

**Puddletown Area Parish Council**  
Covering the Parishes of Athelhampton, Burleston, Puddletown & Tolpuddle

Dear Parish Councillor

You are hereby summoned to attend a meeting of the Parish Council on **Tuesday 11<sup>th</sup> January 2022** in **Puddletown Village Hall** commencing at **7pm** to conduct the following business.

**AGENDA**

1. To receive and approve apologies for absence.
2. To receive declarations of interest and consider any dispensations requested.
3. To suspend standing order 3e (public participation\*) for the duration of the meeting.
4. To confirm the minutes of the meeting held on the 14<sup>th</sup> December 2021.
5. To approve a change to the budget for financial year 2021-2022 moving £1100 from Asset Maintenance and Repair budget to Casual General Workers budget.
6. To approve a budget for financial year 2022-2023.
7. To confirm the precept to be issued for financial year 2022-2023.
8. To authorise payment of accounts in accordance with the January Payment Schedule and note other payments and receipts.
9. To review the scheme of delegation.

\* Given the increasing number of Coronavirus cases, Parish Councillors do not feel that it is appropriate to hold face-to-face meetings. It is however not legal for local authorities (including parish councils) to meet virtually online and so the Parish Council has agreed to hold this meeting in the usual way but reduce business to a minimum. The opportunity for public participation has been removed to reduce the length of the meeting. Any member of the public wishing to make a representation is invited to do so in advance of the meeting in writing to the clerk using the contact details in the footer of this notice.

Members of the public are welcome to attend the meeting to observe as usual. The hall will be ventilated, and hand sanitiser will be available.

**Please note that as of the 10<sup>th</sup> of December, face coverings are compulsory in most indoor venues, and this includes the village hall for the purposes of this meeting. All councillors, officers and members of the public will need to wear a face covering for the duration of the meeting unless exempt.**

Respectfully,

*Anna Bendall*  
Clerk