

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 14TH APRIL 2015 AT
TOLPUDDLE VILLAGE HALL**

Present: Cllrs P Stockley, A Sheppard, M Usherwood, P Walton, D Smallwood, M Cooke, P Drake, A Soderberg, D Foreman

Chair: Cllr S Baynard

Clerk: Mrs A Crocker

Also present: 7 members of the public

14.176 Public Session

Janet Ranger, Puddletown – updated members on Sherrings Green Close. She has called into the WDDC offices this week and the duty planning officer informed her that an application had been received but was invalid as more information was needed. In the meantime, Mrs Ranger has contacted English Heritage and was told that anyone could submit an application to register a site as an ancient monument. This cannot be done until a planning application has gone in and the area is under threat. Cllr Soderberg felt that the archaeological items at the site were sitting in what would be the garden of the proposal but were very close to the surface.

Jan Hopkin – Query regarding the proposed housing development on Central Farm. What safeguards are in place that would ensure the properties would remain as affordable properties in perpetuity and was priority to be given to local people. The Clerk reported that there will be covenants on the properties to try to protect them and keep them as social housing and they were to be marketed to local residents in the first instance. Cllr Walton pointed out that, even though the covenants were put on them, it would depend on the rulings from Central Government as to whether or not they could be enforced.

14.177 To receive and approve apologies for absence

Apologies had been received from Cllr P Cooke.

14.178 To confirm the minutes of the meeting held on the 10th March 2015

14.161 – It was noted that the Tolpuddle Parish meeting will take place on Thursday 14th May, not Tuesday as in the minutes.

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Walton and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

14.179 Matters arising from the minutes – for report only

All matters arising are covered by the agenda.

14.180 To receive declarations of interest in accordance with S94 of the LGA1972 and to consider any dispensations requested

Cllr M Cooke registered an interest in the Tolpuddle Chapel project as he is acting as the consultant. No other declarations were made and no dispensation requests had been received.

14.181 To consider planning applications

WD/D/15/000398 – Ilsington Farm, Tincton – construct concrete in ground slurry compound to replace non-compliant earth lagoon

No objection to the work being carried out as this is now a legal requirement.

WD/D/14/0003253 – Land adjacent to Central Farm – amended plans

No objections.

WD/D/15/00598 – 40 High Street, Puddletown – construct conservatory to rear

No objections.

WD/D/15/000607 – The Myrtles, Little Lane, Puddletown – refurbish existing property with alterations and extension, erect coach house garage to the north of the site

It was generally felt that the majority of the proposed work would be taking place to the rear of the property and would not be visible from the access road or the Backwater. The proposal shows thought and care. Concern was expressed regarding the size of the proposed 3 space garage with workshop, etc as the footprint is quite considerable but no objections were raised to the proposal.

14.182 To consider the accounts:

14.182.1 To authorise payment of accounts

The following payments had been requested:

Eyre Investments	Annual rent re Orchard Meadow	200290	1.00
Hustings Electrical	Rep water heater/showers in Pavilion	200291	62.40
Purbeck Arborists	Tree works at Rec ground	200292	1200.00
Mrs A Crocker	April wages + expenses	200293	662.28
PRIDE	Electric & water to 31 st March	200294	402.40
C Johnson	OM grass cutting – March 2015	200295	203.75

The total amount requested is £2,530.83 to be taken from the Precept.

Cllr Sheppard proposed that the payments are made. This was seconded by Cllr Foreman and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

ACTION: CLERK

14.182.2 To confirm the accounts for the year ended 31st March 2015

This item will be moved to the May meeting.

14.182.3 To confirm the position against budget for the year ended 31st March 2015

This item will be moved to the May meeting.

14.182.4 To confirm the reconciliation of accounts

A copy had been given to all members prior to the start of the meeting. There were no comments made or queries raised.

14.182.5 To confirm the internal auditor for the year to 31st March 2016

A quotation had been received from Rosie Darkin of Darkin-Miller in the sum of £264.00. This is an increase of £60 from last year. £450 has been budgeted and this includes the charge of £200 from BDO. It was proposed by Cllr Foreman, seconded by Cllr Sheppard and agreed unanimously that the quotation is accepted.

14.183 Tolpuddle Topics14.183.1 The Old Chapel

Andrew McCarthy is chairing the project. There will be a consultation and project development process over the next two or three years. The consultation will be more about the use of the building. Andrew has offered to speak to the Parish Council and it was suggested he is invited to the June meeting as it will take place in Tolpuddle. In the meantime, a letter will be sent endorsing the project.

ACTION: CLERK14.183.2 Bus shelter repairs update

The work has now been completed by Cllr Usherwood and the bus shelter now has a Perspex window.

14.183.3 Other Tolpuddle Topics

Cllr Foreman reported that Geoff Tizzard died last week and his funeral will be at 10.30am on 23rd April at the Tolpuddle Church. On behalf of the Parish Council, our condolences go to his wife, Gilly.

Cllr M Cooke – The new Tolpuddle Audio Visual Trail was launched at the end of March. There is also a telephone app that can be downloaded for free or mobile devices are available from the museum. Jan Hopkin congratulated Cllr M Cooke on the amount of work he has put into the project. Having tried the Trail, she said it was very interesting and informative and would prove a great boost to the village.

The specifications for the work on the Village Hall are now out to tender. Once an idea of the cost is known, the Committee will then be in a position to submit an application to Viridor.

14.184 Puddletown Matters14.184.1 Play Park Update and Cadburys

Lucy Darby gave members a copy of the news letter that has been sent to every household in the village. The next fund-raising event, Athelhampton Antics, will take place on April 24th. Rob Belbin has put together a web site which should go live next week. Planning permission has started on the site and Dorset Community Police are looking through the plans. S106 money stands at £24,000 although some of this is the money that is to be allocated to Tolpuddle.

Cllr Baynard met with the Cadbury consultant and Rob Belbin. Cadburys are proposing to launch two new products under the name of Cadburys Puddles and want to rename Puddletown for the day to Puddlestown. This would take place in early May. It could be possible that they may wish to leave a legacy in the form of helping in some way towards the play park. The promotional is likely to take the form of a film crew photographing various areas of the village.

14.184.2 First School/cemetery extension update

Cllr Drake reported that notification has been received from the County Valuer that agreement has been made in principle to extend St Mary's graveyard. DCC and the Diocese, in cooperation, have agreed with the proposal for the Church to take over a ten meter strip of the First School's land that abuts the existing graveyard. Details have yet to be concluded but it is proposed that the DCC/new owners will have to provide a close boarded fence at the boundary and demolish the temporary buildings affected. However, members felt that a stone wall would be more in keeping with what is currently on the site. Cllr Drake will contact Jim Wilson to see what the Diocese feel about the fence rather than a dry stone wall.

ACTION: CLLR DRAKE

As far as the main building and the remainder of the site are concerned, DCC are briefing Symonds & Sampson to put it on the market. This is most likely to be for development as dwellings.

This will result in the loss of the playground as an open space/car park for events and an obvious increase in population.

14.184.3 Puddletown Society

The Society is organising a litter pick from the western end of the village, along the verge to Troy Town. Volunteers welcome. *Post meeting note: The event took place on the 18th April and collected 32 bags of litter.*

14.185 Rights of Way; Drains, Hedges & Roads

Cllr Drake reported that everything is starting to grow and may lead to paths being obstructed by vegetation. Any problems need to be reported as soon as possible.

The road sign for The Square is crumbling and needs replacing. Cllr Drake has reported this via the Dorsetforyou web site.

Rod Hill Lane is being used by youngsters on unlicensed motorbikes on Sundays. It has been reported to the Police who said it was nothing to do with them. Cllr Drake has made enquiries and it would appear that the landowner has given permission for the bikes to use the lane but this is a by-way and so it is down to the Police to sort out. He will continue to pursue this.

ACTION: CLLR DRAKE

14.186 To consider a response to the Economic Review Consultation

This paper was sent to all councillors by e-mail on the 20th March. Members felt that the choices within the questions are so limited and guided that it is not possible to respond as we would see fit. The only response is to agree with the outcome the consultees hope to achieve. The Clerk will write an appropriate response.

ACTION: CLERK

14.187 To receive correspondence

A list of all correspondence received since the last meeting was issued to all members prior to the start of the meeting. There were no comments made.

14.188 To consider any other items received since the agenda was set

There were no additional items received.

14.189 Communications

- school site/cemetery
- Parish Council vacancies

14.190 Items for the May meeting

Members are reminded that if they have any item they wish to have included on the May agenda, they should contact the Clerk before the 30th April 2015.

There being no further business, the meeting closed at 8:35pm.

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL AGM HELD ON 12TH MAY 2015 AT PUDDLETOWN VILLAGE HALL

Present: Cllrs P Stockley, S Baynard, M Usherwood, M Cooke, A Soderberg, P Cooke, P Walton, P Drake

Chair: Cllr Sheppard

Clerk: Mrs A Crocker

Also Present: 6 members of the public

15.5 Public Participation

- Lynn Mailer and Sara Milne councillors from PVPC would like to suggest a small working group is set up to consider the issues raised by the e-mail. Outline notes from meeting. Cllr Soderberg offered to assist but would not be able to head the group due to work commitments. There are about 60 horses and livery that ride out along this area. Cllr Drake commented that cycling was also very hazardous along this stretch of road. The road is not particularly well maintained by Highways and this only adds the hazard.
- Blandford road application. The application should not be seen in isolation as there was a previous one and the CPRE representative was unaware of the previous application. The current applicant has not declared this and has, in fact, stated that there is no planning history on this plot. She has sent an application to National Heritage to have the site registered. On the bio-diversity and geological conservation section, the applicant has ticked all the no boxes but DWT have confirmed that any site over a certain size must have a bio diversity survey carried out. They have also declared that the previous use of this site is unknown but in other sections have referred to it as grazing. The archaeological impact is clear and the application states that the development would disturb part of the iron age settlement and would decrease its eligibility making the surviving remains more difficult to interpret. It is suggested that a dig is carried out post-approval. The proposed location of one of the garage would deprive the neighbours of light. No consideration has been given to the properties on the boundary. They do state that there has been extensive residential infill and this is more reason for the site to be saved. The houses are substantial and too large for the plot. The access is dominated by the 3.7m high wall and is through a 5 bar farm gate and is only 1.4m wide. Originally the paddock was supposed to go with plot 1 of the original development, but the developer later changed his mind.

15.6 To Elect the Officers of the Council

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| Chairman | Cllr S Baynard – proposed by Cllr P Cooke, seconded by Cllr Soderberg |
| Vice Chairman | Cllr Soderberg proposed Cllr Sheppard for Puddletown, P Drake seconded For Tolpuddle; Cllr Usherwood proposed Cllr Walton, seconded by Cllr Baynard |
| Planning Working Group | Cllrs Walton, Soderberg, Stockley, Baynard and Clerk. Proposed by Cllr P Cooke and seconded by Cllr Usherwood |
| Finance Group | Cllrs Baynard, Sheppard, Walton and the Clerk. Proposed by Cllr Drake and seconded by Cllr Soderberg |
| Representatives to the Village Hall Committees | Chris Leonard for Puddletown – the Clerk will ask Chris if he happy to continue in the post. Cllr Walton volunteered to stand for Tolpuddle. This was proposed by Cllr Drake and seconded by Cllr Usherwood. |
| Transport Officer | To be added to Rights of Way Office |
| Rights of Way Officer | Alan proposed Phil, seconded by Martin Cooke |
| Internal Auditor | Rosie Darkin |
| DAPTC Representative | |
| Community Liaison Officer (Youth) | |
| Flood/Emergency Officer | |

Representative to the trustees of the Puddletown Charity Jim Wilson
PRIDE Management Committee Stephen/ Alan/Pat/Phil - Ann/Peter
Orchard Meadow Liaison Group Martin Cooke - Ann/Peter
PCPPP Liaison Alan - Stephen/Peter

Phil suggested that we approach the school to see if they would like a representative of the school of governors to sit on the Parish Council. Perhaps the new headmaster could be approached and, now that the First School is finalised, they may be more approachable. Cllr Baynard will talk to both.

15.7 To receive and approve apologies for absence

No apologies had been received.

15.8 To confirm the accuracy of the minutes of the meeting held on 14th April 2015

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Drake and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

15.9 Matters arising from the minutes – for report only

No matters arising that are not on the current agenda.

15.10 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

There were no declarations of interest and no dispensations have been received.

15.11 To receive the Chairman's Report for 2014/15

Cllr Baynard read his report and a copy is available on the web site and will be put on the notice boards.

15.12 To consider communications received re B3143 and a possible way forward

Cllr Soderberg will attend the working group to be set up. Proposed by Cllr Sheppard that we assist in the setting up of a working party, this was seconded by Cllr P Cooke. Cllr Drake offered to assist whenever he was available. The Clerk will pass the file to Cllr Soderberg. Cllr P Cooke suggested Andy Canning is involved, together with Jill Haynes who covers the Piddle Valley Ward. Contact should be made to both saying that this is what is planned.

15.13 To consider planning applications

WD/D/15/000683 Land adjacent to 1 Butt Close – erect 2 dwellings

Although there is no objection in principle to having dwellings built on this site, we have preferred to see two semi-detached properties which would be more in keeping with the surrounding buildings. The proposal for 2 large detached properties results in one of the properties having no windows on either side, only front and back. The circulation around plot 2 is tight and the garden very small. The use of brick and flint on the facade of plot 1, whilst in keeping with the nearby surgery, is not in keeping with the rest of the houses in the Close.

WD/D/15/000403 22 High St, P/town – retrospective alterations – Listed Buildings Consent

No objections

WD/D/15/000589 Troy House, The Square, P/town – internal & external alterations LBC
No objections

Object in principle to this proposal. The proposed access is flawed and dangerous. The school walking bus passes this access and vision is too limited to make exiting the site safe. This, added to the fact that it is alongside a public right of way and being too close to a blind junction make the access unsafe. There is no pavement on the opposite side of the road so all foot traffic passes this access.

The archaeological statement is flawed. We would like to see two further trenches dug in the south-east corner and along north-west boundary. The Archaeological Assessment suggests the construction area should be machine stripped and the features record **post-construction**. This is clearly unacceptable. The original plans to build on this site were refused as there was no satisfactory archaeological assessment and evaluation and it was felt the proposal would be likely to cause harm to archaeological deposits. It would therefore be contrary to Policies CD16B and CD17 of the Local Plan. Nothing has changed in this respect.

The size of the houses overpower the site and the developer has tried to overcome this by making the garden to plot 1 far too small for a house of that size.

The Location Plan contained within the application is highly inaccurate and fails to show any of the 4 major existing houses developments around the site.

Finally, the site represents one of the few remaining open green spaces within the village. Such areas need to be preserved in order to maintain the village's rural nature.

No objections other than the building could be more in line with the existing cottages rather than higher up on the hill. Its proposed location will make it more visible from the road and it will be several years before the proposed tree planting actually screens the property. An extension has been requested to allow the Tolpuddle Village Meeting to comment on the application and pass it back to the Parish Council.

No objections

15.14 To consider the accounts

15.14.1 The following payments had been requested:

DCC	Bin empties – March 2015	200296	43.71
Mrs I Stockley	Pavilion cleaning Jan-March 2015	200297	394.55
Nathan Fairhurst	Annual website maintenance	200298	60.00
M Usherwood	Tolpuddle bus shelter repairs	200299	24.38
Mrs A Crocker	May wages + expenses	100300	662.28
HMRC	PAYE – April & May 2015	100301	31.80
C Johnson	OM grass cutting – April 2015	100302	203.75

The total amount requested from the Precept is £1,420.47.

Cllr Sheppard proposed that the payments are made. This was seconded by Cllr Walton and agreed unanimously.

15.14.2 To agree the accounts for the year ended 31st March 2015

Copies of the accounts had been issued to all members prior to the start of the meeting.

15.14.3 To review the Annual Governance Statement and the Accounting Statements 2014/15

Members were asked to consider each of the statements made within the Annual Governance Statement. It was proposed by Cllr Sheppard and seconded by Cllr P Cooke and agreed unanimously.

15.15 To review the Risk Assessment

A copy of the current Risk Assessment had been issued to all members prior to the start of the meeting. The business continuity plan is not written but exists within the body of the risk assessment. Proposed by Cllr Sheppard, seconded Cllr Soderberg.

15.16 Puddletown Matters

The web site has now been launched and has been well received and is getting a great deal of hits, many from the States. Notice boards have now been put up at the Recreation Ground giving a story board of events. They have appeared on Radio Solent. Viridor have asked for a site visit. Rob has met with Magna Housing who are very keen on the project – they have capped their funding at £30,000. There are other fund raising events on the way. Athelhampton Antics raised £1,700. Car boot sale this Sunday, Play Day on 7th June at the Recreation Ground. The Cadburys event will take place on the 25th May. The main focus will be a duck race on the Backwater. There will be a purple duck for every resident in Puddletown. Each resident will get a letter inviting them to attend and the winner will receive a lifes time supply of Puddles bars. They are going to bring in some catering and a 4m purple duck for publicity. This could be placed on the grass on the corner of the Backwater. Chocolate village signs might be put on the piece of ground by the bus shelter. For the weekend, the village will be twinned with Bourneville.

Cllr Sheppard asked if the signs at the Rec being done by Symonds & Sampson could be put on the bus shelters. A sign on a pole by the new bus shelter at Kingsmead and attached to the Blandford Road shelter. Everyone was happy for this to happen.

The green has now been cut.

The grass cutting at the Rec was not particularly good on the first few occasions. Cllr Drake has been in touch with them and the area manager visited the site this morning and have agreed that a tractor will visit fortnightly and an operative on a ride-on mower will visit in between times. This will be continually volunteered.

The manor house hedge needs cutting back. A letter will be sent to Highways asking them to contact the owners.

15.17 Tolpuddle Topics

Village Meeting on Thursday. The Church will be holding a Sunday Funday on the 14th June at Orchard Meadow. Wine tasting at the Village Hall in July.

15.18 Rights of Way, Drain, Hedges and Roads

Cllr Drake has spoken to the officers from Tolpuddle. The sign around Central Farm Lane has gone missing. The Tolpuddle officers will contact the Rights of Way officer and get a new sign which Cllr Drake will fit.

The kissing gate at Tolpuddle has still not been done. Cllr Drake has volunteered to do whatever needs to be done as the Rights of Way officers are very busy.

15.19 To receive correspondence

A list of any correspondence received since the last meeting had been issued to all members prior to the start of the meeting. There was nothing further to add.

15.20 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

Nothing.

15.21 Communications

- Election and new councillors
- Report problems on line
- PCPPP web site
- New Clerk
- B3143 group

15.22 Items for the June meeting

- Co-option of new members.
- Andrew MaCarthy will be guest speaker

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 9th JUNE AT
TOLPUDDLE VILLAGE HALL, COMMENCING 7.15pm**

Present: Cllrs P Stockley, A Sheppard, M Usherwood, M Cooke, A Soderberg, P Cooke, P Walton, P Drake

Chair: Cllr S Baynard

Clerk: Mrs S Davies (the outgoing clerk, Mrs A Crocker also in attendance)

Also Present: County Councillor Andy Canning and 9 members of the public

15.23 Andrew McCarthy (Tolpuddle Old Chapel Trust)

- Cllr Baynard welcomed Andrew McCarthy to the meeting and explained he would be speaking about the former Tolpuddle Methodist Chapel. Andrew McCarthy provided members with some background information about the former Chapel and explained that Tolpuddle Old Chapel Trust had been set up to purchase the building and site and to renovate the former chapel. A public consultation event is being held on Saturday 27th June between 10.30am and 1.30pm at St John's Church, Tolpuddle which will be an opportunity for the Trust to share its ideas for the building and gain feedback from the public. Andrew McCarthy confirmed that Cllr M Cooke has been employed on a part-time basis as a Project Manager. There was discussion about whether the funding requests would compete with the Tolpuddle Village Hall funding requests and it was agreed that each body would likely be applying for different funding. Cllr Underwood suggested the Trust look into the Dorset Archaeology Awards as nominations need to be in by 30th June. *Post meeting note: Cllr M Cooke has checked the criteria online and the award is for work that has been completed and not an award to enable work to be carried out.*

15.24 Public Session

- Janet Ranger, Puddletown updated members on her meeting with Oliver Letwin MP with regard to the proposed Sherrings Green Close development. Mr Letwin has agreed to support an objection to the planning application and suggested that Puddletown create a Neighbourhood Plan. Cllr Baynard explained to the members of the public present that this had been attempted very recently but very little support had been forthcoming from Puddletown residents. Cllr Soderberg offered to help Janet Ranger if she was able to find enough people to form a steering committee. It was agreed the PC should invite District Cllr Fred Horsington to the July meeting to give a presentation on Neighbourhood Plans as he was a key figure in the production of the Cerne Valley plan.
- Cllr Soderberg informed members that an option had been purchased on the land behind 17-25 High Street, Puddletown by Cawdor Developments and suggested the developer attend the July meeting.
- Lyn Mailer (Vice-Chair of Piddle Valley Parish Council) spoke about the Muston Farm planning application and Piddle Valley's concerns over the inaccuracies within the application as well as concerns over the new access track.
- County Cllr Andy Canning spoke about the purchase of the school site and hoped the Parish would soon find out who had purchased the site and what the plans are. He was pleased to see the new bus shelter in place by the school and mentioned that residents near the Blandford Road shelter would like to see it replaced. He will enquire as to whether DCC can contribute any funds towards the purchase of a new shelter. Cllr Baynard asked if Cllr Canning could be of assistance in getting some changes made to the road through Waterston. Cllr Canning agreed to look into it.

15.25 To receive and approve apologies for absence

No apologies had been received as all councillors were present.

15.26 To confirm the accuracy of the minutes of the meetings held on 12th May 2015

A copy of the minutes from both the extraordinary meeting and the AGM held on 12th May 2015 had been issued to all members prior to the start of the meeting. Cllr Baynard proposed them to be a true and accurate record of the meetings. This was seconded by Cllr Usherwood and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

15.27 Matters arising from the minutes – for report only

Cllr Baynard explained he had not yet spoken to anyone at either of the schools about a representative joining the Parish Council but will do so before the next meeting.

15.28 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

There were no declarations of interest and no dispensations have been received.

15.29 To consider planning applications

WD/D/15/001062 Muston Farm, Piddlehinton (construction of new section of hardcore track and associated landscaping and fencing to provide improved agricultural access)

Further to previous discussions earlier in the meeting, it was agreed that the Parish Council should object to the planning application.

WD/D/15/001006 Manor Farm, Waterston Lane (steel framed agricultural livestock building)
No objections

WD/D/15/001148 Bardolf Manor, Puddletown (increase height of existing mast from 17.7m to 20m)
It was agreed to defer this application to the July meeting as it was unclear why the supporting statement from the applicant stated that Puddletown PC had been consulted previously and had responded in February 2015 saying it had no objection when this had not been discussed by members. The Clerk will contact WDDC and request clarification and an extension to the deadline for comments.

WD/CA/15/00142 Willoughby House, 2 The Square, Puddletown (reduce overall height of 1No. Holly, 1 No. Hawthorn and 1 No. Hazel)
No objections

15.30 To consider the accounts

15.30.1 The following payments had been requested:

Athelhampton House	Quiz Costs	100304	800.00
DCC	Bin emptying April 2015	100303	55.79
Wessex Water	Water Bill	100304	131.86
Playsafety Ltd	Annual Play Area Inspections	100305	234.00
C Johnson	OM grass cutting – May 2015	100307	203.75
Mrs A Crocker	June wages + expenses	100308	75.56

The total amount requested from the Precept is £700.96 (£131.86 needs to be taken from the TOSCA account as it refers to Orchard Meadow).

Cllr Soderberg proposed that the payments are made. This was seconded by Cllr Cooke and agreed unanimously.

It was agreed the Clerk will issue a set of accounts for the Play Park each month.

15.30.2 To consider the reconciliation of accounts

It had been recommended by the Internal Auditor that it be noted in minutes that the reconciliation of accounts is seen by members on a monthly basis. Cllr Sheppard proposed the Clerk minute that the reconciliation of accounts had been seen by members and discussed. This was seconded by Cllr Soderberg and agreed unanimously.

15.30.3 To review the current position against budget

Cllr Soderberg proposed the current position against budget be noted. This was seconded by Cllr Sheppard and agreed unanimously.

15.30.4 To confirm and sign the accounts for the year ended 31st March 2015

The internal auditor's report had been circulated to all members prior to the meeting. Amanda Crocker went through the report highlighting to members areas of concern.

Risk Assessment: The Clerk will speak to the internal auditor and ask her to explain what is required as members felt they had all taken part in the review of the risk assessment and the review had been carried out satisfactorily.

ACTION: CLERK

Caravan Park: Amanda suggested that members note the recommendation from the internal auditor but keep the same system that is already in place as it is working satisfactorily.

Cllr Baynard proposed the internal audit report is accepted and the Accounting Statements for 2014/2015 be signed and dated. This was seconded by Cllr Walton and agreed unanimously. Cllr Baynard signed and dated the statement in the presence of the meeting.

15.31 Tolpuddle Topics

Cllr M Cooke explained to the clerk that £1 rent a year is payable to Eyre Investments usually around July time. Cllr Cooke also asked for the Parish Council to consider changing the title of his role with regard to Orchard Meadow. It is currently stated as Orchard Meadow Liaison Group which Cllr Cooke feels is no longer appropriate.

Cllr Walton asked for a request to be made to DCC to drop the kerb near Paddock Row to allow for wheelchair access.

Cllr Walton asked County Cllr Canning to make enquiries about the condition of the capstones on the bridge over the river towards Affpuddle.

Cllr Walton informed members of the Orchard Meadow Fun Day taking place on Sunday 14th June.

Cllr Drake has been notified by DCC that the footpath from Central Farm Tolpuddle to the Bridleway at the bypass has finally been placed on the Definitive Map as Tolpuddle Footpath 8. This was a section 106 agreement dedication from the original development at Central Farm and has tidied up the 'paper work'. It has created a circular walk that links up with the Bridleway back to the Martyrs Cottages.

15.32 Puddletown Matters

- Update on play park

Rob Belbin informed members that he had met with Viridor regarding the grant application. The meeting had been very positive and Viridor felt the plans were very professional. Unfortunately there have been recent changes to the funding in terms of no longer seed funding and also the thresholds have changed of what is decided by the regional steering group so the Play Park's application will have to be dealt with at a national level. Cadburys has agreed to donate £15,000 and Rob is still hopeful of receiving somewhere in the region of £30,000 from Magna. Rob is in the process of submitting a bid to Sport England.

Cllr Drake reported that, following some concerns over the standard of grass cutting at the Recreation Ground, he was pleased to report that the last cut was of a much higher standard.

Cllr Baynard informed members that sadly Cllr Stockley and his wife, Irene, had made the decision to stand down as caretakers of the Pavilion and all other duties relating to "Pride" as from the end of September 2015. Cllr Stockley confirmed he would continue as a Parish Councillor until May 2016 and Irene would continue to look after the caravans until October 2016. Cllr Baynard thanked Cllr Stockley and Irene for all they had done for over 20 years and members agreed they would be a very hard act to follow. It was agreed that the Clerk will arrange a meeting of PRIDE as a matter of urgency so that plans can be put in place from October onwards.

ACTION: CLERK

There was discussion about the Blandford Road bus shelter. Cllr Stockley agreed to speak to Mr Cox about the possibility of some local funding.

15.32 Rights of Way, Drain, Hedges and Roads

Cllr Drake informed members that an application has been made for two gates to be installed on Bridleway 18 where it passes through the woodland at the Kennels. It is the owner's intention to run their pigs in the woods and therefore need it fenced and gated. Stock control is a valid reason for these gates and permission will almost certainly be granted by DCC. Cllr Drake has made recommendations as to the appropriate type of gate to be fitted at the owners' expense.

Cllr Drake explained that we are at a peak time for growth of vegetation on the paths and it is impossible for DCC to keep up with clearance. However, problems should still be reported to DCC or the Liaison officer for the action required. Problems can be reported via the Dorsetforyou website

15.33 Electoral Review Consultation

County Cllr Canning confirmed that the changes did not affect Puddletown Area PC. It was agreed that no response was required.

15.34 To receive correspondence

The only correspondence received had been from Cllr Stockley which had been discussed earlier in the meeting.

15.35 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

A letter had been received from the "Save SCBU and Kingfisher Ward DCH Group" asking the Parish Council to write a letter to the CCG expressing concern about the proposals. It was agreed the Parish Council should wait until the formal public consultation takes place.

An email/poster had been circulated by Dorset Police reminding Cllrs to ensure their register of interests were up to date and complete.

15.36 Communications

- Puddletown Neighbourhood Plan is being talked about again
- Play Park (Cadburys, Fun Day and Street Fair on 30th August)

15.37 Items for the June meeting

- Co-option of new members
- Bardolph Manor Planning Application
- Fred Horsington (Neighbourhood Plan)
- Option on land by 17-25 High Street

There being no further business the meeting closed at 9pm.

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 14th JULY 2015 AT
PUDDLETOWN VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs P Stockley, A Sheppard, M Usherwood, A Soderberg, P Walton, P Drake

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also Present: 12 members of the public

15.38 Fred Horsington (West Dorset District Council)

- Cllr Baynard welcomed Fred Horsington and Jo Witherden to the meeting and explained they would be speaking about Neighbourhood Plans. Fred Horsington informed the meeting that over 1500 communities around the country are creating Neighbourhood Plans and that Cerne Valley's plan was the first to be adopted. He then went on to explain the process involved in creating a plan. Jo Witherden talked about the possible pitfalls that can occur including not having enough active volunteers. She explained that the average time it takes to get to referendum is 2 years. Members of the Council and the public asked questions relating to the difference between the Local Plan and a Neighbourhood Plan and who should take the lead in producing a plan. Cllr Baynard thanked Fred Horsington and Jo Witherden for attending the meeting.
- Cllr Soderberg confirmed that a new steering group is being set up with Janet Ranger as Chairperson. Cllr Soderberg is on the steering committee and is supporting the group as best she can.

15.39 Public Session

- There were no comments from the public.

15.40 To receive and approve apologies for absence

Apologies had been received from Cllr M Cooke.

15.41 Co-option of Puddletown Councillor

Cllr Walton proposed Rob Belbin be co-opted to the Parish Council as a Puddletown councillor. Cllr Soderberg seconded. All in favour. Cllr Belbin joined the meeting and signed the declaration of acceptance of office.

15.42 To confirm the accuracy of the minutes of the meetings held on 12th June 2015

A copy of the minutes from the meeting held on 12th June 2015 had been issued to all members prior to the start of the meeting. Cllr Walton proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Soderberg and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting. Cllr Usherwood requested that Cllr M Cooke's declaration of interest in the Old Chapel be noted in the minutes.

15.43 Matters arising from the minutes – for report only

The Clerk will circulate the response from the internal auditor regarding the query raised by councillors about the risk assessment.

15.44 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

There were no declarations of interest and no dispensations have been received.

15.45 To consider planning applications

WD/CA/15/00164	15 High Street, Puddletown (Fell 1 No. Hornbeam, remove limb from Hazel) No objection
WD/CA/15/00183	10B Lauren Cottages, High Street, Puddletown (Fell 1 No. Eucalyptus) No objection
WD/D/15/001215	Land west of Slyers Lane, Waterston (erect building for storage of slurry) No objection
WD/D/15/001148	Bardolf Manor, Puddletown (increase height of existing mast) The Clerk confirmed this application had already been approved. It was agreed the Clerk should contact the planning officer and state again that despite what is included in the supporting document, the PC has in fact never commented on this application. The comment should either be removed or the developer should provide documentary evidence to the contrary.
WD/D/15/002611	Land adjacent to Slyers Lane, Waterston Objection. It was agreed that the Clerk should re-submit part of the PC's original comment that said if planning approval was granted, this would set a precedent which would make it more difficult to oppose other similar industrialised energy schemes along the countryside corridor east of Dorchester, next to the A35.
WD/D/15/001254	Barn at Manor Farm, Waterston Lane, Lower Waterston No objection
WD/D/15/001061	Furze Hill, Blandford Road, Puddletown Objection on the grounds of the visual impact due to the proposed changes to the façade of the house on the only elevation of the house which is visible from the wider landscape. Objection also on the grounds of the size of the proposed garage building which has a proposed footprint of 3 times the existing building yet still only producing 1 car park space. This was considered to be over-development with room inventions and a layout which implies a second separate dwelling in the making.

CllrBaynard informed the meeting that the Clerk will now email all councillors with details of planning applications received so that they have the opportunity to look at the plans online prior to meetings.

15.46 To consider the accounts

15.46.1 The following payments had been requested:

Rob Belbin	Expenses (Puddletown Play Park Project)	100309	369.99
Wessex Grounds Services	Grounds maintenance Recreation Ground	100310	374.40
DCC	Bin empties May 2015	100311	45.63
Darren White	New Bus Shelter	100312	2520.00
Barry Knight Building Services	Repairs at Recreation Ground	100313	345.70
Rose Darkin-Miller	Internal Audit	100314	240.00
Lam-Art	Sign for orchard meadow	100315	54.00
DAPTC	Annual Subscription	100316	562.12
Christopher Johnson	Orchard Meadow Grass Cutting Contract	100317	203.75
SSE	Electricity supply OM	100318	37.99
Sarah Davies	Clerk's Salary	100319	438.28

The total amount requested from the Precept is £5,607.47 (an additional £91.99 needs to be taken from the TOSCA account as it refers to Orchard Meadow).

Cllr Walton proposed that the payments be made. This was seconded by Cllr Sheppard and agreed unanimously.

15.46.2 To consider the reconciliation of accounts

The Clerk explained that she had not received the May bank statements so had not been able to reconcile the accounts.

15.47 Puddletown Matters

- Update on play park

Rob Belbin informed members that a grant application to Dorset AONB had been unsuccessful as the play park fell outside the AONB area. A car boot grant application has also been submitted. The Sport England bid is being written ready for submission in September.

The Street Fair is taking place on 30th August. The road closure has been granted.

No response has been received from WDDC Planning following the pre-planning application made approx. 3 months ago. Cllr Walton raised concerns that applications were taking too long and suggested writing a letter to WDDC Planning expressing the Parish Council's concerns about this and also the problems being experienced with the planning section of the Dorset For You website. It was agreed to copy in Oliver Letwin MP.

PCPP would like to use the Recreation Ground car park for the Street Fair. A cricket match is taking place the same day so parking would be limited. It was suggested that Mr Cox be approached about parking in his field.

- Tree Work

The Clerk has received a quote for tree work in Coombe Road. She will investigate this further and also find the plan that shows the land owned by the Parish Council in that area.

15.48 Tolpuddle Topics

Cllr Walton reminded members it was the Tolpuddle Festival at the weekend. The road will be closed on Sunday 19th July between 1pm and 5pm.

15.49 Rights of Way, Drain, Hedges and Roads

Cllr Drake informed members that he had met with a Rights of Way officer regarding the gate at the end of the footpath in Tolpuddle which was being installed w/c 20th July. Rights of Way has also agreed to erect a footpath sign on Footpath No 8 which has recently been added to the definitive map.

Cllr Drake asked the Clerk to report to Highways the problems with the sightline at the junction of The Green and Athelhampton Road.

15.50 To receive correspondence

None

15.51 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

The Clerk will forward the email from the internal auditor regarding the risk assessment.

15.52 Communications

- Cllr Soderberg will ask Janet Ranger to write an article on the Neighbourhood Plan for the Parish Magazine.

15.53 Items for the August meeting

- PRIDE (under Puddletown Matters)

There being no further business the meeting closed at 9pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 11th AUGUST 2015 AT
TOLPUDDLE VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs P Stockley, A Sheppard, M Usherwood, A Soderberg, P Walton, P Drake, P Cooke, R Belbin

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also Present: 3 members of the public

15.54 Public Session

There were no comments from the public.

15.55 To receive and approve apologies for absence

Apologies had been received from Cllr M Cooke and County Councillor A Canning

Cllr Baynard informed the meeting that he had met with PCSO Ken Lightfoot regarding the potential badger cull taking place in Dorset. Dorset Police will remain impartial to all groups while upholding its statutory responsibility of maintaining law and order, preserving life and keeping the peace.

15.56 To confirm the accuracy of the minutes of the meeting held on 14th July 2015

A copy of the minutes from the meeting held on 14th July 2015 had been issued to all members prior to the start of the meeting. Cllr Walton proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Usherwood and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

15.57 Matters arising from the minutes – for report only

Cllr Baynard confirmed he had received a response from Oliver Letwin regarding the planning delays at WDDC. Cllr Cooke reminded members that he was happy to follow up any outstanding applications. Cllr Belbin and Cllr Walton to send him details of outstanding applications they are aware of.

Cllr Drake spoke about the overgrown hedge by the Old Manor. The Clerk confirmed a member of the DCC Highways team had been on site that morning. The Clerk will follow up with the officer concerned.

15.58 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

Cllr Sheppard declared an interest in item 5 on the agenda (the planning application for 10-11 New Street). No dispensations had been received.

15.59 To consider planning applications

WD/D/15/001616 10-11 New Street, Puddletown
No objection

WD/D/15/001485 Ilington Farm House, Ilington Farm, Tinctown
No objection

Cllr Soderberg informed the meeting she could see very little difference between the amended plan and the previous plans submitted. It was agreed the Parish Council should object on the same grounds as it did previously which include the scale of the houses, the proposed access being flawed and dangerous (with the school walking bus passing the access and the access being too close to a public right of way and a blind junction), the archaeological statement being flawed and finally the site represents one of the few remaining open green spaces within the village.

Cllr Drake stated that should the development go ahead, the Parish Council should insist the right of way is at least 1.5 metres wide.

15.60 To consider the accounts

15.60.1 The following payments had been requested:

DCC	Bin empties June 2015	100324	45.49
Sarah Davies	July salary & expenses	100325	464.46
C Johnson	OM grass cutting July	100326	203.75
Piddle Brewery	50% of alcohol costs for PCPP fun day	100327	394.20

The total amount requested from the Precept is £1107.90

In answer to a query, it was confirmed that the payment towards the drink costs of the Fun Day would fully be offset by receipts. The Chairman added that, in future, a sub account for the Recreation Ground project should be included so that all income and expenditure was transparent.

Cllr Walton proposed that the payments be made. This was seconded by Cllr Cooke and agreed unanimously.

15.60.2 To consider the reconciliation of accounts

The reconciled accounts were noted.

15.61 Puddletown Matters

- Update on play park

Rob Belbin informed the meeting that the third party contribution of £9608.50 needed to be sent to Viridor as part of the match funding agreement. The cheque and the paperwork had to reach Viridor by 20th August. There was discussion regarding the S106 grant and when it would be paid. Clerk to find out from Tony Hurley at WDDC.

It was agreed to hold an extraordinary meeting on 17th August to discuss issuing a cheque from the precept account. Cllr Belbin confirmed that the cheque from Cadburys for £15,000 had not been received yet so he would chase this up.

- Neighbourhood Plan Update

Janet Ranger confirmed that 5 steering group meetings had been held since the last Parish Council meeting. The group will be at the Puddletown Street Fayre to try to encourage new members. A leaflet is being produced to circulate to all households. The group has requested confirmation from Locality as to whether the existing grant is still valid or if a new application will have to be made.

The Clerk will try and find the maps used previously.

15.62 Tolpuddle Topics

Cllr Walton confirmed the Martyrs weekend had been very successful and well attended.

15.63 PRIDE – report from the AGM

Cllr Baynard confirmed the AGM had been held and the accounts had been presented. There was a deficit of £517 and a balance carried forward of £4172. A management meeting is taking place in a couple of weeks to discuss the future care of the pavilion and the income from clubs.

It was agreed the care of the outside of the Pavilion should be an agenda item for the management meeting.

15.64 B3143/2 – Road Safety Concerns

Cllr Soderberg requested the Clerk write again to Highways regarding speeding traffic along a road that has narrow bridges, a blind T-junction, 90° turns, overgrown hedges and farm access. The road safety group is going to purchase signs to erect in the hope they encourage drivers to slow down.

15.65 Rights of Way, Drains, Hedges and Roads

Cllr Drake commented on the new gate that has recently been installed in Tolpuddle at the end of the village.

15.66 To receive correspondence

None

15.67 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

None

15.68 Communications

Cllr Walton will forward Marion Bishop's email address to the Clerk so she can send her an article for the Parish Magazine that will include information on the badger cull, the neighbourhood plan and the Play Park update.

15.69 Items for the September meeting

- None

There being no further business the meeting closed at 8.20pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 8th SEPTEMBER 2015 AT
PUDDLETOWN VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs P Stockley, A Sheppard, P Walton, P Drake, M Cooke

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also Present: 6 members of the public

15.74 Public Session

Janet Ranger gave an update on the Neighbourhood Plan. 50 names (with contact details) of people interested in helping with the NP had been collected at the Street Fayre. A questionnaire is being created that will be circulated to all households in November. An event is being held on 20th October at 7pm in Puddletown Village Hall to provide people with more information about the NP. Fred Horsington and Jo Witherden will be attending.

Jan O'Mara is still trying to contact Locality to ascertain if any grant money is still available but members will discuss at the October meeting of the Parish Council if any PC funds can be provided to help fund the NP.

ACTION: Item for the October meeting

The Parish Council will report the deteriorating road signs at the entrances to Puddletown.

ACTION: Clerk to report signs

Members were made aware of ongoing problems accessing the post box on The Square due to inconsiderate parking of commercial vehicles. It was agreed the Clerk will contact the Royal Mail.

ACTION: Clerk to contact Royal Mail

The condition of the bus stop in Blandford Road was discussed. The Clerk confirmed that County Cllr Andy Canning has offered financial assistance with the replacement of the bus shelter so the Clerk will obtain quotes for a shelter similar to the one outside the First School and report back to the October meeting.

ACTION: Clerk to obtain quotes

Lucy provided an update on the Play Park Improvement Scheme. She confirmed the cheque for £15,000 had been received from Cadburys and the Clerk confirmed this had been banked. The Clerk will check with Rob Belbin if a thank you letter has been sent. The Street Fayre had been a great success with over £3,500 being raised. Cllr Baynard congratulated the team on such a successful event.

15.75 To receive and approve apologies for absence

Apologies had been received from Cllr R Belbin, P Cooke, A Soderberg, M Usherwood, and County Councillor A Canning.

15.76 To confirm the accuracy of the minutes of the meeting held on 11th August and 17th August 2015

A copy of the minutes from the meetings held on 11th August and 17th August had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Drake and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

15.77 Matters arising from the minutes – for report only

There were no matters arising.

15.78 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.79 To consider planning applications

Cllr Baynard explained that correspondence had been received from Savills regarding the proposed plans for the Old School House in Puddletown. The proposal was discussed and it was agreed that the PC should contact Savills and ask that the developer considers moving the existing boundary wall rather than erecting a close-boarded fence. It was also agreed that some visitor parking should be included in the car park as parking is already an issue along this stretch of road.

15.80 To consider the accounts

15.80.1 The following payments had been requested:

DCC	Bin empties July 2015	55.93
Sarah Davies	August salary & expenses	464.46
C Johnson	OM grass cutting August	203.75
Information Commissioner	Data Protection Registration	35.00

The total amount requested from the Precept is 759.14

Cllr Walton proposed that the payments be made. This was seconded by Cllr Sheppard and agreed unanimously.

15.80.2 To consider the reconciliation of accounts

The reconciled accounts were noted.

15.81 Puddletown Matters

- Update on play park
The Play Park was discussed during the democratic period.
- Neighbourhood Plan Update
The Neighbourhood Plan had been discussed during the democratic period.

15.82 Tolpuddle Topics

Cllr M Cooke requested the Clerk organise the payment to Eyre Investments for Orchard Meadow.

ACTION: Clerk to arrange payment

Cllr M Cooke reported that a substantial amount of broken glass had been found in the play area and had been kindly cleared away by volunteers. It was agreed if it was to happen again, the Police should be informed.

Cllr M Cooke will obtain quotes for the installation of a surface drain to prevent water flooding the eastern entrance of the play area. If the work is under £500 he will go ahead with the installation.

ACTION: Cllr M Cooke to obtain quotes

15.83 PRIDE – report from the Management Meeting

Cllr Drake provided a summary of the recent PRIDE management meeting. Increases to some charges had been agreed.

He explained there are ongoing problems with the grass cutting contractor so it was agreed that he, the Clerk and representatives from the Cricket Club and Football clubs would meet to draw up a more detailed specification for the contract.

ACTION: Clerk to arrange meeting

15.84 Rights of Way, Drains, Hedges and Roads

Cllr Drake will contact Rights of Way regarding Church Path.

15.85 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

An email had been received from Cllr Belbin regarding his concerns over the safety of cyclists and other road users during the recent charity bike road along the Piddle Valley road. Members were unsure if this was within Puddletown Area PC – the Clerk will speak to Cllr Belbin to confirm which section of road he was referring to.

15.86 Communications

It was agreed the Clerk will write about the Street Fayre and the plans for the Old School House.

15.87 Items for the October meeting

- Grass Cutting contract (Recreation Ground)
- Caravan Club Fees and caretakers fees
- Neighbourhood Plan costs
- Blandford Road bus shelter

There being no further business the meeting closed at 8.10pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 13th OCTOBER 2015 AT
TOLPUDDLE VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs P Stockley, A Sheppard, M Usherwood, R Belbin

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also Present: 7 members of the public

15.88 Public Session

Janet Ranger spoke about the decision made by the Development Control committee to refuse the planning application for the Blandford Road site. She stated she had been disappointed that no Parish Councillors attended the meeting other than Patrick Cooke. There was further discussion about a possible appeal and future applications.

15.89 To receive and approve apologies for absence

Apologies had been received from Cllr A Soderberg, P Drake, P Walton, M Cooke and P Cooke and County Councillor A Canning.

15.90 To confirm the accuracy of the minutes of the meeting held on 8th September 2015

A copy of the minutes from the meeting held on 8th September had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

15.91 Matters arising from the minutes – for report only

There were no matters arising.

15.92 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.93 To consider planning applications

WD/D/15/002064 – The Myrtles, Little Lane, Puddletown
It was agreed there were no objections to this application.

WD/D/15/001875 – Bellcanto, 45 High Street, Puddletown
Members had concerns about certain aspects of the plans but these were considered to be building control issues rather than planning ones. It was agreed the PC should raise no objection to the application.

WD/D/15/001061 – Furzehill – request to review the plans and consider amending the PC's response to WDDC.
The plans were discussed again and members saw no reason to change the original response made by the PC. All agreed.

WD/CA/15/00309 – 10 The Courtyard, Walpole Court, Orford Street, Puddletown (Fell 1 No. Yew)
All agreed the PC should raise no objection.

15.94 To consider the accounts

15.94.1 The following payments had been requested:

C Johnson	OM grass cutting September	55.93
Sarah Davies	September salary & expenses	499.56
BDO	External Audit Fee	240.00
Irene Stockley	Pavilion Cleaning	441.25
SSE	OM Electricity Supply	28.55

The total amount requested from the Precept is £1,384.56.

Cllr Sheppard proposed that the payments be made. This was seconded by Cllr Belbin and agreed unanimously.

15.94.2 To consider the reconciliation of accounts
The reconciled accounts were noted.

15.94.3 Approval of Annual Return
Cllr Sheppard proposed the satisfactory completion of the annual return be noted and the recommendations given by the internal and external auditor be actioned. Cllr Usherwood seconded. Agreed unanimously.

15.95 Puddletown Matters

15.95.1 Play Park Improvement Scheme

15.95.1 a) Activity insight for sports bids

Cllr Belbin informed the meeting that funding is required for infrastructure (relocating the car park and landscaping). A survey will be circulated to all households in Puddletown asking people to provide details of activity levels. This information is required for inclusion in the Sport England bid for which the deadline is the end of December.

15.95.1 b) Project and Grant time line

It is possible that the committee will go out to tender in the next month or so to ensure things happen in the correct order. A timeline will be produced by the committee.

15.95.1 c) Fundraising Calendar 2016

Cllr Belbin confirmed three fundraising events will take place next year – an event at Athelhampton, a Play Day and a Street Fayre.

15.95.1 d) Planning consent

Cllr Belbin confirmed he had still not received a response from WDDC following his request for pre-planning advice. Cllr Baynard will speak to Cllr P Cooke.

15.95.1 e) WDDC sport & leisure grant

Cllr Belbin confirmed the PCPPP had been awarded £5,000. Cllr Baynard congratulated the team on behalf of the Parish Council.

15.95.2 Caravan Club Fees and Caretaker fees

It was agreed unanimously that pitch fees should increase from £8 to £10 per night.

The Clerk will speak to the previous clerk to find out what rate per van the caretaker receives.

Cllr Stockley informed the meeting that the Caravan Club inspector had visited the site and had expressed concerns about the proposed plans for the play park. Cllr Sheppard proposed the PC send the Caravan Club a copy of the plans and ask for his feedback. All agreed.

Action: Clerk to contact Caravan Club

15.95.3 Blandford Road Bus Shelter

It was agreed the Clerk should ask the contractor to provide a price for a bus shelter similar to the one installed near the school but to fit on the existing base. The sides should be half timber and half perspex.

Action: Clerk to contact contractor

15.95.4 Neighbourhood Plan

15.95.4 a) Janet Ranger provided an update on the neighbourhood plan. 8 meetings have been held to date. Fred Horsington and Jo Witherden are giving a presentation at the event on 20th October to provide people with further information. A questionnaire will be circulated but this will be done in the New Year so as not to clash with the PCPPP one.

15.95.4 b) Expression of interest form
It was agreed the Clerk will assist Jan O'Mara complete the expression of interest form.

15.95.4 c) Funding by the Parish Council
Janet Ranger confirmed that to date, £159.77 had been spent on publicity material. The Clerk will add the amount to the payment requests for the November meeting. It was agreed the Parish Council should provide up to £500 of funding until the grant of £8,000 is received from WDDC.

15.95.4 d) The letter from Andrew Galpin of Symonds and Sampson regarding the land near the recreation ground was discussed at length. It was agreed the Clerk will contact Andrew Galpin and invite him to attend the first meeting of the New Year that takes place in Puddletown.

Action: Clerk to contact Andrew Galpin

Parking near the First School was discussed and it was agreed the Clerk should contact the Headteacher stating the Parish Council felt the poor parking was unacceptable and dangerous.

Action: Clerk to contact Headteacher

15.96 Tolpuddle Topics

No items this month.

15.97 **DAPTC “Working Together” report**

The report was discussed at length. It was agreed the Clerk should respond to DAPTC stating that although the PC would be keen to work together with other organisations, it felt the proposals would lead to responsibility without the financial capability and there would be a lack of volunteers to carry out the work and possible effects on the precept.

Action: Clerk to contact DAPTC

15.98 **Rights of Way, Drains, Hedges and Roads**

It was agreed the dead beech tree on The Coombe was the responsibility of the PC so the Clerk will organise for it to be felled.

The Clerk will report the overgrown hedges between the Kings Arm track and the School.

The Clerk will report the bridleway near the Old Kennels is now impassable.

Action: Clerk to contact Rights of Way

15.99 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

The Clerk will forward the letter from the LGBC to all members.

15.100 Communications

The Clerk will write a summary of the meeting and forward it to Cllr Walton for approval.

Cllr Belbin asked members to consider creating a communications strategy for the PC. It was agreed Cllr Belbin and the Clerk will meet to discuss this further and put forward a strategy at a future meeting.

Action: Cllr Belbin and Clerk to meet

15.101 Items for the October meeting

- Co-option of Puddletown councillor
- Budget and Precept
- Meeting dates for 2016

There being no further business the meeting closed at 8.50pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 10th NOVEMBER 2015 AT
TOLPUDDLE VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs R Belbin, M Cooke, P Cooke, P Drake, P Stockley, M Usherwood

Chair: Cllr A Sheppard

Clerk: Mrs S Davies

Also Present: 3 members of the public

15.102 Public Session

There were no comments from the public.

15.103 To receive and approve apologies for absence

Apologies had been received from Cllrs S Baynard, A Soderberg, P Walton and County Councillor A Canning.

15.104 Co-option of Puddletown Councillor

Cllr P Cooke proposed Janet Ranger be co-opted to the Parish Council as a Puddletown councillor. Cllr Usherwood seconded. All in favour. Cllr Ranger signed the declaration of acceptance of office.

15.105 To confirm the accuracy of the minutes of the meeting held on 13th October 2015

A copy of the minutes from the meeting held on 13th October had been issued to all members prior to the start of the meeting. Cllr Usherwood proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Belbin and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

15.106 Matters arising from the minutes – for report only

Cllr Belbin will provide the Clerk with copies of the plans for the play park that she can forward to the Caravan Club.

Action: Cllr Belbin to provide plans to Clerk

The Clerk confirmed Andrew Robinson from Symonds and Sampson will be attending the January Parish Council meeting to discuss the land near the Recreation Ground.

On the request of the Headteacher of the First School, the Clerk will write to the local PCSO about the dangerous parking outside school.

15.107 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.108 To consider planning applications

WD/D/15/002375 – The Old School House, Puddletown

Cllr Sheppard reminded members that any points raised in emails sent prior to the meeting could not be included in the response to WDDC. Only points raised at the meeting could be included.

The plans were discussed at length and comments were taken from the public. The main concern was the lack of parking and members agreed that at least 3 further spaces were required to prevent further parking issues occurring on the High Street. It was also felt the opening should not be moved. It was agreed that some damage may be caused to the roots of a silver birch tree where the proposed stone is to be positioned.

Subject to the above observations and concerns being noted, members agreed the Parish Council should raise no objection to the application.

15.109 To consider the accounts

15.109.1 The following payments had been requested:

C Johnson	OM Grass Cutting October 2015	203.75
Sarah Davies	October salary & expenses	459.96
Tolpuddle Village Hall	Donation	200.00
Puddletown Village Hall	Donation	320.00
PRIDE	Donation	530.00
Tolpuddle Churchyard	Maintenance Donation	570.00
Puddletown Churchyard	Maintenance Donation	570.00
Puddletown Library	Donation	500.00
Janet Ranger	Reimbursement for Neighbourhood Plan Expenses	84.77
Jan O'Mara	Reimbursement for Neighbourhood Plan Expenses	90.00
Irene Stockley	537 nights x £0.75 per night	402.75
Eyre Investments	OM Annual Rent	1.00
DCC	Wheelie Bin Empties August (invoice not received last month)	45.63
DCC	Wheelie Bin Empties (September)	45.49
Hustings Electrical Ltd	Caravan Hook Up test	108.00

The total amount requested from the Precept is £4131.35

Cllr Sheppard explained that the insurance payment of £1911.07 is also due. As the Parish Council had signed a two year agreement last year the amount had to be paid. Cllr Drake proposed the payments, including the insurance payment, be made. This was seconded by Cllr M Cooke.

15.109.2 To consider the reconciliation of accounts

The reconciled accounts were noted.

15.109.3 To agree the Budget and Precept request for 2016/2017

The proposed budget had been circulated to all members prior to the meeting. It was discussed at length. Cllr

P Cooke felt there would be a need to replace bus shelters in Athelhampton and Burleston by 2020 and this should be considered when setting future budgets and should be an agenda item for the near future. It was agreed to change the wording on the budget from "New Bus Shelter for Tolpuddle" to "New Bus Shelters".

It was agreed that Contingencies and Reserves should be split equally in next year's budget.

It was agreed to remove £1,500 for election charges from the budget for next year and reallocate a further £500 to OM Maintenance, £250 to Rights of Way Fund, £250 to Recreation Ground grass cutting, £500 to contingencies and £500 to reserves.

Any monies left over at the end of the financial year would be allocated to reserves in order to build up the reserves as per the advice of the Internal Auditor.

Cllr P Cooke proposed applying for a precept of £33,850.00. Cllr Usherwood seconded. All in favour.

15.109.4 To approve new account signatories

Cllr P Cooke proposed Cllrs S Baynard, P Walton and A Sheppard be added as signatories alongside Cllrs P Drake and P Stockley.

Action: Clerk to arrange changes to mandate

15.110 Puddletown Matters

a) Play Park Improvement Scheme Update

Cllr Sheppard requested Cllr Belbin provide members with an update via email prior to the meeting. Cllr Belbin agreed to circulate the minutes of the Play Park Committee meetings to all members. Cllr Belbin confirmed the activity survey was being distributed and to date there had been approximately 50 responses.

b) Neighbourhood Plan Update

Cllr Ranger confirmed £1,100 had been applied for from Locality which has to be spent by March 2016. In addition to the steering group the committee now consists of approximately 20 people. The questionnaire will be sent out in January.

c) Blandford Road bus shelter

Cllr P Cooke proposed the Parish Council accept the quote for £2,600 for a new bus shelter on the Blandford Road, subject to County Cllr Andy Canning agreeing to pay 50% of the cost. Cllr Belbin seconded.

Action: Clerk to liaise with contractor and Andy Canning

d) Recreation Ground grass cutting contract

It was agreed the contract should run for 1 year with the possibility of extending for a further year if performance is satisfactory. As it is not necessary to go out to tender, the Clerk will obtain quotes for the January meeting.

Action: Clerk to obtain quotes

e) To discuss tree works at Recreation Ground

It was agreed the Clerk should obtain quotes and advice from another contractor.

Action: Clerk to obtain alternative quote

Cllr Stockley reported a large amount of broken glass had been cleared up at the Recreation Ground. Members noted their thanks to the volunteers who cleared it up and all agreed further incidents should be reported to the Police.

15.111 Tolpuddle Topics

Cllr Usherwood informed the meeting the windfarm application had been withdrawn.

Cllr M Cooke was pleased to report 12 people turned up to the working party day at Orchard Meadow. Further events would be held in December and February.

15.112 Dates of Meetings in 2016

The dates of meetings next year were agreed. The Clerk will email the dates to all members and put a copy on the website.

Action: Clerk to email members

15.113 Rights of Way, Drains, Hedges and Roads

Cllr Drake asked for it to be noted that Dorset Waste Partnership responded very quickly to a complaint he lodged about build-up of leaves near The Green.

A new sign has been donated and erected near Church Path that says "St Mary's Church".

It was agreed the Parish Council will spend up to £150 cutting back and tidying the footpath by Sherrings Green.

Action: Clerk to liaise with Cllr Drake

The Clerk will report the blocked drains in the centre of Tolpuddle

Action: Clerk to contact DCC

15.114 To consider any correspondence received since the agenda was set for discussion & possible inclusion next month

None received

15.115 Communications

The Clerk will write a summary of the meeting for inclusion in the Parish Magazine.

Cllr Belbin reported that he and the Clerk had met to discuss a possible Communications Strategy. It was agreed a separate meeting should take place before reporting back recommendations to a public meeting.

Action: Clerk to check availability of members in December

15.116 Items for the January meeting

- Communication Strategy

There being no further business the meeting closed at 9.10pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 15th DECEMBER 2015 AT
THE PAVILION, PUDDLETOWN, COMMENCING 7pm**

Present: Cllrs R Belbin, P Cooke, P Drake, J Ranger, A Sheppard, M Usherwood, P Walton

Chair: Cllr S Baynard

Clerk: Mrs S Davies

15.117 Public Session

There were no members of the public present.

15.118 To receive and approve apologies for absence

Apologies had been received from Cllrs M Cooke, A Soderberg and P Stockley

15.119 To confirm the accuracy of the minutes of the meeting held on 10th November 2015

A copy of the minutes from the meeting held on 10th November had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Belbin. The minutes were signed by the Chairman in the presence of the meeting.

15.120 Matters arising from the minutes – for report only

The Clerk confirmed she had sent a copy of the Play Park plans to the Caravan Club.
The blocked drains in the centre of Tolpuddle had been cleared.

15.121 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.122 To consider planning applications

WD/D/15/002672 – 12 Mill Street, Puddletown
Members agreed the Parish Council should raise no objection to the plans.

WD/D/15/001061 – Furze Hill, Blandford Road, Puddletown
Members agreed the Parish Council should raise no objection to the plans.

WD/D/15/002515 – 3 Thompson Close, Puddletown
Members agreed the Parish Council should raise no objection to the plans.

WD/CA/15/00362 – Tree Work at Puddletown House
Members agreed the Parish Council should raise no objection to the proposed works.

WD/CA/15/00373 – Tree work at Willoughby House
Members agreed the Parish Council should raise no objection to the proposed works.

15.123 To consider the accounts

15.123.1 The following payments had been requested:

		Precept	OM Reserve
C Johnson	OM Grass Cutting November 2015	203.75	
Sarah Davies	November salary & expenses	459.96	
DCC	Wheelie Bin Empties (October)	55.93	
Karen Hansen	OM 5 x 5 hardwood post	25.00	
Wessex Ground Services	Grounds Maintenance - Recreation Ground	499.20	
Rob Belbin	Reimbursement of PCPPP Expenses	22.25	
Martin Cooke	Reimbursement for OM Drain parts & Volunteer sessions	151.27	171.45
Puddletown PCC	Hire of Church Room 30/9/15 (Neighbourhood Plan)	15.00	
Jan O'Mara	Reimbursement for Neighbourhood Plan Expenses	15.00	

The total amount requested from the Precept is £1447.36. The total amount from the Orchard Meadow reserve was £171.45. Cllr Usherwood proposed the payments be made. All agreed.

15.123.2 To consider the reconciliation of accounts

The reconciled accounts were noted.

15.124 Removal of dead Beech Tree

The Clerk explained she had obtained 2 quotes for the removal of the dead beech tree. One was for £900 and one for £725. It was agreed to accept the quote for £725.

Action: Clerk to liaise with contractor

15.125 Vegetation management at Recreation Ground

It was agreed to go ahead with the work agreed with Purbeck Arborists earlier in the year.

Action: Clerk to liaise with contractor

15.126 Items for the January meeting

- Training
- The Green
- Decision whether to hold August meeting

There being no further business the meeting closed at 7.35pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 12th JANUARY 2016 AT
PUDDLETOWN VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs R Belbin, P Drake, J Ranger, A Sheppard, A Soderberg, P Stockley, M Usherwood, P Walton

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also present: Approximately 30 members of the public

15.127 Guest Speaker – Andrew Monro of Symonds and Sampson

Cllr Baynard welcomed Andrew Monro of Symonds and Sampson to the meeting to discuss the piece of land at the back of Greenacres. Mr Monro explained the location of the site and that the site had previously been allocated for employment use. He went on to explain that Symonds and Sampson would like feedback from the Parish Council and the public with regard to possible development on the land. There was lengthy discussion about the site and its suitability for development and the problems that could arise including:

- Exacerbation of the existing parking and traffic problems along this stretch of road due the first school.
- Water supply, sewage and drainage that is already at its maximum capacity.
- S106 agreements in place adjacent to the land.

Cllr Baynard asked for a show of hands from the public for those in favour of development on this piece of land. No one was in favour. Cllr Baynard thanked Mr Monro for attending the meeting and thanked the public for their interest in the matter.

15.128 Public Session

Mary Miles (Chair of Governors of Puddletown First School) informed the meeting that parents receive regular letters asking them to park more considerately. She confirmed a PCSO would be visiting the school soon to look at the parking that takes place.

There was discussion about the school using the Recreation Ground car park and it was confirmed that permission had not been granted for this.

15.129 To receive and approve apologies for absence

Apologies had been received from Cllrs M Cooke, P Cooke and County Councillor A Canning

15.130 To confirm the accuracy of the minutes of the meeting held on 15th December 2015

A copy of the minutes from the meeting held on 15th December had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Drake. The minutes were signed by the Chairman in the presence of the meeting.

15.131 Matters arising from the minutes – for report only

The Clerk confirmed the contractor had been appointed for the removal of the dead beech tree. The work on the vegetation at the Recreation Ground is starting on Wednesday 13th January.

15.132 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.133 To consider planning applications

WD/D/15/002753– 1 Mill Street, Puddletown

Members agreed the Parish Council should raise no objection to the plans.

WD/D/15/002802 – Land at 2 Butt Close, Puddletown.

Members agreed the Parish Council should raise no objection to the plans.

15.134 To consider the accounts

15.134.1 The following payments had been requested:

		Precept	OM Reserve
C Johnson	OM Grass Cutting December 2015	203.75	
Sarah Davies	December salary & expenses	455.01	
DCC	Wheelie Bin Empties (November)	45.49	
Puddletown PCC	Hire of Church Room 4/11/15 & 25/11/15 (NP)	45.00	
Wessex Water	OM Water		129.69
SSE	OM Electricity		35.60
C Johnson	Installation of drainage grill and pipe work at OM		104.00
Rob Belbin	PCPPP Expenses (£79 + £76.15)	155.15	
	Total	904.40	269.29

The total amount requested from the Precept is £904.40. The total amount from the Orchard Meadow reserve was £269.29. Cllr Belbin proposed the payments be made. Cllr Usherwood seconded. All agreed.

Cllr Usherwood asked the Clerk to investigate the water bill as he felt it was high for Orchard Meadow. The Clerk will also investigate the cost of the Orchard Meadow grass cutting.

Action: Clerk to speak to Cllr M Cooke about both items

15.134.2 To consider the reconciliation of accounts

The reconciled accounts were noted.

15.135 Puddletown Matters

1) **Play Park Improvement Scheme Update**

a) Viridor Bid

Cllr Belbin explained that Viridor require the committee to start drawing down some of the grant money by 20th January. If acceptable to Viridor, payment of the professional fees incurred by the architect will be used. If that is not acceptable, work could start on the removal of some of the hedgerows that will need to be removed at some point.

b) Planning permission

Cllr Belbin confirmed that it was hoped to apply for planning permission within the next few weeks.

c) Cllr Belbin confirmed the Sport England bid for £70,000 had been submitted.

It was agreed that some of the equipment from the existing park should be relocated to the area at Butt Close.

2) **Neighbourhood Plan Update**

Cllr Ranger informed the meeting she had received excellent support from Rod Hill, the Surgery and the Middle School. Volunteer support also remains strong (with 8 on the steering group and 20 on the focus group). A grant of £1,100 has been approved and is available to use. Cllr Ranger confirmed this would be used for the questionnaire which is due to be distributed in the next month or so.

3) **The Green**

Cllr Drake requested the Parish Council contact Ilington Estates and thank them for the maintenance of the area last year as there had been a vast improvement on previous years. He suggested that the Parish Council offer to manage it for the estate. All agreed.

Action: Cllr Drake and the Clerk to draft a letter

15.136 Tolpuddle Topics

Cllr Walton informed the meeting that the Village Hall committee is in the process of applying to Viridor for a grant of approximately £95,000.

There was no update on the affordable housing.

15.137 Rights of Way, Drains, Hedges and Roads

Cllr Drake suggested a sign be put up re dog fouling on the path between the two schools.

The drains between the Chapel and the Surgery need clearing as well as the drains on the corner of Tinctleton road. There is also a problem with the drain near Cllr Drake's house.

Action: Clerk to report issues to DCC

15.138 To consider any correspondence received since the agenda was set

None received

15.139 Communication

It was agreed the Clerk will include information about the Symonds and Sampson visit, an update on the Play Park Scheme and the Neighbourhood Plan.

15.140 Items for the February meeting

- Training
- Decision whether to hold August meeting
- Communication
- Neighbourhood Plan

There being no further business the meeting closed at 8.40pm.

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 9th FEBRUARY 2016 AT
TOLPUDDLE VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs R Belbin, M Cooke, P Drake, J Ranger, A Sheppard, P Stockley, M Usherwood, P Walton

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also present: County Councillor Andy Canning and 2 members of the public

15.141 Public Session

County Cllr Canning confirmed the grant from DCC for the bus shelter repairs has been passed to the Parish Council. The Clerk confirmed work will start on the new shelter at the end of February, beginning of March.

Cllr Canning informed the meeting that the 186 bus service through Tolpuddle will cease after this round of cuts by the County Council. The 187 and X12 will continue but concerns were raised regarding the future of the 187 as it is not well used. It was agreed the Clerk will draft a letter to DCC regarding the bus services.

Action: Clerk to draft letter

15.142 To receive and approve apologies for absence

Apologies had been received from Cllrs P Cooke and A Soderberg.

15.143 To confirm the accuracy of the minutes of the meeting held on 12th January 2016

A copy of the minutes from the meeting held on 12th January had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Stockley. The minutes were signed by the Chairman in the presence of the meeting.

15.144 Matters arising from the minutes – for report only

The Clerk confirmed the letter regarding The Green had been sent to Ilington Estates.

15.145 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.146 To consider planning applications

No planning applications had been received.

WD/CA/16/00025 Hilldale Cottage tree work application. It was agreed that this work has possibly already been done so was not discussed.

Cllr Ranger informed the meeting that she and Cllr Soderberg have noticed that no drainage has been installed at the end of the driveway of the two new houses in Butt Close which Cllr Soderberg believes was included in the original plans. The Clerk will investigate.

Action: Clerk to investigate drainage

15.147 To consider the accounts

15.147.1 The following payments had been requested:

		Precept	OM Reserve
Applewood Tree Surgeons	Removal of dead beech tree	725.00	
Sarah Davies	January salary & expenses	519.89	
Wessex Water	Recreation ground water bill	266.71	
Wessex Grounds Services	Recreation ground (Nov 15 to Jan 16)	374.40	
Purbeck Arborists	Recreation Ground – tree work and hedge wk	1250.00	
Janet Ranger	Neighbourhood Plan expenses	21.85	
Irene Stockley	Rubbish bin collection & outside toilet	318.75	
DCC	January Bin empties	45.63	
	Total	3522.23	0.00

The total amount requested from the Precept is £3522.23. Cllr Walton proposed the payments be made. Cllr Sheppard seconded. All agreed.

The Clerk will liaise with Cllr M Cooke regarding the Orchard Meadow water bill.

Action: Clerk to speak to Cllr M Cooke

15.147.2 To consider the reconciliation of accounts

The reconciled accounts were noted.

15.148 Tolpuddle Topics

1) **Grass Cutting Contract for Orchard Meadow**

It was agreed that the Clerk and Cllr M Cooke will work together on producing a revised schedule for the OM grass cutting and prepare to go out to tender.

Action: Clerk to liaise with Cllr M Cooke

Cllr M Cooke reported that the roof of the shelter in OM has been damaged by the wind so he will arrange for a contractor to repair it.

Cllr Walton informed the meeting that a representative from Viridor is visiting Tolpuddle Village Hall on Wednesday 10th Feb to carry out a pre-assessment with regard to the hall's application for a grant.

Planning is underway for a street fayre which will take place over the bank holiday weekend at the end of May. This will involve a road closure. There will be further road closures over the weekend of 11/12th June for a celebration of the Queen's 90th birthday and for Martyrs Weekend in July.

Cllr M Cooke asked Cllr Walton to remind the events planning team that there is a booking system for Orchard Meadow.

15.149 **Puddletown Matters**

1) **Neighbourhood Plan Update**

Cllr Ranger confirmed Terry Sneller (WDDC) had attended a NP meeting on 14th January. The questionnaire is ready for printing and will be distributed with the March copy of the Parish Magazine as this edition goes to all households. Cllr Ranger and Cllr Soderberg are meeting with Oliver Letwin MP on Friday 12th to discuss the SHLAA sites put forward by the district council.

2) **Play Park Improvement Scheme Update**

a) **Viridor Funding**

Cllr Belbin confirmed that he has started to draw down the money from Viridor so the money is now secure.

- b) Planning permission
The ecological survey has been completed with no issues arising. Planning application will be submitted by 12th February. No response has been received from WDDC following the pre-planning application.
- c) Demolition of existing play park area
It was agreed that it is important to try to save some of the existing equipment and re-install it on the land in Butt Close so that children still have play equipment to use while the new play area is being built.
- d) Fundraising events in 2016
The Comedy night is taking place on 12th March in Puddletown Village Hall.
The Playday with Car boot sale is taking place on June 12th.
The street fayre will be on Saturday 27th August following a request from the Church not to hold it on a Sunday.
- e) Tender Process
The landscape architect is drawing up the final specification for the project. There was discussion about the cost of his services for the remainder of the project and it was agreed it will be important to use a professional to project manage the project once work has started.
- f) Caravan users this summer
Cllr Belbin asked that out of courtesy, all those who have booked pitches this summer should be informed that it is likely that some building work will be taking place.
- g) Communication
Cllr Belbin stressed how important it will be to keep residents informed of the work. This will be done by notices on the notice boards at the Recreation ground and on the High Street, in the Parish Magazine and online.

Cllr Sheppard thanked Cllr Stockley for marking the memorial tree at the recreation ground to ensure it was not accidentally removed.

3) Recreation Ground Grass Cutting Contract

The Clerk informed members she had received two quotes from contractors for the revised schedule of grass cutting at the recreation ground. The first (existing) contractor had quoted £1,325 and the second contractor had quoted £1,400. The Clerk had spoken to the Gryphon School to obtain a reference for the second contractor. They spoke very highly of them. The problems with the existing contractor earlier on in the contract were discussed. Cllr Walton proposed the Parish Council accept the quote of £1,400 from the second contractor. Cllr Belbin seconded.

Action: Clerk to liaise with contractors

15.150 Training

A schedule of training provided by DAPTC had been circulated prior to the meeting by the Clerk. Cllr Ranger confirmed she would like to attend the Essentials for Councillors Course (Part 1 & 2). It was agreed that any councillors wishing to attend training should contact the Clerk.

It was agreed to pay £35 for the HMRC course attended by the Clerk the previous week.

15.151 Pensions

It was noted that the Clerk, although eligible to request joining a pension scheme, did not wish to at this time. She is not eligible for auto-enrolment.

15.152 August Meeting

It was agreed to still hold the August meeting but to keep the agenda limited if not many councillors are able to attend.

15.153 Rights of Way, Drains, Hedges and Roads

The Clerk confirmed she is meeting with Jack Daniels (Highways Liaison officer) to discuss the problems with drains in the area.

Cllr Drake confirmed the work on the Sherrings Green footpath is being carried out. It will then need to be maintained.

The Clerk was asked to report the problems with the bridge near Southover Lane. Cllr Walton to explain to the Clerk exactly where the problem is.

Action: Clerk and Cllr Walton to liaise

15.154 To consider any correspondence received since the agenda was set

A letter from a Miss Frazer was discussed regarding the land near No 3 Riverside Court. Cllrs agreed that the Clerk should contact Miss Frazer and advise her to take advice from her solicitor.

15.155 Communication

The Clerk will include the following in the article for the Parish Magazine:

- Bus Services
- Events this year
- Neighbourhood Plan questionnaire
- Recreation Ground work

15.156 Items for the March meeting

It was agreed to invite the Head of Puddletown Middle School (Darren Ayling) to the May Annual Parish Meeting. Cllr Belbin suggested also inviting the Executive Head of the Greenwood Tree Trust Academy.

There being no further business, the meeting closed at 8.26pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON 8th March 2016 AT THE PAVILION,
PUDDLETOWN, COMMENCING 7pm**

Present: P Cooke, P Drake, J Ranger, A Sheppard, M Usherwood

Chair: Cllr S Baynard

Clerk: Mrs S Davies

Also present:

No members of the public were present.

3 representatives from Ironman UK were present at the beginning of the meeting.

15.157 Presentation by Ironman UK

Kevin Stewart (Managing Director of Ironman UK) gave a presentation on the plans for the Ironman Weymouth race taking place on Sunday 11th September. He explained the proposed route and displayed plans showing the proposed road closures. Cllrs expressed concerns about the length of the road closures both in terms of distance and time) and requested that a one way system be considered to allow residents to use the road in one direction at all times. Mr Stewart was asked to consider local businesses such as the shop, two pubs and Athelhampton House. The Clerk will provide the owners of the businesses with Ironman UK contact details so they can express their concerns directly. Mr Stewart explained that Hotspots can be organised where spectators are encouraged to congregate near venues such as these which would increase business.

15.158 Public Session

There were no members of the public present. Cllr Baynard read out the crime report from PCSO Alison Donnison.

15.159 To receive and approve apologies for absence

Apologies had been received from Cllrs R Belbin, M Cooke, A Soderberg, P Stockley, P Walton and County Councillor A Canning.

15.160 To confirm the accuracy of the minutes of the meeting held on 9th February 2016

A copy of the minutes from the meeting held on 9th February had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Usherwood. The minutes were signed by the Chairman in the presence of the meeting.

15.161 Matters arising from the minutes – for report only

The Clerk informed the meeting that no response had been received regarding the drainage of the new driveway in Butt Close. The repairs to the bridge on Southover Lane has been started. The Clerk and Cllr M Cooke are investigating the Orchard Meadow water bills.

15.162 To receive declarations of interest in accordance with S94 of the LGA1972 and consider any dispensations requested

None received.

15.163 To consider planning applications

WD/D/16/000247 - 26 Butt Close, Puddletown (Front Porch and rear extension) It was agreed the Clerk will email the planning officer expressing concerns over the plans rather than making a formal objection.

WD/D/16/000190 – Land at Basan Hill and Milborne Road (erection of 2 directional signs) It was agreed the Parish Council should support this application.

15.164 To consider the accounts

15.164.1 The following payments had been requested:

		Precept	OM Reserve	NP Grant	DCC Grant
DCC	December bin empties	55.93			
C Johnson	January grass cutting OM	203.75			
C Johnson	February grass cutting OM	203.75			
Janet Ranger	Reimbursement for NP survey printing			675.76	
DAPTC	HMRC Workshop	35.00			
Darren White	Bus Shelter Blandford Road	1300.00			1300.00
Mr A Thorne	Tree House repairs & level drains OM		185.00		
Sarah Davies	Feb Salary and expenses	464.46			
	Total	2262.89	185.00	675.76	1300.00

The total amount requested from the Precept is £2262.89. Cllr P Cooke proposed the payments be made. Cllr Usherwood seconded. All agreed.

15.164.2 To consider the reconciliation of accounts
The reconciled accounts were noted.

15.165 Puddletown Matters

1) Neighbourhood Plan Update

Cllr Ranger confirmed the NP survey had been circulated to all homes. Cllr Ranger and Cllr Soderberg had met with Oliver Letwin to discuss the Neighbourhood Plan. £1,038 of the £1,100 grant has been spent or allocated.

2) Play Park Improvement Scheme Update

Cllr Belbin was not present to provide an update.

15.166 Tolpuddle Topics

Prior to the meeting, Cllr Walton had asked the Clerk to provide an update from Tolpuddle.

The Village Hall's application for a Viridor grant is being processed. A decision will hopefully be made by the end of March.

The affordable housing scheme has been approved and the site is being cleared. Completion is expected to be April 2017.

A good meeting has been held regarding the Martyrs Weekend and arrangements are looking good.

15.167 Rights of Way, Drains, Hedges and Roads Cllr Drake confirmed the Sherrings Green footpath has been cleared. The path from the Coombe up past the kennels needs to be cleared. Cllr Sheppard asked the Clerk to liaise with DCC re the poor condition of New Street. Action: Clerk to liaise with DCC 15.168 To consider any correspondence received since the agenda was set None received

15.169 Communication

Presentation by Ironman UK

15.170 Items for the April meeting

None

There being no further business, the meeting closed at 9pm.