVED to contact the Clerk to Tolpuddle Village Meetings to suggest that this is added to the agenda and that a joint campaign is launched to keep the pub open.

Action: Clerk

A representative from Fossil Free Dorset informed the council that a meeting had been held in the Village Hall in Puddletown to discuss concerns relating to the proposal for an oil well to the north of the parish. Approximately 30 residents attended and there may be further meetings.

19/223 **Confirmation of minutes of PAPC meeting held 11th February 2020**

RESOLVED that the minutes for the PAPC meetings held 11th February 2020 be approved and signed in the presence of the meeting.

19/224 **Matters arising from previous minutes of the PAPC meetings and review of the Action Log**

Action 19/007 - (Speeding)

RESOLVED to arrange a meeting with any volunteers who have come forward, Dorset Cllr Parker and PCSO Donnison in order to progress with plans to introduce a Community Speedwatch Group. **Action: Clerk**

Minute 19/192 - As of April, the Parish Council will have an article in each issue of the parish magazine in order to better communicate with residents who have little or no internet access.

Action 19/007 – (Forest access)

RESOLVED to write again to Forestry England requesting a meeting to discuss this. **Action: Clerk**

A copy of the updated action log appears as **Appendix A** of the Minute Book and is available online under additional documents.

19/225 **Dorset Councillor's report**

The Chair presented a report from Cllr Parker, a copy of which appears as **Appendix B** of the Minute Book and is available online under additional documents.

19/226 **Police and community issues**

The Chair presented a report from PCSO Donnison, a copy of which appears as **Appendix C** of the Minute Book and is available online under additional documents.

PCSO Donnison has been aware of some crimes that have been mentioned in the Community Facebook page that have not been reported to the police. All incidents must be reported so that the police can monitor issues in different areas and take any necessary action. There have been occasions where the council has requested enforcement action but there is not enough evidence that it is required because of a lack of reporting.

19/227 **Puddletown matters**

The dropped curbs at the bottom of Coombe Road for the benefit of pedestrians are currently set well back from the main road. This causes difficulty for pedestrians who use walking aids and need to use dropped curbs as visibility at these locations is poor and cars often park in a way which obstructs the dropped curb.

RESOLVED to write to highways asking them to review the situation and have the dropped curbs nearer to the main road where visibility is improved and cars do not tend to park. **Action: Clerk**

RESOLVED to report unauthorised use of traffic cones to highways as the PCSO has advised that this is not a police matter. **Action: Clerk**

Neighbourhood Plan – The Steering Group are awaiting feedback from the Conservation Officer but hope to be able to present the updated draft to the Parish Council for approval in April. Subsequently the plan will be submitted to Dorset Council for the regulation 16 consultation.

In his role as Flood Warden, Cllr Hubbuck is continuing to meet with the environment agency and highways officers to try to resolve the issue near The Moor.

19/228 **Tolpuddle matters**

The Clerk has requested for BT to carry out some basic maintenance of the telephone kiosk. They seem amenable to carrying out the work but have requested photographic evidence of the current condition. After this has been done the council will request a full proposal from the group leading on the kiosk project before considering any financial support.

The next date for the Tolpuddle Village Meeting is currently Thursday 21st May. This will be held at the Village Hall at 7pm.

There is a litter problem near Creech Holdings. A village tidy up is currently scheduled for the 25th April.

RESOLVED to award a grant of £100 to the Tolpuddle Midsummer Party.

19/229 **Planning Applications**

WD/D/20/000092

Proposal: Erection of replacement external staircase

Location: 1 CATMEAD, PUDDLETOWN, DORCHESTER, DT2 8GX

RESOLVED to support the application as it will rectify a safety issue and the design of the new staircase is in keeping with the character of the building.

WD/20/000242

Proposal: Replace conservatory roof with cladding

Location: THE MYRTLES, LITTLE LANE, PUDDLETOWN, DT2 8TB

RESOLVED to support the application as the design is sympathetic to the character of the conservation area.

WD/D/20/002424

Proposal: Erection of timber annex dwelling & garage & create new access

Location: 4 HEATH COTTAGES, ILSINGTON ROAD, BOCKHAMPTON, DT2 8QL

RESOLVED to object as there are concerns about highway safety should the proposed new access be created.

Councillors also mentioned that it would appear the development has already begun.

RESOLVED to write to the LPA and request an enforcement investigation.

Action: Clerk

Notice of Generally Permitted Development WD/D/20/00429

PERMITTED: Change of use of Agricultural Buildings to flexible commercial use.

Location: ILSINGTON FARM, ACCESS ROAD, TINCLETON, DT2 8QW

Councillors were unsure what is acceptable as "flexible commercial use".

RESOLVED that the Clerk will investigate and send details to Councillors via email who can then respond if they have concerns.

Councillors raised concerns that a number of planning applications have been approved when Parish Councils have objected.

RESOLVED to write to the LPA to request that they send a response with clear reasoning when this happens.

Action: Clerk

19/230 **Recreation/play areas**

Inspection reports were received for December. No work is required.

Cllr Ling will ensure that work parties at Orchard Meadow are publicised more widely in future to try to get more families involved.

RESOLVED to earmark up to £4000 to cover the costs of the PPO, planning application fee and legal costs associated with leasing the additional land to support the expansion of the recreation ground. The Clerk has established that the process to acquire all necessary permissions will take at least 12 months and has advised the cricket club accordingly. Should they still wish to proceed, the PPO will be submitted as soon as possible.

Action: Clerk

RESOLVED to accept the quote of £1800 plus expenses from The Landscape Practice to create a new design for Butt Close Play Area.

RESOLVED to write to Magna Housing to ensure that they are still happy for the play area to be developed and that they will continue to maintain the perimeter fencing.

Action: Clerk

19/231 **Scheme of Allowances**

Councillors voted not to adopt a scheme of allowances.

19/232 **Defibrillators**

The defibrillator outside of the library was never registered. The Clerk is working on registering it. The defibrillator outside of the Martyrs may be moved to the Village Hall; discussions are ongoing.

Action: Clerk

19/233 **Spending of Reserves and CIL funds**

A summary of feedback from various community events was circulated to members prior to the meeting. The Parish Council has already begun work on the expansion to the recreation ground. There have been conversations ongoing about better rights of way links between Puddletown and Athelhampton. It is hoped that the Puddletown Neighbourhood Plan will support these efforts if it is adopted. Several other things mentioned will have greater support under the Neighbourhood Plan. One project that the Parish Council will pick up immediately is developing The Green as a public space. It is thought that discussions with the landowner may be more fruitful if the Parish Council is able to make a detailed proposal. Cllr Drake will work on this and then Cllr Salcedo will commence discussions.

Action: Cllrs Drake and Salcedo

A further meeting will be held in June for the community to discuss each proposed project.

19/234 **Litter Pick**

A litter pick is already arranged for the spring in Puddletown which is being led by Puddletown Society. It was therefore agreed to look at organising one later in the year.

19/235 **VE Day**

RESOLVED to hold a street party. Cllr Hubbuck has a background in event planning and will lead on this.

Action: Cllr Hubbuck

19/236 **Terms of Reference for the Community Projects Working Group**

RESOLVED to approve the Terms of Reference prepared by the Clerk. These will be made available on the website. **Action: Clerk**

19/237 **Parish Council mobile phone.**

The Clerk would prefer not to have another phone and is happy with current arrangements. It was agreed that the Clerk would raise this again if the situation were to change.

19/238 **Rights of Way, Drains, Hedges and Roads**

The bus stop in Athelhampton is clear at the moment but regularly becomes overgrown. It was agreed that this would be kept clear by volunteers where necessary.

The narrow pavement running from the end of Doctors Lane to the bridge opposite the Blue Vinny needs clearing.

RESOLVED to request that highways carry out maintenance. **Action: Clerk**

RESOLVED to accept a quote of £85 to repair the broken street name sign at Whitehill in Tolpuddle. **Action: Clerk**

19/239 **Accounts**

RESOLVED to approve payments totalling £2703.65 in accordance with the schedule of payments requested, a copy of the schedule appears as **Appendix D** of the Minute Book and is available online under additional documents.

RESOLVED to transfer the existing current account held with HSBC to Unity Trust. The Clerk will be registered for internet banking to view the account and set up payments. Cllrs Churchill, Sheppard and Walton shall be signatories on the account and will be registered with internet banking in order to view the account and authorise payments. **Action: Clerk**

RESOLVED to open a Savings Account with Unity Trust once the Current Account has been opened. **Action: Clerk**

19/241 **Date of next meeting and items for the agenda**

Tuesday 14th April 2020, 7.00 pm at Tolpuddle Village Hall.

Post meeting note: Due to the Covid-19 outbreak, this meeting will not go ahead at the Village Hall. The Clerk and Chair are currently looking into options for holding 'virtual meetings'.

Items to be sent to the Clerk by midday on Monday 6th April 2020.

Meeting closed at 8.58pm

.....Chair

Date: 14th April 2020

Peter Churchill