

Puddletown Area Parish Council
Covering the Parishes of Athelhampton, Burleston, Puddletown & Tolpuddle

Dear Parish Councillor

You are hereby summoned to attend a meeting of the Parish Council on **Tuesday 8th March 2022** in **Puddletown Village Hall** commencing at **7pm** to conduct the following business.

AGENDA

1. To receive and approve apologies for absence.
2. To receive declarations of interest and consider any dispensations requested.
3. An opportunity for members of the public to raise issues of concern or comment on agenda items.
4. To confirm the minutes of the meeting held on the 8th February 2022.
5. To report any matters arising from the minutes and review the action log.
6. To receive and discuss the Dorset Councillor's report.
7. Recreation areas: -
 - 7.1. To consider any matters arising following visual safety checks at play areas, and the Quarterly Play Area Inspections (including bench safety inspection report).
8. Parish matters:
 - 8.1. To discuss and consider options for recognising volunteers who serve the community.
 - 8.2. To note any parish matters not otherwise included on the agenda.
9. To receive and discuss the PCSO's report.
10. To receive a general update on rights of way, drains, hedges, and roads and to:
 - 10.1. To consider a plan for parking at Lower Waterston and whether to make the request to the Highways Authority for the parking provision (suggested a layby type parking area at the side of the road).
11. To agree a response to submit to the Dorset Community Governance Review – Draft Recommendations.
12. Policies, procedures, and registers for review: -
 - 12.1. Risk Register
 - 12.2. Financial Regulations
 - 12.3. Standing Orders
 - 12.4. Continuity Plan
 - 12.5. GDPR Policy
 - 12.6. Asset Register

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13. Finance and Accounts: -

- 13.1. To receive and discuss the Financial Statement for the 3rd quarter of financial year 2021-2022.
- 13.2. To consider a grant request from the Tolpuddle Events Committee for financial support towards the cost of the Tolpuddle Platinum Jubilee event.
- 13.3. To note the Local Government Sector Pay Increase (backdated) - Covering 1st April 2021 to 31st March 2022, as agreed by the National Joint Council for local government services on the 28th February 2022.
- 13.4. To authorise payment of accounts in accordance with the March 2022 Payment Schedule and note payments and receipts.

14. To note any items for the next meeting on Tuesday 12th April 2022 which will be held in Tolpuddle Village Hall.

Respectfully,

Anna Bendall
Clerk