# PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 11<sup>th</sup> February 2025 in the Puddletown Village Hall. The meeting commenced at 7.00pm

<u>PRESENT</u> :	Cllr <b>Brown</b> , Cllr <b>Grazebrook</b> , Cllr <b>Green</b> , Cllr <b>Hood</b> , Cllr <b>Ridout</b> (Chairperson) & Cllr <b>Redman</b> (Vice Chairperson)							
ALSO PRESE	<u>:NT:</u> Mrs <b>Harrington</b> (Cle	erk) & One Meml	bers of Public					
<u>ABSENT:</u>	Cllr Giancola							
0225-140.	APOLOGIES FOR AB Apologies have bee		Cllr Giancola due to	o ill health and accepted by all.				
0225-141.	<b>DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS</b> No declarations or requests for dispensation were made. NB this does not preclude any later declarations.							
0225-142.	<b>PUBLIC SESSION</b> No members of public wish to speak.							
0225-143.	PREVIOUS MEETING MINUTES Proposed: Cllr Hood Seconded: Cllr Grazebrook							
	<b>RESOLVED</b> : The minutes from the full council meeting held on Tuesday 14 <sup>th</sup> January 2025 were approved and signed as a correct record of the meeting.							
0225-144.	DORSET COUNCILLO		culated before the	meeting they were noted.				
0225-145.	PCSO'S REPORT A report was circula	ted before the n	neeting, this was n	oted.				
<b>0225-146.</b> a. 1.	CLERKS REPORT Finance Bank Balance, as of Unity – Day to Day Redwood Total	•	5 Unity - Saving Equals Money	£5003.04 £200.00				
2.	Monthly Expenditur Proposed Cllr Green <b>RESOLVED/ ACTION</b> Appendix A)	1		onded Cllr Grazebrook ,721.86 in line with the payment schedule. (See				
3.	Annual Tree Maintenance A report was submitted before the meeting detailing the costs for the annual tree maintenance for Puddletown Recreation Ground; Puddletown Park £2,560 & Tolpuddle Orchard Meadow £440, this was noted.							

- b. Parish Safety
- 1. Playparks: It was noted the external quarterly playground safety inspections were conducted with the following findings:
  - Butt Close The swing seat is failing and will need replacing. The climbing frame top rail needs replacing. It was noted the Parish Caretaker will replace the top rail on the climbing frame.
     ACTION: Clerk to contact the inspector in respect of removing the swing seat and chains.
  - b. Orchard Meadow No new findings It was noted the Parish Caretaker will clean and treat the wooden items once the ground is drier and the weather warmer for the preserve.
  - Puddletown Rec The bench in the toddler section is too close to the fence and one other bench is broken and needs repairing.
     ACTION: Clerk to contact Parish Caretaker to move the bench in the toddler section and remove

the broken bench.

### 2. Signage

A statement was submitted before the meeting detailing a request for new signage to be added to the toddler section gates within Puddletown Play Park, stating "Toddler Zone," to try to discourage the older children from entering.

**RESOLVED**: Not to continue with "Toddler Zone" signage as Council is going to look to remove the large stones, then create an area dedicated for teenagers.

2. Defibrillators: It was noted both defibrillators had been checked with no new findings.

### c. Correspondence

No new correspondence was received since the publication of the agenda.

### d. Action Log

A copy of the action log was submitted before the meeting, this was discussed: Actions for discussion:

1. Annual Meeting:

**RESOLVED:** Puddletown Annual Parish meeting will be held on Wednesday 14<sup>th</sup> May with set up from five and doors open from half six. The format will be local charities and organisations invited free of charge to have a stall around the outside of the hall. The local middle school choir or theatre group will be invited to open the event, and refreshments will be offered free of charge to all attendees. Refreshments will be tea, coffee, & biscuits.

**RESOLVED:** Tolpuddle Annual Parish meeting will be held on Tuesday 24th June with set up from five and doors open from half six. The format will be local charities and organisations invited free of charge to have a stall around the outside of the hall. The local first school choir will be invited to open the event, and refreshments will be offered free of charge to all attendees. Refreshments will be tea, coffee, & biscuits.

**ACTION:** Clerk to finalise bookings, advertise both events; contact possible stall holders and schools. Clerk to update the Council flyers for the Community Speed Watch and join the Council in readiness for the event.

- White line by Community Centre. It was noted Dorset Council Highways have stated they have a little money left in their line marking budget for 2024-25 and therefore will install these lines.
- Tolpuddle Defibrillator Training.
   RESOLVED: Defibrillator training will be held in the Tolpuddle Village Hall for all residents (Free of charge) on Saturday 10<sup>th</sup> May 2025, times to be confirmed but likely to be between 10am 4pm.
   ACTION: Clerk to finalise booking, and advertise the event
   ACTION: Cllr Giancola to confirm date and time with trainer.
- 4. PRIDE Lease.

**RESOLVED:** The Parish Council approved PRIDE sub leasing the upstairs room until the new lease it agreed

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e.	<ol> <li>Cllr Hood – Update on Butt Close re-design with St Mary's First school. The first school have agreed to work with Cllr Hood on this project. Cllr Hood will keep Council informed.</li> <li>Cllr Ridout – CCTV on Pavilion. – There are now two cameras installed on / within the Pavilion.</li> <li>Website         <ul> <li>Proposed Cllr Green</li> <li>Seconded Cllr Redman</li> <li>RESOLVED/ ACTION: Clerk to redesign Council website with the aim for a May launch.</li> </ul> </li> <li>Training:         <ul> <li>Future Planning Event – 4<sup>th</sup> March 2025</li> <li>RESOLVED: Cllr Ridout, Cllr Grazebrook, and the Clerk will all attend.</li> </ul> </li> <li>General training opportunities.         <ul> <li>All Councillors were reminded of training opportunities within the DAPTC website and were encouraged to look at what is on offer and let the Clerk know if there is any course they wish to attend.</li> </ul> </li> </ol>
0225-147.	POLICIES, PROCEDURES, AND ASSESSMENTS FOR REVIEW No new policies were discussed this month.
0225-148.	<b>PLANNING &amp; LICENSING</b> A report was submitted before the meeting, this was discussed.
a.	P/LBC/2025/00401 Location: West Farm Barn Main Road Tolpuddle DT2 7EW Proposal: Replace C20 screen to outer hall and replace C20 doors/frame to store Comment Due: 17th February 2025 Comment: No objection
b.	P/NMA/2025/00414 Location: West Farm Main Road Tolpuddle DT2 7EW Proposal: Non-material amendment - for design changes including internal layout and external appearance; to Planning Permission No. WD/D/20/002565. (Conversion and rebuild of existing buildings; and erect extensions to form: 3 No. Dwellings and 1 No. Office; demolish shed; demolish garage. Creation of parking and associated landscaping). Comment Due: 30th January 2025 (25hr notice for NMA) Comment: No comment
с.	Application No: P/HOU/2025/00510 Location: 2 The Square Puddletown DT2 8SL Proposal: Erect summer house. Comment Due Date 3 <sup>rd</sup> March 2025 Comment: No objection no visible from roadside.
	<b>RESOLVED / ACTION:</b> Clerk to submit comments as agreed above.
0225-149.	ITEM FOR NEXT MEETING & DATE OF NEXT MEETING ACTION: The Clerk was asked to investigate and report back in March regarding a new SID location outside Orchard Meadow.
	Date: Tuesday 11 <sup>th</sup> March 2025

Date: Tuesday 11<sup>th</sup> March 2025 Location: Puddletown Village Hall. Time 19:00

Meeting close: 20.17

## Expenditure

Date	Net	VAT	Total	Description	Supplier	Bank	Tender	Power Used for Spend
11.02.2025	£600.00	£120.00	£720.00	Treeworks - Puddletown	Rempstone Tree Management	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
07.02.2025	£440.00	£88.00	£528.00	Treeworks - Orchard Meadow	Rempstone Tree Management	Unity	ONLINE	Open Spaces - Public Health Act 1875 s.164
07.02.2025	£136.75	£0.00	£136.75	Refuse	Dorset Council Waste Services	Unity	ONLINE	Litter - Litter Act 1983, ss.5,
31.01.2025	£6.00	£0.00	£6.00	Bank Fees	Unity Bank	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
02.02.2025	£169.80	£0.00	£169.80	National Insurance & Income Tax	HMRC	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
02.02.2025	£159.67	£0.00	£159.67	Pension	NEST	Unity	DIRDEBIT	Pensions Act 2008 s.3 (employer contributions)
02.02.2025	£480.83	£0.00	£701.29	Salary	Staff	Unity	ONLINE	Administration of the council - Local Government Act 1972 s 112 (1)
27.01.2025	£140.00	£0.00	£140.00	Play park Inspection	Ken Hussey	Unity	ONLINE	Recreation - Local Government Act 1972, Sched. 14 para 27
27.01.2025	£5.37	£0.00	£5.37	Administration	Corfe Castle Parish Council	Unity	ONLINE	Local Government Act 1972 s.111
23.01.2025	£35.00	£0.00	£35.00	Training	DAPTC	Unity	ONLINE	Local Government Act 1972 s.111
23.01.2025	£99.99	£19.99	£119.98	Website hosting and support	Cloud Next	Unity	ONLINE	Local Government Act 1972 s.111
	2493.87	227.99	2721.86					

#### Income

Date		VAT	Total	Description	Customer	Bank
31.01.2025	£260.31 £0.00		£260.31	Interest	Redwood Bank	Redwood
	260.31	0	260.31			