

**Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on Tuesday 14<sup>th</sup> May 2024, in Puddletown Village Hall.**

**Present:** Cllr **Brown**, Cllr **Green**, Cllr **Johnstone**, Cllr **Redman** & Cllr **Ridout**

**Meeting Chair:** Cllr **Sheppard** (to start the meeting); Cllr **Ridout** thereafter a new Council Chairman

**Also in Attendance:** One Members of the public was present.

**Clerk:** Michelle Harrington

<b>Minute Number</b>	<b>Comments</b>																								
<b>1</b>	<p><b>TO ELECT A CHAIRMAN FOR THE NEW CIVIC YEAR</b>  <b>Resolve:</b> Cllr Ridout was elected as Puddletown Area Parish Council Chairman                      Cllr Ridout signed the Chairman Acceptance of Office                      N.B. Cllr Sheppard stood down and joined the public area.</p>																								
<b>2</b>	<p><b>TO ELECT A VICE-CHAIRMAN FOR THE NEW CIVIC YEAR</b>  <b>Resolve:</b> Cllr Redman was elected as Puddletown Area Parish Council Vice Chairman                      Cllr Redman signed the Vice-Chairman Acceptance of Office</p>																								
<b>3</b>	<p><b>TO ELECT MEMBERS TO COMMITTEES / GROUPS AND OTHER BODIES</b>                      A list of the previous members elected to committees / groups and other bodies was presented before the meeting. After a discussed the following was agreed:</p> <p><b>Working Groups</b></p> <table border="0"> <tr> <td>Finance</td> <td>Chairman, Vice Chairman, Clerk</td> </tr> </table> <p><b>Warden</b></p> <table border="0"> <tr> <td>Flood Warden</td> <td>Cllr Green</td> </tr> </table> <p><b>Liaison Officers</b></p> <table border="0"> <tr> <td>Butt Close</td> <td>Cllr Ridout</td> </tr> <tr> <td>Orchard Meadow</td> <td>Cllr Johnstone</td> </tr> <tr> <td>Rights of Way</td> <td>TBC</td> </tr> </table> <p><b>Representative</b></p> <table border="0"> <tr> <td>DAPTC</td> <td>Cllr Ridout</td> </tr> <tr> <td>PRIDE</td> <td>Cllr Brown, Cllr Ridout</td> </tr> <tr> <td>Puddletown Charity</td> <td>Mr Alan Sheppard</td> </tr> <tr> <td>Puddletown Play Park</td> <td>TBC</td> </tr> <tr> <td>Puddletown Village Hall</td> <td>Cllr Ridout</td> </tr> <tr> <td>Southover Slurry lagoon</td> <td>Cllr Ridout.</td> </tr> <tr> <td>Tolpuddle Village Hall</td> <td>Cllr Johnstone</td> </tr> </table> <p><b>ACTION:</b> Clerk to update the website as detailed above.</p>	Finance	Chairman, Vice Chairman, Clerk	Flood Warden	Cllr Green	Butt Close	Cllr Ridout	Orchard Meadow	Cllr Johnstone	Rights of Way	TBC	DAPTC	Cllr Ridout	PRIDE	Cllr Brown, Cllr Ridout	Puddletown Charity	Mr Alan Sheppard	Puddletown Play Park	TBC	Puddletown Village Hall	Cllr Ridout	Southover Slurry lagoon	Cllr Ridout.	Tolpuddle Village Hall	Cllr Johnstone
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<b>4</b>	<p><b>APOLOGIES FOR ABSENCE</b>                      No apologies have been received as all Councilors are present.</p>																								
<b>5</b>	<p><b>DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS</b>                      No declarations were made. NB this does not preclude any later declarations.</p>																								
<b>6</b>	<p><b>PUBLIC PARTICIPATION</b>                      2 members of the public were present. No issue was raised.</p>																								

Initial/ Sign:  
Chairman:

Date:  
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13	<p><b>PLANNING &amp; LICENSING</b> No planning application had been received.</p>
14	<p><b>UPDATE FROM RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS</b> The public notice sent from Dorset Council were noted.</p>
15	<p><b>UPDATE FROM THE FLOOD WARDEN</b> There was not update available.</p>
16	<p><b>POLICIES, PROCEDURES, AND REGISTERS FOR REVIEW</b> A draft copy of the proposed Standing Orders was presented before the meeting.</p> <p>Propose Cllr Brown <span style="float: right;">Seconded Cllr Johnstone</span> <b>RESOLVED:</b> To adopt the standing orders as presented.</p> <p><b>ACTION:</b> Clerk to publish Standing Orders as adopted May 2024</p> <p>It was noted NALC have recently released a new Model Financial Regulations. This will be presented to Council in June 2024.</p>
17	<p><b>FINANCE AND ACCOUNTS</b></p> <p>a Bank Balance A report was submitted before the meeting, nothing the previous end of month balance.</p> <p>b Monthly Payment Schedule A report was submitted before the meeting showing a total expenditure of £3,837.55. Noting retrospective income: £26,919.44</p> <p>Proposed Cllr Johnstone <span style="float: right;">Seconded Cllr Green</span> <b>RESOLVED</b> to approve payments totalling £3,837.55 in accordance with the April 2024 payment schedule. A copy of the schedule is available online.</p> <p><b>Action:</b> Clerk to process payments</p>
18	<p><b>ITEM FOR NEXT MEETING &amp; DATE OF NEXT MEETING</b> Date: Tuesday 11<sup>th</sup> June 2024 Location: Tolpuddle Village Hall Time: 19.00</p>

Meeting closed at 19:55 pm