

Minutes of a meeting of the Puddletown Neighbourhood Plan Steering Group (PNPSG) held at 6.30pm on Monday 7<sup>th</sup> October 2019 at Rodhill Meeting Room, Puddletown

PNPSG Chair: Peter Churchill

Present: Jane Cox, Janey Gordon, Janet Ranger, Jo Witherden

Clerk from the PAPC: Anna Bendall

**Minute Number**      **Comments**

19/033      **Apologies for absence**

John Ridout

19/034      **Confirmation of minutes of previous meeting and matters arising**

**RESOLVED** that the minutes for the PNPSG Meeting held 23rd September 2019 be approved and signed in the presence of the meeting.

19/035      **Feedback from businesses, services and landowners**

Feedback was discussed. There are some surveys that need chasing up and Peter will check with John if he has had any further feedback from the surgery. Letters have gone out to all but a couple of landowners and these letters will be sent this week. **Action: Peter**

19/036      **Draft Plan**

The latest version of the draft plan was discussed in detail. Peter has an outstanding action to investigate the Martyrs connection. This should be completed by the end of the week. The group were happy with many of the amendments and additions.

**RESOLVED** that when the proposal for the Neighbourhood Plan is publicised, there will be a link on the PAPC website to the online survey and it will be promoted on social media. Paper copies will be available in the shop, library and surgery subject to agreement from these groups/businesses. **Action: All**

**RESOLVED** to add a note about Catmead onto page 11 as a good example of a development which successfully integrates with the existing village. **Action: All**

**RESOLVED** that the group will check through table 3 on page 13 to see if there are any other buildings that need adding to the list of those which are significant to the village but not listed. **Action: All**

**RESOLVED** to include a project for the future to produce a brochure detailing the Thomas Hardy Connection **Action: Jo**

**RESOLVED** to remove the qualifying statement "as close to" from Policy 5 and instead include a statement that the plan is in support of zero-carbon homes. **Action: Jo**

**RESOLVED** to exclude all of the high-risk flood area from the defined development boundary area. **Action: Jo**

**RESOLVED** to remove the qualifying statement "unless...." From the statements on house types and change the affordable rent properties percentage from 30 to 35% bringing it in line with other sections of the plan. **Action: Jo**

**RESOLVED** to alter policy 12 making it more flexible by including "allotments or another similar use as agreed by PAPC." **Action: Jo**

**RESOLVED** to alter the statement about the kitchen in the village hall on table 7 on page 35 to say "the current village hall" allowing for other possibilities in the future. **Action: Jo**

**RESOLVED** to include a SID in table 7 for the western entrance to the village. **Action: Jo**

19/037 **Meeting with PAPC on the 28<sup>th</sup> October**

**RESOLVED** that the meeting will include a short presentation with an executive summary of the main points of the plan (written by Peter) followed by a discussion and that the PAPC members will be emailed a copy of the plan on the 21<sup>st</sup> October. **Action: Peter**

19/038 **Date of next meeting**

Possible meeting at Rod Hill on the 17<sup>th</sup> October if required, otherwise Monday 28<sup>th</sup> October 7pm, Puddletown Village Hall.

The Steering Group meeting on the 28<sup>th</sup> will exclude members of the press and public. As the Steering Group is a working group of the Parish Council and not a committee, meetings are not subject to the strict rules that apply to formal council meetings and do not need to be held in public. The PAPC meeting which follows will be a public meeting as required by legislation but there will be no detailed discussion of the Draft Plan and the plan will not be available for public inspection until after it has been approved by PAPC at which point the Steering Group will arrange to meet to make the arrangements to publicise it.

19/039 **Consultancy service moving forward**

Jo Witherden left the meeting at this point.

**RESOLVED** to contract the services of Jo for the consultation period and after the consultation as the plan moves to regulation 16.

The meeting closed at 8pm.

**SIGNED ON ORIGINAL**

..... PNPSG Chair

04/11/2019