

**PUDDLETOWN AREA PARISH COUNCIL**  
Budget monitoring as at 31st March 2020

| DESCRIPTION                                    | ORIGINAL BUDGET | AMENDED BUDGET* | ACTUAL          | ACTUAL VARIANCE |                                  |
|------------------------------------------------|-----------------|-----------------|-----------------|-----------------|----------------------------------|
| <b>RECEIPTS</b>                                |                 |                 |                 |                 |                                  |
| Precept                                        | 44000.00        | 44000.00        | 44000.00        | 0.00            |                                  |
| Other                                          | 0.00            | 0.00            | 0.00            | 0.00            |                                  |
| Pavilion rent                                  | 1.00            | 1.00            | 1.00            | 0.00            |                                  |
| <b>TOTAL</b>                                   | <b>44001.00</b> | <b>44001.00</b> | <b>44001.00</b> | <b>0.00</b>     |                                  |
| <b>PAYMENTS</b>                                |                 |                 |                 |                 |                                  |
| <b>PAPC Running Costs:</b>                     |                 |                 |                 |                 |                                  |
| Clerk: Salary                                  | 6300.00         | 6680.00         | 6,584.14        | 95.86           |                                  |
| Training                                       | 705.00          | 1500.00         | 1,624.69        | -124.69         | New Clerk training               |
| Postage                                        | 50.00           | 80.00           | 52.44           | 27.56           | costs yet to be reclaimed        |
| Telephone                                      | 75.00           | 15.00           | 0.00            | 15.00           | Not needed                       |
| DAPTC                                          | 700.00          | 621.00          | 620.43          | 0.57            |                                  |
| Insurance                                      | 2000.00         | 1100.00         | 1,055.56        | 44.44           |                                  |
| Stationery/Printer Ink/Printer Paper           | 200.00          | 100.00          | 65.53           | 34.47           | costs yet to be reclaimed        |
| Communications                                 | 400.00          | 200.00          | 43.99           | 156.01          | Newsletter not restarted         |
| IT Repair/Replace                              | 200.00          | 200.00          | 0.00            | 200.00          | balance to be moved to reserve   |
| PAPC Website                                   | 1000.00         | 400.00          | 325.00          | 75.00           | some costs paid end of last f/y  |
| Audit Fee                                      | 550.00          | 486.00          | 485.51          | 0.49            |                                  |
| <b>PAPC Owned Assets:</b>                      |                 |                 |                 |                 |                                  |
| Play Area Inspections                          | 520.00          | 820.00          | 604.00          | 216.00          | final insp. yet to be invoiced   |
| Recreation Ground/PCPPP Grass Cutting          | 5000.00         | 4000.00         | 3,968.03        | 31.97           |                                  |
| Rec Cleaning, Water, Electric                  | 3250.00         | 50.00           | 18.57           | 31.43           |                                  |
| Rec Trade Waste Removal                        | 750.00          | 1150.00         | 1,170.10        | -20.10          |                                  |
| OM Grass Cutting                               | 3000.00         | 4000.00         | 3,185.00        | 815.00          | winter costs lower than expected |
| OM Lease Rental                                | 1.00            | 1.00            | 0.00            | 1.00            | not yet invoiced                 |
| OM Water/Elec                                  | 100.00          | 250.00          | 250.68          | -0.68           |                                  |
| Assets Maintenance/Repair                      | 3500.00         | 8900.00         | 7,839.88        | 1060.12         | some work invoiced late          |
| <b>Community Social Infrastructure:</b>        |                 |                 |                 |                 |                                  |
| Tolpuddle VH                                   | 300.00          | 300.00          | 300.00          | 0.00            |                                  |
| Puddletown VH                                  | 400.00          | 400.00          | 400.00          | 0.00            |                                  |
| PRIDE                                          | 600.00          | 3600.00         | 3,600.00        | 0.00            |                                  |
| Tolp. Churchyard Maint.                        | 650.00          | 650.00          | 650.00          | 0.00            |                                  |
| Pudd. Churchyard Maint.                        | 650.00          | 650.00          | 650.00          | 0.00            |                                  |
| Library                                        | 550.00          | 550.00          | 550.00          | 0.00            |                                  |
| <b>Projects &amp; Other Community Support:</b> |                 |                 |                 |                 |                                  |
| Puddletown Community Play Park Project         | 2500.00         | 2500.00         | 2,500.00        | 0.00            |                                  |
| Neighbourhood Plan                             | 7050.00         | 7050.00         | 0.00            | 7050.00         | not required due to grant award  |
| S137 Grants                                    | 2000.00         | 2000.00         | 1,100.00        | 900.00          |                                  |
| Contingencies                                  | 1000.00         | 1000.00         | 373.18          | 626.82          |                                  |
| <b>TOTAL PAYMENTS FROM BUDGET</b>              | <b>44001.00</b> | <b>49253.00</b> | <b>38016.73</b> | <b>11236.27</b> |                                  |

| Earmarked Reserves              | Start of Year   | Income          | Expenditure     | Remaining       |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|
| Neighbourhood Plan              | 8099.53         | 9000.00         | 11580.08        | 5519.45         |
| PCPPP                           | 5806.93         | 9785.57         | 1783.60         | 13808.90        |
| OM Park                         | 22735.99        |                 | 20426.92        | 2309.07         |
| Recreation Ground               | 10000.00        |                 | 0.00            | 10000.00        |
| Butt Close                      | 5000.00         |                 | 1540.00         | 3460.00         |
| Community Café Reserves         | 0.00            | 1,522.51        | 200.00          | 1322.51         |
| Weed Clearing - Verges          | 1000.00         |                 | 0.00            | 1000.00         |
| Bench - Backwater               | 300.00          |                 | 0.00            | 300.00          |
| Defibrillator                   | 370.61          |                 |                 | 370.61          |
| CIL Fund                        | 0.00            | 8353.40         |                 | 8353.40         |
| Winter contingencies            | 500.00          |                 |                 | 500.00          |
| Rights of Way                   | 830.00          |                 | 0.00            | 830.00          |
| IT Repair/Replace               | 0.00            | 200             |                 | 200.00          |
| <b>Earmarked Reserve Totals</b> | <b>54643.06</b> | <b>28661.48</b> | <b>35530.60</b> | <b>47973.94</b> |

| General Reserve Fund                      | Start of Year   |
|-------------------------------------------|-----------------|
| Start of year                             | 26799.95        |
| VAT reclaimed                             | 4524.95         |
| Money paid in, (balance of annual budget) | 5984.27         |
| VAT paid                                  | 6944.23         |
| Virements                                 | 200.00          |
| <b>General Reserve Fund Balance</b>       | <b>30164.94</b> |

| Breakdown of Monies Now Held: |                 |
|-------------------------------|-----------------|
| Total Earmarked Reserves      | 47973.94        |
| General Reserve Fund          | 30164.94        |
| <b>Total</b>                  | <b>78138.88</b> |

\* Budget was amended by resolution of the full Parish Council on 10/12/2019. Money is to be brought from general reserves to cover the additional costs if needed.