

PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 10th October 2024 in the Tolpuddle Village Hall. The meeting commenced at 7.00pm

PRESENT:

Cllr **Giancola**, Cllr **Grazebrook**, Cllr **Green**, Cllr **Hood**, Cllr **Ridout** (Chairperson) & Cllr **Redman** (Vice Chairperson)

ALSO PRESENT:

Six members of public & Mrs **Harrington** (Clerk)

ABSENT:

Cllr **Brown**

1024-87. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Brown for personal reasons and accepted by all.

1024-88. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

No declarations or requests for dispensation were made. NB this does not preclude any later declarations.

1024-89. PUBLIC SESSION

One member of public wished to inform the Council of their new proposed plans for the regeneration of West Farm, Tolpuddle. It was noted the new owners had sort pre-application advice from Dorset Council and is now seeking feedback from the Parish Council. The new plan is for six holiday lets, with a communal laundry room. Plans for the new development are based on the same footprint as the previous planning application. There is no plan to develop further on the land.

One member of public wished to raise a concern regarding Orchard Meadow and the disconnection of the electricity supply. The member of public wished the Parish Council to re-consider the disconnection and ask to collaborate with the Clerk to look for other suppliers and standing charges options.

RESOLVED: Clerk to add Orchard Meadow Electricity supply update to the November meeting agenda.

1024-90. PREVIOUS MEETING MINUTES

Proposed: Cllr Green Seconded: Cllr Hood

RESOLVED: The minutes from the full council meeting held on Tuesday 24th September 2024 were approved and signed as a correct record the meeting.

1024-91. MATTERS ARISING FROM PREVIOUS MINUTES.

A copy of the action log was submitted before the meeting. This was noted.

1024-92. DORSET COUNCILLOR REPORT

Dorset Council newsletters were circulated before the meeting they were noted.

1024-93. PCSO'S REPORT

A report was circulated before the meeting, this was noted

1024-94. RECREATION AREAS

It was noted the internal weekly and external quarterly playground safety inspections were conducted with the following findings:

- a.1. Butt Close – No new findings
- a.2. Re-development – Postpone due to new designs and quotes being obtained.

- b. Orchard Meadow – It is recommended the wooden items be treated with preservative.
RESOLVED/ACTION: Clerk to obtain quotes for cleaning and preserving wooden items within Orchard Meadow.
- c. Puddletown Rec – It is recommended a damaged bench be removed and another bench be moved away from the fence line. – It was noted the Parish Caretaker has removed the damaged bench.
RESOLVED/ACTION: Clerk to send a letter of thanks to M&R Construction for their work within the parish renewing the play park fences.

1024-95. CLERKS REPORT

a. Finance

1. Bank Balance, as of 30th September 2024

Unity - 399	£21,912.03	Unity - 697	£28,104.90
Redwood	£83,957.62	Equals Money	£0.00
Total	£133,974.55		

2. Monthly Expenditure

A report was submitted before the meeting showing a total expenditure of £3,211.57.

Proposed Cllr Grazebrook

Seconded Cllr Green

RESOLVED/ ACTION: To process payments totalling £3,211.57 in accordance with the payment schedule.

3. Equals Prepaid Card

A report was submitted before the meeting with a recommendation to hold £200 on the Equals Pre-paid card to allow the Clerk to purchase ad hoc items such as stamps.

Proposed Cllr Grazebrook

Seconded Cllr Giancola

RESOLVED/ ACTION: To hold £200 on the Equals Card, topped up monthly as required.

b. Correspondence

1. Notice of Conclusion of Audit

It was noted, BDO LLP have completed their review of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2024, and made no recommendations.

The Notice of Conclusion of Audit was published on the P APC website from 18th September 2024 as required.

2. DAPTC AGM

A report was submitted before the meeting, this was discussed.

Proposed Cllr Hood

Seconded Cllr Grazebrook

RESOLVED: To approve DAPTC transitioning to a Company Limited by Guarantee (CLG) and authorise the Executive Committee to register such CLG before April 2025, with a view to the assets and operations of DAPTC being transferred to the CLG with effect from 1st April 2025 or such later date as the Executive Committee may determine.

To authorise the Executive Committee to prepare a draft of the articles of association of the new CLG with a view to the finalised articles (following consultation) being formally approved by a further Extraordinary General Meeting (EGM) of DAPTC to be held in March 2025

Agrees to allow the Executive committee to prepare the draft of the articles of association of the new CLG.

3. Tree Planting Puddletown Rec

A report was submitted before the meeting this was discussed. It was noted the Tree planting would take place on Wednesday 20th November 1pm – 3pm, all Councillors were invited to join, alongside their friends and family.

RESOLVED/ ACTION: Clerk to ask Lowther to trim the area behind the dugouts to enable the planting.

PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 10th October 2024 in the Tolpuddle Village Hall. The meeting commenced at 7.00pm

- 1024-96. POLICIES, PROCEDURES, AND ASSESSMENTS FOR REVIEW**
No policies, procedures, or assessments was presented for review.
- 1024-97. PLANNING & LICENSING**
No planning applications were received.
- 1024-98. UPDATE FROM RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS**
The following temporary closures were noted:
Waterston Lane, Puddletown 27th – 29th November road closed 09:30 – 15:30. Maintenance Southover Farm Access Road, Tolpuddle – Change in date 13th December 2024 between 09:00 – 16:00
It was agreed to remove this standing agenda item from future agendas.
- 1024-99. UPDATE FROM THE FLOOD WARDEN**
No report was submitted.
It was agreed to remove this standing agenda item and only add when the Flood Warden needs to update the Council.
- 1024-100. PARKING IN PUDDLETOWN HIGH STREET**
Cllr Grazebrook requested this item be deferred to November; this was agreed.
- 1024-101. ITEM FOR NEXT MEETING & DATE OF NEXT MEETING**
Date: Tuesday 12th November 2024
Location: Puddletown Village Hall. Time 19:00

Meeting close: 20.44

Appendix A – Finance Expenditure and Income

Expenditure

Date	Net	VAT	Total	Description	Supplier	Power Used for Spend
07.10.2024	£3.99	£0.00	£3.99	Tool	Toolstation	
07.10.2024	£4.75	£0.00	£4.75	Wasp Spray	Waitrose	Open Spaces - Public Health Act 1875 s.164
07.10.2024	£1,024.00	£0.00	£1,024.00	Play Park Inspection	Ken Hussey	Recreation - Local Government Act 1972, Sched. 14 para 27
07.10.2024	£202.20	£0.00	£202.20	NI & Income Tax	HMRC	Administration of the council - Local Government Act 1972 s 112 (1)
07.10.2024	£169.32	£0.00	£169.32	Pension	NEST	Pensions Act 2008 s.3 (employer contributions)
07.10.2024	£920.04	£0.00	£920.04	Pay & Expenses	Staff Salaries	Administration of the council - Local Government Act 1972 s 112 (1)
07.10.2024	£121.52	£0.00	£121.52	Refuse	Dorset Council Waste Services	Litter - Litter Act 1983, ss.5,
03.10.2024	£33.75	£0.00	£33.75	Administration	Corfe Castle Parish Council	Local Government Act 1972 s.111
30.09.2024	£18.00	£0.00	£18.00	Service Charge	Unity Bank	Administration of the council - Local Government Act 1972 s 112 (1)
01.10.2024	£420.00	£84.00	£504.00	External Audit	BDO LLP	Administration of the council - Local Government Act 1972 s 112 (1)
08.10.2024	£210.00	£0.00	£210.00	External Qtr Audit	Fair Accounts	Administration of the council - Local Government Act 1972 s 112 (1)
	3,127.57	84.00	3,211.57			

Income

Date	Net	VAT	Total	Description	Customer	Bank
01.10.2024	£201.56	£0.00	£201.56	Interest	Unity Bank	Unity Trust - Savings
01.10.2024	£253.66	£0.00	£253.66	Interest	Redwood	Redwood
01.10.2024	£26,389.50	£0.00	£26,389.50	Precept	Dorset Council	Unity Trust - Day to Day
	26,844.72	0	26,844.72			