

Puddletown Area Parish Council

Covering the Parishes of Athelhampton & Puddletown, and Burleston & Tolpuddle

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Dear Parish Councillors,

You are hereby summoned to attend a meeting of the **Parish Council** on **Tuesday 11th June 2024** in **Tolpuddle Village Hall** commencing at **7:00pm** to conduct the following business.

AGENDA

0624-19. APOLOGIES FOR ABSENCE

To receive apologies of absence. (Local Government Act (LGA) 1972 s85 (1)).

0624-20. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).

0624-21. PUBLIC SESSION

An opportunity for members of the public to raise issues of concern or comment on agenda items. (N.B. no decision can be taken).

0624-22. PREVIOUS MEETING MINUTES – APPENDIX

To confirm the minutes of the last Council meeting. (LGA 1972 sch 12, para 41(1)).

0624-23. MATTERS ARISING FROM PREVIOUS MINUTES (ACTION LOG) – APPENDIX

To discuss and agree a way forward for matters arising needing action:

- a. Neighbourhood Plan Update
- b. Playpark Bench replacement – Memorial Bench
- c. Fence Repairs – Orchard Meadow Toddler Area – **ANNEX**
- d. Bins around the Parish
- e. Action Log – Updates since agenda dissemination.

0624-24. DORSET COUNCILLOR'S REPORT

To discuss any item arising from Dorset Council Newsletters.

0624-25. PCSO REPORT – APPENDIX

To receive and discuss a report from the local PCSO.

0624-26. RECREATION AREAS

To receive and discuss any urgent items raised within reports.

- a. Butt Close
- b. Orchard Meadow
 1. Inspection report
 2. General maintenance
- c. Puddletown Rec.
- d. Annual Inspection Report – Quotes for repairs
To discuss and agree a way forward on the remedial works suggested by the external inspector.

Email: puddletown@dorset-aptc.gov.uk

Website: www.puddletownareaparishcouncil.co.uk

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0624-27. PARISH MATTERS: - APPENDIX

- a. Correspondence
 1. Draft Contaminated Land Strategy – Email sent to Cllr's 22-05-24
 2. Safety of Lithium-ion Batteries and e-bikes and scooters – Email sent to Cllr's 21-05-24
 3. Cricket Club – Scoreboard – Email sent to Cllr's 05-06-24
- b. Tree Management Plan
- c. Tolpuddle Leaflet Drop – Orchard Meadow Consultation.
- d. New Councillor recruitment drive.

0624-28. PLANNING AND LICENSING MATTERS - APPENDIX

To receive and consider planning and licensing application(s) and agree recommendations.

0624-29. UPDATE ON RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS

To receive and discuss any urgent items raised, including:

- a. Public Notice – A354 Thornicombe Hill Temporary closure 3rd June 2024
- b. Stakeholder Notice – Proposed Overnight Temporary Closure A354 – 23rd July – 28th July 2024

0624-30. UPDATE ON FLOODING

To receive and discuss any urgent items raised.

0624-31. POLICIES, PROCEDURES, AND REGISTERS FOR REVIEW - APPENDIX

To approve & adopt the following policies and documents:

- a. Financial Regulations
- b. Grant Award Policy

0624-32. FINANCE AND ACCOUNTS: - APPENDIX

- a. Bank Balance.
To note the bank balance.
- b. Monthly Expenditure & Income
To authorise payment of accounts in accordance with the Payment Schedule.

0624-33. THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/24 PART 3 – APPENDIX

To approve the following sections of the Annual Governance & Accountability Return 2023/24 Part 3 for submission to the Council's External Auditor:

- a. Section 1 – Annual Governance Statement 2023/24
- b. Section 2 – Accounting Statements 2023/24
- c. Conflict of Interest
- d. Bank Reconciliation
- e. RP Explanation of Variance
- f. Notice of the period of the exercise of public rights.

0624-34. ITEMS FOR NEXT MEETING.

To note any items for the next meeting on Tuesday 9th July 2024 which will be held in Puddletown Village Hall from 7pm

Yours respectfully



Michelle Harrington
Parish Clerk & Responsible Finance Officer

6th June 2024