

Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on Tuesday 5th November 2019 at Puddletown Village Hall

Present: P. Walton (Vice Chair), P. Drake, J. Ridout, S. Salcedo and N. Ling.

PAPC Chair: Cllr P. Churchill

Clerk: Anna Bendall

In Attendance: 6 members of the public

Prior to the formal meeting, PAPC met in public with representatives from South Western Energy about a proposal for a planning application that would seek to drill an oil well to the north of the A35. Council members and members of the public viewed a presentation and asked questions. A summary of the proposal appears as **Appendix A** of the Minute Book and is available online under additional documents.

Public Participation Time

No comments

Minute Number	Comments
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19/135	Apologies for absence
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Apologies were received from Cllrs A. Sheppard, P. Langdon and M. Cooke, PCSO Alison Donnison and Dorset Councillor Emma Parker.

19/136	Confirmation of minutes of PAPC meetings held 8th and 28th October 2019
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RESOLVED that the minutes for the PAPC meetings held 8th and 28th October 2019 be approved and signed in the presence of the meeting.

19/137	Matters arising from the minutes of the 8th October 2019 PAPC meeting and review of the Action Log
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Action 19/005 (Article 106 land) – There is still no reply from the Chief Executive of Dorset Council. Agreed to send a polite reminder. **Action: Clerk**

Action 19/089 (Tolpuddle noticeboard complaint) – All actions have now been completed and PAPC has made its position clear.

Action 19/Oct PPT (Tolpuddle telephone box) – To be discussed at the Tolpuddle Village Meeting on 07/11/2019.

Action 19/123 (ICT equipment in the village halls) – To be discussed at the Tolpuddle Village Meeting on 07/11/2019.

The Rural Roads Strategy is currently being considered by neighboring Parish Councils. Cllr Walton asked that this be added back onto the Action Log for monitoring.

A copy of the updated action log appears as **Appendix B** of the Minute Book and is available online under additional documents.

19/138 **To receive Declarations of Interest in accordance with S94 of the LGA1972 and consider any dispensations requested**

None received.

19/139 **Dorset Councillor's report**

Nothing to report.

19/140 **Police and community issues**

A report from PCSO Donnison was received after the meeting had taken place and so was not discussed, a copy appears as **Appendix C** of the Minute Book and is available online under additional documents.

19/141 **Recreation/play areas**

Signage showing contact details at play areas

RESOLVED to get quotes for Puddletown Play Park and Butt Close Play Area signs with wording similar to that used in Tolpuddle. **Action: Clerk**

Update on work at Orchard Meadow and Butt Close Play Area.

Equipment has been delivered and is due to be installed w/c 18th November.

Recreation area inspections

RESOLVED that visual inspections will take place twice per month at all areas using the checklist created by Cllr Sheppard and including play equipment. Orchard Meadow inspections should each last up to 30 minutes and Puddletown inspections should last up to 45 minutes (across both Butt Close and the Rec.). Those conducting the inspections will be paid £22 per hour resulting in a maximum monthly cost of £55 in total. **Action: Clerk**

Puddletown Community Play Park Project

RESOLVED to include a brief description of the group on the PAPC website along with contact details for the group.

19/142 **Puddletown Matters**

Request from Magna Housing for PAPC to provide a grit bin near to Butt Close and Brymer Road

The Clerk has sourced a quote for a JSP Recycled 7 Cu Ft Grit Bin at £76.19 including delivery.

RESOLVED that the Clerk will order the grit bin and liaise with Magna to place it.

Reply from Wyatt Homes relating to the Three Lanes Way development

The reply is welcome but does not resolve the situation. It was agreed that a further letter should be sent to clearly outline the issues and what further action PAPC would like to see. Cllr Churchill to ask P. Whiffing to assist with the letter as he is

well informed of the situation. A copy of the letter will be sent to Cllr Parker and the DC Chief Executive.

Action: Chair and Clerk

Upgrades to the cricket ground

The cricket club would like to bid for funding to upgrade the cricket ground which is owned by PAPC. Cllr Drake agreed to make arrangements for the club to present a proposal to councillors at the December meeting.

Action: Cllr Drake

Neighbourhood Plan

The Draft Plan has been updated to reflect the discussion that took place on the 28th October between the Steering Group and PAPC. This will be publicised in line with Regulation 14 of The Neighbourhood Planning (General) Regulations 2012 from the 25th November and the public consultation will run until the 10th January.

19/143 **Tolpuddle Matters**

Grit bin on Central Farm Lane

Hastoe Housing Association have arranged for a grit bin to be installed on Central Farm Lane. Currently Dorset Council fill these free of charge once per year. Once it is installed, the Clerk can arrange for it to be filled.

Action: Clerk

19/144 **Planning Applications**

WD/D/19/002334

Proposal: Erect first floor and single storey rear extensions (demolish existing single storey rear extension)

Location: 6 THE GREEN, PUDDLETOWN, DORCHESTER, DT2 8SN

RESOLVED to make no comment.

WD/D/19/002376

Proposal: Installation of ground mounted solar PV array

Location: BURLESTON FARMHOUSE, DORCHESTER ROAD, BURLESTON, DT2 7EG

RESOLVED to object to the proposal on the grounds that the application states that the energy produced will be for domestic use but the amount of energy produced from such a quantity of arrays would equate to roughly six times the average for domestic use. In addition, approval would set a precedent for further development of the Piddle Valley Pasture as characterised by the West Dorset Landscape Character Assessment 2009.

WD/D/19/002417

Proposal: Erect single storey extensions, raise height of garage walls and replace garage roof (demolish conservatory, porch and chimney)

Location: 1 BELLBURY CLOSE, PUDDLETOWN, DORCHESTER, DT2 8SG

RESOLVED to make no comment.

19/145 **Signage for defibrillators**

RESOLVED to have permanent notices on all noticeboards which direct people to the defibrillators and ask the surgery and library to display notices also.

19/146 **Rights of Way, Drains, Hedges and Roads**

Improvements to “Doctor’s Lane” in Puddletown

The path needs clearing before an accurate quote can be obtained. Action is with DC rights of way to complete.

Parts of the bridleway running between The Kennels and Ilsington Road are very overgrown and there is a damaged gate between two fields which needs to be repaired or replaced. This has been reported to DC highways.

19/147 **Communication**

Workshop for local residents

Several people have already agreed to attend representing local groups and more have been contacted. It was agreed that flyers should go out to all parishes advertising the event.

Action: Cllr Salcedo

19/148 **Dorset Council’s Draft Council Plan**

Councillors agreed that the Plan is very general and doesn’t set out specifically what the Council Plan to do. There is not enough to do with highways, particularly rural roads and there are many mentions of Parish Councils but there is no mention of the specific role that they will play. Agreed that this feedback would be given to DC Councillor Emma Parker along with the Rural Roads Strategy written by Cllr Walton. Councillors can individually submit their views on the website. Clerk to resend link.

Action: All

19/149 **Terms of Reference for working groups**

RESOLVED that these be passed to the Finance Group who can discuss spending limits and present proposals to the full Council in December.

19/150 **Correspondence received for possible inclusion on the next agenda**

The Clerk received an email from a resident in Troy Town requesting that the speed limit be lowered. Clerk to acquire more details and this will be included on the next agenda.

The Clerk received a call from a resident who reported being stuck in stationary traffic on Coombe Road for 20 minutes on the morning of the 5th November due to a vehicle being parked in such a way as to obstruct the road. Obstruction of a road is a police matter and so this information will be passed onto the PCSO but in future similar situations should be reported directly to the police. **Action: Clerk**

19/151 **Accounts**

RESOLVED to approve payments totalling £3147.62 in accordance with the schedule of payments requested, a copy of the schedule appears as **Appendix D** of the Minute Book.

Three quotes were considered for a valuation to be carried out on the sports pavilion for insurance purposes.

RESOLVED to accept the quote of £150 plus VAT from Rebuild Cost Assessment. The Clerk has received a formal quote from Zurich of £1724.61 for the Parish Council's insurance. A cheaper quote has also been obtained from Came and Company but due to upgrades to their computer system they have been unable to provide documents in time for the meeting. A quote has been sought from BHIB as well but they have yet to provide one. The insurance is due on the 10th December and so will need to be paid before the next meeting.

RESOLVED that the Clerk will recommend, via email, the cheapest quote that provides an appropriate level of cover and provided there are no objections, will get signatures for the cheque at the Finance Group meeting to ensure that the Council remains covered. A full report will be provided at the next meeting.

19/152 **Items for Next Agenda**

A report from the workshop on the 28th November and a report from the Finance Group who will meet later this month.

Other items to be sent to the Clerk, deadline for submissions midday Monday 2nd December 2019.

19/153 **Date of Next Meeting**

Tuesday 10th December 2019, 7.00 pm at Tolpuddle Village Hall.

Meeting closed at 8.35pm

.....Chair

Date: 10th December 2019

Peter Churchill