Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on Tuesday 9th April 2024, in Tolpuddle Village Hall.

Present: Cllr Johnstone, Cllr Ridout (Vice Chairman), & Cllr Walton

Meeting Chair: Cllr Sheppard (Chairman)

Also in Attendance: 1 Members of the public was present.

Clerk: Michelle Harrington

Minute Number	Comments
190	**APOLOGIES FOR ABSENCE** Apologies have been received from Cllr Green & Cllr Redman and accepted by all.
191	**DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** No declarations were made. NB this does not preclude any later declarations.
192	**PUBLIC PARTICIPATION** 1 Member of public wished to raise a concern regarding the electricity supply in Orchard Meadow. It was suggested we consider an electric charging point for vehicles within the future consultation project, to preserve the electricity supply for future events.
193	**PREVIOUS MEETING MINUTES** Proposed: Cllr Ridout Seconded: Cllr Walton **RESOLVED:** The minutes and confidential minutes from the full council meeting held on Tuesday 12th March 2024 were approved and signed as a correct record the meeting.
194	**MATTERS ARISING FROM PREVIOUS MINUTES.** A copy of the action log was submitted before the meeting. This was noted.
195	**DORSET COUNCILLOR REPORT** Dorset Council newsletters were circulated before the meeting they were noted.
196	**PCSO'S REPORT** No report was received for March.
197	**RECREATION AREAS** It was noted the following weekly playground safety inspections were carried out. Butt Close – OK, no new findings Orchard Meadow – OK, no new findings Puddletown Rec - OK, no new findings
198 a	**PARISH MATTERS** Orchard Meadow Book Form Request A booking form for Orchard Meadow was received before the meeting, from the Tolpuddle Events Committee. This was discussed and approved. **ACTION**: Clerk to contact the event organiser to confirm approval for the event.
b	Puddletown Recreation Facilities – Toilet Door Keys **ACTION**: It was agreed to give two sets of keys to PRIDE (one set for the gym tenant, with the understanding that PRIDE is responsible for both sets of keys, one to the Parish Council Caretaker with the master key with the Parish Council Clerk.
c	Speed Indicator Device: A report was submitted before the meeting, with a recommendation: "To approve the repair of the Speed Indicator Device up to a cost of £650. (Noting the SID has already been returned to the manufacturer incurring a cost to date of £100)" **RESOLVED:** To write to the manufacture to lodge our dis-satisfaction regarding the various issues we have had since purchase. To request the manufacturer, cover the cost to investigate the fault as a gesture of good will. To report back to Council with any update. It was also agreed as we currently have one SID in Tolpuddle that this SID be moved between all four sites over Puddletown and Tolpuddle.

	ACTION: To contact the Puddletown SID volunteer to request they provide a list of all issues we have had since purchasing the device. To contact the manufacturer to request they cover the cost of the investigation work. To add to a future agenda as and when required to report back.
d	Community Speed Watch & SID Volunteers A report was submitted before the meeting, with a recommendation: "To promote the Community Speed Watch and SID groups to encourage more residents to join a group." **RESOLVED:** To promote the need for more volunteers within the SID and Community Speed Watch Program. **ACTION**: To prepare a press campaign to request for volunteers for the Community Speed Watch and SID program.
e	Land Registry – Puddletown Recreation Ground & Butt Close A report was submitted before the meeting, with a recommendation: "To carry out the Title deeds plan / register search, Application for an official search and Registration for Butt Close, Puddletown Recreation Area & Orchard Meadow". **RESOLVED:** To agree to the cost to carry out the Title deeds plan / register search, Application for an official search and Registration for Butt Close, Puddletown Recreation Area & Orchard Meadow. **ACTION**: Clerk to carry out a Title deeds plan / register search, Application for an official search and Registration for Butt Close Play Park, Puddletown Recreation Area & Orchard Meadow.
f	Knighton Neighbourhood Plan – Email sent to Councillors 25-03-24. Regarding Knighton Group Parish Council is consulting on the pre-submission draft of its Neighbourhood Plan. This was noted.
g	Hedge works in Puddletown Rec (Southern Scottish Electricity) A report was submitted before the meeting, detailing an external contractor working on behalf of SSE has contacted us, to inform us they need to reduce the height of a section of hedge in Puddletown Play Park (Norther Boundary) so that there is a 5m clearance between the hedge and the powerlines. There is no cost to us for this work. This was noted.
199	**PLANNING & LICENSING**
a	Application No. P/HOU/2024/01311 Location: 36 Main Road Tolpuddle Dorset DT2 7EU Proposal: Erect extensions to provide first floor & to extend ground floor. Erect detached garage. Comment: No comment, however noting the application notice has not been displayed as required.
b	Application No. P/HOU/2024/01577 & P/LBC/2024/01578 Location: 30 High Street Puddletown DT2 8RU Proposal: Demolish existing single storey flat roof extension and erect replacement single storey flat roof extension Comment: No objection.
c	Application No. P/FUL/2023/05503 – NOTICE OF APPEAL Appeal Ref: APP/D1265/W/24/3337494 Location: 3 Coombe Road Puddletown DT2 8RZ Proposal: Change of use of a detached ancillary building to a Holiday Let Comment: It was noted Puddletown Area Parish Council do not wish to change their previous comment
d	Application No. P/CLP/2024/01547 Location: 10 The Moor Puddletown Dorset DT2 8TE Proposal: Certificate of Lawfulness to erect a single storey extension on the side, to demolish a section of the wall between the existing lean-to extension and the new extension and install a window on the existing lean to the front elevation. - This was noted **RESOLVED**: Clerk to submit the comments as approved above. **ACTION**: Clerk to process planning comments

200	**UPDATE FROM RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS** The following Temporary Closures were noted: a. Proposed Temporary Closure of B3143 Factor Lane, 14th May – 24th May 2024 b. Proposed Temporary Closure of B3143 Factor Lane, Buckland Newton 14th May – 24th May 2024 c. Proposed Temporary Overnight Closure of C80, Tincleton 29th April – 3rd May 2024 d. Temporary Closure of B3390, Moreton 15th April 2024 e. Temporary Closure of B3143, Alton Pancras 16th April 2024 f. Temporary Closure of Southover Lane, Tolpuddle 15th April – 17th April It was stated that mini motorbikes are being used in Puddletown Forest in areas which are not designated for this type of use. **ACTION**: The Clerk to write to the Forestry Commission to make they aware.
201	**UPDATE FROM THE FLOOD WARDEN** No report was submitted.
202	**POLICIES, PROCEDURES, AND ASSESSMENTS FOR REVIEW** No policies, procedures, or assessments was presented for review.
203 a b c	**FINANCE AND ACCOUNTS** Bank Balance. A report was submitted before the meeting detailing the bank balance as of 31st March 2024 this was noted. Monthly Expenditure and Income A report was submitted before the meeting showing a total expenditure of £3,779.63 and Income of £7,289.77 for March 2024. £1000 held for Community Cafe Proposed Cllr Walton Seconded Cllr Ridout **RESOLVED** to approve payments totalling £3,779.63 in accordance with the payment schedule. A copy of the schedule is available from the Clerk. **ACTION:** Clerk to process monthly payments. Grant Application A grant application was submitted before the meeting. The application is from Life Education Wessex & Thames Valley in connection with a grant for the Puddletown First School. **RESOLVED:** To refuse the application due the Council not having Power of Competence, and there not being a specific Power enabling the Council to donation for education purpose. **ACTION**: Clerk to advise grantee accordingly.
204	**ITEM FOR NEXT MEETING & DATE OF NEXT MEETING** Date: Tuesday 14th May 2024 – Noting the Puddletown Annual Parish Meeting will take place just before starting at 6.30pm Location: Puddletown Village Hall. Time: 19.00.

Meeting closed at 20.04