

PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 11th February 2025 in the Puddletown Village Hall. The meeting commenced at 7.00pm

PRESENT:

Cllr **Brown**, Cllr **Grazebrook**, Cllr **Green**, Cllr **Hood**, Cllr **Ridout** (Chairperson) & Cllr **Redman** (Vice Chairperson)

ALSO PRESENT:

Mrs **Harrington** (Clerk) & One Members of Public

ABSENT:

Cllr **Giancola**

0225-140. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Giancola due to ill health and accepted by all.

0225-141. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No declarations or requests for dispensation were made. NB this does not preclude any later declarations.

0225-142. PUBLIC SESSION

No members of public wish to speak.

0225-143. PREVIOUS MEETING MINUTES

Proposed: Cllr Hood

Seconded: Cllr Grazebrook

RESOLVED: The minutes from the full council meeting held on Tuesday 14th January 2025 were approved and signed as a correct record of the meeting.

0225-144. DORSET COUNCILLOR REPORT

Dorset Council newsletters were circulated before the meeting they were noted.

0225-145. PCSO'S REPORT

A report was circulated before the meeting, this was noted.

0225-146. CLERKS REPORT

a. Finance

1. Bank Balance, as of 31st January 2025

Unity – Day to Day	£13,608.30	Unity - Saving	£5003.04
Redwood	£75,000.60	Equals Money	£200.00
Total	£93,811.94		

2. Monthly Expenditure

Proposed Cllr Green

Seconded Cllr Grazebrook

RESOLVED/ ACTION: To process payments totalling £2,721.86 in line with the payment schedule. (See Appendix A)

3. Annual Tree Maintenance

A report was submitted before the meeting detailing the costs for the annual tree maintenance for Puddletown Recreation Ground; Puddletown Park £2,560 & Tolpuddle Orchard Meadow £440, this was noted.

- b. Parish Safety
1. Playparks: It was noted the external quarterly playground safety inspections were conducted with the following findings:
- a. Butt Close – The swing seat is failing and will need replacing. The climbing frame top rail needs replacing. It was noted the Parish Caretaker will replace the top rail on the climbing frame.
ACTION: Clerk to contact the inspector in respect of removing the swing seat and chains.
 - b. Orchard Meadow – No new findings – It was noted the Parish Caretaker will clean and treat the wooden items once the ground is drier and the weather warmer for the preserve.
 - c. Puddletown Rec – The bench in the toddler section is too close to the fence and one other bench is broken and needs repairing.
ACTION: Clerk to contact Parish Caretaker to move the bench in the toddler section and remove the broken bench.
2. Signage
A statement was submitted before the meeting detailing a request for new signage to be added to the toddler section gates within Puddletown Play Park, stating “Toddler Zone,” to try to discourage the older children from entering.
RESOLVED: Not to continue with “Toddler Zone” signage as Council is going to look to remove the large stones, then create an area dedicated for teenagers.
2. Defibrillators: It was noted both defibrillators had been checked with no new findings.
- c. Correspondence
No new correspondence was received since the publication of the agenda.
- d. Action Log
A copy of the action log was submitted before the meeting, this was discussed:
Actions for discussion:
- 1. Annual Meeting:
RESOLVED: Puddletown Annual Parish meeting will be held on Wednesday 14th May with set up from five and doors open from half six. The format will be local charities and organisations invited free of charge to have a stall around the outside of the hall. The local middle school choir or theatre group will be invited to open the event, and refreshments will be offered free of charge to all attendees. Refreshments will be tea, coffee, & biscuits.
RESOLVED: Tolpuddle Annual Parish meeting will be held on Tuesday 24th June with set up from five and doors open from half six. The format will be local charities and organisations invited free of charge to have a stall around the outside of the hall. The local first school choir will be invited to open the event, and refreshments will be offered free of charge to all attendees. Refreshments will be tea, coffee, & biscuits.
ACTION: Clerk to finalise bookings, advertise both events; contact possible stall holders and schools. Clerk to update the Council flyers for the Community Speed Watch and join the Council in readiness for the event.
 - 2. White line by Community Centre.
It was noted Dorset Council Highways have stated they have a little money left in their line marking budget for 2024-25 and therefore will install these lines.
 - 3. Tolpuddle Defibrillator Training.
RESOLVED: Defibrillator training will be held in the Tolpuddle Village Hall for all residents (Free of charge) on Saturday 10th May 2025, times to be confirmed but likely to be between 10am – 4pm.
ACTION: Clerk to finalise booking, and advertise the event
ACTION: Cllr Giancola to confirm date and time with trainer.
 - 4. PRIDE Lease.
RESOLVED: The Parish Council approved PRIDE sub leasing the upstairs room until the new lease is agreed

Appendix A – Finance Expenditure and Income

Expenditure

Date	Net	VAT	Total	Description	Supplier	Bank	Tender	Power Used for Spend
11.02.2025	£600.00	£120.00	£720.00	Treeworks - Puddletown	Rempstone Tree Management	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
07.02.2025	£440.00	£88.00	£528.00	Treeworks - Orchard Meadow	Rempstone Tree Management	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
07.02.2025	£136.75	£0.00	£136.75	Refuse	Dorset Council Waste Services	Unity	ONLINE	Litter - Litter Act 1983, ss.5,
31.01.2025	£6.00	£0.00	£6.00	Bank Fees	Unity Bank	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
02.02.2025	£169.80	£0.00	£169.80	National Insurance & Income Tax	HMRC	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
02.02.2025	£159.67	£0.00	£159.67	Pension	NEST	Unity	DIRDEBIT	Pensions Act 2008 s.3 (employer contributions)
02.02.2025	£480.83	£0.00	£701.29	Salary	Staff	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
27.01.2025	£140.00	£0.00	£140.00	Play park Inspection	Ken Hussey	Unity	ONLINE	Recreation - Local Government Act 1972, Sched. 14 para 27
27.01.2025	£5.37	£0.00	£5.37	Administration	Corfe Castle Parish Council	Unity	ONLINE	Local Government Act 1972 s.111
23.01.2025	£35.00	£0.00	£35.00	Training	DAPTC	Unity	ONLINE	Local Government Act 1972 s.111
23.01.2025	£99.99	£19.99	£119.98	Website hosting and support	Cloud Next	Unity	ONLINE	Local Government Act 1972 s.111
	2493.87	227.99	2721.86					

Income

Date	Net	VAT	Total	Description	Customer	Bank
31.01.2025	£260.31	£0.00	£260.31	Interest	Redwood Bank	Redwood
	260.31	0	260.31			