

Puddletown Area Parish Council
Covering the Parishes of Athelhampton, Burleston, Puddletown & Tolpuddle

Dear Parish Councillor

You are hereby summoned to attend a remote meeting (see details at the end) of the Parish Council on **Tuesday 13th April 2021** commencing at **7pm** to conduct the following business.

AGENDA

1. To receive and approve apologies for absence.
2. To receive declarations of interest and consider any dispensations requested.
3. An opportunity for members of the public to raise issues of concern.
4. To confirm the minutes of the meeting held on the 9th March 2021.
5. To report any matters arising from the minutes and review the action log.
6. Recreation areas: -
 - 6.1. To consider an option for extending the recreation ground in Puddletown and quotes received for preparation of a lease agreement.
 - 6.2. To receive recreation area visual inspection reports and consider any advice.
7. Parish matters:
 - 7.1. To consider re-nominating the Martyrs Inn as an asset of community value.
 - 7.2. To consider other local assets for nominating as assets of community value.
 - 7.3. To consider a draft letter addressed to the landowner at Southover Farm, concerning the creation of a community liaison group as required by condition 6 of planning approval reference WD/D/18/001035.
 - 7.4. To note any parish matters not otherwise included on the agenda.
8. To receive and discuss the Dorset Councillor's report.
9. To receive and discuss a report from the PCSO.
10. To consider planning and other applications and receive decisions and notifications: -
 - 10.1. **WD/D/20/003297 (planning app.) & WD/D/20/003298 (listed building consent)**
Proposal: Conversion of loft into additional accommodation with installation of rooflights.
Carry out internal and external alterations & repairs.
Location: 2 Chine Hill Waterston Lane, Druce, Dorchester, DT2 7ST
 - 10.2. **WD/D/21/000091 (planning app.)**
Proposal: Internal and external alterations and repairs. Single storey extension to east elevation and conversion of existing double garage to single garage and hobby room.
Location: Applegate Slyers Lane Waterston Dorset DT2 7SL
11. To receive a general update on rights of way, drains, hedges, and roads and to:
 - 11.1. consider a request from a resident that all benches along roadsides and footpaths be inspected and repaired or replaced where necessary.

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12. To agree comments to submit in response to MP Chris Loder regarding the following:
 - 12.1. The creation of a Dorset and East Devon National Park.
 - 12.2. A discussion on whether primary legislation should be laid to make virtual meetings a more permanent provision.
13. To agree comments to submit in response to the consultation on the Dorset & Wiltshire Fire and Rescue Authority draft Community Safety Plan 2021-24.
14. To review and approve an Internal Control Procedure prepared by the Clerk.
15. Finance and Accounts: -
 - 15.1. To consider quotes for installation of noticeboards and work at Orchard Meadow.
 - 15.2. To consider purchasing new 120-litre litter bins at £126 each.
 - 15.3. To consider an estimate from an internal auditor.
 - 15.4. To consider a grant request from the Puddletown Village Hall Committee.
 - 15.5. To authorise payment of accounts in accordance with the April Payment Schedule.
 - 15.6. To receive and discuss a financial statement for the end of financial year 2020-2021.
16. To note any items for the next meeting on Tuesday 4th May 2021 which will again be held remotely.
17. To exclude members of the press and public in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972).
18. To consider and approve salary progression in accordance with the Clerk's Contract of Employment and based on the recommendation of the Chairman following an annual performance management review.

The details needed to join the meeting via the website zoom.us are as follows:

Meeting ID: 923 424 0664
Password: ParishC03

To Join the meeting go to www.zoom.us, click on 'Join a Meeting' and follow the instructions. Please contact me for technical support.

Members of the press and public are also welcome to attend the meeting using the above details. Alternatively, representations can be sent via email, phone, or post in advance of the meeting.

Respectfully,

Anna Bendall

Clerk