

PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 14th January 2025 in the Puddletown Village Hall. The meeting commenced at 7.00pm

PRESENT:

Cllr **Brown**, Cllr **Giancola**, Cllr **Grazebrook**, Cllr **Green**, Cllr **Hood**, Cllr **Ridout** (Chairperson) & Cllr **Redman** (Vice Chairperson)

ALSO PRESENT:

Mrs **Harrington** (Clerk)

ABSENT:

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0125-128. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Brown for personal reasons and accepted by all.

0125-129. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No declarations or requests for dispensation were made. NB this does not preclude any later declarations.

0125-130. PUBLIC SESSION

No members of public were present.

0125-131. PREVIOUS MEETING MINUTES

Proposed: Cllr Hood

Seconded: Cllr Grazebrook

RESOLVED: The minutes from the full council meeting held on Tuesday 10th December 2024 were approved and signed as a correct record of the meeting.

0125-132. DORSET COUNCILLOR REPORT

Dorset Council newsletters were circulated before the meeting they were noted.

Cllr Parker gave a verbal update, noting:

1. Somerset, Wiltshire, and Dorset Councils have submitted a letter to the Government requesting they be part of the priority devolution scheme. A further update will be given as and when available.
2. MP Simon Hoare will be holding a "Meet you MP" on Saturday 8th Feb at Tolpuddle Village Hall 2.30 – 3.30pm then Puddletown Village Hall 10.30 – 12.30.

0125-133. PCSO'S REPORT

A report was circulated before the meeting, this was noted.

0125-134. CLERKS REPORT

a. Finance

1. Bank Balance, as of 23rd December 2024

Unity – Day to Day	£6,249.14	Unity - Saving	£6,912.03
Redwood	£84,475.76	Equals Money	£158.21
Total	£97,795.14		

2. Monthly Expenditure
A report was submitted before the meeting showing a total expenditure of £4,593.06. (See Minute Appendix A)

Proposed Cllr Green

Seconded Cllr Giancola

RESOLVED/ ACTION: To process payments totalling £4,593.06 following the payment schedule.

b. Parish Safety

1. Playparks: It was noted the internal weekly playground safety inspections were conducted with the following findings:

- a. Butt Close – No new findings
- b. Orchard Meadow – No new findings
- c. Puddletown Rec – No new findings

2. Defibrillators: It was noted both defibrillators had been checked with no new findings.

c. Correspondence

1. Town and Parish Council Survey - Climate and Nature Support.

Correspondence was received before the meeting this was discussed.

RESOLVED/ ACTION:

- Clerk to amend Q18 to read yes Q19 to read yes noting Cllr Grazebrook, Cllr Hood & Cllr Ridout, would like to attend any face-to-face follow ups.
- To submit completed form to Dorset Council. Clerk

To create an Environmental Working Group consisting of Cllr Grazebrook, Cllr Hood & Cllr Ridout

2. MHCLG Consultation on Standards and Conduct

Correspondence was received before the meeting, this was discussed.

RESOLVED / ACTION: Councillors were invited to complete and submit if they wished to submit an individual response. Plus, to email the Clerk any response they would like the Parish Council to submit as an official Council response. Clerk to add to February agenda.

3. Review of traffic signage at Junction B3143 & B3142 Slyers Lane, Muston Farm entrance

Correspondence was received before the meeting this was discussed, noting Dorset Council have cleaned the gully / drains.

4. Caravans in laybys.

Correspondence was received before the meeting, detailing overnight parking / caravans in the layby, this was discussed.

RESOLVED It was agreed to revisit this issue if the issue persists.

d. Meeting.

A list of meeting dates for 2025 was submitted before the meeting, this was discussed and approved.

RESOLVED: Meetings will continue on the second Tuesday of each month for ordinary monthly meeting, starting at 19:00.

RESOLVED: To postpone / cancel the September (9th) meeting,

RESOLVED: The Annual Parish Council meeting will be held on the 13th May in Puddletown. Clerk to invite Simon Hoare MP.

RESOLVED: To hold the Annual Parish Meeting in May / June. Clerk to consult with the Village Hall representatives to find possible dates.

RESOLVED: To serve cheese, wine, tea coffee, biscuits during the Annual Parish Meeting.

ACTION: Councillors to email the Clerk with a list of local charities, societies and organisations who may be invited to have a table for the event. Clerk to add to the February agenda for further discussion.

ACTION: Cllr Giancola to consult with the Primary Care Network about attendance for the Parish Meetings.

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- e. Action Log
A copy of the action log was submitted before the meeting, this was discussed:
Actions for discussion:
1. Defibrillator Training & Tolpuddle second location update
Cllr Giancola and Cllr Brown stated a local Paramedic is willing to conduct Defibrillator training for the Parish. It was thought two sessions should be held, one in Puddletown the other in Tolpuddle, with one volunteer paramedic at each event.
ACTION: Cllr Giancola & Cllr Brown to obtain a list of dates as to when each paramedic will be able to attend. Clerk then to consult with the appropriate village hall to book a suitable space and then advertise across the parish.
ACTION: Clerk to contact the Martyr's Museum to ask if they would be happy for us to install a defibrillator on the outside of their building. Noting electricity would be needed for the cabinet.
 2. Butt Close Play Park:
ACTION: Cllr Hood will try to catch up with the school representative to get the project underway and report back in February.
 3. Neighbourhood plan update:
ACTION: Clerk to e-mail consultant in February to ask she undertake a review in the new fiscal year.
 4. Future flood prevention work (155): Update Cllr Green is working on this and will report back.
 5. PRIDE CCTV (148 a3): Update Cllr Ridout will discuss with PRIDE during their next meeting and report back.
 - a. A verbal report was given regarding the PRIDE lease.
RESOLVED / ACTION: Clerk to investigate lease options, to include sub-letting. Structure integrity due to equipment weight. Contributions towards grass cutting, and landlords building insurance.
 6. SID Tolpuddle (68); Millom Lane (116); Bus Shelter; Tolpuddle (118e); Adopt a phone box (45a6); Sandbag Location. (48); Dorset Police Driver Training (156 b1); Liaise with Dorset Highways regarding the siting of two Play Park Road signs on Main Road, Tolpuddle (22/040); Monitor metal grids at Puddletown park (22/078) & speeding in Troy Town (22/084) – Remove from action log.
 7. Flood Defence Storage (118) Cllr Grenn to report back with update.
 8. Mechanical Road Sweep (45a10) – Cllr Parker to chase.

0125-135. Precept

A report was submitted before the meeting, this was discussed.

Proposed Cllr Brown

Seconded Cllr Green

RESOLVED / ACTION: To approve option four setting the Precept at £57,428.28. Clerk to submit Precept request to Dorset Council.

0125-136. POLICIES, PROCEDURES, AND ASSESSMENTS FOR REVIEW

A copy of the Risk Management policy was submitted before the meeting, this was discussed.

RESOLVED / ACTION: To approve the Risk Management Policy as submitted. Clerk to publish.

0125-137. PLANNING & LICENSING

A report was submitted before the meeting, this was discussed.

- a. P/FUL/2024/06514
Location: Land Adjoining Central Farm Lane Tolpuddle
Proposal: Erect 1 No. agricultural worker's dwelling and garage
Comment Due: 8th January 2025
Comment: No comment

b. P/HOU/2024/07493
Location: Northbrook Farm Northbrook Puddletown DT2 8TF
Proposal: Demolish existing conservatory and replace with new lean-to extension
Comment Due: 23rd January 2025
Comment: No objection

c. P/FUL/2024/07467
Location: Muston Down Farm Birch Lane Druce DT2 7SU
Proposal: Retention of a single unit of accommodation for rural workers
Comment Due: 23rd January 2025
Comment: No objection.

RESOLVED / ACTION: Clerk to submit comments as agreed above.

0125-138. White line markings

A verbal report was given by Cllr Brown regarding a request for white line markings outside the community room in Puddletown.

RESOLVED / ACTION: Cllr Hood to take photograph of the area and send to the Clerk. Clerk then to register request for lines on the Dorset Council portal. Noting Community Centre users often struggle crossing the road, due to parked cars in from / covering the drop-down kerb.

0125-139. ITEM FOR NEXT MEETING & DATE OF NEXT MEETING

Date: Tuesday 11th February 2025

Location: Tolpuddle Village Hall. Time 19:00

Meeting close: 21.10

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Appendix A – Finance Expenditure and Income

Expenditure

Date	Net	VAT	Total	Description	Supplier	Bank	Tender	Power Used for Spend
14.01.2025	£8.75	£1.75	£10.50	Caretaker Meeting	Athelhampton House and Gardens	Unity Trust	ONLINE	Local Government Act 1972 s.111
14.01.2025	£38.00	£0.00	£38.00	TEN Newsletter Printing	Advantage Digital Print Ltd	Unity Trust	ONLINE	Newsletters - LGA 1972 s.142
14.01.2025	£133.64	£0.00	£133.64	Refuse	Dorset Council Waste Services	Unity Trust	ONLINE	Litter - Litter Act 1983, ss.5,
06.01.2025	£0.24	£0.01	£0.25	Electricity - Orchard Meadow	YU Energy	Unity Trust	DIRDEBIT	Open Spaces - Open Spaces Act 1906, s.9-10
06.01.2025	£2,393.63	£478.73	£2,872.36	Grass Cutting	Lowther Forestry Group Ltd	Unity Trust	ONLINE	Open Spaces - Public Health Act 1875 s.164
06.01.2025	£219.03	£0.00	£219.03	National Insurance & Income Tax	HMRC	Unity Trust	ONLINE	Local Government Act 1972 s 112 (1)
06.01.2025	£204.99	£0.00	£204.99	Pension	NEST	Unity Trust	DIRDEBIT	Pensions Act 2008 s.3 (employer contributions)
06.01.2025	£897.67	£0.00	£897.67	Staff	Salaries	Unity Trust	ONLINE	Local Government Act 1972 s 112 (1)
06.01.2025	£4.83	£0.00	£4.83	Administration	Corfe Castle Parish Council	Unity Trust	ONLINE	Local Government Act 1972 s.111
02.01.2025	£120.00	£0.00	£120.00	Membership	Society of Local Council Clerks	Unity Trust	ONLINE	Local Government Act 1972 s.111
19.12.2024	£29.16	£5.83	£34.99	Grass Mat	Express Matting	Equals Money	ONLINE	Open Spaces - Open Spaces Act 1906, s.9-10
19.12.2024	£50.00	£0.00	£50.00	Election	Dorset Council	Unity Trust	ONLINE	Local Government Act 1972 s.111
19.12.2024	£6.80	£0.00	£6.80	Stamps	Post Office	Equals Money	ONLINE	Local Government Act 1972 s.111
	£4,106.74	£486.32	£4,593.06					

Sign:
Chairman: Cllr J Ridout

Date:
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Income

Income

Date	Net	VAT	Total	Description	Customer	Bank
31.12.2024	£91.01	£0.00	£91.01	Interest	Unity Bank	Unity Trust - Savings
31.12.2024	£264.53	£0.00	£264.53	Interest	Redwood Bank	Redwood - Savings
	£355.54	0	£355.54			