

Puddletown Area Parish Council

Covering the Parishes of Athelhampton, Burleston, Puddletown & Tolpuddle

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Dear Parish Councillors,

You are hereby summoned to attend a meeting of the **Parish Council** on **Tuesday 9th January 2024** in **Puddletown Village Hall** commencing at **7:00pm** to conduct the following business.

AGENDA

144. APOLOGIES FOR ABSENCE

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1)). To acknowledge apologise of absence for the September meeting.

145. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

146. PUBLIC SESSION

An opportunity for members of the public to raise issues of concern or comment on agenda items. (N.B. no decision can be taken!)

147. PREVIOUS MEETING MINUTES – APPENDIX

To confirm the minutes of the last Council meeting. (LGA 1972 sch 12, para 41(1))

148. MATTERS ARISING FROM PREVIOUS MINUTES (ACTION LOG) – APPENDIX

To report any matters arising from the minutes and review the action log.

Actions carried forward from previous meeting:

- a. PRIDE
 1. Shutters – Replacement
 2. Shutter Maintenance
 3. Toilet Block external doors.
- b. Puddletown Recreation Ground Car Park – Potholes
- c. Cricket Club scoreboard request. - **Annex**
- d. Tree Management Plan and quote for works – **Annex 1-5**

149. DORSET COUNCIL – APPENDIX

To discuss any item arising from Dorset Council Newsletters.

150. PCSO REPORT – APPENDIX

To receive and discuss a report from the local PCSO.

151. RECREATION AREAS

To receive and discuss any urgent items raised within Internal reports.

- a. Playpark inspections
 1. Puddletown Rec
 2. Butt Close
 3. Orchard Meadow

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152. PARISH MATTERS: - APPENDIX

To note and discuss any other parish matter not otherwise included on the agenda. See Appendix for full list of topics and recommendations.

- a. Retrospective Memorial Tree Application.
- b. Orchard Meadow Volunteer Day
- c. Thanks, from Puddletown Village Hall.
- d. St Mary's footway access

153. PLANNING AND LICENSING MATTERS - APPENDIX

To receive and consider planning and licensing application(s) and agree recommendations.

154. UPDATE ON RIGHTS OF WAY, DRAINS, HEDGES, AND ROADS

To receive and discuss any urgent items raised. To note any Public Notice or Stakeholder Notice received from Dorset Council.

155. UPDATE ON FLOODING - APPENDIX

To receive and discuss any urgent items raised.

156. POLICIES, PROCEDURES, AND REGISTERS FOR REVIEW - APPENDIX

To discuss the following policies / risk assessments present for ratification.

- a. Self-Assessment – Screen working Risk Assessment
- b. Recording, Photographing, at Parish Council meetings.

157. FINANCE AND ACCOUNTS - APPENDIX

- a. Bank Balance.
To note the bank balance.
- b. Monthly Payment Schedule - **Annex**
To authorise payment of accounts in accordance with the Payment Schedule and note retrospective payments and receipts.
- c. Year to date budget - **Annex**
To note the year-to-date budget.
- d. Grant request – Puddletown Village Hall & Tolpuddle Events Committee
To discuss and agree away forward.

158. ITEMS FOR NEXT MEETING.

To note any items for the next meeting on Tuesday 13th February 2024 which will be held in Tolpuddle Village Hall.

Yours respectfully



Michelle Harrington
Parish Clerk & Responsible Finance Officer

2nd January 2024

ⁱ N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)