Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on Tuesday 9th July 2024 in Puddletown Village Hall.

Present: Cllr Brown, Cllr Green, Cllr Redman (Vice Chairman).

Meeting Chair: Cllr Ridout (Chairman)

Also in Attendance: Cllr Emma Parker (Dorset Councillor). 6 Members of Public were present.

Clerk: Michelle Harrington

Ref	Comments
0724-35.	**APOLOGIES FOR ABSENCE** Apologies have been received from Cllr Johnstone and accepted by all.
0724-36.	**DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** No declarations were made. NB this does not preclude any later declarations.
0724-37.	**PUBLIC PARTICIPATION** 6 Members of public were present. 1 Member of public (Representative of the Cricket Club) answered questions raised by the Parish Council regarding the installation of a Cricket Scoreboard. 1 Member of public wished ask the Parish Council to assist in having the speed limit along the B3142 (Waterston Lane) reduced.
0724-38.	**CO-OPTION** **RESOLVED**: Not to continue with a confidential session, as Councillors were happy to proceed having read the Co-option application before the meeting. **RESOLVED** – George Grazebrook was co-option onto Puddletown Area Parish Council. The Acceptance of Office was signed. **ACTION:** Clerk to set up new email account and carry out an induction with Cllr Grazebrook.
0724-39.	**PREVIOUS MEETING MINUTES** Proposed: Cllr Redman Seconded: Cllr Green **RESOLVED:** The minutes from the full council meeting held on Tuesday 11th June 2024 were approved and signed as a correct record the meeting.
0724-40. a	**MATTERS ARISING FROM PREVIOUS MINUTES.** A copy of the action log was submitted before the meeting. This was discussed. Cricket Club Scoreboard – Thanks were given to the Cricket Club representative for attending the meeting and for the information during the public session. It was noted the Cricket club will insurance and maintain the unit. Proposed: Cllr Green Seconded: Cllr Redman **RESOLVED –** Puddletown Area Parish Council, agree the Cricket Club can install a free-standing wooden unit for the use as a scoreboard and winter storage. **ACTION**: Clerk to amend the Facilities Use Agreement.
b	Treeworks in Puddletown Play Park and Orchard Meadow Quotes were received before the meeting detailing the required works this year. Orchard Meadow cost is £780 + £40 for DC application. Puddletown Play Park and Recreation Ground cost is £1,400 + £40 for DC application. Proposed: Cllr Brown Seconded: Cllr Redman **RESOLVED –** To accept quotes for tree and hedge works in Orchard Meadow at a cost of £820 & tree and hedge works in Puddletown Play Park and Recreation Ground at a cost of £1,440 **ACTION:** Clerk to inform Rempstone Tree Management to continue with tree and hedge works in Orchard Meadow, Pudddletown Recreation and Puddletown Play Park.

C	Treeworks in the Coombe A verbal report was given regarding a meeting attended by Cllr Ridout and the Clerk with Hardy Tree Surgeon regarding bank stabilisation at the Coombe. It was noted a verbal estimate had been received stating the materials required to stabilise the bank would cost approx. £3,000 - £5,000. It was noted written quotes are expected shortly from Hardy's
0724-41.	**DORSET COUNCILLOR REPORT** The Dorset Council newsletters were noted. Cllr Parker was thanked for attending.
0724-42.	**PCSO'S REPORT** A report was circulated before the meeting, this was noted
0724-43. a 1. 2. b 1 2	**RECREATION AREAS** The following play park matters were discussed. Butt Close Safety Report Update – It was noted the weekly inspections had taken place with no new findings. This item was postponed until further quotes were received. Orchard Meadow Safety Report Update - It was noted the weekly inspections had taken place with no new findings. It was noted the toddler fence is scheduled to be replaced next week. Electricity Supply A statement was submitted before the meeting with details of the cost of electricity to Orchard Meadow **RESOLVED –** To move to a pay as you go electricity supplier. **ACTION:** Clerk to investigate and switch suppliers.
c 1.	Puddletown Rec. Teen Shelter – Stage Area A report was submitted before the meeting detail the state of the Teen shelter, with a recommendation to remove the shelter immediately due to the level of rot in the upright posts. **RESOLVED:** To remove the teen shelter from Puddletown Play Park with immediate effect. **ACTION:** Clerk to contact contractor to remove the teen shelter.
2.	Fencing A report was submitted before the meeting detailing the cost to replace the fencing in and around Puddletown play park. This was discussed. Proposed: Cllr Grazebrook Seconded: Cllr Redman **RESOLVED:** To approve contractor 2 (M&R Construction) to replace the Puddletown Rec Boundary fence and toddler fence at a cost of £15,946 + VAT **ACTION:** Clerk to contact M & R Construction to accept quote for fencing work in Puddletown Play Park.
0724-44. a 1 2 3	**PARISH MATTERS** Parish Matters not included in the agenda. **Correspondence received since the last meeting.** Cricket Club BBQ - Friday 28th June in line with the end of our Junior National Programme. This was noted Cricket Club – Request to hold a Car Boot sale fundraiser. This was discussed and approved, noting the proposed date is 18th August 2024 Speed Limit Along B3142 (Waterston Lane) –. It was noted in January – February 2023 Dorset Council refused an application to reduce the speed limit on Waterson Lane. No explanation was given for the refusal. Cllr Parker has requested a copy of the report. It was also noted the wrong signage had previously (Pre Covid) been installed by Dorset Council, which have since been removed, but the new signage has to date not been installed **ACTION**: Clerk to write to the local area Dorset Council Highways officer, and Senior Technical Officer, to ask cost of having Wear Wires study on Waterston Lane. As the PC are concerned about the speed along a section of the Waterston Road.
4	Allotments in Puddletown It was noted the Clerk had received a fourth request in 18-months for allotments in the parish by residents.

0724-45.	**PLANNING & LICENSING** No planning received before the meeting.
0724-46.	**UPDATE FROM RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS** The stakeholder notice informing of the proposed temporary closure of the B3143 Buckland Newton between the 14th Aug – 15th Aug '24 was noted.
0724-47.	**UPDATE FROM THE FLOOD WARDEN** No report was submitted before the meeting.
0724-48. a	**POLICIES, PROCEDURES, AND REGISTERS FOR REVIEW** The Code of Conduct policy was presented for approval and adopted as presented. **ACTION:** Clerk to publish the adopted Code of Conduct Policy.
0724-49. a b	**FINANCE AND ACCOUNTS** Bank Balance The monthly bank balance for June 2024 was noted. Monthly Expenditure and Income A report was submitted before the meeting showing a total expenditure of £22,468.45 for June 2024. This was discussed and approved. A report was submitted before the meeting showing a total income of £468.26. Proposed Cllr Redman Seconded Cllr Grazebrook **RESOLVED** To approve payments totalling £22,468.45 in accordance with the June 2024 payment schedule. A copy of the schedule is available online. **ACTION:** Clerk to process payments
0724-50.	**ITEM FOR NEXT MEETING & DATE OF NEXT MEETING** Date: Tuesday 13th August 2024 Location: Tolpuddle Village Hall Time: 19.00
0724-51.	**PERSONNEL - PART 2 CONFIDENTIAL ITEM.** **RESOLVED**: Under the Public Bodies (Admission to meetings) Act 1960 s1(2), the press and public are excluded for the remainder of this agenda item due to the confidential nature of the business to be transacted **RESOLVED –** To revise the Caretakers contract. To include holiday pay entitlement. **ACTION:** Clerk to write Caretakers contract and present to Council for approval.

Meeting closed at 8:47 pm

Sign: Date:

Chairman: Cllr J Ridout