

Puddletown Area Parish Council
Covering the Parishes of Athelhampton, Burleston, Puddletown & Tolpuddle

Dear Parish Councillor

You are hereby summoned to attend a remote meeting (see details at the end) of the Parish Council on **Tuesday 14th July 2020** commencing at **7pm** to conduct the following business.

AGENDA

1. To receive and approve apologies for absence.
2. To receive declarations of interest and consider any dispensations requested.
3. An opportunity for members of the public to raise issues of concern.
4. To confirm the minutes of the meetings held on 9th June and 2nd July 2020.
5. To report any matters arising from the minutes and review the action log.
6. To discuss the Dorset Councillor's report.
7. To discuss any Police and community issues.
8. Parish matters: -
 - 8.1. To note any parish matters not otherwise included on the agenda.
 - 8.2. To receive an update on the progress of the Puddletown Neighbourhood Plan.
9. To consider planning applications and decisions: -
 - 9.1. **WD/D/20/001374**
Proposal: Notification of adoption of telephone kiosk
Location: K6 TELEPHONE KIOSK, DORCHESTER ROAD, TOLPUDDLE
 - 9.2. **WD/D/20/001160**
Proposal: Erect summer/garden house - was listed building consent application (LBC) now is a full planning application (FUL)
Location: 14 MILL STREET, PUDDLETOWN, DORCHESTER, DT2 8SH
 - 9.3. Decision Notice WD/D/20/001402 (tree works)
AUTHORISED: T1 & T2 Cherry - Fell - outgrown location
Location: 32 HIGH STREET, PUDDLETOWN, DORCHESTER, DT2 8RU.
 - 9.4. Decision Notice WD/D/20/000957
REFUSED: Certificate of Lawful use is refused. Planning permission is required.
Location: THE LODGE, TOLPUDDLE, DORCHESTER, DT2 7HD
10. Recreation areas: -
 - 10.1. To receive an update on the reopening of Play Areas.
 - 10.2. To consider quotes for grass cutting and general maintenance at Orchard Meadow and Puddletown Community Play Park.

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- 10.3. To discuss a design idea for Butt Close Play Area and to agree a consultation process.
- 10.4. To consider opening public toilets at the Recreation Ground.
11. Puddletown Area Covid-19 Community Support Group:
 - 11.1. To receive an update on the work of the group.
 - 11.2. To confirm the Parish Council's joint responsibility (along with Puddletown Charity) for managing the group.
12. Community Projects working group:
 - 12.1. To approve updated terms of reference for the group.
 - 12.2. To receive an update following a remote meeting of the group.
13. DAPTC and NALC consultations:-
 - 13.1. To consider the proposed new Model Member Code of Conduct and any response for the LGA.
 - 13.2. To consider the draft revised constitution for DAPTC and agree any feedback.
 - 13.3. To consider any items for proposal to the DAPTC AMG.
14. To receive a general update on rights of way, drains, hedges and roads and to
 - 14.1. To discuss verge cutting across the parishes following correspondence from a local resident.
15. Finance and Accounts: -
 - 15.1. To receive and discuss the internal auditor's report and agree RFO recommendations.
 - 15.2. To review and approve the Annual Governance Statement 2019/20
 - 15.3. To review and approve the Accounting Statements 2019/2020.
 - 15.4. To receive and discuss a financial statement for the 1st Quarter of 2020-2021.
 - 15.5. To authorise payment of accounts in accordance with the July Payment Schedule.
16. To note any items for the next meeting on Tuesday 11th August 2020 which will be held again remotely unless the current restrictions relating to public gatherings are relaxed.
17. To exclude members of the press and public in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972).
18. Confidential matters:-
 - 18.1. To consider annual salary scale progress for the Clerk in accordance with the agreed contract of employment.
 - 18.2. To agree a sum for home working expenses for the Clerk.

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The details needed to join the meeting via the website zoom.us are as follows:

Meeting ID: 898 1650 8502
Password: PAPC07

To Join the meeting go to www.zoom.us, click on 'Join a Meeting' and follow the instructions. Please contact me for technical support.

Members of the press and public are also welcome to attend the meeting using the above details. Alternatively, representations can be sent via email, phone, or post in advance of the meeting.

Respectfully,

Anna Bendall
Clerk