

# Puddletown Area Parish Council

Covering the Parishes of Athelhampton & Puddletown, and Burleston & Tolpuddle

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Parish Councillors,

You are hereby summoned to attend the following meeting to conduct the business overleaf. (LGA 1972 Sch 12, para 10(2)(b)).

A meeting of the: **Puddletown Area Parish Council**  
On / at: **Tuesday 10<sup>th</sup> December 2024 commencing at 7:00pm**  
In: **Tolpuddle Village Hall**

Yours respectfully

*M Harrington*

Michelle Harrington  
Parish Clerk & Responsible Finance Officer

3<sup>rd</sup> December 2024

## AGENDA

### 1224-115. ATTENDANCE AND APOLOGIES FOR ABSENCE

To record members present (Local Government Act 1972, sch 12) & receive apologies of absence. (Local Government Act 1972 s85 (1)).

### 1224-116. DECLARATIONS OF PRECUNINARY INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

- a. Members to declare any interests that are not currently entered in the Member's register of interest or if they have not notified the Monitoring Officer. (Localism Act 2011 s26-37 and Sch 4 plus Code of Conduct).
- b. To consider any prior requests to the Clerk from members for Dispensations. (Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)).

### 1224-117. PUBLIC SESSION

An opportunity for members of the public to raise issues of concern or comment on agenda item. (Standing Orders 3e-k). (N.B. Councils cannot lawfully decide items of business that is not specified in the agenda. (LGA 1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)).

### 1224-118. PREVIOUS MEETING MINUTES – APPENDIX

To resolve to approve the minutes from the last Council meeting as a correct record. (LGA 1972 sch 12, para 41(1)).

### 1224-119. DORSET COUNCILLOR REPORT

To discuss any item arising from Dorset Council Newsletters and receive a verbal report on any parish specific update from the Ward Councillor.

### 1224-120. PCSO REPORT

To discuss a report from the local PCSO.

### 1224-121. CLERKS REPORT - APPENDIX

- a. Finance
  1. Bank Balance - To note the previous end of month balance.
  2. Monthly Expenditure & Income - To authorise payments in accordance with the Payment Schedule, and to note the monthly income.

Email: [puddletown@dorset-aptc.gov.uk](mailto:puddletown@dorset-aptc.gov.uk)

Website: [www.puddletownareaparishcouncil.co.uk](http://www.puddletownareaparishcouncil.co.uk)

# Puddletown Area Parish Council

Covering the Parishes of Athelhampton & Puddletown, and Burleston & Tolpuddle

- b. Parish Safety  
To note and discuss any issue raised. N.B. Any issue raised after the agenda publication date will be reported verbally during the meeting.
1. Playparks
    - i. Butt Close
    - ii. Orchard Meadow
    - iii. Puddletown Rec.
  2. Defibrillators
    - i. Puddletown Library
    - ii. Tolpuddle Martyrs Inn
- c. Correspondence.  
To discuss and agree a way forward regarding any correspondence received (excluding newsletters)
1. Puddletown Village Christmas Tree
  2. Outdoor Seating around the Parish
  3. Town and Parish Council Survey - Climate and Nature Support
  4. Salt Bins
- d. Action Log Updates  
To discuss and agree a way forward regarding actions taken from the last meeting. N.B. Any action updated after the agenda publication date will be reported verbally during the meeting.
- 1224-122. NEIGHBOURHOOD PLAN**  
To discuss and agree a way forward regarding the neighbourhood plan review.
- 1224-123. POLICIES, PROCEDURES, AND REGISTERS FOR REVIEW - APPENDIX**  
To discuss and approve or reject the following risk assessments (RA):
- a. 001 Risk Register
  - b. 002 Meeting RA
  - c. 003 Speed Indicator RA
  - d. 004 Display Screen Equipment Self-Assessment
  - e. 005 Puddletown Recreation Ground Car Parking RA
  - f. 007 River Clearance RA
  - g. 008 Land Preparation and Tree Planting RA
- 1224-124. PLANNING AND LICENSING MATTERS - APPENDIX**  
To receive and consider planning and licensing application(s).
- 1224-125. BUTT CLOSE PLAY PARK - APPENDIX**  
To discuss and agree a way forward regarding the proposed play park re-design.
- 1224-126. ITEMS FOR NEXT MEETING.**  
To note any items for the next meeting on Tuesday 14<sup>th</sup> January 2024 which will be held in Puddletown Village Hall from 7pm
- 1224-127. PAY REVIEW**
- a. To resolve under the Public Bodies (Admission to meetings) Act 1960 s1(2), the press and public are to be excluded for the remainder of this agenda due to the confidential nature of the business to be transacted.
  - b. To discuss employee, pay review recommendation.
- End of Agenda.