# **PUDDLETOWN AREA PARISH COUNCIL**

Minutes of the Puddletown area parish council meeting held on Tuesday 11<sup>th</sup> March 2025 in the Puddletown Village Hall. The meeting commenced at 7.00pm

#### **PRESENT**:

Cllr **Brown**, Cllr **Grazebrook**, Cllr **Green**, Cllr **Hood**, Cllr **Ridout** (Chairperson) & Cllr **Redman** (Vice Chairperson)

## **ALSO PRESENT:**

Mrs Harrington (Clerk) & One Members of Public

#### ABSENT:

N/A

## 0325-150. APOLOGIES FOR ABSENCE

All Councillor were present.

## 0325-151. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

a. No declarations were made. NB this does not preclude any later declarations.

b. No dispensation section 31(4) applications were received.

#### 0325-152. PUBLIC SESSION

No members of public wished to speak.

#### 0325-153. PREVIOUS MEETING MINUTES

Proposed: Cllr Hood Seconded: Cllr Grazebrook

**RESOLVED**: The minutes from the full council meeting held on Tuesday 11<sup>th</sup> February 2025 were approved and signed as a correct record of the meeting.

#### 0325-154. DORSET COUNCILLOR REPORT

Dorset Council newsletters were circulated before the meeting and noted.

#### 0325-155. PCSO'S REPORT

A report was circulated before the meeting, this was noted.

#### 0325-156. CLERKS REPORT

#### a. Finance

1. Bank Balance, as of 28<sup>th</sup> February 2025

 Unity - Day to Day
 £10,886.44
 Unity - Saving
 £5,003.04

 Redwood
 £75,204.98
 Equals Money
 £200.00

Total £91,294.46

2. Monthly Expenditure

Proposed Cllr Green Seconded Cllr Giancola

**RESOLVED/ ACTION:** To process payments totalling £10,444.60 in line with the payment schedule.

(See Appendix A)

- b. Parish Safety
- 1. Playparks: It was noted the external quarterly playground safety inspections were conducted with the following findings:
  - Butt Close No new findings It was noted the Parish Caretaker has replaced the top rail on the climbing frame, and placed a grass mat under the unit to help deter animals from under the unit.
  - b. Orchard Meadow No new findings
  - c. Puddletown Rec No new findings
- 2. Defibrillators: It was noted both defibrillators had been checked with no new findings.

Sign: Date: Chairman: Cllr J Ridout Page 1 of 5

- c. Correspondence
- 1. Byeway 5 Norris Mill Farm, DT2 8QL Monitor situation and report to Dorset Council.
- 2. Dorset Hill Rally No comment.
- 3. No urgent correspondence had been received since the agenda publication date.
- d. Slurry Lagoon Representative

A statement was submitted before the meeting detailing the need for a new Slurry Lagoon Group representative, this was discussed.

**ACTION**: It was noted the Liaison Committee had previously agreed to continue and report back to Council as and when meetings had taken place, which was expected to happen twice a year. Clerk to establish Committee members and see what action has been taken over the last 12-months.

e. Treeworks Puddletown Recreation Ground

A statement was submitted before the meeting detailing a quote received to cut back the highways verge and hedge by the Puddletown recreation Ground / old weight bridge layby.

Proposed: Cllr Grazebrook

Seconded: Cllr Redman

**RESOLVED/ ACTION:** The quote from Rempstone Tree Management was accepted. Cost £720 over and above previous quote.

f. Action Log

A copy of the action log was submitted before the meeting, this was discussed:

Actions for discussion:

1. Annual Parish Meeting – Update and poster distribution.

Puddletown Annual Meeting – Wednesday 14<sup>th</sup> May 2025 – Exhibitors from 17:30, public from 18:30. It was noted the exhibitors so far are:

- a. Guide Dogs
- b. Puddletown Library
- c. Puddletown Church (Warm spaces, village lunch)
- d. Dorset Police
- e. Puddletown Village Hall
- f. Dorset Cottage Garden Society

Tolpuddle Annual Meeting – Tuesday 24<sup>th</sup> June 2025 – Exhibitors from 17:30, public from 18:30. It was noted the exhibitors so far are:

- a. St Mary's Middle School Choir to open.
- b. Guide Dogs
- c. Dorset Police
- d. Dorset Cottage Garden Society
- e. National Trust

Poster advertising distribution

A draft poster design, advertising both events was submitted before the meeting, this was discussed. **RESOLVED / ACTION:** Clerk to have printed and Councillors to distribute.

- 2. Action updates since the agenda publication date:
- a. New website Update. The clerk gave a presentation on the new website so far, this was noted.

## 0325-157. POLICIES, PROCEDURES, AND ASSESSMENTS FOR REVIEW

1. Accessibility Statement

A copy of a draft Accessibility Statement was submitted before the meeting this was discussed.

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**RESOLVED / ACTION:** Council approved the submitted policy with no amendments. Clerk to publish the approved Accessibility Statement.

#### 0325-158. PLANNING & LICENSING

A report was submitted before the meeting, this was discussed.

a. P/CSC/2025/01161

Location: Land at Duddle Farm, Puddletown, Dorchester, DT2 8QL Proposal: Notification of intention to issue Exemption Certificate.

No comment due

b. Application No: P/NOTP/2025/00908

Location: Street Record The Square Puddletown

Proposal: Remove payphone (Call box I.D. 01305848201). (Retain telephone kiosk - to be locked).

Comment Due: 17th March 2025

Comment: No comment. However, Clerk to contact to see if they would sell the phone box to the

Parish Council.

**RESOLVED / ACTION:** Clerk to submit contact the phone box owners and see if they would sell the empty box to the parish council.

#### 0325-159. ITEM FOR NEXT MEETING & DATE OF NEXT MEETING

Date: Tuesday 8th April 2025

Location: Tolpuddle Village Hall. Time 19:00

Meeting close: 20.01

Sign: Date: Chairman: Cllr J Ridout Page 3 of 5

# Appendix A – Finance Expenditure and Income

## Expenditure

Expenditure								
Date		VAT	Total	Description	Supplier	Bank	Tender	Power Used for Spend
11.03.2025	£350.00	£0.00	£350.00	Donation	Tolpuddle Village Hall	Unity	ONLINE	Entertainment and the Arts - LGA 1972, s.145
11.03.2025	£760.00	£0.00	£760.00	Donation	PRIDE	Unity	ONLINE	Entertainment and the Arts - LGA 1972, s.145
11.03.2025	£465.00	£0.00	£465.00	Donation	Puddletown Village Hall	Unity	ONLINE	Entertainment and the Arts - LGA 1972, s.145
11.03.2025	£630.00	£0.00	£630.00	Donation	Puddletown Library	Unity	ONLINE	Entertainment and the Arts - LGA 1972, s.145
11.03.2025	£6.37	£0.00	£6.37	Administration	Corfe Castle Parish Council	Unity	ONLINE	Local Government Act 1972 s.111
10.03.2025	£50.00	£10.00	£60.00	Domain Hosting	Cloud Next	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
10.03.2025	£150.00	£0.00	£150.00	Training	DAPTC	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
10.03.2025	£5.29	£0.00	£5.29	Screws	Screwfix	Unity	ONLINE	Recreation - Public Health Act 1875, s.164
10.03.2025	£4.00	£0.00	£4.00	Cleaning Products	Dunelm	Unity	ONLINE	Public conveniences - Public Health Act 1936, s. 87
10.03.2025	£7.56	£0.00	£7.56	Play Park Repairs	BeeConnect	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
10.03.2025	£4.16	£0.83	£4.99	Play Park Repairs	Goulds Garden Centre	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
10.03.2025	£1.00	£0.00	£1.00	Cleaning Products	Tesco	Unity	ONLINE	Public conveniences - Public Health Act 1936, s. 87
10.03.2025	£1.19	£0.00	£1.19	Toilet Cleaner	The Range	Unity	ONLINE	Public conveniences - Public Health Act 1936, s. 87
10.03.2025	£4,780.75	£956.15	£5,736.90	Grass Cutting	Lowther Forestry Group Ltd	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
10.03.2025	£198.17	£0.00	£198.17	NI & Income Tax	HMRC	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
10.03.2025	£199.60	£0.00	£199.60	Pension	NEST	Unity	DIRDEBIT	Pensions Act 2008 s.3 (employer contributions)
10.03.2025	£845.01	£0.00	£845.01	Salary	Staff	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
10.03.2025	£121.52	£0.00	£121.52	Refuse	Dorset Council Waste Services	Unity	ONLINE	Litter - Litter Act 1983, ss.5,
28.02.2025	£140.00	£0.00	£140.00	Internal Audit	Fair Account	Unity	ONLINE	Local Government Act 1972 s.111
28.02.2025	£38.00	£0.00	£38.00	TEN Newsletter Printing	Advantage Digital Print Ltd	Unity	ONLINE	Newsletters - LGA 1972 s.142
11.02.2025	£600.00	£120.00	£720.00	Treeworks	Rempstone Tree Management	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
	9,357.62	1,086.98	10,444.60					

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#### Income

28.02.2025	£204.38	£0.00	£204.38	Interest	Redwood Bank
	£204.38	£0.00	£204.38		

Sign: Date:
Chairman: Cllr J Ridout Page 5 of 5