

COVID-19 RISK ASSESSMENT

Puddletown Recreation Ground Improvement and Development (PRIDE): Sports Pavilion Re-Opening – Puddletown Recreation Area

Background: All sports pavilions were closed by order of the government in response to the Covid-19 outbreak. From the 4th July, they are able to re-open but must be carefully managed. Only the cricket and football clubs (the 'sports clubs') are to be allowed to use the facility.

HAZARD	WHO IS AT RISK?	CONTROL MEASURES IN PLACE	Risk assessment when control measures are in place		
			Probability (1-5)	Severity (1-5)	Risk* (1-25)
Social distancing measures not adhered to. Spread of Covid-19 virus.	Members of the sports clubs, staff, volunteers, contractors, visitors.	<p>a) Ground Floor of the Sports Pavilion:</p> <ul style="list-style-type: none"> • A one-way system will be implemented in the ground floor of the Sports Pavilion. • Signs will be placed at both ground floor entrances noting the one-way system, and clearly indicating "entrance" and "exit". • Markings will be placed upon the floor indicating 2m distancing, and indicating the direction of flow for people entering and leaving the Sports Pavilion. • A limit of 10 persons will be permitted in the ground floor of the Sports Pavilion. Sign will confirm this. • A limit of 4 persons will be set for both changing rooms. Signs will confirm this. <p>b) First Floor of the Sports Pavilion:</p> <ul style="list-style-type: none"> • One person at a time will be permitted to use the stairs to the ground floor of the Sports Pavilion. • Signs will be placed at the bottom and the top of the stairs to the ground floor of the Sports Pavilion noting the limitations on use, and noting priority to people descending the stairs. • Markings will be placed upon the floor indicating 2m distancing, and indicating the direction of flow for people entering and leaving the Sports Pavilion. • A limit of 3 persons will be permitted in the upper floor of the Sports Pavilion. Signs will confirm this. <p>c) General Issues:</p> <ul style="list-style-type: none"> • People using the Sports Pavilion must avoid unduly raising their voices to each other. This includes - but is not limited to - refraining from playing music or broadcasts that 	3	5	15 High

Always seek appropriate medical attention when necessary.

		<p>may encourage shouting, including if played at a volume that makes normal conversation difficult. This is because of the potential for increased risk of transmission - particularly from aerosol and droplet transmission. Signs will advise users of this requirement.</p> <ul style="list-style-type: none"> • At the beginning of each sporting session all windows and doors must be opened in order to encourage air circulation. • Signs will advise anyone with symptoms not to enter, to go home and to self-isolate. • Signs will be placed at the entrances to the ground floor and the first floor noting the actions taken, and the limitations of those actions. 			
Presence of the virus on hard surfaces. Spread of Covid-19 virus.	Members of the sports clubs, volunteers, contractors, visitors.	<p>a) Cleaning of hard surfaces:</p> <ul style="list-style-type: none"> • A deep clean will be undertaken of all hard surfaces within the Sports Pavilion using recommended disinfectant. • Sports clubs will be asked to clean up after use using disinfectant, especially those surfaces likely to have been regularly touched (e.g. door handles, light switches, water taps).. • The Sports Pavilion will be cleaned weekly, with all hard surfaces cleaned using disinfectant, especially those surfaces likely to have been regularly touched (e.g. door handles, light switches, water taps). • Cleaners will wear suitable protection equipment, including face masks and gloves. • A cleaning schedule will be positioned in the kitchen area, and kept up to date by the cleaning staff. This will be regularly checked by the PRIDE Trustees. <p>b) Personal hygiene:</p> <ul style="list-style-type: none"> • Soap dispensers will be installed in the kitchen, the two toilets and the referee's room. The dispensers will be checked weekly during the cleaning process. • Hand sanitizer equipment will be installed at the entrance and exit to the ground floor of the Sports Pavilion, and at the entrance / exit to the first floor of the Sports Pavilion. • Signs will be installed at the entrances, kitchen, toilets and referee's room reminding people about the importance of washing their hands. • Showers will not be in use. Changing rooms will only be used for changing cloths. Players will be encouraged to arrive in their sports kit. Sports players will be informed that they will have to shower at home. Signs will be installed informing sports players that showering in the Sports Pavilion is forbidden. The sports clubs will inform players of this situation using their e-mailing, social media and web site facilities. <p>c) General issues:</p>	3	5	15 High

Always seek appropriate medical attention when necessary.

		<ul style="list-style-type: none"> The entrance and exit doors of the ground floor, and the entrance / exit door of the first floor will be blocked open at the beginning of each sports session. This is to minimise human contact with these surfaces. Wherever possible sports equipment will be placed outside of closed lockers, cupboards etc. in order to minimise human contact of hard surfaces. Refreshments will not be prepared, nor served in the Sports Pavilion in order to minimise contact with hard surfaces. Signs will be placed at the entrances to the ground floor and the first floor noting the actions taken, and the limitations of those actions. 			
Stagnation of the water system. Danger of diseases such as legionella.	Members of the sports clubs, volunteers, contractors, visitors.	<p>a) Treatment of the Sport Pavilion's Water System:</p> <ul style="list-style-type: none"> Qualified plumbers will be contracted to treat and flush the water system. This will be organised, and paid for by the Puddletown Area Parish Council (PAPC). <p>b) Weekly Flushing of the Water System:</p> <ul style="list-style-type: none"> On a weekly basis following the treatment all water outlets will be opened, and the water system consequently flushed for at least 2 minutes each in order to keep the water in the system fresh. The weekly flushing of the water system will be formally recorded and logged (date, time, amount of time flushed, who undertook the flushing). 	3	5	15 High
A case of COVID-19 is discovered for one of the sport team's players or spectators. Danger of spread of COVID-19.	Members of the sports clubs, volunteers, contractors, visitors.	<ul style="list-style-type: none"> A record will be kept of all sports players and spectators who enter the Sports Pavilion for each sporting event (name, contact address, telephone number and e-mail address). If a case is discovered the leaders (see below for definition) will contact the relevant authorities, and supply the record of attendees to those authorities. 	3	5	15 High
Lack of clear leadership resulting in rules not being followed, and an increased danger of COVID-19 spread	Members of the sports clubs, volunteers, contractors, visitors.	<ul style="list-style-type: none"> The implementation of the guidelines set out in this risk assessment will be overseen and managed by the Trustees of PRIDE. The day-to-day implementation of the guidelines (during the use of the Sports Pavilion by the sports clubs) will be undertaken by nominated leaders. These leaders will be the chair and the captain of the cricket and football clubs. 	3	5	15 High
People are	Members of	<ul style="list-style-type: none"> The new rules of operation of the Sports Pavilion will be communicated to the general 	3	5	15

Always seek appropriate medical attention when necessary.

unaware of the measures put in place by PRIDE for protection against the spread of COVID-19. There is therefore an increased danger of spread of the virus.	the sports clubs, volunteers, contractors, visitors.	public via the Parish Magazine, on-line and social media (PRIDE Facebook page, Parish Council website, sports clubs social media outlets, community Facebook pages).			High
Increase in the number of cases of the virus locally.	All.	<ul style="list-style-type: none"> The PRIDE Trustees will continue to monitor the local status through updates from Public Health Dorset. Should there be an increase in cases locally, the PRIDE Trustees will consider this and decide on a way forward. This may mean that additional control measures are needed but the Parish Council reserves the right to close facilities at any time that it sees fit. 	3	5	15 High
Signatures:			Date	Name	Role
	On behalf of PRIDE				
	On behalf of the Football Club				
	On behalf of the Cricket Club				

*Calculated by multiplying the probability by the severity. Below 9 = low risk, between 9 and 14 = medium risk, 15 and above = high risk.

Risk Assessment to be reviewed in 6 months from the creation date, or in the case of major changes to government guidance.

Always seek appropriate medical attention when necessary.