

# Puddletown Area Parish Council

Covering the Parishes of Athelhampton, Burleston, Puddletown & Tolpuddle

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

*(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100*

Dear Parish Councillors,

You are hereby summoned to attend a meeting of the **Parish Council** on **Tuesday 12<sup>th</sup> March 2024** in **Puddletown Village Hall** commencing at **7:00pm** to conduct the following business.

## **AGENDA**

### **174. APOLOGIES FOR ABSENCE**

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1)). To acknowledge apologise of absence for the September meeting.

### **175. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

### **176. PUBLIC SESSION**

An opportunity for members of the public to raise issues of concern or comment on agenda items. (N.B. no decision can be taken!)

### **177. PREVIOUS MEETING MINUTES – APPENDIX**

To confirm the minutes of the last Council meeting. (LGA 1972 sch 12, para 41(1))

### **178. MATTERS ARISING FROM PREVIOUS MINUTES (ACTION LOG) – APPENDIX**

Actions carried forward from previous meeting noting any updated after the agenda publication date may be discussed. See website for updates.

- a. Land Registry Search – Butt Close Play Park
- b. Annual Parish Meeting dates. - Tolpuddle

### **179. DORSET COUNCIL**

To discuss any item arising from Dorset Council Newsletters.

### **180. PCSO REPORT**

To receive and discuss a report from the local PCSO.

### **181. RECREATION AREAS**

To receive and discuss any urgent items raised within reports.

Playpark inspections

- a. Butt Close – No new findings
- b. Orchard Meadow – Annual & Post installation check - **ANNEX**
- c. Puddletown Rec – No new findings

### **182. PARISH MATTERS: - APPENDIX**

To note and discuss any other parish matter not otherwise included on the agenda. See Appendix for full list of topics and recommendations.

- a. Safe Route to School – Junction of Blandford Road, Dorchester Road, High Steet & Kings Mead
- b. Correspondence
  1. Bin in old weigh bridge lay-by

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**183. PLANNING AND LICENSING MATTERS - APPENDIX**

To receive and consider planning and licensing application(s) and agree recommendations.

**184. UPDATE ON RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS**

To receive and discuss any urgent items raised. To note any Public Notice or Stakeholder Notice received from Dorset Council.

**185. UPDATE ON FLOODING**

To receive and discuss any urgent items raised.

**186. POLICIES, PROCEDURES, AND REGISTERS FOR REVIEW - APPENDIX**

To discuss the following policies / risk assessments present for ratification.

a. To note the Duty of Care notices.

**187. FINANCE AND ACCOUNTS - APPENDIX**

a. Bank Balance.

To note the bank balance.

b. Monthly Expenditure & Income - **Annex**

To authorise payment of accounts in accordance with the Payment Schedule.

c. Internal Auditors Report - **Annex**

To discuss the latest internal auditors report.

**188. ITEMS FOR NEXT MEETING.**

To note any items for the next meeting on Tuesday 9<sup>th</sup> April 2024 which will be held in Tolpuddle Village Hall.

**189. PARISH CONTRACTORS**

*Part 2 Confidential Item; under the Public Bodies (Admission to meetings) Act 1960 s1(2), the press and public are to be excluded for the remainder of this agenda item due to the confidential nature of the business to be transacted.* To receive an update from the Clerk on current affairs.

Yours respectfully



Michelle Harrington

Parish Clerk & Responsible Finance Officer

5<sup>th</sup> March 2024

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<sup>i</sup> N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)