

Minutes of a meeting of the Puddletown Area Parish Council held at 7.00pm on
Tuesday 11th June 2019 at Tolpuddle Village Hall

Present: Cllrs A. Sheppard (Vice Chair), P. Drake, M. Cooke, J. Ridout, S. Salcedo

Chair: Cllr P. Walton (Vice Chair)

Locum Clerk: Mr C. Hampton
Clerk: Mrs A. Bendall

In Attendance: 9 members of the public

Public Participation Time

1. Attention was drawn to a mid-summer party being held in Tolpuddle 22nd June 2019 and the Tolpuddle Martyrs' Festival 19-21st July 2019.
2. The Chair agreed to bring forward agenda item 16.2 to allow the complainants to leave early. Mr & Mrs Cambrook outlined their grievances concerning the siting of the new noticeboard in the grounds of the village hall, which was the subject of a letter of complaint from them to the council. Several other members of the public present agreed with the complaint. Cllr Walton responded that in his letter of reply to them he had pointed out that whilst the council financed the purchase of the board, the Village Hall committee were responsible for siting it and he went on to give their reasons for the position it is now in. Cllr Walton will raise the matter with the VH committee at their next meeting towards the end of the month.

Minute Number	Comments
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19/026	Apologies for absence
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Apologies were received from DC Cllr E. Parker, PAPC Cllrs P. Churchill and P. Langdon and PCSO Donnison.

The Chair took the opportunity to introduce Mrs Anna Bendall as the new Clerk and to convey the council's sincere gratitude to Colin Hampton for all his hard work in keeping things running so smoothly.

19/027	Confirmation of minutes of PAPC Meeting held 14th May 2019
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RESOLVED that the minutes for the PAPC Meeting held 14th May 2019 be approved and signed in the presence of the meeting.

19/028	Matters arising from the minutes of the 14th May 2019 PAPC Meeting
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Min 19/015 – The Clerk reported on receiving a quotation of £830 from Highways to move the SID post at the eastern entrance to Puddletown and install a hard standing. The Clerk was instructed to enquire again from Highways if it would be permitted to retain the original post in position as a secondary site, in addition to the proposed new one.

19/029	Review Action Log
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This is a new agenda item and it was suggested that in future it could be incorporated into Matters Arising. To be discussed with the Chair on his return. An outstanding action regarding an update from the Clerk on enforcement action against the Old Hairdresser, The Green was queried by Cllr Drake. The Clerk apologised for not following this up and undertook to do so before the end of the month. **Action: Clerk**

19/030	To receive Declarations of Interest in accordance with S94 of the LGA1972 and consider any dispensations requested.
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None received.

19/031 **Dorset Council Councillor's report**

For technical reasons Cllr Parker had been unable to send her report in time for the meeting. It was circulated to all members the following day and appears as Appendix A of the Minute Book.

19/032 **Police and Community Issues**

The Chair read a report submitted by PCSO Allison, a copy of which appears as Appendix B of the Minute Book.

19/033 **Standing Orders Review**

Standing Orders were reviewed and a suggestion that they be made gender neutral was discussed. It was agreed to approve SOs for 2019-20 with the addition of a flyleaf explaining that gender specific words should be interpreted as being either gender e.g. his/her.

RESOLVED to approve Standing Orders for 2019-20 with the additional flyleaf.

19/034 **Financial Regulations Review**

RESOLVED to approve Financial Regulations for 2019-20.

19/035 **Risk Assessment Review**

RESOLVED to approve the Risk Management assessment for 2019-20

19/036 **Annual Governance Statement 2018-19**

RESOLVED to approve the Annual Governance Statement 2018-19 for submission to the external auditors PKF Littlejohn.

19/037 **Accounting Statements 2018-19**

RESOLVED to approve the Accounting Statements 2018-19 and the dates for the exercise of public right for submission to the external auditors PKF Littlejohn.

19/038 **Planning Applications**

- WD/D/19/001069
Proposal: Variation of conditions 2 & 3 of reference APP/F1230/C/07/2056624 to allow activities (excluding clay pigeon shooting) to take place on four days per week (excluding Sundays) plus a variation of hours of operation to 8am - 18.30pm between 1st April - 30th September in any calendar year.
Location: LAND AT SHAKES HOLE, SOUTHOVER FARM ACCESS ROAD, TOLPUDDLE.

RESOLVED that the council supports the decision of the WDDC to reject the original application for very clear reasons and can see nothing new in this amended application that convinces members the original rejection should be overturned.

- WD/D/19/001112
Proposal: Erect Single-storey side extension amending the adjacent boundary wall.
Location: 20 MILL STREET, PUDDLETOWN, DORCHESTER, DT2 8SH.

RESOLVED that the council has no comment to make on this application.

- WD/D/19/001162
Proposal: Erection of livestock building
Location: MANOR FARM, WATERSTON LANE, LOWER WATERSTON, DORCHESTER, DT2 7SS.

RESOLVED that the council has no comment to make on this application.

- WD/D/19/001236

Proposal: Extension of existing workshop building
Location: EAST FARM, WHITE HILL, TOLPUDDLE.

RESOLVED that the council has no comment to make on this application.

- WD/D/19/001303
Proposal: Demolish existing garage and outbuildings and erection of detached dwelling (revised scheme)
Location: 2 STYLES LANE, PUDDLETOWN, DORCHESTER, DT2 8SJ.

RESOLVED that the council is in agreement with neighbouring properties to this site who are in support of this application. The council is also of the view that the village is in need of this type of low-density development.

19/039 **Finance**

The Clerk presented an amended set of accounts for the end of financial year 2018-19 for review and approval, explaining that the internal auditor had identified two accounting procedural errors which needed correcting but did not affect the overall balance of account. A copy appears as Appendix C of the Minute Book.

RESOLVED that the amended accounts for FY 2018-19 be approved and accepted.

19/040 **Managing Volunteers Conference**

Cllr Salcedo distributed her report to members prior to the meeting. To summarise:

- More communication is needed to engage community groups.
- A recruitment strategy for the council should be created or enhanced if we already have one.
- A volunteer's bureau could be created to support both the council and other community groups.

Cllrs agreed that it is increasingly difficult to recruit new volunteers and the same people tend to offer their time. Members debated the role that the PAPC would play in supporting other groups. Cllr Cooke suggested using the newsletter (once created) to do this by highlighting the work of the groups and perhaps individuals. Cllr Sheppard suggested a parish meeting with all volunteer groups. Cllrs Salcedo and Churchill to discuss way forward.

Action: Cllrs Salcedo and Churchill

19/041 **Puddletown Matters**

The Chair allowed agenda 15.2 to be heard first and asked Mr Whiffing to outline his concern.

- **Three Ways Lane** development - Mr. Whiffing reported that he and his neighbours are increasingly alarmed at the way the section 106 landscape boundary between their properties and the development at 3 Ways Lane is being eroded by the developers with the agreement of the DC planning department. They refer to a variation order being approved which has not been seen by the Parish Council or neighbouring properties. Letters of complaint have been unsatisfactorily answered to the point where the most recent reply from Debbie Redding, Senior Planning Officer, concluded with a statement that they now consider the matter to be closed.
It has been agreed that the Clerk will write to DC Cllr Emma Parker for assistance in trying to resolve this difficult issue. **Action: Clerk**
- **Tree removal quotations** – the Clerk presented 2 additional quotations to the one received from DC's Arboricultural Officer for tree work at The Coombe and Recreation Ground.

RESOLVED to approve accepting the quotation from Hardy Tree Surgeons to carry out all the work identified by survey at a cost of £2140.

- Cllr Drake informed members that one of the new Puddletown noticeboards has been installed on one side of the Pavilion at the recreation ground. The other will be installed in due course alongside the bus shelter.

19/042 **Tolpuddle Matters**

- **Orchard Meadow Park update** – Cllr Cooke reported that drawings for the Kick Wall have been

revised and two meetings due to be held to discuss play equipment had to be cancelled.

- **Complaint re Siting of New Noticeboard** – at the Chair’s discretion it had been agreed to discuss this item during the democratic period.

19/043 **Rights of Way, Drains, Hedges and Roads**

Cllr Drake reported that a horse rider observed riding along the public footpath through Middle School has been advised not to do so in future because it is unsafe for the children.

19/044 **Correspondence Received for Possible Inclusion on the Next Agenda**

- The Clerk brought members’ attention to an email concerning an application to divert footpaths and bridleways at Piddlehinton, Puddletown and Muston Farm. Cllr Drake has investigated and is confident that the work is being done with the agreement of previous objectors and has no concerns.

19/045 **Communications**

Nothing to report.

19/046 **Accounts**

To authorise payment of accounts – the payments requested schedule for June was circulated to members prior to the meeting and appears as Appendix D of the Minute Book.

RESOLVED to approve payments totalling £4781.29 in accordance with the schedule of payments requested.

19/047 **Items for Next Agenda**

To be sent to the Clerk, deadline for submissions midday Monday 1st July 2019.

19/048 **Date of Next Meeting**

Tuesday 9th July 2019, 7.00 pm at Puddletown Village Hall.

19/049 **CONFIDENTIAL – New Clerk’s contract and terms and conditions**

The minutes for this agenda item are held in the Confidential Minute Book.

Meeting closed at 9.10pm

SIGNED ON ORIGINAL

.....Chairman

Date: 9th July 2019

Peter Churchill