

Puddletown Area Parish Council

Covering the Parishes of Athelhampton & Puddletown, and Burleston & Tolpuddle

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Parish Councillors,

You are hereby summoned to attend the following meeting to conduct the business overleaf. (LGA 1972 Sch 12, para 10(2)(b)).

A meeting of the: **Puddletown Area Parish Council**
On / at: **Tuesday 11th February 2025**
commencing at: **7:00pm**
In: **Tolpuddle Village Hall**

Yours respectfully



Michelle Harrington
Parish Clerk & Responsible Finance Officer

3rd February 2025

AGENDA

0225-140. ATTENDANCE AND APOLOGIES FOR ABSENCE

To record members, present (Local Government Act 1972, sch 12) & receive apologies of absence. (Local Government Act 1972 s85 (1)).

0225-141. DECLARATIONS OF PRECUNINARY INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

- a. Members to declare any interests that are not currently entered in the Member's register of interest or if they have not notified the Monitoring Officer. (Localism Act 2011 s26-37 and Sch 4 plus Code of Conduct).
- b. To consider any prior requests to the Clerk from members for Dispensations. (Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)).

0225-142. PUBLIC SESSION

An opportunity for members of the public to raise issues of concern or comment on agenda item. (Standing Orders 3e-k). (N.B. Councils cannot lawfully decide items of business that is not specified in the agenda. (LGA 1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)).

0225-143. PREVIOUS MEETING MINUTES – APPENDIX

To resolve to approve the minutes from the last Council meeting as a correct record. (LGA 1972 sch 12, para 41(1)).

0225-144. DORSET COUNCILLOR REPORT

To discuss any item arising from Dorset Council Newsletters and receive a verbal report on any parish specific update from the Ward Councillor.

0225-145. PCSO REPORT

To discuss a report from the local PCSO.

Email: puddletown@dorset-aptc.gov.uk

Website: www.puddletownareaparishcouncil.co.uk

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0225-146. CLERKS REPORT - APPENDIX

a. Finance

1. Bank Balance - To note the previous end of month balance.
2. Monthly Expenditure & Income - To authorise payments in accordance with the Payment Schedule, and to note the monthly income.
3. Annual Tree Maintenance – Orchard Meadow and Puddletown Rec.

b. Parish Safety

To note and discuss any issue raised. N.B. Any issue raised after the agenda publication date will be reported verbally during the meeting.

1. Playparks – Internal weekly inspections and external quarterly inspections.

- i. Butt Close - **ANNEX**
- ii. Orchard Meadow - **ANNEX**
- iii. Puddletown Rec. - **ANNEX**

2. Defibrillators

- i. Puddletown Library
- ii. Martyrs Inns - Tolpuddle

c. Correspondence.

To discuss and agree a way forward regarding any correspondence received (excluding newsletters)

1. To discuss any urgent correspondence received since the agenda publication

d. Action Log Updates

To discuss and agree a way forward regarding actions taken from the last meeting. N.B. Any action updated after the agenda publication date will be reported verbally during the meeting.

1. Annual Meeting – Proposed date for Puddletown
2. Lining by Community Centre - Puddletown
3. Cllr action updates – To receive verbal updates only
4. Actions updated since the agenda publication.

e. Training

To discuss and agree a way forward regarding training opportunities.

1. Future Planning Event – 4th March 2025
2. General training opportunities.

0225-147. POLICIES, PROCEDURES, AND RISK ASSESSMENT REVIEW

To note no policies, procedures or risk assessments are due for review.

0225-148. PLANNING AND LICENSING MATTERS

a. To receive and consider planning and licensing application(s). N.B. Any planning application received after the agenda publication date will be discussed.

b. To consider how PAPC examine planning applications.

0225-149. ITEMS FOR NEXT MEETING.

To note any items for the next meeting on Tuesday 11th March 2025 which will be held in Puddletown Village Hall from 7pm