

Minutes of a meeting of the Puddletown Neighbourhood Plan Steering Group (PNPSG) held at 6.30pm on Monday 19<sup>th</sup> August 2019 at Rodhill Meeting Room, Puddletown

Chair: Peter Churchill (Acting Chair)

Present: Jane Cox, Janey Gordon, John Ridout, Janet Ranger, Jo Witherden

Clerk from the PAPC: Anna Bendall

**Minute Number**      **Comments**

19/012      **Apologies for absence**

None.

19/013      **Election of a Chairman for the PNPSG**

**RESOLVED** that Peter Churchill be appointed as Chair of the PNPSG and Janet Ranger be appointed as Vice-chair.

19/014      **Confirmation of minutes of previous meeting and matters arising**

**RESOLVED** that the minutes for the PNPSG Meeting held 29<sup>th</sup> July 2019 be approved and signed in the presence of the meeting.

Minutes of the Meeting held 17<sup>th</sup> June 2019 were also signed.

19/015      **Review of the draft plan and input from Dorset Planning**

This item was brought forward at the request of the Chair. Generally, members were happy with the plan presented by Jo Witherden.

**RESOLVED** that members would send Jo their comments on the draft plan via email.      **Action: All**

**RESOLVED** that the Draft Plan should run until 2031. Number of houses still to be confirmed but the group agreed to aim for an average of 7 per year. It was noted that this is purely an average and there are likely to be large developments with more than 7 houses built some years.

**RESOLVED** that Jo Witherden will send group members details of information that is still needed to complete the Draft Plan and the group will collect said information.      **Action: All**

Affordable housing was discussed as was the local connection criteria. More information is needed before a formal agreement. Jo Witherden to investigate.      **Action: J.W.**

The group asked that Jo Witherden amend the objectives to include statements about connectedness of new sites in relation to the existing village, tourism and safe spaces.      **Action: J.W.**

**RESOLVED** that Jo Witherden would look over the policies and report back to the steering group anything that need adjusting.      **Action: J.W.**

19/016      **Site allocation**

**RESOLVED** that members of the Steering Group would read the SEA report and Site Assessment and make notes.      **Action: PNPSG**

**RESOLVED** that Jo Witherden would complete the table to score the sites that have not already been ruled out in the Site Assessment, prioritising this over the draft plan for the time being and send to PNPSG for review.      **Action: J.W.**

19/017 **Status Report**

The draft plan is on track to be completed in September.

19/018 **PAPC Briefing**

**RESOLVED** to invite PAPC to a meeting of the PNPSG in October and inform them of the change of chair for the group. Clerk to book Village Hall for 28<sup>th</sup> October for meeting at 7pm. **Action: Clerk**

19/019 **Date of next meeting**

Monday 9<sup>th</sup> September 6:30 Rod Hill meeting room.  
Dates of further meetings were agreed subject to booking: 23<sup>rd</sup> September and 7<sup>th</sup> October. The group would like to continue using Rod Hill meeting room. Clerk to make arrangements. **Action: Clerk**

The meeting closed at 7.55pm.

**Signed on original**

..... Peter Churchill, Chair

09/09/2019