

# **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL HELD ON TUESDAY 8<sup>th</sup> April 2014 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs P Stockley, S Buck, P Drake, A Sheppard, J Hopkin, P Walton, D Foreman

**Chair:** S Baynard

**Clerk:** Mrs A Crocker

**Also Present:** 5 members of the public, County Cllr A Canning

Guest speaker Charlotte Peacock, Wessex Solar Energy.

Wessex Solar Energy is currently looking at a site for a solar energy project within the parish. A brief overview of the project, comprising the 145 acre site off Slyers Lane, near Grey's Wood was given. The project would be expected to produce enough electricity for up to 5000 homes. To date, a planning application has not been submitted but a pre-application enquiry and screening request were submitted in September 2013. An EIA will be required and it is hoped the full application will be submitted in May 2014. No footpaths will be removed; the existing one will be maintained and enhanced. Public information days will be held over the next few weeks. Once up and running, the full connectivity will go into the grid.

Questions:

From what distance will it be seen – it will be largely screened but will be visible from some areas as it is on a hill.

Length of life of the scheme and what happens at decommissioning – 25 years – most of the equipment on site will be recycled. The foundations will be the shallow ones put in for the electrical houses and will be removed and the site re-turfed. There are 2 new areas of woodland that are proposed and more hedgerows to be planted.

Will there not be glare and reflection? Glare will depend on the weather – on a lighter day it will appear lighter than the land around it and on a darker it will appear darker. Glint – awaiting results of tests. Effects on air traffic will also be taken into account in the glint appraisal. From above, the site looks like poly tunnels.

How many landowners are involved? – 2

How many projects have WSE already completed? – 18 consented in the last 3.5years, covering West Dorset, Somerset, North Devon, Cornwall, Swansea.

Will there be the opportunity for any local job creation? – yes – electrical and fencing. Would go out to tender for the engineering constructor and they would be encouraged to use local businesses.

Would there be any feedback in respect of community benefits? The value would vary on the size of the project but for a 5meg project it would be in the region of £10-15,000. This site may generate about £30,000 between the 2 parish councils concerned.

A public consultation will be held in Puddletown Village Hall and the date notified nearer the time.

## **13.170 Public Participation**

13.170.1 Tolpuddle Village Meeting - Tony Gould informed the meeting that the AGM will be held on the 29<sup>th</sup> May, 7pm – all councillors are welcome to attend.

13.170.2 West Coast Energy - Martin Usherwood informed members that West Coast Energy have announced they have been taken over by GDF Suez. However, their literature is still saying they are a small family run business.

### 13.170.3 Cllr Canning

Bus services – The new services are now in place and, although not ideal, DCC have managed to keep the bus running to Poole a couple of days a week

Pot holes - If there are any particularly bad potholes they should be reported as quickly as possible.

Highways are in the process of drawing up a list of works that need doing. Cllr Canning was informed that the road through Waterston (B3142) is particularly bad. He informed the meeting that the

Government has awarded £5.8million to DCC to deal with roads and he will push for this road to go onto the list. Cllr Walton reported that the Southover Lane is also in a very poor state. Cllr Foreman mentioned the road to Chesilborne and this is already on the list.

The grass verges – the policy will be changed again next year. DCC will be going for a “living verge” and encourage natural plants and growth. 3 experimental schemes will be run this summer – Gillingham, Shaftesbury and south Dorset AONB. In the meantime, the existing contracts will run for this year. There will be a couple of extra teams which can be called upon for emergency cuts.

Cllr Sheppard reported that New Street was topped by the school but the bottom end has still not been done.

Cllr Drake asked if there was any news on next year’s policy on keeping rights of way clear but Cllr Canning was unable to shed any light on this.

Cllr Baynard informed members that he had received a telephoned apology from our PCSO who was unable to attend due to ill health. He reported that there had been 4 crimes in Puddletown in the last month – all thefts from sheds. This is currently the biggest problem across the whole of the rural area.

### **13.171 To receive apologies for absence**

Apologies had been received from Cllrs W Lewin (work), P Cooke, C Leonard, PC Mike Brown.

### **13.172 To confirm the minutes of the meeting held on the 11<sup>th</sup> March 2014**

Copies of the minutes had been issued to all members prior to the start of the meeting. They were proposed to be a true and accurate representation of the meeting by Cllr Sheppard. This was seconded by Cllr Buck and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

### **13.173 Matters arising from the minutes – for report only**

13.173.1 Puddletown First School – Following the Puddletown Society’s concerns regarding the signage, etc, nothing further had been received from DCC. The Clerk will follow this up.

**ACTION: CLERK**

13.173.2 West Coast Energy – The disc with the planning application has been copied and will be available from Cllr Soderberg from Friday onwards. Councillors are asked to collect a copy should they wish.

13.173.3 Church Path – No further communication had been received from DCC. The Clerk will follow up.

**ACTION: CLERK**

### **13.174 To receive declarations of interest and to confirm any dispensation requests received**

No interests were declared and no requests for dispensations had been received.

### **13.175 Tolpuddle Matters**

#### **13.175.1 Vacancy for Tolpuddle Councillor**

The Clerk reported that the notice of vacancy had been posted. Members of the public have until the 11<sup>th</sup> April to submit a request for an election. Should nothing be received, then we would be able to co-opt a councillor for Tolpuddle who would hold office until the next elections in May 2015. To date, one expression of interest has been received.

### 13.175.2 Bus Time Tables

Tony Gould expressed concern regarding getting information on the new bus time table. It is the responsibility of the bus company to ensure the timetables are displayed at the bus stops.

### 13.176 Puddletown Matters

#### 13.176.1 To consider quotations for the new bus shelter at Kingsmead

The documents had been issued to all members prior to the start of the meeting. Unfortunately, all the proposals are in excess of £3,000 but we only have £1,500 in the budget and no room for taking any monies out of the reserves. With this in mind it would be more appropriate to look to refurbish the existing shelter. The roof will need to be refelted and there may be some repairs required to the panels. It was proposed that the existing shelter is refurbished and the Clerk will obtain some quotes.

**ACTION: CLERK**

#### 13.176.2 PRIDE update

Cllr Drake reported that a meeting was held recently and it is now important to fill some vacancies – MUGA booking secretary, treasurer. David Knight has offered to be the booking officer for the MUGA and he has devised a system whereby people will be able to book via e-mail. There will be a combination lock put on the gate and the number will be issued on booking. The committee was in favour of the play area development but would like to see a visual of the proposal before it went to the consultant. Nothing has been heard from the youth group who had expressed an interest in taking the upper floor of the Pavilion. Rob Belbin reported that the PCPPP will be meeting with Ben Ling of DYA and may be able to shed some light onto what is happening regarding the youth group.

#### 13.176.3 Play park update

Hilary Martin has accepted the brief and will be meeting the play park committee in a week's time. Shortly after that, a meeting will be held with PRIDE and the various user groups to give everyone an opportunity to have some input into the scheme. As the majority of users are favouring the blank canvass approach, Hilary will be asked to spend more time on this rather than on the proposal to add on to the existing play park.

Rob has spoken to Ben Ling and suggested he gave an outline of where he is with regard to the youth group. Ben has been invited to join the play park committee.

### 13.177 Rights of Way

#### 13.177.1 Kingsmead footpath S39/36

Nothing further to add since the March meeting. Cllr Drake has met with the rights of way officer who has yet to decide if they are going to take any action. This is the direct route between the two schools and it may be possible to get some funding to upgrade the path. Cllr Drake will speak to the school head when they return after the Easter holidays.

**ACTION: CLLR DRAKE**

Cllr Drake has written a piece on rights of way for the parish magazine.

### **13.178 Neighbourhood Plan update**

There will be a presentation in the Pavilion on Sunday 13<sup>th</sup> April between 11am and 1pm. With the exception of the houses in Waterston, every house in Puddletown has been leafleted. The object of the weekend is to see if there is enough support to take a Neighbourhood Plan forward.

### **13.179 Drains, Hedges and Roads**

Cllr Drake – Backwater – 2 engineers inspecting the river side and the wall around the collapsed area. They were taking notes of how the river had been undermining the wall and hence the road. The Clerk will speak to Steve Mepham to find out what is likely to be done in the way of replacing the wall like for like. Should the engineers appear on site again, councillors are asked to find out which officer is responsible for the work and then contact them.

**ACTION: CLERK**

Cllr Stockley – Tincton Road at Admiston Farm has been flooded for weeks now and a large pothole has now appeared. This will be reported via the PEM system.

**ACTION: CLERK**

### **13.180 Meetings Attended**

Cllr Lewin and the Clerk both attended the recent Finance Seminar. Clarification was given as to the VAT status in respect of the caravan site. As we do not make a separate charge for electricity, the site is exempt from VAT regardless of the amount of money taken. Other items discussed were the introduction of electronic banking now that s150 has been repealed. This will involve the Financial Regulations being reviewed and amended and this will be on the agenda for May 2014. The need for risk assessments was stressed and the treatment of fixed assets reviewed, together with the layout of the fixed asset register.

A complaint was made regarding the fact that the courses are being held during the day rather than in the evenings. As a result most members are unable to attend. A letter will be sent to DAPTC.

**ACTION: CLERK**

### **13.181 To consider planning applications**

WD/D/14/000556: 46 Butt Close, Puddletown – 2 storey side extn & single storey rear extn  
Large addition to the existing footprint. No objection

WD/D/14/000661: Ilsington Farm – extension to barns  
On environmental and animal welfare grounds, there is no objections.

WD/D/14/000617: Hanford PLC – c of u from agriculture to energy production  
Site is well laid out with suitable screening. No objection.

WD/D/14/00598: 45 Butt Close, erect extension to garage  
No objection

WD/D/14/000609: change of use from B1 offices to residential  
Would prefer to keep the downstairs as working space and the upstairs as a flat. No objection.

### **13.182 To consider the accounts**

#### **13.182.1 To authorise payment of accounts**

The following payments had been requested:

C Johnson	OM grass cutting – March 2014	200191	170.40
A Crocker	April wages & expenses	200193	553.32
DAPTC	Finance seminar	200194	40.00
I Stockley	Cleaning – Jan-March 2014	200195	360.40
SEB	OM electric 9/1 to 27/3/14	200196	16.59

The total requested for April 2014 amounts to £1,140.71 of which £16.59 will be taken from the TOSCA account and £1,124.12 will be taken from the Precept.

Cllr Foreman proposed that the payments are made. This was seconded by Cllr Buck and agreed unanimously. The cheques were signed by Cllrs Drake and Buck in the presence of the meeting.

**ACTION: CLERK**

#### **182.2 To confirm the accounts for the year ended 31<sup>st</sup> March 2014**

This item will be moved to the May agenda.

#### **182.3 To review the current position against budget**

A copy had been issued to all members prior to the start of the meeting. There were no comments made or questions asked.

#### **182.4 To confirm the reconciliation of accounts**

A copy had been issued to all members prior to the start of the meeting. There were no comments made or questions asked.

#### **182.5 To confirm the internal auditor for the year to 31<sup>st</sup> March 2015**

The Clerk reported that Henry Lovegrove, who has been dealing with the internal audit for the last 7 years, will be retiring this year. A representation had been made by Rosie Darkin-Miller who has been working with Henry and is adopting all his procedures. She has the appropriate public liability insurance and is familiar with our accounts. The Clerk recommended that we transfer to Rosie and this was unanimously agreed. Her fees will be £256 + VAT.

### **13.183 To consider correspondence received**

A list of all correspondence received since the February meeting had been issued to all members prior to the start of the meeting.

### **13.184 To consider any correspondence received since the agenda was set for discussion and possible inclusion on the agenda for the May meeting**

Nothing to add.

### **13.185 Additional items considered urgent by the Chairman, for discussion only**

Nothing to add.

### **13.186 Communications update and items for the web site**

- West Coast Energy
- Wessex Solar
- Neighbourhood Plan

### **13.187 Items for the May meeting**

- Election of officers
- Financial regulations
- Standing orders
- Risk assessment
- Year end accounts
- Co-option of councillors for Tolpuddle and Athelhampton

There being no further business, the meeting closed at 20.34 pm

## **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL AGM HELD ON TUESDAY 6<sup>TH</sup> MAY 2014 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs P Stockley, A Sheppard, W Lewin, M Cooke, P Walton, P Foreman

**Chair:** S Baynard

**Clerk:** Mrs A Crocker

**Also Present:** 3 members of the public

### **14.1 Public Session**

No matters were raised.

### **14.2 Election of Officers**

Prior to the election of officers, Cllr Baynard informed members that Cllrs Hopkin, Leonard, Buck, Piper and Pitman have all resigned from the council for various personal reasons. Formal letters of thanks will be sent to all of them. Their places will be filled once the allotted time periods have passed.

Chairman: S Baynard offered to stand for another year. This was proposed by D Foreman and seconded by A Sheppard and agreed unanimously.

Vice chairman: S Baynard proposed that we continue with a vice chair from both Puddletown and Tolpuddle. He proposed A Sheppard continue to represent Puddletown, this was seconded by P Walton. D Foreman offered to take the role as vice chair for Tolpuddle. A Sheppard proposed this and it was seconded by S Baynard.

Planning Working Group: Currently consisting of Cllrs Soderberg, Baynard, Hopkin, Foreman, Leonard and Stockley. Cllr Baynard, Stockley, Soderberg are happy to stay on. P Walton offered to take J

Hopkin's place. It was agreed that Cllrs Soderberg, Baynard, Foreman, Stockley and Walton will now form the committee.

Finance Group: Currently consisting of Cllrs Baynard, Foreman and Leonard and the Clerk. S Baynard proposed that A Sheppard take C Leonard's place and the remainder of the group continue to stand. This was unanimously agreed.

Representatives to the Village Hall Committees: The Clerk will contact C Leonard to see if he wishes to stay on as the Puddletown Village Hall representative. D Foreman agreed to remain as the Tolpuddle Village Hall representative.

**ACTION: CLERK**

Transport Officer: To be left open until the new councillors were nominated.

Rights of Way Officer: Currently Cllr Drake for Puddletown. The Tolpuddle rights of way officers usually send in a report after the Village meeting each year. It is understood that Cllr Drake will be happy to continue in this role but this will be confirmed at the June meeting.

Internal Auditor: It has already been confirmed in the February meeting that Henry Lovegrove of Accounts and Audit Services remain as the internal auditor for the current year and Rosie Darkin-Miller will take over from 1<sup>st</sup> April 2015.

DAPTC Representative: To be left open until the new councillors were nominated.

Community Liaison Officer (Youth): The role is currently held by Cllr Legg and she is happy to continue.

Flood/Emergency Officer: The role is currently held by Cllr Legg and she is happy to continue.

Representative to the trustees of the Puddletown Charities: Mr Jim Wilson currently holds this role. It is not known whether or not he wishes to continue and the Clerk will confirm this and it will be recorded at the Annual Parish Meeting on the 20<sup>th</sup> May.

**ACTION: CLERK**

PRIDE Management Committee: Currently Cllrs Drake, Baynard and Pitman. It was understood that, according to their constitution, 4 members of the Parish Council should be in attendance. However, this is based on a percentage of the committee. At present there are insufficient members to warrant the Parish Council holding four seats but, as the number of groups being represented on the committee increased slightly since this time last year, it was felt that three members of the Parish Council would meet the terms of the constitution. Cllr Baynard reported that PRIDE is in upheaval at the moment and it is understood that Cllr Drake wishes to stand down. Cllrs Baynard and Stockley will continue and either Cllr Lewin or Sheppard would consider taking on the role. *Post meeting note: As Cllr Lewin has since resigned from the Parish Council, Cllr Sheppard has been invited to take the role. This will be confirmed at the June meeting.*

Orchard Meadow Liaison Group: Cllr Martin Cooke had offered to remain in this role unless anyone else particularly wished to take over. As no one did, he will continue for another year.

Neighbourhood Plan Co-ordinator: Currently Cllr Soderberg and she is happy to continue.

Puddletown Community Play Park Liaison: Cllr Sheppard had suggested this new post be set up and offered to take on the role. This was unanimously agreed.

#### **14.3 To receive and approve apologies for absence**

Apologies had been received from Cllrs Drake (holiday), B Legg (illness), A Soderberg (work).

#### **14.4 To receive declarations of interest in accordance with S94 of the LGA1972 and to confirm any requests for dispensations**

No declarations had been received prior to the start of the meeting or dispensations requested.

**14.5 To confirm the minutes of the meeting held on 8<sup>th</sup> April 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. They were proposed by Cllr Foreman to be a true and accurate record of the meeting. This was seconded by Cllr Lewin and agreed unanimously. The minutes were then signed by the Chairman in the presence of the meeting.

**14.6 Matters arising from the minutes – for report only**

There were no matters arising that are not covered by the agenda.

**14.7 To receive the Chairman's Report**

Cllr Baynard read out his report and a copy is attached to these minutes.

**14.8 To consider the co-option of 2 members for Tolpuddle**

Following the resignation of Jan Hopkin and Nigel Pitman from Tolpuddle, the vacancies were advertised for the required period and two residents have come forward – Martin Usherwood and David Smallwood. As there are two vacancies and two volunteers, the posts are uncontested and it was proposed by Cllr Walton, seconded by Cllr Foreman and agreed unanimously that they are invited to sit on the Parish Council. The Clerk will arrange for the appropriate paperwork to be sent to both for completion.

**ACTION: CLERK**

**14.9 To consider adopting the new Model Financial Regulations and Model Code Standing Orders**

A copy of both documents had been sent to all members prior to the meeting.

A page by page review of the Model Financial Regulations followed and various adjustments were made. Cllr Sheppard proposed that the amended document is accepted. This was seconded by Cllr Walton and agreed unanimously.

A page by page review of the Standing Orders followed and various adjustments were made. Cllr Sheppard proposed that the amended document is accepted. This was seconded by Cllr Lewin and agreed unanimously.

The Clerk will finalise both documents and reissue to all councillors prior to the June meeting when they will be confirmed.

**ACTION: CLERK**

**14.10 To review the Parish Council's Risk Assessment**

A copy of the Risk Assessment had been issued to all members prior to the start of the meeting. It was proposed by Cllr Foreman, seconded Cllr Sheppard and agreed unanimously that they are accepted in their present form.

**14.11 Puddletown Matters**

14.11.1 Pavilion – Cllr Stockley reported that there is a leak in the outside toilets which may be coming up through the floor. Chris Rampton has been asked to attend the site. In addition, over the last 5 days, all the taps have been left switched on in the outside toilets. Some discussion took place regarding the best way forward to tackle this problem. It was suggested that the taps are altered to pressure taps. Rob Belbin suggested a key pad lock on the toilets and give the code out to caravanners. The code can then be changed monthly or as necessary. The latter would be the cheapest option. Perhaps a combination of both would solve the problem. Cllr Sheppard suggested putting in the key pad – the toilets are left open during the day and locked at night. Cllr Lewin felt this was vandalism and a criminal offence so the Police



should be involved. It was agreed that the taps are changed to push taps and a note is put in the parish magazine that, should the vandalism continue, we will be forced to lock the toilets. It is also important that every single incident is reported to the police.

In addition, Cllr Stockley reported that the toilets still have the old style toilet roll holders and they are frequently being vandalised. They need to be updated to vandal-proof holders that can be locked. At present, the toilets are frequently being found with all the toilet roll put down them. Again, it is important that the Police are informed every time there is an incident no matter how small. At present, the Police are unaware of all the many small offences that take place on the site and, as such, do not believe a problem exists.

Grass-cutting – there has only been one cut this year so far. This has now been sorted out and the new contractor has been given the keys to the Recreation Ground. He will be on site every 2 weeks.

Fencing on the corner of the Pavilion – children are coming down the path on their bikes or skate boards and Cllr Stockley suggested extended the fencing out to the edge of the path. It was suggested that this is left until the play park revamp is completed and then take another look at the situation.

14.11.2 Play Park Update – There has been a problem getting hold of the correct mapping required for the drawings. There will be a cost of £120 to obtain this mapping and the Landscape Architect has offered to incorporate this within her costings and will be able to save money elsewhere. She will now go away and make up some sketches and then go back to PRIDE to ensure everything is in line with their thinking. There will be a Fun Day on Sunday 11<sup>th</sup> with lots of things going on for children. Fliers have been issued to all residents of the villages. The layout for the day will be shown to Cllr Stockley to ensure the marquees, etc do not go anywhere near the cricket pitch as it is very wet.

14.11.3 Carnival – Cllr Lewin asked if there was any news regarding the Carnival. It was reported that there will be no carnival in Puddletown this year but the committee will be holding the Duck Race. Rob had attended the last committee meeting and reported that the committee felt they did not have the support needed to run the whole Carnival. They will run the Duck Race so they do not lose the road closure and they will work in conjunction with the Play Park Committee and the income will be split. It is known that the Carnival made a loss in 2012 and a profit of about £1500 in 2013. It is intended that they will hold a Carnival next year as it is the 40<sup>th</sup> year of the Carnival.

## **14.12 Tolpuddle Topics**

14.12.1 West Coast Energy – The application has gone into WDDC. Cllr P Cooke met with David Hodges this morning and it is understood that WDDC will not validate the application. This is why it has not appeared on the web site.

14.12.2 Tolpuddle Street Fayre – Sunday 25<sup>th</sup> May.

14.12.3 Tolpuddle Parish Meeting – May 29<sup>th</sup> at the village hall.

## **14.13 Rights of Way**

Cllr Drake was unavailable and no report had been given.

## **14.14 Drains, Hedges and Roads**

Recent power cuts have left the street lights on at 3am in the morning. There are 3 lights that are not working correctly in Tolpuddle. Cllr M Cooke reported that the transformer in Puddletown is being upgraded but the work is causing the electricity to spike and subsequently causing the power to cut.

Drain outside cemetery in Puddletown needs rodding.

The side of the road at Cheselborne on the corner still needs repairing.

<b>ACTION: CLERK</b>
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#### **14.15 To consider Planning Applications received**

14.15.1 1/D/14/000394 – Manor Farm, Waterston Lane - extend existing cubicle building for 2 robot milking units

The Working Group recommended no objection but would like to see some sort of screening.

14.15.2 1/D/14/000833 – Laycock Farm – install riding arena for private use

The Working Group recommended no objection.

#### **14.16 To consider the accounts**

14.16.1 To authorise payment of accounts

The following payments had been requested:

Mrs A Crocker	May wages & expenses	200197	639.55
HMRC	PAYE April & May	200198	17.20
DAPTC	HMRC Training	200199	10.00

The total requested for May 2014 amounts to £666.75, all of which will be taken from the Precept.

It was proposed by Cllr Walton that the payments are made. This was seconded by Cllr Lewin and agreed unanimously. The cheques were signed by Cllrs Stockley and Foreman in the presence of the meeting.

14.16.2 To agree the accounts for the year ended 31<sup>st</sup> March 2014

The internal audit is currently underway and will be reported more fully at the June meeting. Copies of the accounts had been issued to all members prior to the start of the meeting to allow plenty of time for members to review all of the reports before the next meeting.

14.16.3 To agree the Annual Governance Statement 2012/13

A copy of the Annual Governance Statement had been issued to all members prior to the start of the meeting. The Clerk asked members if they were prepared to accept each of the statements as set out in the Statement. It was then proposed by Cllr Sheppard, seconded by Cllr Foreman and agreed unanimously that Statement is accepted and will be signed by the Chairman in the presence of the June meeting.

#### **14.17 To receive correspondence**

A list of all correspondence received since the last meeting had been issued to all members prior to the start of the meeting.

The Clerk reported an e-mail received today regarding Dorset Waste Partnership and the removal of the mini recycling banks. The one currently at the top of Creech Hill will be removed with effect from June 2014. This means the nearest one for the villages will now be in the Bere Regis car park or Swinton Avenue, Bovington. A full list of the sites can be found on [www.dorsetforyou.com/recycling-centres/mini/purbeck](http://www.dorsetforyou.com/recycling-centres/mini/purbeck).

An invitation has also been received for a representative to attend a workshop run by DWT and DCC Countryside Service on Saturday 17<sup>th</sup> May from 10am to 1pm. The agenda will cover a brief presentation from DWT and DCC on how both organisations aim to engage with and support the people of Dorset in taking an active role in the awareness and care of their natural environment. Case studies illustrating how this has worked in practice and networking opportunities. One area they hope to work with is that of the Neighbourhood Plans in order to create wildlife corridors and illustrate how to protect open green spaces and community orchards, etc. An e-mail will be sent to both Cllrs Drake and Soderberg to see if they are able to attend.

#### **14.18 Items for the June meeting**

- Accept the accounts for the year ended 31<sup>st</sup> March 2014
- 20 mph outside schools etc
- Offices not yet filled
- Co-option of officers

#### **14.19 Communications**

- New appointees
- Highlights of Chairman's report
- Thanking departing councillors
- Problems at Recreation Ground

Cllr Foreman reported that the new PCSOs are no longer community led but are more reactionary and our new PCSO is Sarah Hart.

There being no further business, the meeting closed at 20:51pm

### **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL AGM HELD ON TUESDAY 10<sup>th</sup> JUNE 2014 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs P Stockley, A Sheppard, P Cooke, P Walton, D Foreman, P Drake, A Soderberg, D Smallwood

**Chair:** S Baynard

**Clerk:** Mrs A Crocker

**Also Present:** 14 members of the public

#### **14.20 Public Session**

Richard Slocock – Highlighted the state of Southover Lane with regard to potholes. It is understood that this may be part of the repair works for the coming year but the Clerk will check this.

Lucy Darby reported that Daniel Hunwick, Head of the First School, will be asking for planning permission for a covered area over the entrance to the school in the near future. A copy of the plan will be forwarded to the Clerk prior to submission. Lucy also reported that only one school warning sign has gone up at the moment – at the Blandford Road end. No other signs have been put in and the bollard has also not been installed. The Clerk will speak to Highways and find out what is happening. *Post meeting note: Both school signs are up although the one coming from the west is too close to the school entrance*

*and will need to be moved out further. Ian Magdwick is going to find out what is happening with regard to the bollard and why the road markings have been done as they have been.*

PCSO Ken Lightfoot reported that there have been 11 crimes in Puddletown since the beginning of the year. The majority consisted of thefts from sheds and vehicles and were opportunistic.

**14.21 To receive and approve apologies for absence**

Apologies had been received from Cllrs Usherwood (holiday) & M Cooke (work)

**14.22 To confirm the minutes of the meeting held on 6<sup>th</sup> May and the Puddletown Parish meeting held on the 20<sup>th</sup> May 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. The minutes of the meeting held on the 6<sup>th</sup> May were proposed by Cllr Foreman to be a true and accurate record of the meeting. This was seconded by Cllr Soderberg and agreed unanimously. The minutes were then signed by the Chairman in the presence of the meeting. The minutes of the Puddletown Parish meeting were for information only and will be ratified at the next AGM as normal.

**14.23 Matters arising from the minutes – for report only**

There were no matters arising that are not covered by the agenda.

**14.24 To receive declarations of interest in accordance with S94 of the LGA1972 and to confirm any requests for dispensations**

No declarations had been received prior to the start of the meeting or dispensations requested.

**14.25 To discuss the co-option of 3 councillors – 1 for Athelhampton and 2 for Puddletown**

Notification has now been received from WDDC that no formal request for an election has been submitted. We are, therefore, now able to consider co-option for all 3 posts. The Clerk reminded members that we are, in fact, looking for 3 members for Puddletown following Cllr Lewin's resignation at the May meeting. The deadline for submissions to WDDC has not yet passed.

The Chairman welcomed David Smallwood to the Parish Council as the new councillor for Tolpuddle.

**14.26 To confirm Cllr Sheppard in the role of PRIDE representative and to consider councillors for the role of Transport Officer and DAPTC representatives**

At the May meeting it had been decided that both Cllr Lewin and Cllr Sheppard would consider becoming the PRIDE representative. As Cllr Lewin has since resigned, Cllr Sheppard agreed to take on this role.

The representatives for the Transport Officer and DAPTC will be held over until the remaining posts have been filled.

**14.27 Tolpuddle Matters**

**14.27.1 Tolpuddle Village Meeting**

The meeting took place on Thursday 29<sup>th</sup> May and Nigel Pitman was re-elected as Chair and Tony Gould as Clerk. A need for a dropped kerb at Long Cowleaze was expressed and the Clerk will pass this on to Highways.

Speeding at the eastern end of the village is an issue and signage would help although it is acknowledged that, due to budgetary constraints, this is unlikely.

A full copy of the minutes of the meeting is available on the parish council web site.

Tony Gould reported that Ben, Jan Hopkin's father died this morning. The Chairman passed on the condolences of the parish councillors.

Cllr Foreman reported that Tom De Wit held a meeting at the Village Hall to introduce them to the new audio trail that is now in development. It should be up and running by October but will be demonstrated at the Festival in July.

#### **14.28 Puddletown Matters**

14.28.1 Playpark update – Rob Belbin gave a quick update of the current position. The existing landscape architect is no longer able to work on the project due for various personal reasons. As a result, Philip Hanson of the Landscape Project has been approached. His original quote was set at £2,500. However, the PCPPP feel that a consultant would not be needed were only an extension or upgrade to the existing play area wanted. It is felt that the Landscape Practice should only concentrate on looking at the Recreation Ground as a whole and this would keep the cost down a bit. Should costs prove prohibitive, the upgrade could be carried out in phases. The project is currently being driven by the access onto to the site. There will be a meeting with Highways and the architect, following which we will have a better idea of what will be possible. The PCPPP group continue to try to work with the Carnival Committee although this is slow going. In the meantime, Rob requested permission from the Parish Council to instruct the architect accordingly.

It was proposed by Cllr Foreman that the PCPPP go ahead and instruct the architect to look at the global view for the Recreation Ground. This was seconded by Cllr Drake and agreed unanimously.

Youth Club – Ben Ling of DYA has joined the PCPPP and will be able to keep everyone informed of any progress with the youth club.

#### **14.29 Drains, Hedges and Roads**

Cllr Smallwood reinforced the situation regarding Southover Lane and the much-needed repairs.

Cllr Foreman reported that, just past Warren Hill Farm there is an element of subsidence where the tractors turn on to the lane. This has resulted in the edge of the road being broken down and the recent rains leading to the subsidence.

Waterston – whilst the minor pot holes in the road have been amended, the edges of the road are crumbling.

High Street and New Street – a hole is forming.

Church yard drains at Athelhampton Road.

Cllr Drake reported that the DCC Rights of Way officer is now also responsible for the schedule of verge cutting across the County. Generally, the rights of way are all overgrown.

#### **14.30 To consider Planning Applications received**

14.30.1 WD/D/14/000944 – 27c Main Road, Tolpuddle – construct timber framed car port

A garage by any other name – no objection.

WD/D/14/001193 – Rod Hill Lane, Puddletown – development of storage lagoon

Mike Crankshaw had previously sent a copy of his objections to the application to the Clerk and they had subsequently been circulated to all members. In brief, Mr Crankshaw reported that he had found a sign on the site that was placed in such an area that you would have to walk past the site in order to see it. The lane is a BOAT up to the dairy and from then on a bridleway. The track is in a very poor state of repair once it gets wet. If there are 3 or 4 additional traffic movements a day, it will quickly mean that the mud and stone will be washed down on to the main road. No-one in the immediate vicinity was informed of the proposal. The additional traffic through the village will make an already difficult situation much worse. The bridleway is considerably well used by horse riders and dog walkers and there is insufficient space for people to get out of the way of traffic as the banks are too steep. The photographs on the application do not make this clear and are quite mis-leading.

Robert Bradford said he felt that the landowner is already flaunting various regulations. There is already a slurry pond that forms across the track when it rains. The proposal is for slurry to be moved from Bourne Farm and transported to this site.

Cllr P Cooke informed those present that this is a County Council matter and although this is not desirable, it is likely that the planning will go through. However, he will make a comment saying that he feels that this is less than suitable.

Concerns over the track – it is an unmade road and will be severely damaged by the additional movements. There should also be reference to an environmental impact assessment and traffic management plan within the application but neither appears to have been carried out.

Cllr P Cooke said that the application is on DorsetforYou but is on the County's web site and it is not particularly accessible.

Jeremy Barns – once the facility is full, presumably there will be export of the materials and how will this be controlled. The number of vehicles using the site is quite misleading. As a large number of objections have already been received, the time allowed for submitting comments has been extended to the 19<sup>th</sup> June.

Cllr Drake reported that, as Rights of Way Officer, he knew nothing about this and felt that the notification should have been on the bottom of the bridleway. The only sign was on the landowners land and not very visible even to those using the path.

Cllr Foreman read out the comments given by councillors and these are available in full as an appendix to these minutes.

Cllr Drake said he had spoken to the landowner and it is not strictly his application, so he did not intend attending the meeting. The High Street is already a problem with parked cars and farm vehicles trying to get through. The byway is one of the most well used in the village and is part of a 3/5 mile circular route. The lagoon is in close proximity to a public highway. In addition, the lagoon is 249.2m from the nearest house.

Cllr Sheppard – there is only one legitimate planning objection and this is the traffic movement and access. Is there an option to look at another way in? The landowner is already getting the effluent in on a daily basis and this may mean there will ultimately be fewer traffic movements.

Cllr Cooke – we must stick to facts of the application and the photograph in the application is very old and does not show the doctors surgery.

The Chairman stressed that everyone should write in personally with their objections.

WD/D/14/000885 – Land North of Tolpuddle – 5 turbine wind farm

Richard Slocock, chairman of TAINT, reported that we are now facing the second application. The number of turbines has been reduced to 5 and the height has been slightly reduced. This seems to be fairly standard practice to do this but they are still vast industrial structures in our countryside. The Chairman had been given some visualisations of the proposal. The main issue is the landscape, followed by heritage and archaeology. Friday 13<sup>th</sup> at 7pm, Oliver Letwin will be coming to discuss it again and TAINTs membership now stands at 400 members. The cumulative effect of the 3 applications along the ridge line needs to be considered as a whole.

Philippa Frances – distributed photo montages to all members. WCE are claiming that the effect is a minor one, whilst the LUC are saying the effect is major. The WDDC local appraisal states that one of the long term management plans will be that the contribution of the landscape setting should be perpetuated using all possible means.

John Bacon – an event was held on Sunday which was a TAINT fundraising event and over 1300 attended. This shows the strength of feeling against this proposal.

Mike Crankshaw asked why they were being sited here. Peter Walton replied saying that there is a strip running west to east that does not carry any designation. So the site is by exclusion rather than anything else.

Cllr P Cooke reported that everyone who wrote in on the last application should receive a letter from WDDC asking if they would like to comment on this one. If they do not, their original communication will still be taken into account.

Ann Bacon asked if people from outside the area would also receive such letters – yes, they should.

It should be noted that this is a separate, new application.

Cllr Walton feels that we should send in a strong objection on the basis of the non-viability of the site and the overstated contribution to the national grid. Impact on the landscape and is part of a continuum of connecting AONBs and is the main route into West Dorset. It is completely out of proportion and will overwhelm the community. We are here to represent the views of the community and the vast majority of the people are opposed to it and we should represent those views.

Cllr Baynard – we are an area of outstanding national heritage and should strongly object.

Cllr Cooke – all the planning policies were written when smaller industrial structures were envisaged. Cllr Cooke proposed that we object to the proposal. This was seconded by Cllr Walton. 2 abstentions. The Parish Council will object.

19:51 Cllr P Cooke left

## **14.31 To consider the accounts**

### 14.31.1 To authorise payment of accounts

The following payments had been requested:

BWBSL	OM water usage 20/11/13-7/5/14	200200	120.51
Playsafety	RoSPA play area reports	200201	234.00

DCC	Wheelie bin empties	200202	44.00
DAPTC	Annual subscription	200203	549.86
C Rampton	Repairs to outside toilet	200204	340.79
C Johnson	OM grass cutting – April 2014	200205	203.57
A Crocker	June wages & expenses	200206	546.17
HM Revenue	PAYE – June 2014	200207	8.80
C Johnson	OM grass cutting – May 2014	200208	203.75
Account & Audit	Internal audit y/e 31.03.14	200209	241.80

The total requested for June 2014 amounts to £2,493.43, of which £2,372.92 will be taken from the Precept and £120.51 will be taken from Orchard Meadow.

It was proposed by Cllr Soderberg that the payments are made. This was seconded by Cllr Foreman and agreed unanimously. The cheques were signed by Cllrs Drake and Stockley in the presence of the meeting.

#### 14.31.2 To consider the reconciliation of accounts

A copy had been issued to all members prior to the start of the meeting. No comments were made or questions asked.

#### 14.31.3 To review the current position against budget

A copy had been issued to all members prior to the start of the meeting. No comments were made or questions asked.

#### 14.31.4 To confirm and sign the accounts for the year ended 31<sup>st</sup> March 2014

The internal audit is now complete and copies of the final accounts had been issued to all members prior to the start of the meeting. The Clerk pointed out that the main comment to note from the auditor was that the reserve balance of £2,923 is only 7.6% of turnover and it should be nearer 25%. Although this is not incorrect, it does leave us open should an unforeseen expense occur and needs to be taken into account when next year's budget is set. It was proposed by Cllr Sheppard that the Annual Accounting Statement is signed and this was seconded by Cllr Soderberg. The Chairman and Clerk signed the Statement in the presence of the meeting.

The Clerk drew members' attention to the fact that the Annual Governance Statement had been confirmed at the May meeting. It was now only necessary for it to be signed by the Chairman and Clerk in the presence of the meeting.

#### 14.32 To receive correspondence

A list of all correspondence received since the last meeting had been issued to all members prior to the start of the meeting.

No additional correspondence had been received although the Clerk drew members' attention to the e-mails requesting a representative to attend the Slyers Lane Community Liaison Group on the 11<sup>th</sup> at 7pm – Pengelly Room, Kingston Maurward College. Richard Slocock had also received an invitation and would attend the meeting.



### **14.33 Communications**

- Co-option of councillors
- Planning applications

### **14.34 Additional items considered urgent by the Chairman for discussion only**

Nothing to add.

### **14.35 Items for the July meeting**

- Neighbourhood Plan

There being no further business, the meeting closed at 20:39hrs

## **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL AGM HELD ON TUESDAY 15<sup>th</sup> JULY 2014 AT PUDDLETOWN HALL, COMMENCING 7PM**

**Present:** Cllrs P Stockley, A Sheppard, P Cooke, P Walton, P Drake, A Soderberg, D Smallwood, M Usherwood

**Chair:** S Baynard

**Clerk:** Mrs A Crocker

**Also Present:** 2 members of the public, PC Sarah Hardwick

### **14.36 Public Session**

PCSO Sarah Hardwick – no reported crime since the beginning of May. The Police are unable to do anything with regard to the activities in the Puddletown Forest other than report. They are not permitted to go into the woods looking for offenders but can only check the lay-bys. An arrest can only be made if an incident is witnessed and the witness immediately calls the Police to attend. Cllr Sheppard reported that the cars outside the Green have been cleared. PCSO Hardwick reported that the Police are now on Facebook and can be found on Dorset Police. *For reference: the Police Facebook page also gives notification of road closures, etc and is very easily accessed.*

### **14.37 To receive and approve apologies for absence**

Apologies had been received from Cllrs Foreman (illness), M Cooke (family commitments) and B Legg (work).

### **14.38 To confirm the minutes of the meeting held on 10<sup>th</sup> June 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Walton proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Smallwood and agreed unanimously. The minutes were then signed by the Chairman in the presence of the meeting.

#### **14.39 Matters arising from the minutes – for report only**

Road markings in front of the new first school. It was understood that these were going to be extended. The Clerk will follow this up.

**ACTION: CLERK**

#### **14.40 To receive declarations of interest in accordance with S94 of the LGA1972 and to confirm any requests for dispensations**

No declarations had been received prior to the start of the meeting or dispensations requested.

#### **14.41 To review the play area inspection reports**

To be picked up in the August meeting.

#### **14.42 Puddletown Matters**

- 14.42.1 Play Park – Rob Belbin reported that the group is waiting for the architect to come back with his proposals. It is intended that he will take the proposals to the Play Park Committee on the 22<sup>nd</sup> July when they next meet and then the PRIDE AGM on the 23<sup>rd</sup> July, although it may be more beneficial if he attend the PRIDE management meeting rather than the AGM. Rob expressed some concern about the proposed change in nature for requests for Viridor money due in August and suggested putting an expression of interest in before the deadline passes. Once feedback is received from the Play Park Committee and PRIDE, the group will come back to the Parish Council.

Cllr Drake reported that he had spoken to George Tucker from the Carnival Committee who felt there was enough money to set up the youth club. Cllr Drake pointed out that there was a lot of work that needed to be done before any grant can be applied for. It is understood that the Carnival Committee are holding about £5,000 and are anxious to talk to the PCPPP and the Parish Council about setting up the youth club. Cllr Drake suggested a way forward may be through a youth club but clear direction and leadership is needed and this currently seems to be lacking. Cllr Baynard suggested inviting George Tucker to the PRIDE management meeting rather than involve the Parish Council.

- 14.42.2 Cricket Ball issues – Cllr Drake reported that a complaint had been received regarding the cricket balls going over the fence into the pony field. The letter was constructive and the complainant has been contacted by the cricket club. The cost of a net has been researched and will be in the region of £2,000, plus the cost of concreting in the posts. The proposal is for the netting to be about 6m high and some balls will still go over the top but it would stop the vast majority. Some signs can also be installed warning people whilst the matches are in play. The cricket season will finish at the end of August so there will be the winter to sort something out. This will be discussed at the next PRIDE management meeting. The duty of the Parish Council is to draw to the cricket club's attention that there is a problem that has been highlighted and the cricket club must do something about it. Cllr Sheppard suggested that a letter be sent to the cricket club saying a problem has been highlighted and asking what they intend to do about it. At the same time, the Clerk will contact DAPTC and request some advice.

**ACTION: CLERK**

#### **14.43 Tolpuddle Matters**

- 14.43.1 Coming Events - Martyrs Festival next weekend and the road will be close between 12 and 4pm on Sunday 20<sup>th</sup>. The weekend after there will be the Party in the Paddock run by Ray Kerslake. The Village Hall is holding a consultation the same weekend showing plans for expansion of the village hall – 6-8pm on the Friday evening. Costs are expected to be in the region of £160,000.00. Cllr Drake asked why the Martyrs traffic is signed from the west via Puddletown, and would it not be better to have the vehicles come in from Tolpuddle Ball. It was felt that this was due to the main parking being at the western end of Tolpuddle whilst the coaches parked along the verges at the eastern end of the village.

#### 14.44 Drains, Hedges and Roads, Rights of Way

Chine Hill Lane and Charminster Lane have been cut but the tractor then broke down. The main problem is coming from the hedge growth and this is down to the landowner. It is understood this work will be done in the near future. The Martyrs Walk footpath will be cut on the 16<sup>th</sup> July. David Ford has sprayed out the 2 bridleways on his land.

Hedges – the hedges towards Athelhampton along the Ilsington House side is now overgrown quite badly. A report will be put on the PEM system. *Post meeting note: Reported – ref 102073*

**ACTION: CLERK**

#### 14.45 To consider Planning Applications received

##### 14.45.1 WD/D/14/001372 – Higher Waterston Farm, Slyers Lane – discharge of section 52 obligation (to enable the use of the properties as permanent residential dwellings of more than 10 years)

There was a covenant on the land for the buildings to be used for holiday lettings but this was never done – they were let on short hold lettings. This has been continuing for over 10 years and the applicant is now seeking to legitimise what has already been happening for some considerable time. No objection.

##### WD/D/14/001496 – Higher Kingston Farm – installation of solar energy facility on land east of Slyer's Lane

The application contains a lot of back ground information. There are concerns over the size of the application and no effort appears to have been made to do any additional screening. There is a proposal to reduce the height of some existing hedges. The existing hedge needs to be left untouched. The landscape proposals within the application are inadequate. There is a lot of information gained from overseas sources which are not relevant here. It is a massive development – a 145 acre site. The company have not taken any notice of any comments that were made at the consultation with the Parish Council. Cllr Walton reported that his main worry is that of setting the precedent to commence an energy corridor along the ridge north of the villages. This is one of the few sites in the area where there are no natural restrictions. The objections come down to scale and landscaping. Cllr Drake pointed out that the footpath the company wish to redirect is an historic drove. Cllr Cooke proposed that we object to this on the grounds of scale and overdevelopment. This was seconded by Cllr Soderberg and agreed unanimously.

##### WD/D/14/00969 – The Old Mill, Tolpuddle – ground mounted solar photovoltaic array

No objections – the panels are not visible from the road.

#### 14.46 To consider the accounts

##### 14.46.1 To authorise payment of accounts

The following payments had been requested:

PRIDE	Elec & water usage – Dec 13 – June 14	200210	165.58
DCC	Wheelie bin empties	200211	55.00
Purbeck Arborists	Completion of management plan at Rec	200212	900.00
M Claydon	Finger post repairs	200213	70.00
Southern Electric	OM electric 28/3-19/6/14	200214	31.10
Chris Rampton	Replace taps in outside toilets	200215	225.20
DCC	Wheelie bin empties – June	200216	44.00
C Johnson	OM grass cutting – June 2014	200217	203.75
I Stockley	Pav cleaning April – June	200218	451.18
A Crocker	July wages & expenses	200219	533.76

HM Revenue	PAYE – July 2014	200220	8.60
DAPTC	Social media seminar	200221	10.00

The total requested for July 2014 amounts to £2,698.17, of which £2,667.07 will be taken from the Precept and £31.10 will be taken from Orchard Meadow.

It was proposed by Cllr Soderberg that the payments are made. This was seconded by Cllr Walton and agreed unanimously. The cheques were signed by Cllrs Stockley and Drake in the presence of the meeting.

**14.46.2 To consider the reconciliation of accounts**

A copy had been issued to all members prior to the start of the meeting. No comments were made or questions asked.

**14.46.3 To review the current position against budget**

A copy had been issued to all members prior to the start of the meeting. No comments were made or questions asked.

**14.47 To receive correspondence**

A list of all correspondence received since the last meeting had been issued to all members prior to the start of the meeting.

**14.48 To consider the future of the Neighbourhood Plan**

It has now been 2 years since the Parish Council agreed Puddletown needed a Neighbourhood Plan but nothing is moving forward. The Clerk reminded members that the Plan is led by the Chairman of the Steering Group and would need a person who is able to commit a lot of time and effort to the project. At present, such a person has not come forward. Adverts will be put up on the notice boards, web site and in the Parish Magazine. If no-one comes forward then the Plan will be dropped.

<b>ACTION: CLERK</b>
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**14.49 To consider communications**

- Neighbourhood Plan
- Slyers Lane planning application response
- Withdrawal of the lagoon

**14.50 Additional items considered urgent by the Chairman for discussion only**

Speeding tractors – travelling through Puddletown to the Martinstown digester. Cllr Baynard will contact Howard Mason regarding his tractors but if there are any more complaints about speeding, people should contact the police.

The Clerk informed members that the bus stand in front of old first school will be changed to a bus stop and the bus stop by the book store will be removed. This will mean that no buses will be able to wait on the site for longer than a few minutes and the length of the stopping box will be reduced from 30 feet to about 15, thus giving 2 or 3 additional parking spaces.

A letter had been received from Daniel Hunwick, Head of the First School regarding their intention to explore conversion to a Multi Academy Trust (MAT). Discussions have been underway since the autumn term and from this, 6 schools have agreed to make a proposal to the DfE to convert to academies and establish a new MAT. These are Broadmayne First School, Frome Valley CE VA First School, Milborne St Andrew First School, Piddle Valley CE VA First School, Puddletown CE VC First School and St Mary's CE Middle School. The proposal is at an early stage with many details still to be discussed and finalised. They are currently working towards submitting an application to convert to a MAT by the end of June to the DfE.

#### **14.51 Items for the August meeting**

- Play park inspections

There being no further business, the meeting closed at 20.33 hrs

### **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 12<sup>TH</sup> AUGUST, 2014 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs P Drake, A Sheppard, M Usherwood, P Walton, D Smallwood, A Soderberg

**Chair:** S Baynard

**Clerk:** Mrs A Crocker

**Also present:** 1 member of the public, PCSO Sarah Hart

PCSO Hart reported that on 16<sup>th</sup> July there were 2 thefts from motor vehicles - a Sat Nav from one vehicle and a handbag from another in the Puddletown Forest. She asked that people using the Forest take a note of the number plate of any vehicle that is acting suspiciously. In Tolpuddle on the 29<sup>th</sup> July there was a theft of diesel from 3 tractors and a horse lorry. Tax discs were also taken, together with batteries. Once again, please note number plates and times of vehicles seen acting suspiciously. At present, the perpetrators of the diesel theft have not been apprehended. The 101 number is particularly bad at the moment, with callers having to wait for up to 45 minutes before someone answers but this is being looked into.

#### **14.52 To receive and approve apologies for absence**

Apologies have been received from Cllr D Foreman (illness), County Cllr A Canning, Cllr B Legg (work), P Stockley, M Cooke (holiday)

#### **14.53 To confirm the minutes of the meeting held on the 15<sup>th</sup> July 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Soderberg proposed them to be a true and accurate representation of the meeting and this was seconded by Cllr Sheppard and agreed unanimously. The Chairman signed the minutes on the presence of the meeting.

#### **14.54 Matters arising from the minutes – for report only**

Road markings in front of the new school – Clerk will chase Ian Madgwick.

Cricket ball issues – Cllr Baynard spoke to the Cricket Club and they will consider the situation over the winter period.

Speeding tractors – Cllr Baynard has spoken to the farmer in question and he has said he will sort this out. In future years, it may be worth sending a standard letter out to each of the farmers and contractors asking them to keep their speed down and vehicles in check at the appropriate time.

**14.55 To receive declarations of interest in accordance with S94 of the LGA1972 and to confirm any requests for dispensations**

No declarations had been received and no dispensations requested.

**14.56 To consider a response to the West Dorset Local Plan**

Cllr Soderberg reported that if we do not produce a Neighbourhood Plan, we would like some of the SHLAA sites removed from the Local Plan. One is south of the High Street and the other is the small site next to the Moor – this is now half within the flood zone and will exacerbate existing flooding issues. The whole aspect of the village has changed following DCC's decision to put the new school at the western end of the village. The Clerk will draft a letter and liaise with Cllr Soderberg before sending a response to WDDC.

**14.57 To consider the RoSPA reports in respect of the play areas**

The Clerk reported that all comments for all sites were very minor and, with regard to the Orchard Meadow site, have all been sorted out.

**14.58 Puddletown Matters**

14.58.1 Neighbourhood Plan update

The advert for a chair person will be going into the September Parish Magazine. Should no-one come forward, we will not be proceeding with the Plan.

Cllr Walton suggested submitted various village assets to be put in to WDDC as Community Assets. The Clerk will liaise with Cllr Walton and follow up on this.

14.58.2 PCPPP update

The proposals were passed out to all councillors. Cllr Soderberg felt that the suggested new access was fair better. The overspill parking shown on the plan will not be defined as it is not really overspill. It will naturally be used by the cricket club as it is now. The plan also shows the cricket boundary too far away from the Pavilion and will need to be moved a little closer which will mean the boundary will be close to one of the caravan pitches. Highways have come back and said that they are happy with the proposed new entrance as the sight lines are far better. The proposal has generally been met with universal approval apart from some minor details that will need to be considered. Lucy Darby reported that the next step is for a second plan to be drawn up by the end of August, taking into account the various points that have been raised and will be more detailed so that grants can be applied for. There will be a second public consultation after the Parish Council meeting.

14.58.3 PRIDE update

Cllr Baynard reported that there is now a change of treasurer and secretary; both roles will now been taken by Amanda Crocker for the time being. Thanks are extended to both Phil Drake and Ian Miller for the amount of work they have done over the 13 years since the Pavilion opened. The sports clubs continue to go from strength to strength.

Also attending the meeting were representatives of the Carnival Committee who reported that they had carried out a fire survey on the upstairs room. They have requested running water be piped to the room and they have the money available to start up the youth club. However, there is a great deal of work that needs to be done to the room before it can be used for a youth club, e.g. roof insulation, flooring, etc. Cllr Drake has spoken to the DYA who have heard nothing from the Carnival Committee. It is understood that no need has been established. The upstairs room of the Pavilion may not be fit for purpose and it may be necessary for them to look for an alternative venue.

## 14.59 Tolpuddle Topics

### 14.59.1 Tolpuddle Martyrs Review

Cllr Walton reported that it had been a very good weekend. The car parking revenue was shared with the church and the TUC this year and the system worked well although may have to be reviewed next year. The clean up was immaculate and there was no litter left.

Party in the Paddock – raised about £6,000 for cancer charities and some of the money will go to the church and village hall.

## 14.60 Rights of Way

Chine Hill Lane is completely clear now.

Notification has been received that Blind Lane has been confirmed as a restricted bridleway.

## 14.61 Drain, Hedges and Roads

Southover Lane will be closed for resurfacing between the 7<sup>th</sup> and 9<sup>th</sup> October.

The old A35 through Troy Town has been completely resurfaced.

## 14.62 To consider planning applications

WD/D/14/001751 – Old Dairy, Ridge Farm, Slyers Lane – change of use from agricultural store/workshop to dwelling house

WD/D/14/001757 – Manor Farm, Waterston Lane – extend existing cubicle building with a building for 2no robot milking units with 50kw pv solar panels on SW roof with removal of condition 3. **No objections.**

WD/D/14/001159 – Champion Cottage, School Access Rd, Cheselbourne – convert wood store site of old tank to new biomass boiler room with hopper to hold 6 tons wood pellets

WD/D/14/01160 – Champion Cottage, School Access Rd, Cheselbourne – LBC

WD/D/14/001858 – Duddle Farm, Bockhampton – change of use from agricultural to dwelling

WD/D/14/001693 – 2 Butt Close – erect 2 dwellings – planning application inadequate and incomplete. **Object.** One of the most dangerous junctions in Puddletown and adding another exit is not appropriate.

At present, the system of passing plans around councillors to view and comment on does not seem to be working as several of the plans have been mislaid this month and last. The Clerk suggested restarting Cllr Sheppard's idea whereby members of the Planning Working Group met each month and viewed the plans together. It was agreed that the first Tuesday of each month would be set aside to view planning and tree applications. A list of all applications to be discussed would be sent to all councillors prior to the meeting, allowing anyone to comment who is not on the Planning Group. The Clerk would attend the meeting with the plans.

## 14.63 To consider the accounts

### 14.63.1 To authorise payment of accounts

The following payments were requested:

Purbeck Arborists	Clearing millennium tree planting area	200222	875.00
Chris Rampton	Heater repairs – Pavilion	200223	187.66
Mrs A Crocker	August wages & expenses	200224	520.26
HMRC	August PAYE	200225	8.80

C Johnston	OM grass cutting – July 2014	200226	203.75
BDO	Year end audit fees	200227	240.00

The total request for August is £2,035.47, all of which will be taken from the Precept.

It was proposed by Cllr Soderberg, seconded by Cllr Drake and agreed unanimously that the payments are made.

#### 14.63.2 To confirm position against budget to date

A copy had been issued to all members prior to the start of the meeting. No comments were made or questions asked. The Clerk drew members' attention to the fact that the reserve stands at only £1,320.96. The internal auditor pointed out in his comments that the advice states it should be at least 25% of the Precept which, in our case, means £4,700 minimum. This is something that will have to be taken into account when the next budget is set.

It was noted that the external audit has now been completed and no comments were made by the auditors.

#### 14.64 Communications update and items for the web site

- Community Asset Register
- West Dorset Local Plan review
- Neighbourhood Plan

#### 14.65 To receive correspondence

A copy of all correspondence received since the last meeting had been issued to members. There were no comments made.

The Clerk highlighted correspondence received from Broadview Energy Ltd and the proposed Slycer's Lane wind farm. They have put forward a suggestion that one of the turbines would be set aside for the community to, in effect, buy shares in and any profit could be used for the local community. They are also looking for a local organisation to administer the share scheme. In addition, they anticipate £10,000 per turbine per annum being given to the local community by the Community Benefits Protocol but they would want someone locally to administer this as well. After some discussion, it was felt that the Parish Council is not covered under its Standing Orders to use public money for the purchase of shares and would not wish to take part in this initiative. In addition, although we would be keen to take advantage of any funds available for accessing for local projects, we would not wish to be involved in administering such a scheme.

#### 14.66 Items for the September meeting

Members are asked to send any items for inclusion on the next agenda to the Clerk by the 1<sup>st</sup> September.

There being no further business, the meeting closed 8:40pm

### **MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 9<sup>TH</sup> SEPTEMBER, 2014 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs P Stockley, M Usherwood, D Smallwood, M Cooke, P Walton, P Drake

**Chair:** Cllr A Sheppard

**Clerk:** Mrs A Crocker

**Also present:** County Cllr A Canning, R Belbin, L Darby and 2 representatives from Yellowham Solar Park



#### **14.67 Public Session**

Richard Wearmouth and Stuart Holland from Wessex Solar Energy addressed the meeting and explained the changes made to the Yellowham Solar Park project following the Parish Council's objections to the original proposal. The main change is that the area of the site has been reduced by 20 acres, from 145 acres to 125 acres, and the reinstatement of the definitive route of the bridleway through the site. Additional landscaping to the northwest corner and along the revised northern boundary in the eastern part of the site has also been added. They would now ask for the Parish Council to reconsider their objections. This will be done by e-mail as the due date is 27<sup>th</sup> September. Cllr Drake asked why the bridleway was amended. This was due to the public using an adopted route rather than the defined route. The Rights of Way officer had no comments one way or the other as to which should be the correct path and was happy to adopt the corrected route.

Rob Belbin reminded members that Cllr Soderberg had expressed disappointment with regard to the planting. Richard said they were happy to take comments regarding planting as this was considered post-planning and any views could be captured.

#### **14.68 County Councillor's Report**

Small Projects Fund - Cllr Canning has sent an e-mail out today regarding a new fund that has been set up to cover small projects in the area. This amounted to £5,000 and councillors are asked to bid for the money by the end of the month. This is to be spread between 11 parish councils.

Weymouth Challenge – Several complaints have been received regarding the lack of notice for the event. He will speak to officers at Council, saying that they do need to communicate better and give proper notice, especially for those who live along the route. Several roads are to be closed in both directions and this could cause problems for those who live and work along the route. Cllr Sheppard informed members that the organisers are blaming WDDC as they did not give confirmation for the event until last Thursday. However, Cllr Canning said the event had been set up for some time, so there was no reason for this to have been delayed. He will speak to the District Council and the organisers.

Verge cutting - Cllr Canning now sits on the Committee responsible for organising the cutting. They are due to meet shortly and he is happy to pass on any problems that have been experienced during the year. The plan is still to go down the route of living verges but this will take a couple of years to take effect.

Cllr Canning extended his thanks to everyone who helped with the planning application for the slurry lagoon which has now been withdrawn.

#### **14.69 To receive and approve apologies for absence**

Apologies had been received from Cllrs D Foreman (illness), S Baynard (holiday) and P Cooke (work).

#### **14.70 To confirm the minutes of the meeting held on the 12<sup>th</sup> August 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Usherwood proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Smallwood and agreed unanimously. The Chairman signed the minutes in the presence of the meeting.

#### **14.71 Matters arising from the minutes – for report only**

There were no matters arising.

#### **14.72 To receive declarations of interest in accordance with S94 of the LGA1972 and to confirm any requests for dispensations**

No interests were declared and no dispensations received.

### **14.73 To Consider Planning applications**

It was agreed that this item will be moved forward on the agenda to allow for discussion whilst the representatives from Wessex Solar Energy are present.

Slyer's Lane Solar Panel Park – Cllr Walton had no problems with the application and the changes represent an improvement to the original application. He expressed concern, once again, that there was a danger of the area being turned into an energy corridor with the wind farms and solar farms proposed along this ridge.

Cllr Usherwood felt it was nice to know that the Parish Council has been listened to. Our objections had been taken on board and the proposal amended accordingly.

No objections were made to the revised proposal. The Clerk will draft a response to the application but we will await a final comment from Cllr Soderberg before proceeding.

WD/D/14/002000 6 Heath Cottages, Ilsington Rd, Bockhampton – 2 storey site extn & new access from Ilsington Road

No objections were raised. It was felt that the proposal, whilst substantially increasing the size of the footprint, represented a considerable improvement to the property and councillors welcome the fact that the entrance is to be removed from the bridleway and replaced by an entrance on to the Ilsington Road.

WD/D/14/002079 – 1 The Green, Tolpuddle – repair lime wash & make good rear cob wall LBC

This is understood to be essential repair work to the listed building and no objections were raised.

**ACTION: CLERK**

### **14.74 To consider the accounts**

#### **14.74.1 To authorise payment of accounts**

The following payments have been requested:

DCC	July 14 wheelie bin empties	200228	54.00
Talk Talk	Annual renewal fee re E-mail address	200229	46.80
Mrs A Crocker	September '14 wages + expenses	200230	507.79
HMRC	September '14 PAYE	200231	8.60
C Johnston	OM grass cutting – August 2014	200232	203.75

The total amount requested from the Precept is £820.94.

Cllr Walton proposed that the payments are made. This was seconded by Cllr Cooke and agreed unanimously.

**ACTION: CLERK**

#### **14.74.2 To review the current position against budget**

A copy had been issued to all members prior to the meeting and no comments were made.

#### **14.74.3 To consider items for next year's budget**

Members were asked for any items they felt should be included within the budget for the year ending 31<sup>st</sup> March 2016.

- Cllr Drake requested that some monies should be put aside for the clearing of rights of way. At best, the paths are going to be cleared once a year but this is likely to stop soon. If we wish to keep our paths open, we will need to consider paying for someone to carry out the work.
- Cllr Walton expressed a wish to repeat the survey for Tolpuddle that was carried out 3 or 4 years ago. The cost would be in the region of £200 to cover the cost of printing. It provides a useful base of what people think about all aspects of living in Tolpuddle. Secondly, the Village Hall Committee is hopeful that, within the next 12 months, work should commence on the extension of the hall. He would like the parish council to put something towards the refurbishments.
- Bus shelter at £1500. £1500 has been set aside in the current year but we would need about £2,700 in total.

Members are asked to forward any other items needed.

#### 14.74.4 To confirm the completion of the year end accounts and review any audit comments

The audit has now been finalised and no comments were raised or actions required.

#### **14.75 To consider the adoption of the draft policy on Openness and Transparency at Parish Council meetings**

A copy of the proposed amendment to the Standing Orders had been issued to all members prior to the meeting, together with the proposed policy.

Cllr Drake proposed the amendment to the Standing Orders is accepted. This was seconded by Cllr Walton and agreed unanimously. The Clerk will amend the Standing Orders and re-issue them to all members.

**ACTION: CLERK**

Cllr Drake proposed the new policy is accepted. This was seconded by Cllr Usherwood and agreed unanimously. The policy will be posted on the web site.

**ACTION: CLERK**

#### **14.76 Puddletown Matters**

##### 14.76.1 Play area review update

Rob Belbin handed out amended plans of the proposed play area and recreation ground. Major amendments include:

- access to the play area for dog walkers. Dog gratings have been included and an additional entrance/exit has been included to the west of the play area and a path now runs through the whole of the play area. We do need to allow access for guide dogs and disability dogs so a gate way has been put on the eastern side of the play area and from the car park. These are operated by a radar key.
- additional screening has been added at the Greenacres end
- the allowance for each caravan pitch has been reduced slightly but remains within the 6m guidelines
- a maintenance gate has been added from the car park
- bins – a bin enclosure has been created in the car park.
- additional picnic areas have been added and there will be additional seating within the play areas
- there was some discussion regarding the cricket pitch boundary and there is still some concern regarding the caravan pitch closest to the boundary. Cllr Usherwood felt the caravan pitches shown on the plan were very generous and could be reduced slightly and moved towards the play area. This would move the 5<sup>th</sup> pitch further away from the boundary line.

Cllr Cooke said that this is the first time he has seen the plans and is very impressed with the layout and the separation of the play area and car park. Apart from the detail, the principle is very good. It makes much more use of the area and could encourage additional use of the pavilion.

Cllr Sheppard suggested looking at the plans section by section:

Play park to the east – no concerns

Car park and picnic area – no concerns

Caravan – two options – decrease pitch size or look at 4 spaces rather than 5. It was felt that we would not want to lose a pitch. Rob asked if anyone's car has ever been hit by a cricket ball – no. There may also be an option to increase the planting.

Cllr Userwood suggested moving the path slightly south and putting another caravan bay along by the dog entrance screening.

Cllr Sheppard asked Rob would go back to the architect and see if it would be possible to get some guidelines from the Caravan Club in respect of pitch sizes. The cricket pitch boundary needs to be reinstated to what it was and the caravan pitches fitted around it. Could the architect do a plan that overlays the current pitch positions? Rob – the location of the site has been moved down one pitch.

The next step is, once the changes have been made there will be a public consultation at the end of October and, alongside this, more detailed plans will be drawn up and some funding can be sort.

#### 14.76.2 To consider a response to Magna regarding the land adjacent to No 1 Butt Lane

The Clerk suggested asking if Magna would be willing to swap this site with the one at the top of Butt Lane that used to be a play area but currently only has one set of swings on it. We would then be able to grass the site and put some benches on it and keep it as an open area. It was noted that quite a few people do stand on the corner here and chat when they are coming into and out of the Surgery. It was unanimously agreed that the Clerk send a first approach to Magna and see what they have to say.

**ACTION: CLERK**

#### 14.76.3 Neighbourhood Plan update

Unfortunately, the advert was not included in the Parish Magazine so we are no further forward. It was suggested that the advert is re-submitted via the Tolpuddle editor for entry in the next month's magazine.

**ACTION: CLERK**

#### 14.76.4 Other Puddletown Issues

- The hedge at Kingsmead needs cutting back. This was reported about 3 months ago and Mr Madgewick had said he would arrange to have the hedge cut back. The Clerk has already put in a request for the work.

- Athelhampton Road – the hedge is now about 4' out across the road. This has already been reported but the site is known to be overseen by an agent. Should nothing be done, the Clerk will contact the agent.

- Backwater wall – one of the oak posts that was supporting the railings is now in the river. A reminder will be sent to Stephen Mephram who had said the work would be carried out some time ago.

**ACTION: CLERK**

#### **14.77 Tolpuddle Topics**

14.77.1 Orchard Meadow - Cllr Cooke reported that there will be another working party in Orchard Meadow on the 19<sup>th</sup> October. The drain at the eastern end of the park needs clearing as, in recent heavy rains, run-off water overflowed the drain and scoured the path again.

14.77.2 Notice board – The Clerk has contacted a local contractor who will be replacing the village hall notice board during October at a cost of £480, including installation. The Clerk will go back to the contractor and remind him that the brass plaque on the old board needs to be transferred over to the new one.

**ACTION: CLERK**

#### **14.78 Rights of Way**

14.78.1 Camelot House – The building adjacent to the bridleway is leaning over and has been supported by a concrete block. Cllr Drake has reported this to David Ackerley, DCC Rights of Way, and he has said he was going to come out and photograph the site and take the official route due to the possible danger to passers-by.

14.78.2 Layby on by pass near Charminster Lane bridge – This is now being regularly used as a toilet by lorry drivers. This is close to the fence that divides the bridleway and the layby. There are some scrub bushes on the edge of the layby which give an element of cover from the passing traffic but it can be seen from the bridleway and is, obviously, undesirable. The Clerk has written to the Highways Agency and a response is awaited.

14.78.3 Stafford Cox has topped the path linking the two schools and has made a very good job of it. Cllr Drake will phone and thank him.

14.78.4 Tolpuddle style – This refers to the style at the eastern end of the village which was damaged some time ago. Money had been set aside for a kissing gate but the gap is too small. A self closing gate would be more beneficial in this location. Cllr Drake will contact Dave and Lynn, the Tolpuddle rights of way officers, and ask them to report to him prior to the Parish Council meetings.

#### **14.79 To receive correspondence and review meetings attended**

A copy of all correspondence received since the August meeting had been issued to members prior to the start of the meeting. The Clerk highlighted 2 items of correspondence received since:

Community Sand Bags - WDDC have offered to provide a quantity of sand bags to the community for use during flood events. However, before they provide them, it is necessary to furnish them with the name and contact number for a Flood Warden and the location of a suitable storage facility that will be easily accessible during a flood event. It is estimated that about 20 properties and the Blue Vinny are normally affected by flooding and the Clerk will contact the Blue Vinny to see if they are able to store the sand bags.

Village bus shelters – The Clerk reported that a letter had been received from a gentleman wishing to write a book on the bus shelters of the villages – when they were built, who instigated them, cost, etc. Most of the details can be provided by the Clerk but if members have any particular stories, could they please forward them to the Clerk.

#### **14.80 Communications update and items for the web site**

As none of the items submitted last month were included in the Parish Magazine, they will be resubmitted this month. Cllr Walton will provide the Clerk with some details relating to community assets within Tolpuddle.

## **14.81 Items for the October meeting**

- Budget

If members have any other items they wish to be included, please contact the Clerk by the end of September.

There being no further business, the meeting closed at 20:43hrs

### **MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 14<sup>TH</sup> OCTOBER 2014 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs M Usherwood, P Walton, A Sheppard, D Foreman, P Stockley, P Cooke, D Smallwood

**Chair:** Cllr S Baynard

**Clerk:** Mrs A Crocker

**Also present:** 4 members of the public, 3 representatives from Hastoe Group, R Belbin and L Darby from PCPPP

The Chairman invited Rob Asprey of Hastoe Housing to address the meeting, together with Catherine Bonnett, Rural Housing Enabling Officer, WDDC. About 5 years ago WDDC was looking for affordable housing needs in the area. At this time, a piece of land at Central Farm became available and eventually a scheme for 7 houses was drawn up for the site. Recently some funding has been secured from Central Government so it has been possible to bring the scheme forward again. The proposal remains the same as before with all properties being for rent, primarily for local people. There is some scope to vary the design if necessary to maximise the identified need. All those being considered for the scheme will have to be on the council's register and have a link with the village/parish. Rob went on to give an outline of Hastoe Housing who are the leading rural affordable housing provider across the south of England and explained that all their homes are economical to run and sustainable and the company has won several awards for their developments recently.

Catherine went on to explain that the site is a rural exception site and so must be 100% affordable and must respond to a need. She has checked the Puddletown Area affordable housing need and, at the moment, there are 52 households in need and who have a local connection. Of those households, 31 require 1-bed properties, 15 2-bed and 6 3-bed properties. The impact and influence the development has on the wider community must be sustainable and balanced. As soon as the diggers get on site, it is inevitable that a greater need for affordable housing is found. From the interest received for the scheme so far, there is an underlying housing need for young families in the area. A new allocations policy is coming into force and everyone on the housing register has been asked to reapply so, although there are 52 on the register at the moment, the number may fluctuate in the immediate future. A S106 agreement would be placed on the site and, within this, a local connection would be specified.

Cllr Sheppard asked about the houses already on the Main Road, Tolpuddle – they were supposed to be for local people but before the houses were completed, the developer had applied for the restriction to be lifted. Katherine said she believed that this was not the case and the restriction remained. This would not happen in the Central Farm case as all the properties would be rented.

It is hoped that a public consultation would be held in the Village Hall prior to a planning application being submitted as soon as possible. This has been provisionally booked for the 28<sup>th</sup> October and a mail drop will be made in the immediate area. A further drop in session would then be held prior to completion in order to allow any local people to apply for housing. The houses could then be ready for occupancy by the end of 2015. The plans were approved in principle by the planning officers 5 years ago.

Cllr Usherwood asked if there was any intention to increase the number of houses. Rob replied that there are issues regarding landscape impact from the south, so there would be no possibility of further building.

The road is still not adopted but has been built to adoptable standards. A part of the road is owned by the Crown Estate and DCC Highways would be more than happy to adopt the road, once the legal issues are sorted out. The new section of road into the proposed site will be made up to adoptable standards and then, once the legal matters are sorted, the developer would be happy to work with the residents to have the road adopted in one go.

It may be possible, should a need be recognised, for a 3-bed property to be converted to 2 1-bed properties.

Cllr Foreman asked if any account had been made for parking – 2 per house.

Once the proposals are in, WDDC would like to come back to the Parish Council to make sure people know that they need to put their names back on the housing registered. Members readily agreed to this.

#### **14.82 Public Session**

Tony Gould reported that the village meeting, originally scheduled for Thursday 23<sup>rd</sup> October, has been cancelled as there is nothing to be discussed at present. Once a new date is arranged, the Parish Council will be informed. The TUC annual festival will take place in July 2015 as usual and they will be holding a consultation about issues that may be of interest to local people in a fortnight's time. If there is anything that anyone would like to raise, please contact Tony. Cllr Sheppard commented that the main point of contention in the past has been the traffic being directed via Puddletown but this did not seem to be a problem this year.

#### **14.83 To receive and approve apologies for absence**

Apologies had been received from Cllrs M Cooke, P Drake, A Soderberg and from County Cllr A Canning.

#### **14.84 To confirm the minutes of the meeting held on the 11<sup>th</sup> September 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Walton and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

#### **14.85 Matters arising from the minutes – for report only**

There were no matters arising.

#### **14.86 To receive declarations of interest in accordance with S94 of the LGA1972 and confirm any dispensations requested**

Cllrs Walton, Usherwood and Foreman all declared an interest in the Tolpuddle Village Hall planning application as all sit on the Village Hall Committee. No other interests were declared and no requests for dispensations had been received.

#### **14.87 To consider the accounts**

##### **14.87.1 To authorise payment of accounts**

The following payments had been requested:

DCC	Grounds Maintenance 2014/15	200234	1666.44
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Landscape Practice	Professional fees re play park	200235	2484.83
C Johnson	OM grass cutting	200236	203.75
DAPTC	Clerk's seminar – 1/3 <sup>rd</sup>	200237	16.00
Mrs A Crocker	October wages + expenses	200238	519.77
HMRC	October PAYE	200239	8.60
SSE	OM electricity 20/6-12/9/14	200240	36.77
DCC	Wheelie bin empties – August	200241	45.00
DCC	Wheelie bin empties – September	200242	44.00
Mrs I Stockley	Jul-Sept cleaning + materials	200243	693.00
Hustings Electrical	Electrical test re caravan hook-ups	200244	180.00
M Cooke	OM expenses	200245	84.33

The total amount requested is £5,982.49 of which £84.33 will come from the Orchard Meadow maintenance account and the balance will be taken from the Precept.

Cllr Sheppard proposed that the payments are made. This was seconded by Cllr Foreman and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

<b>ACTION: CLERK</b>
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#### 14.87.2 To review the current position against budget

A copy of the report had been issued to all members prior to the start of the meeting. No comments were made.

#### 14.87.3 To review items for the 2014/15 budget

No further items were added that had not been included in the September minutes. The Finance Working Party will meet prior to the next meeting and produce a draft budget for consideration at the November meeting.

<b>ACTION: CLERK</b>
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### 14.88 Puddletown Matters

#### 14.88.1 Play Park update

Rob Belbin addressed the meeting saying that concern had been expressed at the previous Parish Council meeting in respect of the caravan pitch nearest to the cricket boundary. The architect has amended the size of the caravan pitches and made allowance for the correct position of the boundary. His recommendation is to give the responsibility to the caravanners themselves to allow 6m between each caravan. Cllr Stockley felt that this would not be large enough. The Caravan Club states that you should be allowed an awning, a 2 bay tent and enough room to park a vehicle. Rob stated that there is no pitch size set in the Caravan Club regulations. The alternative is to utilise the middle pitch predominantly and charge less for the lower pitch nearest to the cricket pitch. We will get 5 pitches on the site to meet the requirements of the Caravan Club and, should this need some fine tuning, so be it. Rob reported that the group has arranged a second public consultation on the 8<sup>th</sup> November so needed to know whether or not the Parish Council was in agreement with the plans before then.

**It was proposed that the Parish Council is in favour of the plans put before them in respect of the play park, caravan pitches and sports ground and that the PCPPP should go ahead with the public consultation on the 8<sup>th</sup> November. 6 members were in favour of the proposal and 1 against. The Parish Council supports the proposal.**



Fund-raising for the coming year. A calendar has been set for next year – 17<sup>th</sup> February - Pancake Day, 24<sup>th</sup> April - Athelhampton Antics; 17<sup>th</sup> May – car boot sale; 7<sup>th</sup> June – Play Day; 30<sup>th</sup> August – street fair; 24<sup>th</sup> October –cycling treasure hunt. The dates will be well advertised and circulated through the schools and by fliers as well as a piece going into the magazine. Now that the plans are signed off, Rob can go ahead and get some quotes before applying for funds. Depending on funding, work should start on site towards the second half of 2015.

Cllr Stockley reported that one of the caravans that came in for 10 days recently was owed by a health and safety officer for Devon who raised the issue of the bin located by the water tap. People are using the bin for dog excretia and using the tap to wash their hands, thus spreading germs onto the handle of the tap. It is suggested that the bin is moved to half way along the hedge where there will be an opening onto the lane. This was agreed and the Clerk will contact WDDC with a view to obtaining a new bin.

**ACTION: CLERK**

The question of the planning application for the new opening onto the proposed car park was raised. It was pointed out that this application, and any others relating to the project, would be put in by the Parish Council.

#### 14.88.2 Slyer's Lane Solar Panel Farm response

The response to the planning application has been submitted. A copy was sent to the developer and an invitation to discuss community benefit was also raised. A copy of the planning application was issued to all members for information.

#### 14.89 Tolpuddle Topics

The only topic was the postponement of the Village Meeting and this was discussed under Public Participation.

#### 14.90 To consider a response to the Echo article regarding the Weymouth Challenge 2014

Cllr Sheppard expressed concern over the organisation of the event. Whilst agreeing that such an event is good for the local economy, little thought would appear to have been given to those living and working in the area. Residents living along the route received a notice telling them to remove their vehicles from the highway or they would be towed away. What would have happened if someone was on holiday when the threat of removing vehicles from the highway occurred? Marshals were in place but those in the rural areas seemed ineffective and unhelpful. The advance notice was woefully inadequate. In addition, signs informing residents that their vehicles would be towed away had different times on them to those issued on the Traffic Management Order. For the Echo article of the 18<sup>th</sup> September to state that people were informed of the road closures and that there was clear road closure signage in place is inaccurate.

Cllr Cooke suggested the next step should be to contact Dorset County Highways and ask why we were not informed of the closures well in advance of the event.

**ACTION: CLERK**

#### 14.91 Rights of Way

Cllr Drake was unable to attend the meeting but had sent the Clerk a report in advance.

Backwater – the two railings that had been supported by the post have now disappeared. This has been reported on a number of occasions but still nothing has been done and the situation is getting worse.

The entrance to the Kings Mead footpath has now been cleared by Wessex Water as the track is used by them as an access to the reservoir and both hedges had encroached almost blocking the path. It may need tidying-up in due course. The same hedge is still overhanging the pavement on route to the school. Ian Madgwick has suggested reporting this via the PEM system. The Clerk will do this. *Post meeting note: The hedge has been reported – ref no. 1026040.*

During the winter DCC intend to clear the overgrowing brambles that narrow certain paths e.g. the bridleway from Athelhampton to Admiston.

Cllr Sheppard reported that Church Path is becoming very overgrown again. This will be reported to Rights Of Way. *Post meeting note: This has been reported – ref no. 1026041.*

#### **14.92 Drain, Hedges and Roads**

Cllr Stockley reported that, every time it rains, a large puddle forms by the small grave yard in Puddletown. *Post meeting note: This has been reported – ref no 1026042.*

#### **14.93 To consider a response to the Dorset Waste Partnership consultation on street cleaning and litter**

A copy of the consultation had been issued to all members prior to the start of the meeting. The Clerk will complete on members' behalf and submit.

**ACTION: CLERK**

#### **14.94 To consider encouraging community interest in Parish Councils**

A copy of the suggestions list had been issued to all members prior to the start of the meeting. The Clerk explained that this had come about as a result of an issue raised at the recent Clerk's Seminar. Cllr Walton suggested we keep advertising everything we do.

#### **14.95 To consider the DAPTC AGM 2014 resolutions**

A copy of the resolutions had been issued to all members prior to the start of the meeting. It was agreed that we would support the Bridport resolution regarding the removal of the requirement to hold an Annual Parish Meeting. However, we could not support the Chideok resolution as both the applicant and objector already get an equal amount of time to speak at Planning Committee meetings.

**ACTION: CLERK**

#### **14.96 Neighbourhood Plan**

The Clerk reported that the advert had appeared in the Parish Magazine but no-one had come forward to head the process. Cllr Sheppard proposed that due to the lack of support from the residents of Puddletown a Neighbourhood Plan can no longer proceed. This was seconded by Cllr Stockley and agreed unanimously.

#### **14.97 To consider planning applications**

WD/D/14/002154 Hammer Hill Cottage, Tolpuddle – convert existing garage to create residential dwelling

The footprint of the proposed dwelling is only marginally larger than that of the building currently on the site and the roof level remains the same. As such, there will be no additional visual impact and the property will not be seen from the Main Road. As the proposal is for a 2 bedroomed property, it is hoped that it will fall within the price bracket of a younger family and encourage future sustainability. The PWP recommends no objection.

WD/D/14/002253 44 Butt Close, Puddletown – rear single storey extension

The proposed extension would appear to be quite small and consist mostly of a conservatory. Other properties in this area have already been permitted small extensions and this proposal is not out of keeping with those in the vicinity. The PWP recommends no objection.

WD/D/14/002382 2 Egdon Gardens, Tolpuddle – install replacement windows

Whilst no objections were raised in principle, it was felt that to replace wooden windows with uPVC was not in keeping with the rural setting. However, it was noted that an application had been agreed in 2011 for a conservatory to be built onto the rear of the property and this consisted of uPVC windows. A precedent had, therefore, unfortunately already been set. The PWP recommended no objection.

WD/D/14/002244 Tolpuddle Village Hall, Tolpuddle – demolition single storey extn & construct new single storey extn

Cllr Foreman had declared an interest as she sits on the Village Hall Committee who are responsible for this application. As such, she took no part in the PWP's deliberations. It was felt that such an extension has been needed for a great many years. The present kitchen and toilets need upgrading and made better fit for disabled use. The PWP recommends no objections.

It was proposed by Cllr Walton, seconded by Cllr Sheppard and agreed unanimously that the Parish Council accept the recommendations of the Planning Working Party.

**ACTION: CLERK**

#### **14.98 To receive correspondence and review meetings attended**

A list of correspondence received since the last meeting had been issued to all members prior to the start of the meeting. The Clerk drew members' attention to the tree works application for Tolpuddle Hall to which there were no objections. Cllr Cooke questioned the reasoning behind the Parish Council being asked to comment on this particular application and the Clerk explained that we are now one of the consulting bodies for any tree works undertaken within the parish. Cllr felt this was unnecessary and requested an update on current protocols with regard to tree works is requested.

**ACTION: CLERK**

#### **14.99 Communications and items for the web site**

- following up Weymouth Challenge
- presentation on affordable housing in Tolpuddle – made aware that everyone must reapply and if you are not on the list already and have local connections, you must put your name forward.
- play park – signed off plans
- strongly supportive of Tolpuddle Village Hall planning application

#### **14.100 To consider dates of meetings for 2015**

These have now been confirmed by the booking secretaries for both halls and are as follows:

Puddletown Village Hall: Tuesday 13<sup>th</sup> January  
Tuesday 10<sup>th</sup> March  
Tuesday 12<sup>th</sup> May – Puddletown Area Parish Council AGM  
Tuesday 14<sup>th</sup> July  
Tuesday 8<sup>th</sup> September  
Tuesday 10<sup>th</sup> November

Tolpuddle Village Hall: Tuesday 10<sup>th</sup> February  
Tuesday 14<sup>th</sup> April  
Tuesday 9<sup>th</sup> June  
Tuesday 11<sup>th</sup> August  
Tuesday 13<sup>th</sup> October

These will be issued to all members in both Word and pdf format.

**14.101 To consider any correspondence received since the agenda was set for discussion and possible inclusion on the agenda for the next meeting**

This has already been covered.

**14.102 Additional items considered urgent by the Chairman for discussion only**

Cllr Baynard informed members that the Chairman of the Carnival Committee had been back in touch and they were keen to proceed with the Youth Club. To this end, they have drawn up questionnaires which are available from the village shop and have requested a meeting with the Parish Council to reconsider the issue of the youth club and whether the Pavilion would be available to them. They now have a Facebook page. Cllr Usherwood asked if they would be willing to donate some of their funds to the play park upgrade. They may if they become an active member of PRIDE but we will wait and see the results of the questionnaire. Ben Ling is back on board and willing to get them the recognised accreditations. Cllr Stockley reported that a new scout group has been formed and they have already held two meetings at the Pavilion and are willing to take on the upstairs room. They are very keen to have the room as a Scout room and will be willing to help upgrade it.

**14.103 Items for the November meeting**

- 2015/16 budget

If anyone has any items they would like included on the November agenda, please contact the Clerk by the end of October.

There being no further business, the meeting closed 20:39pm

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 11<sup>th</sup> NOVEMBER 2014 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7PM**

**Present:** Cllrs P Stockley, A Sheppard, D Smallwood, P Walton, P Drake, A Soderberg

**Chair:** Cllr S Baynard

**Clerk:** Mrs A Crocker

**Also present:** 1 member of the public, R Belbin and L Darby from PCPPP

#### **14.104 Public Session**

Jim Wilson asked what was happening to the old school building and went on to explain that, 5 or 6 years ago, a shortage of burial sites was highlighted. No suitable land could be found at the time but it was felt that, once the first school had moved, it may be possible to have the area at the back for extending the cemetery. A representation will be made to DCC to try and find out what is happening to the building and ask for additional land for the burial ground.

Rob Belbin asked if anyone knew what was happening regarding the traffic that builds up every morning on the Dorchester round, in the vicinity of the lay-by. Since the wood carver has set up on the verge, there are frequent incidents of drivers slowing down to view his work and then turning right across on-coming traffic. Cllr Baynard will contact 101 to find out what can be done. *Post meeting note: Cllr Baynard contacted the Police and was told that this was not a Police matter but they would check when in the vicinity. It is understood that this has now been resolved.*

**ACTION: CLLR BAYNARD**

With regard to the Backwater wall, a question was raised regarding drainage holes. Cllr Drake suggested asking the engineer on the site. *Post meeting note: Cllr Drake has since spoken to the contractor and 3 drainage holes are planned – originally there were only 2.*

#### **14.105 To receive and approve apologies for absence**

Apologies had been received from Cllrs M Cooke, D Foreman, B Legg, M Usherwood., P Cooke and County Cllr A Canning.

#### **14.106 To confirm the minutes of the meeting held on the 14<sup>th</sup> October 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Walton proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Sheppard and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

#### **14.107 Matters arising from the minutes – for report only**

Bins at the Recreation Ground – The Clerk has spoken to the Dorset Waste Partnership regarding replacing the insides of the bins and the moving of one of the bins away from the water tap. A site meeting will be held to determine the revised location.

Youth Group – no further update is available from the group. It is understood that 36 replies were received from their questionnaire.

#### **14.108 To receive declarations of interest in accordance with S94 of the LGA1972 and confirm any dispensations requested**

No declarations were made and no dispensation requests had been received.

#### **14.109 To consider the budget for 2015/16**

A copy of the budget proposal had been issued to all members prior to the start of the meeting. The Clerk explained the reasons for the increase of £6,931 – the main items being £1,500 for next year's elections, £3,000 contribution towards the Tolpuddle Village Hall extension, £1,500 towards a new bus shelter at Kingsmead. All other costs had been kept to a minimum and our reserves held at their current level. Cllr

Walton felt that the proposal was reasonable and we look at building up the reserve slightly next year. Cllr Drake expressed concern regarding the maintenance of the Recreation Ground. With the new play area, additional maintenance will be required. In order to get the funding in the first instance, a sustainable management plan will have to be in place. An element of this will include volunteer days similar to those held in Tolpuddle. It is felt that, once completed, the site would be managed by PRIDE.

It was proposed by Cllr Soderberg that the Precept of £26,039.00 is accepted. This was seconded by Cllr Walton and unanimously agreed.

#### **14.110 To consider the Insurance Policy renewal**

The Clerk reported that we are obliged to consider the insurance policy provider each year. At present, we have a long term agreement with the insurers which finishes on 9<sup>th</sup> December 2016.

#### **14.111 To consider the accounts**

##### 14.111.1 To authorise payment of accounts

The following payments had been requested:

SSE	OM electricity 206 to 12/9/14	200246	14.45
Broker Network	Insurance renewal	200247	1796.10
DCC	Grounds maintenance 14/15	200248	1548.98
Mrs A Crocker	November wages + expenses	200249	543.15
HMRC	PAYE – November 2014	200250	8.80
C Johnson	OM grass cutting October 2014	200251	203.75

The total amount requested is £4,115.23, of which £14.45 will come from the Orchard Meadow maintenance account and the balance will be taken from the Precept.

The Clerk explained that grounds maintenance figure had been revised from last month. The invoice for the diesel the cricket club had to buy in order to cut the grass themselves during the first part of the year had been deducted from the original account.

Cllr Drake proposed that the payments are made. This was seconded by Cllr Soderberg and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

**ACTION: CLERK**

##### 14.111.2 To review the current position against budget

A copy of the report had been issued to all members prior to the start of the meeting. No comments were made.

#### **14.112 Puddletown Matters**

##### 14.112.1 Play Park update

Rob Belbin reported that the plans were launched on Saturday 8<sup>th</sup> November. About 60 people attended although fliers had gone out to every household. 48 questionnaires were returned and the feedback has been very welcoming. Quite a few people have asked for fruit trees in the tree areas and this is something

that could be considered. There was no negative feedback at all. The survey will continue to run until the 7<sup>th</sup> December. The plans are now being costed. Once these are received, grants will be submitted and the fund raising begun in earnest. £76 was made on the open day from teas and coffees. Residents from Greenacres were supportive but suggested putting something across the path to prevent children running across the road.

Cllr Drake reported that the Cricket Club were annoyed at the level of grass cutting at the start of the year. The present contractor has agreed to cut using the cylinders rather than flayals. Once the management plan for the play park is drawn up, a copy will be sent to Dorset Works as the alterations to the Recreation Ground will affect them.

#### **14.113 Tolpuddle Topics**

##### Superfast Broadband

There has recently been some confusion in Tolpuddle as to who was holding up the roll-out. It was believed that the National Trust had refused to allow BT to put the new box on the site by the Green. This was not the case and a site meeting is due to take place on the 14<sup>th</sup> November. Open Reach had been looking at another site which has not come to anything. More work is planned for the area to make fibre available in Athelhampton in 2015, and Tinctleton and Ilsington in 2016.

##### Affordable Housing

A presentation was given by Hastoe on the proposed housing scheme in Tolpuddle. It was generally very positive.

##### Community assets

Residents have requested that the pub and Orchard Meadow are listed as Community assets. The Clerk will take this up with WDDC.

#### **14.114 To consider planning applications received**

WD/D/14/002602 – 57 Butt Close, Puddletown – retain wooden fence

No objections.

The Clerk reported that the 2 Butt Close application would be going to appeal but it was being recommended for approval by the officer and an appropriate CIL settlement had been agreed.

#### **14.115 Rights of Way, Drains, Hedges & Roads**

There is an on-going issue on Red Hill at the barn where there is about 20m of water across the lane. The owner's son has said he will get some stone on to the site and will clean out the gully.

The drain at Athelhampton Road is still blocked. The Clerk will report this once again via DorsetforYou.  
*Post meeting note: Reported under reference 1028093.*

<b>ACTION: CLERK</b>
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#### **14.116 To receive correspondence**

A list of correspondence received since the last meeting had been issued to all members prior to the start of the meeting.

Wessex Solar Farm has been back in touch with an update but we are no further forward with possible funding. It was suggested that we go back and ask if there is any update and ask about the possibility of having solar panels for the Pavilion or village halls.

**ACTION: CLERK**

#### **14.117 To confirm the dates for the 2015 meetings**

A copy had been issued to all members following last month's meeting.

#### **14.118 Communications and items for the web site**

- Precept – one of the lowest precepting councils in the county and this will be used to the benefit of the parish
- Broadband for Tolpuddle – highlight the fact that the National Trust are not at fault

#### **14.119 To consider any correspondence received since the agenda was set for discussion and possible inclusion on the agenda for the next meeting**

Nothing to report.

#### **14.120 Additional items considered urgent by the Chairman for discussion only**

The Green, Puddletown – this is now in a very poor state and desperately needs cutting. The Clerk will contact the Estate.

**ACTION: CLERK**

#### **14.121 To consider items for the January 2015 meeting**

Members are reminded that there is no meeting in December and, should they have any item they wish included on the January agenda, they should contact the Clerk before the 1<sup>st</sup> January.

There being no further business, the meeting closed 19:57pm

**Merry Christmas and a Happy New Year**

### **MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL EXTRA-ORDINARY MEETING HELD ON TUESDAY 9<sup>TH</sup> DECEMBER 2014 AT TOLPUDDLE VILLAGE HALL**

**Present:** Cllrs P Stockley, A Soderberg, D Smallwood, M Usherwood, P Cooke, P Walton, D Foreman

**Chair:** Cllr A Sheppard

**Clerk:** Mrs A Crocker

**Also present:** 10 members of the public



#### **14.122 Public Session**

The Chair invited members of the public to raise any points but all present wished to discuss the proposal in respect of the wind turbine application. It was agreed that the Chair would invite comment when that item was discussed.

#### **14.123 To receive and approve apologies for absence**

Apologies had been received from Cllrs M Cooke and S Baynard, and from County Cllr A Canning.

#### **14.124 To confirm the minutes of the meeting held on the 11<sup>th</sup> November 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Soderberg proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Walton and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

#### **14.125 Matters arising from the minutes – for report only**

- The Backwater – Cllr Drake had raised some concern regarding the drainage in the new stretch of wall. It has been confirmed that three drainage holes will be put into the wall and the other drainage holes along the existing stretch of the wall have been cleared out.
- The Green, Puddletown – The Clerk reported that an e-mail had been received from the Estate saying that they intend bringing in a contractor in the spring to mow the entire area. They contest the comment regarding the grass, etc encroaching on to the road. It is their understanding that the council are responsible for the area up to the iron fence and the Estate are responsible for the other side.
- Superfast Broadband – the National Trust and Openreach are in agreement as to where the new boxes are to go and it should now be ready by the end of February.

#### **14.126 To receive declarations of interest in accordance with S94 of the LGA1972 and to consider any dispensations requested**

No declarations were made and no dispensation requests had been received.

#### **14.127 To consider planning applications**

WD/D/14/002611 – Land adjacent to Slyer's Lane; erect 6 wind turbines and associated infrastructure

The Chairman invited members of the public to speak prior to councillors giving their view.

Tim Yarker, Chairman of Noslyerslandturbines, commented that the nearest turbine is 300m from the parish boundary. The photomontages are not available on line but Mr Yarker had a copy which was passed to members. He would like to ask the parish council to object to this application. The turbines will be very visible from great distances.

R Slocock, Chairman of TAIN, hoped that parish council will adopt the same approach as they did with the Tolpuddle wind farm application. The turbines are far too big and will be visible from Maiden Castle.

J Bacon – endorses what has already been said. If Slyers Lane goes ahead, and our own and the Winterborne Whitechurch – if 2 or more are granted, there could be applications for infill and we could end up with a continuous line of turbines.

P Francis – in Dorset we have had the advantage of turbine applications coming relatively late and we have an opportunity to prevent a rash of turbines all over the county. Simon Jenkins, journalist for the Guardian, commented on the "once desolate Cambrian Mountains becoming an estate of 840

turbines..... and on the 3 huge turbine arrays along the spine of Dorset. We are more informed about turbines so should be able to do something about it.

Cllr Sheppard reminded members that the turbine at Roger's Hill is not particularly big but can be seen from Hardy's monument. That said, members are reminded that we must look at the application in planning terms.

Cllr Soderberg, being in favour of green energy and coming from a country where turbines were the norm, said that she would abstain from voting but felt that this is the way things will be going forward in the future.

Cllr P Cooke – sympathises with Cllr Soderberg in that we do have an obligation to look at where we get our future energy from. We do have 4500 people on the housing register in West Dorset but we would not stand for mass housing or large blocks of flats being built to accommodate them. Yet this is, in effect, what we are being asked to do regarding the turbines. Policies are in place and they do not allow for this kind of industrial development. He is in favour of domestic development and a small turbine to support 1 or 2 house, such as that in Tincton, is acceptable. This development is far too big, it imposes on the AONB and he proposed we object.

Cllr Walton – the location of the proposal to the ancient town of Dorchester and all the nearby AONBs is of great concern. If this should be agreed, together with the solar farms that are springing up, it means the whole of the spine becomes an energy corridor. Once installed, it is unlikely that the land will be returned to agriculture after 25 years. It is more likely that they will be replaced with more modern models. This is our opportunity to say no.

Cllr Stockley – endorses what everyone else has said.

Cllr Usherwood – the proposed turbines will be 55m higher than Roger's Hill and will be the tallest manmade structures in Dorset and will be visible from miles. It is visual clutter. Dorset has been granted money to bury some of the pylons in order to improve the landscape, so how can structures that are 150m high even be contemplated. He agreed with Cllr Walton in that they will reappear after 25 years.

Cllr Foreman objected for all the reasons as per the Tolpuddle proposal. She felt that she might reconsider if they were half the proposed size.

Richard Slocock – would not like people to think that TAINT is against all renewable energy. They are specifically objecting to these giant structures in the countryside.

Cllr P Cooke proposed that we object to this proposal. This was seconded by Cllr Usherwood. All in favour of objecting – 6. None against. 1 abstention.

The Clerk will draft a response and send to all members for confirmation prior to sending in to WDDC.

**ACTION: CLERK**

#### **14.127 To consider the accounts**

##### 14.127.1 To authorise payment of accounts

The following payments had been requested:

DCC	Wheelie bin empties	200252	55.00
Wessex Water	OM 8/5 to 19/11/14	200253	147.55
Mrs I Stockley	Caravan collectors fees 2014	200254	384.75
Tolpuddle Village Hall	Annual donation	200255	200.00
Puddletown Village Hall	Annual donation	200256	320.00
PRIDE	Annual donation	200257	530.00
St John's Church	Annual donation	200258	570.00
St Mary's Church	Annual donation	200259	570.00
Friends of P/town Library	Annual donation	200260	500.00

Mrs A Crocker	December wages & expenses	200261	514.63
HMRC	December PAYE	200262	14.80
C Johnston	OM grass cutting – November	200263	203.75
Broker Network	Replacement insurance cheque	200264	1796.10
DCC	Wheelie bin empties – November	200265	44.00

The total amount requested is £5,850.58 of which £147.55 will come from the Orchard Meadow maintenance account and the balance of £5,703.03 will be taken from the Precept.

Cllr Walton proposed that the payments are made. This was seconded by Cllr Foreman and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

<b>ACTION: CLERK</b>
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#### **14.128 Puddletown Matters**

##### 14.128.1 Old First School buildings

The Clerk reported that DCC had confirmed that the school had returned to their possession following the opening of the new school. It is their intention to sell it in the new year but, to date, nothing had been done. Should St Mary's PCC wish to approach both DCC and the Salisbury Diocese regarding acquiring some of the land for an extension to the cemetery, now would be the time to do so. The Clerk had passed all contact details on to Jim Wilson and he has written to both with the request. As and when required, the Parish Council will submit a letter of support.

#### **14.129 Tolpuddle Topics**

Nothing further to report.

#### **14.130 Rights of Way; Drains, Hedges & Roads**

- The bus stop at the western end of Athelhampton is becoming overgrown again. The Clerk will contact Highways with a view to getting it cleared.
- The white lines outside the new school. The Clerk reported that an e-mail had been received from the DCC Works department saying that the white lines have been extended further toward the narrow section of the carriageway. Not running them on any further acts as a traffic calming feature and indicates to drivers that they may not have sufficient space to pass so should slow down, giving due consideration to on-coming traffic. Ian Madgwick has confirmed that this accords with current practise.

#### **14.131 To receive correspondence**

A list of all correspondence received since the November meeting had been issued to all members prior to the start of the meeting. The Clerk drew members' attention to the Home Recycling Centres consultation and asked everyone to make sure they completed it and to encourage friends and family to do likewise. It was generally felt that the tips could be closed for a couple of days a week but no charges should be made as this would lead to increased fly-tipping.

The Clerk reported that notification had been received from Magna saying that the land on the corner of Butt Close has now been sold. No consideration had been given to the suggested land swap.

#### **14.132 To consider any other items received since the agenda was set**

No further items had been received.

There being no further business, the meeting closed at 7.45pm.

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON  
TUESDAY 13<sup>th</sup> JANUARY 2015 AT PUDDLETOWN VILLAGE HALL**

**Present:** Cllrs P Stockley, A Soderberg, M Usherwood, M Cooke, P Walton, D Foreman, P Drake & D Smallwood

**Chair:** Cllr A Sheppard

**Clerk:** Mrs A Crocker

**Also present:** 2 members of the public

**14.133 Public Session**

Tony Gould reported that the village of Tolpuddle has almost reached their target for the current fund raising for the Church which means they can now continue to make a major effort for fund raising for the village hall. Nigel Pitman, Chair of the Village Meeting, asked Tony to report that there have been no issues of import and therefore there has been no meeting recently. There may be one in Spring and the date will be given.

**14.134 To receive and approve apologies for absence**

Apologies had been received from Cllrs S Baynard, P Cooke, D Smallwood and from County Cllr A Canning.

**14.135 To confirm the minutes of the meeting held on the 9<sup>th</sup> December 2014**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Soderberg proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Walton and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

**14.136 Matters arising from the minutes – for report only**

- Cllr Usherwood asked for the height of the turbines to be amended from 150m to 115m

**14.137 To receive declarations of interest in accordance with S94 of the LGA1972 and to consider any dispensations requested**

Cllr Sheppard declared an interest in the application for Belbury Close as he resides in New Street. No declarations were made and no dispensation requests had been received.

**14.138 To consider a response to WDDC's review of election recharges to parishes**

If the parish council did not exist, they would not be able put the charge on to the parish councils.

If it has to be done for a contested election then it must be done. However, because of the impact this is going to have on a small parish it is a charge on democracy.

**14.139 To consider planning applications**

WD/D/14/003057 – 4 Long Cowleaze – erect rear conservatory

No object

WD/D/14/002959 – Warren Hill Farm – erect grain storage building and dryer house

No objection

WD/D/14/003165 – 4 Belbury Close – formation of a double garage

Objection. Cllr Sheppard took no part in these discussions.

#### **14.140 To consider the accounts:**

##### 14.140.1 To authorise payment of accounts

The following payments had been requested:

C Johnson	OM grass cutting – December 2014	200266	203.75
Hustings Electrical	Replace extractor fan in Pavilion	200267	51.30
Mrs A Crocker	January wages + expenses	200268	531.79
HMRC	PAYE – January 2015	200269	8.80
Mrs I Stockley	Pavilion cleaning Oct-Dec 2014	200270	346.41
Landscape Practice	Additional fees incurred	200271	2689.15
SSE	OM electric 9/10/14-8/1/15	200272	20.40

The total amount requested is £3,851.00 to be taken from the Precept.

Cllr Soderberg proposed that the payments are made. This was seconded by Cllr Walton and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

**ACTION: CLERK**

##### 14.140.2 To review the current position against the budget

A copy of the report had been given to all members prior to the start of the meeting. No further comments were made.

##### 14.140.3 To confirm the setting up of Internet Banking

At present, the Clerk is able to conduct telephone banking i.e. transfer money from one account to the other, but nothing else. The Clerk would now like permission to set up internet banking with a view to being able to pay certain bills by BACS rather than cheque. The appropriate controls would be put in place before this was taken further.

It was proposed by Cllr Foreman, seconded by Cllr Soderberg and agreed unanimously that the appropriate forms are completed.

#### **14.141 Puddletown Matters**

##### 14.141.1 To consider a new bus shelter for Kingsmead

2 possibilities:

- a ready-made Cantilever shelter
- approaching a local carpenter to create a bespoke shelter

Whichever method is chosen, the work must be done within the time scale before the end of this financial year. This will be moved to the February agenda and, in the meantime, Lucy Darby has offered to e-mail the details of a local carpenter. Cllr Soderberg will send through photographs of wooden shelters to act as a template.

ACTION: CLLR SODERBERG/CLERK

#### 14.141.2 Play Park Update

Lucy Darby reported that the plans have been finalised and the cost of the whole project is in the region of £360,000. Rob Belbin has made the initial approach to Viridor who have said that the project does qualify for an award. He will be putting a bid in for the Big Lottery for the landscaping and Sport England for the skate park. The next event will be pancake races. Cllr Drake continued to express concern over the boundary area for the cricket. He felt the plans looked as though they still show the boundary as being too close to the caravans. Cllr Sheppard reminded members that the plans were brought before the Parish Council in October and it was agreed that we would support the plans on the table at that time. Cllr Soderberg requested a copy of the last agreed plan. They are available for viewing in the window on the corner of Coombe Road. It is not fixed in stone and there is still some potential for some fine tuning. Cllr Drake will meet Rob at on the site to go through his concerns.

Cllr Cooke agreed that it would be useful to have a map with the tap marked on it. This would allow a point of reference.

#### **14.142 Tolpuddle Topics**

Cllr Walton expressed concern over the performance of the WDDC planning department. A number of people in the village have been trying to move but have been delayed due to the planning searches. Similarly, the village hall application was registered last year but nothing further has been received. He would like a letter sent highlighting our concerns about the delays that are occurring as a result of the time it is taking the planning authority to carry out the work. Even paying for fast track searches does not seem to speed things up. Cllr Cooke suggested copying any correspondence in to Oliver Letwin MP. The service is not what it should be.

Cllr Cooke – a tree branch is hanging precariously across the lane in the Hollow. *Post meeting note: Reported via PEM – reference MNT30892*

The style at the eastern end of Tolpuddle. Cllr Drake has raised this with Dave Ackerley 2 or 3 times now. It was felt originally that the gap was not big enough to take the proposed kissing gate. The style is still broken and it would be possible for a calf to get through. Cllr Drake will pick this up again and liaise with Cllr Cooke.

The Clerk will chase up the notice board at the village hall.

Cllr Cooke asked if people were aware that Carl Winch was leaving. He will be leaving at the end of the Spring term.

#### **14.143 Rights of Way; Drains, Hedges & Roads**

Athelhampton Road – the hedge is still overgrown on the junction opposite the Doctors surgery. Another letter to the County Council. Still flooding on the road opposite the old school site.

Lot of dog fouling along Doctors Lane. There are notices along the lane. Perhaps a letter to both vets asking them to remind their customers to clear up after their dogs. Cllr Drake will put up the official signs. Also need some on the telegraph poles by the old chapel in Tolpuddle and on the path between the two schools.

The resident who extended his garden onto the Kingsmead path is now also parking on the footpath. The Clerk will contact the enforcement officer.

**ACTION: CLERK**

The wall at the Backwater is coming along nicely and they are doing a thorough job. Unfortunately only 2 drainage holes are being put in rather than 3.

#### **14.144 To receive correspondence**

A list of all correspondence received since the November meeting had been issued to all members prior to the start of the meeting.

A letter has since been received from WDDC saying they are holding an amount of £202.93 for recreational facilities. Under the terms of the planning agreement, the money can only be used to enhance existing facilities or contribute to new provisions. It cannot be used for repairs or routine maintenance. Cllr Cooke asked if the money could be ring-fenced in the Orchard Meadow account. The Clerk will respond to WDDC accordingly.

**ACTION: CLERK**

#### **14.145 To consider any other items received since the agenda was set**

Cllr Drake – There are now 4 vacancies for councillors to represent Puddletown on the Parish Council. He is happy to speak to someone at the Puddletown Society on their AGM on the 14<sup>th</sup> to try to encourage them to put someone forward.

It was also suggested that a letter is sent to the schools inviting them to send a representative to sit on the Parish Council as an aid towards communication.

Perhaps we should consider an annual meeting with a representative from the school.

It may be possible to include something in the school newsletter.

#### **Communications**

- bus shelter
- WDDC and concerns about delays in the planning system
- work on the road towards Wimborne
- volunteers needed
- cricket club fencing – wording from Cllr Drake

#### **14.146 Items for the February meeting**

Members are reminded that if they have any item they wish to have included on the February agenda, they should contact the Clerk before the 31<sup>st</sup> January, 2015.

There being no further business, the meeting closed at 20:25 pm.

### **MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 10<sup>th</sup> FEBRUARY 2015 AT TOLPUDDLE VILLAGE HALL**

**Present:** Cllrs P Stockley, M Cooke, D Foreman, A Sheppard, P Drake & D Smallwood

**Chair:** Cllr S Baynard

**Clerk:** Mrs A Crocker

**Also present:** 16 members of the public, PCSO Sarah Hart

**14.147 Public Session**

PCSO Sarah Hart – Sunday/Monday morning several break-ins at Southover. Even if you have anything small stolen, please report it – no matter how trivial you think it may be. There has also been a spate of post boxes stolen from their posts – if you see anyone acting suspiciously around a post box, please report it on 101. Puddletown Forest – anti-social behaviour from motor-cyclists at weekends; 4 were apprehended at the weekend and their details taken. In addition, a car was broken into a couple of weeks ago in the forest. Do not leave anything unattended in the car. The Police now have an action whereby they log everything they do and they are attending the forest on a daily basis. If you see anything odd at all, please report it on the 101 system. The main area seems to be centred around the middle car park. You can report non-emergency incidents via the e-mail if you prefer.

Claire Angus – bus shelter at the western end of Tolpuddle is in a very dilapidated state and she would like to know when it could be repaired or replaced. Unfortunately, we have not budgeted for it at present but we may have some funding remaining at the yearend which could be used to carry out repairs.

Tony Gould – Tolpuddle Village Meeting; there will be an AGM in May. All is well and there is currently no need for a second meeting. The date for the AGM will be announced nearer the time.

**14.148 To receive and approve apologies for absence**

Apologies had been received from Cllrs P Cooke, P Walton, A Soderberg, M Usherwood and from County Cllr A Canning.

**14.149 To confirm the minutes of the meeting held on the 13<sup>th</sup> January 2015**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Foreman and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

**14.150 Matters arising from the minutes – for report only**

No matters arising.

**14.151 To receive declarations of interest in accordance with S94 of the LGA1972 and to consider any dispensations requested**

No declarations were made and no dispensation requests had been received.

**14.152 To consider planning applications**

WD/D/14/003006 – Ilsington House – dismantle & rebuild 4 chimneys  
Listed building - No objection.

WD/D/14/003253 – Land adjacent to Central Farm – erect 8 dwellings & parking

Bob Dean – Central Farm Lane ends prior to the entrance to the proposed site, so the lane above is not adopted. There is a finger post at the bottom of the hill but nothing at the top. Cllr Drake reported that it was made a public footpath as part of the original 106 agreement for the site and links up with the footpath that runs under the by-pass. Mr Dean felt that this should have an impact on any decision made.



Ray Kerslake understood this was a permissive path and not a public right of way. He felt this was a very good time to have some affordable houses in the village and it will enable young people to come back into the village.

Tony Gould – the development is welcome in the village. It is a good idea and much needed.

Louie Loveless – the development means a lot to him and will mean he can stay in the village. Without it, he would have to go and live in Dorchester and, as he has grown up in the village, he would like to stay in the community he has grown up in. He is really for the development as it will mean he will have his own place.

Teresa Loveless - There are a lot of people who cannot afford to live in the village. The Martyrs fought for the rights of disadvantaged workers and their families and this is so appropriate for the village at this time.

Cllr Foreman – in this village there is practically nowhere for people to rent and if you cannot afford a mortgage then you cannot live in the village. These houses mean that young villagers will be able to rent somewhere in the village and the houses will remain in rent to local residents in perpetuity. The only correspondence the District Council have received so far are against the development and it is important that, if you are in favour, please also make your feelings known.

The planning committee were overwhelming in favour of this development.

WD/D/15/000082 – Bourne Farm, Piddlehinton – minor material amendment  
No objections in principle but would like to see additional trees planted along the east and west side even if it is just up to bulk up the existing hedge.

WD/CA/15/00009 – Church View, Tolpuddle – fell sycamores, elm and surgery to ash  
The Parish Council felt that this had detrimental impact on the site but it has since been approved by WDDC.

**ACTION: CLERK**

#### **14.153 To consider the accounts:**

##### **14.153.1 To authorise payment of accounts**

The following payments had been requested:

S Sheppard	Reimburse Village Hall fee re PCPPP	200273	13.00
C Johnson	OM grass cutting – January 2015	200274	203.75
DCC	Wheelie bin empties – December 2014	200275	44.00
HMRC	PAYE – February 2015	200276	8.60
Mrs A Crocker	February wages + expenses	200277	563.69
Hustings Electrical	Caravan hook-up fault	200278	66.00
DCC	Wheelie bin empties – January 2015	200279	55.00

The total amount requested is £954.04 to be taken from the Precept.

Cllr Foreman proposed that the payments are made. This was seconded by Cllr Drake and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

**ACTION: CLERK**

#### 14.153.2 To review the current position against the budget

A copy of the report had been given to all members prior to the start of the meeting. No further comments were made.

#### **14.154 Tolpuddle Topics**

Broadband should be in the village by the end of February but there may be a slight delay whilst the suppliers pick up on it.

Cllr Cooke – Orchard Meadow – request from the PCC for a village tea on Sunday June 14<sup>th</sup> from 2pm to 6pm. Work party on the park on Sunday at 11am. A plants man will be coming to demonstrate how to prune apple trees. Everyone is welcome.

#### **14.155 Puddletown Matters**

##### 14.155.1 To consider a new bus shelter for Kingsmead

A quote has been received from Darren White in the sum of £2,520. The Clerk will contact him and ask him to commence work as soon as possible.

**ACTION: CLERK**

##### 14.155.2 Parish Council Vacancies

The Clerk has now tendered her resignation with effect from 1<sup>st</sup> April. A job description will be drawn up but the Clerk will be happy to stay on until a replacement is found. She will complete the year end accounts and answer any queries the auditors may have.

There are now 4 vacancies for Puddletown and 1 for Athelhampton. Cllr Drake has approached the Puddletown Society but unfortunately no-one was interested in standing. Notices will be displayed around the village.

**ACTION: CLERK**

##### 14.155.3 Play Park Update

Rob Belbin reported that, now that the plans have been approved, they are trying to report to as many different community groups as possible. The Puddletown Society has raised £206 and the Weatherby Singers have raised £106. He is writing a bid to Viridor for £94,000 for the preliminary works and has applied to the Car Boot fund for £1,200. He will also be applying to the Big Lottery Fund and the Comic Relief Fund. WDDC are writing to support the scheme and have suggested a bid for £5,000 is put in. They are also looking at what section 106 monies are available for Puddletown and what planning permissions will be required. In order to put the bids in, 3 quotes are required and Rob is currently organising this. In addition, the PCPPP are looking at setting up a cheap web site in order to have a point of contact for everyone. They would like to put a information board up at the recreation ground itself. This will later take the image of a barometer once they know how much money needs to be raised. The grand total is about £360,000 but this figure has come from the architect so is on the high side. It should be remembered that the work can be done in phases so it may not be necessary to raise all the money before starting the work. Future events include; a pancake race on 17<sup>th</sup> February; Athelhampton Antics - £17.50 a ticket to include a band and food – 24<sup>th</sup> April at Athelhampton; car boot sale in May; play day; street fair on 30<sup>th</sup> August. Cllr Sheppard reported that Bovington are installing a concrete skate park – he will speak to them and find out about any issues or problems they have come across.

#### 14.155.4 First School/cemetery extension update

Cllr Drake met with the PCC and Mark Osborne, Head Valuer for DCC. His architects had provided a plan that showed an area 10m deep for the length of the boundary adjoining the cemetery. The building is still owned by the Church but the sum realised from the sale will go to DCC. However, there is a clause in the original agreement that says any local need must be considered should the school be disposed of at any point. Mr Osborne was hopeful that the DCC architects would draw up the preliminary plans. The frontage has to be maintained as it is listed and he would hope adequate parking would be to the rear. There is no real buyer or plan at the moment but it will almost certainly be dwellings on the site.

#### 14.155.5 Puddletown Forest

This had already been covered under the Police report.

#### **14.156 Rights of Way; Drains, Hedges & Roads**

Tolpuddle – style/kissing gate – Cllr Drake has met with the Rights of Way officer who is happy that there is room to install a self-closing gate. It may be necessary for the Parish Council to pay for the gate but it will be the responsibility of the landowner thereafter. Sally Cooke has spoken to the landowner today but we await the outcome. It may be possible for us to supply the gate and for volunteers to install it.

“Walkers are Welcome” – no parish has taken this up in Dorset. The group are encouraging communities to enhance their rights of way and get the community involved. This will then act as an advert for the parish and, hopefully, bring more money into the villages. This may be something to look at in the future.

#### **14.157 To receive correspondence**

A list of all correspondence received since the January meeting had been issued to all members prior to the start of the meeting.

#### **14.158 To consider any other items received since the agenda was set**

Nothing received.

#### **14.159 Communications**

- Vacancies
- Kingsmead bus shelter
- Affordable housing in Tolpuddle
- Cemetery extension
- Orchard Meadow

#### **14.160 Items for the March meeting**

Members are reminded that if they have any item they wish to have included on the March agenda, they should contact the Clerk before the 28<sup>th</sup> February, 2015.

There being no further business, the meeting closed at 19:58pm.

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON  
TUESDAY 10<sup>th</sup> MARCH 2015 AT PUDDLETOWN VILLAGE HALL**

**Present:** Cllrs P Stockley, A Sheppard, M Usherwood, P Cooke, P Walton

**Chair:** Cllr S Baynard

**Clerk:** Mrs A Crocker

**Also present:** 8 members of the public, PCSO Sarah Hart

**14.161 Public Session**

Tony Gould – Tolpuddle Parish meeting will take place on Tuesday 14<sup>th</sup> May.

PCSO Sara Hart reported that there had been an incident of indecent exposure in Puddletown at 9.30pm on the 9<sup>th</sup> March. Residents are asked to report anyone they see acting suspiciously via the 101 number. It was noted that a report had been made by a Tolpuddle resident of people impersonating plain clothed police officers calling at a home in the village and offering to check the security of a shed belonging to an elderly resident. This may have been an attempt at a distraction burglary; fortunately, it failed. PCSO Hart informed members that this is not something police officer would do and certainly not plain clothed officers. There is currently a telephone scam operating in the Weymouth area whereby residents are receiving telephone calls from people alleging to be from a bank and asking for account details and PIN numbers. If you receive such a call, telephone the police.

Sherrings Green Close – It is understood that a planning application for 2 properties is due to be submitted on the open green site known locally as The Orchard. The original application (1/E/03/000122) left this area as open space and section 9.10 of that Planning Report set out that this area was known to have archaeological significance, following an evaluation that took place at the time. It revealed 2 major groups of possible prehistoric features. Bill Maunder – when the area was originally developed, this site was considered to be an open space and was to be maintained as such – as set out in 10.1 of the Planning Report. Cllr Cooke reminded members that the comments contained in the previous application would be considered planning history and would remain relevant should a new application be submitted.

Rob Belbin reported that the right of way behind the Middle School is difficult to negotiate as the fence line has been moved back about 3m. Cllr Drake will be asked to look into this. *Post meeting note: Cllr Drake has since reported that the field in question belongs to Stafford Cox, leased to 2 residents. It was originally fenced by the tenants, somewhat over-generously. Stafford has cut the hedge and the brambles that encroached and topped the whole area. He has then moved the fence but it still gives more than adequate width for walkers – 5 or 6 metres out from the base of the hedge.*

Kevin Bumby reported that he has now taken over as Chair for the Puddletown Society.

**14.162 To receive and approve apologies for absence**

Apologies had been received from Cllrs D Smallwood, P Drake, A Soderberg, D Foreman, and M Cooke.

**14.163 To confirm the minutes of the meeting held on the 10<sup>th</sup> February 2015**

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Baynard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Sheppard and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

**14.164 Matters arising from the minutes – for report only**

There were no matters arising that are not covered by the agenda.

**14.165 To receive declarations of interest in accordance with S94 of the LGA1972 and to consider any dispensations requested**

No declarations were made and no dispensation requests had been received.

**14.166 To consider planning applications**

WD/D/15/000174 – 55 Butt Close, Puddletown – conversion of existing garage into granddad accommodation and erection of rear single storey extension

It was felt that, whilst the conversion of the garage would be acceptable, the extension was not. It would increase the property's footprint by more than 30% and make the site look overcrowded. Putting the emphasis on the granddad accommodation was seen as disingenuous as this forms only a small part of a very substantial proposal. Our objection will be submitted.

WD/D/15/000240 – Ilsington Farm – to fill in an existing slurry pond & construct agricultural steel frame building to house goats

No comment was made and no objection raised.

WD/D/15/00241 – Ilsington Farm – to construct agricultural steel frame building for animal forage and feed storage

No comment was made and no objection raised.

WD/D/14/003203 – Waterston Springs – replace roof, make ext & int alterations, change of use from workshops to residential

Members had not had sufficient time to view this application and an extension will be requested. *Post meeting note: the final date for WDDC response is the 27<sup>th</sup> March so no extension was permitted. The PWP were asked to respond by e-mail.*

**ACTION: CLERK**

**14.167 To consider the accounts:**

**14.167.1 To authorise payment of accounts**

The following payments had been requested:

DAPTC	Annual Conference 1/3 <sup>rd</sup>	200280	16.00
C Johnson	OM grass cutting – February 2015	200281	203.75
Chris Rampton	Repairs to immersion heaters in Pavilion	200282	455.45
Mrs A Crocker	March wages + expenses	200283	504.81
HMRC	March PAYE	200284	8.60
R Belbin	PCPPP fun day costs underpaid	200285	21.00
CXL	Cancelled	200286	0.00
S Syrett	Tolpuddle notice board	200287	335.00
DCC	Wheelie bin empties – February 2015	200288	44.00

The total amount requested is £1588.81 to be taken from the Precept.

Cllr Walton proposed that the payments are made. This was seconded by Cllr Sheppard and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

#### 14.167.2 To review the current position against the budget

A copy of the report had been given to all members prior to the start of the meeting. No further comments were made.

### **14.168 West Dorset Elections – May 2015**

The Clerk drew members' attention to the e-mail issued this afternoon. Election packs will not be sent to existing councillors – they will be required to visit the Electoral Commission web site and download the forms they need. The notice of election will go out on the 16<sup>th</sup> March and candidates will be required to hand their nomination pack in to WDDC by hand before 4pm on the 9<sup>th</sup> April. If members are unable to take their packs in due to work commitments, the Clerk is authorised to do so.

### **14.169 Puddletown Matters**

#### 14.169.1 Play Park Update

Rob Belbin reported that the Pancake Races at the Recreation Ground went very well with over 150 people turning out and £167 was raised. They have now launched the Puddletown Play Park Business Pledge where businesses are asked to sign to show their support for the project. It is intended to contact every business that advertises in the Parish Magazine. The Young Person's Voice meeting was very positive. A number of designers have now been contacted and one suggested that the entrance to the site should be revisited. The proposed car park entrance is near to the Pavilion and it was suggested that it should be nearer the other end of the car park, thus reducing the height differential between the car park and the road. Highways have been asked to comment on the amendment and they are happy with it. Such an amendment would also result in less space being wasted. PCPPP are now looking at launching a website and newsletter in order to keep as many people informed as possible. They have met with Inspector March in order to get the Police perspective on the project and they were very positive about the location of various items such as the skate-park and teen seats. Insp. Marsh was happy to write a letter in support of the project and attend a Parish Council meeting if required. Other fund raising ideas include "Sponsor a Brick". Rob Belbin has now linked with DCC's Child & Young Adults with Difficulties group.

Cllr Baynard asked if and when a critical path analysis is going to be produced. It was felt that the Viridor bid for £98k will be submitted. Once the outcome of this is known then the PCPPP would be in a better position to work out time lines, etc.

Cllr Sheppard reminded members that a balance of monies in the region of £10,000 to £12,000 remains from 106 monies held by WDDC. It is a requirement of the funds that they are used for recreational facilities within Puddletown and these could be called upon to act as the match-funding required by Viridor. These monies are in addition to the 106 monies still being held by WDDC that are specifically for projects in Tolpuddle. It was proposed by Cllr Usherwood, seconded by Cllr Cooke and agreed unanimously that the funds are requested from WDDC.

Cllr Usherwood asked if it would be possible to involve Kingston Maurward students when it came to the landscaping for the scheme. Rob reported that he has already looked into this and has included links with KM within the Viridor funding bid. He went on to report that elements of the project will need planning permission but the group is being guided by the WDDC Leisure team.

#### 14.169.2 First School/cemetery extension update

As Cllr Drake is unable to attend this meeting, this item will be carried forward to the April meeting.

#### 14.169.3 To confirm the renewal of the Waste Transfer notice for the Recreation Ground

This is an annual requirement and the Clerk will complete the necessary information and return the form. Cllr Stockley requested that a new bin is put on order as the wheels to the existing one are set solid. *Post meeting note: A new bin has been ordered.*

**ACTION: CLERK**

#### 14.169.4 To consider the Grounds Maintenance Contract for the grass cutting at the Recreation Ground

The Clerk reported that, as well as the annual renewal from Dorset Works, we have also received a request to quote from an additional company. At this stage, the second company has quoted slightly less than Dorset Works. It was agreed that the Clerk should ask for some additional information relating to the equipment they use and, should the answers be positive, we will engage them for the coming year. This will be put as an agenda item for April, following the receipt of the information required.

**ACTION: CLERK**

#### 14.169.5 Pavilion

Cllr Stockley raised a number of issues relating to the Pavilion itself:

- (a) The toilet-roll holders are all in need of replacement. Cllr Stockley will obtain a quote and report back to the April meeting.
- (b) The fence to the rear and along the side of the Pavilion needs replacing as it is rotting. This would appear to be a retaining fence. Cllr Sheppard suggested waiting until the work on the play park progressed and we could see what could be incorporated within the new car park work. In the meantime, a quote will be obtained for the work and it will be reviewed at a later meeting.
- (c) The guttering to the front and back of the building is leaking in 2 places.
- (d) The pointing at the far end of the building is falling out.

Quotes are required for all the work and Cllr Stockley will look into this.

**ACTION: CLLR STOCKLEY**

#### 14.169.6 Blandford Road bus shelter

Cllr Stockley reported that a resident had offered to put some money forward to replace the bus shelter. It was noted that we have saved a small amount of the budget set aside for the replacement of the Kingsmead shelter and this could be put towards the cost. The Clerk will contact Darren White and ask him to quote for the work.

**ACTION: CLERK**

### **14.170 Tolpuddle Topics**

14.170.1 Bus Shelter – Tony Gould reported that, following last month's meeting, he had looked at the shelter opposite the Martyrs Museum. The roofing felt is ripped and torn off. Adrian Bonner has offered to assist with the repair work. He has some Perspex and is willing to make a window for the shelter whilst Tony has some roofing felt available that could be used. They are both happy to carry out the work on a voluntary basis and felt that the shelter was basically sound so worth repairing rather than replacing. It was proposed by Cllr Sheppard and seconded by Cllr Cooke that some of the money saved from the Kingsmead shelter should be used to cover the cost of the materials. This was unanimously agreed. Tony reported that the upright structures are a bit flimsy and he and Cllr Usherwood would take a look and see what could be done.

**ACTION: CLLR USHERWOOD**

#### 14.170.2 Forward Maintenance Plan

As a parish council we do not include depreciation in our accounts but, as has shown with the bus shelters, this could leave a shortfall when repairs are needed. Cllr Walton suggested putting in place a Forward Maintenance Plan. A list of all assets will be sent to councillors in the first instance with a view to putting this in place.

**ACTION: CLERK**

#### **14.171 Rights of Way; Drains, Hedges & Roads**

In his absence, Cllr Drake had sent in the following report: The DCC have responded to our request to clear undergrowth and brambles from our bridleways pre-season to maximise width for users. This includes the path from Athelhampton to Admiston where there is a particularly wet area. The clearance will enable path users to avoid this spot. They have also been asked to erect suitable finger posts on Gaddes Lane at the junctions with Charminster Lane and the Yellowham bridleway.

#### **14.172 To receive correspondence**

A list of all correspondence received since the February meeting had been issued to all members prior to the start of the meeting.

#### **14.173 To consider any other items received since the agenda was set**

The Clerk reported that the post had been advertised and, to date, 3 responses had been received. The closing dated for applications is the 31<sup>st</sup> March, with a view to holding interviews during April and the new clerk being named at the May meeting. The interview panel will consist of Cllrs Baynard, P Cooke, Walton, Sheppard and the present Clerk, sitting in. A list of candidates will be presented at the April meeting.

#### **14.174 Communications**

- Martyrs Chapel work
- Police report
- Vacancies

#### **14.175 Items for the March meeting**

Members are reminded that if they have any item they wish to have included on the March agenda, they should contact the Clerk before the 31<sup>st</sup> March 2015.

There being no further business, the meeting closed at 20:20pm.

### **MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 14<sup>TH</sup> APRIL 2015 AT TOLPUDDLE VILLAGE HALL**

**Present:** Cllrs P Stockley, A Sheppard, M Usherwood, P Walton, D Smallwood, M Cooke, P Drake, A Soderberg, D Foreman

**Chair:** Cllr S Baynard

**Clerk:** Mrs A Crocker



**Also present:** 7 members of the public

#### **14.176 Public Session**

Janet Ranger, Puddletown – updated members on Sherrings Green Close. She has called into the WDDC offices this week and the duty planning officer informed her that an application had been received but was invalid as more information was needed. In the meantime, Mrs Ranger has contacted English Heritage and was told that anyone could submit an application to register a site as an ancient monument. This cannot be done until a planning application has gone in and the area is under threat. Cllr Soderberg felt that the archaeological items at the site were sitting in what would be the garden of the proposal but were very close to the surface.

Jan Hopkin – Query regarding the proposed housing development on Central Farm. What safeguards are in place that would ensure the properties would remain as affordable properties in perpetuity and was priority to be given to local people. The Clerk reported that there will be covenants on the properties to try to protect them and keep them as social housing and they were to be marketed to local residents in the first instance. Cllr Walton pointed out that, even though the covenants were put on them, it would depend on the rulings from Central Government as to whether or not they could be enforced.

#### **14.177 To receive and approve apologies for absence**

Apologies had been received from Cllr P Cooke.

#### **14.178 To confirm the minutes of the meeting held on the 10<sup>th</sup> March 2015**

14.161 – It was noted that the Tolpuddle Parish meeting will take place on Thursday 14<sup>th</sup> May, not Tuesday as in the minutes.

A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Sheppard proposed them to be a true and accurate record of the meeting. This was seconded by Cllr Walton and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

#### **14.179 Matters arising from the minutes – for report only**

All matters arising are covered by the agenda.

#### **14.180 To receive declarations of interest in accordance with S94 of the LGA1972 and to consider any dispensations requested**

Cllr M Cooke registered an interest in the Tolpuddle Chapel project as he is acting as the consultant. No other declarations were made and no dispensation requests had been received.

#### **14.181 To consider planning applications**

WD/D/15/000398 – Ilington Farm, Tincton – construct concrete in ground slurry compound to replace non-compliant earth lagoon

No objection to the work being carried out as this is now a legal requirement.

WD/D/14/0003253 – Land adjacent to Central Farm – amended plans

No objections.

WD/D/15/00598 – 40 High Street, Puddletown – construct conservatory to rear

No objections.

WD/D/15/000607 – The Myrtles, Little Lane, Puddletown – refurbish existing property with alterations and extension, erect coach house garage to the north of the site

It was generally felt that the majority of the proposed work would be taking place to the rear of the property and would not be visible from the access road or the Backwater. The proposal shows thought and care. Concern was expressed regarding the size of the proposed 3 space garage with workshop, etc as the footprint is quite considerable but no objections were raised to the proposal.

#### **14.182 To consider the accounts:**

##### 14.182.1 To authorise payment of accounts

The following payments had been requested:

Eyre Investments	Annual rent re Orchard Meadow	200290	1.00
Hustings Electrical	Rep water heater/showers in Pavilion	200291	62.40
Purbeck Arborists	Tree works at Rec ground	200292	1200.00
Mrs A Crocker	April wages + expenses	200293	662.28
PRIDE	Electric & water to 31 <sup>st</sup> March	200294	402.40
C Johnson	OM grass cutting – March 2015	200295	203.75

The total amount requested is £2,530.83 to be taken from the Precept.

Cllr Sheppard proposed that the payments are made. This was seconded by Cllr Foreman and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

**ACTION: CLERK**

##### 14.182.2 To confirm the accounts for the year ended 31<sup>st</sup> March 2015

This item will be moved to the May meeting.

##### 14.182.3 To confirm the position against budget for the year ended 31<sup>st</sup> March 2015

This item will be moved to the May meeting.

##### 14.182.4 To confirm the reconciliation of accounts

A copy had been given to all members prior to the start of the meeting. There were no comments made or queries raised.

##### 14.182.5 To confirm the internal auditor for the year to 31<sup>st</sup> March 2016

A quotation had been received from Rosie Darkin of Darkin-Miller in the sum of £264.00. This is an increase of £60 from last year. £450 has been budgeted and this includes the charge of £200 from BDO. It was proposed by Cllr Foreman, seconded by Cllr Sheppard and agreed unanimously that the quotation is accepted.

**ACTION: CLERK**

## **14.183 Tolpuddle Topics**

### 14.183.1 The Old Chapel

Andrew McCarthy is chairing the project. There will be a consultation and project development process over the next two or three years. The consultation will be more about the use of the building. Andrew has offered to speak to the Parish Council and it was suggested he is invited to the June meeting as it will take place in Tolpuddle. In the meantime, a letter will be sent endorsing the project.

**ACTION: CLERK**

### 14.183.2 Bus shelter repairs update

The work has now been completed by Cllr Usherwood and the bus shelter now has a Perspex window.

### 14.183.3 Other Tolpuddle Topics

Cllr Foreman reported that Geoff Tizzard died last week and his funeral will be at 10.30am on 23<sup>rd</sup> April at the Tolpuddle Church. On behalf of the Parish Council, our condolences go to his wife, Gilly.

Cllr M Cooke – The new Tolpuddle Audio Visual Trail was launched at the end of March. There is also a telephone app that can be downloaded for free or mobile devices are available from the museum. Jan Hopkin congratulated Cllr M Cooke on the amount of work he has put into the project. Having tried the Trail, she said it was very interesting and informative and would prove a great boost to the village.

The specifications for the work on the Village Hall are now out to tender. Once an idea of the cost is known, the Committee will then be in a position to submit an application to Viridor.

## **14.184 Puddletown Matters**

### 14.184.1 Play Park Update and Cadburys

Lucy Darby gave members a copy of the news letter that has been sent to every household in the village. The next fund-raising event, Athelhampton Antics, will take place on April 24<sup>th</sup>. Rob Belbin has put together a web site which should go live next week. Planning permission has started on the site and Dorset Community Police are looking through the plans. S106 money stands at £24,000 although some of this is the money that is to be allocated to Tolpuddle.

Cllr Baynard met with the Cadbury consultant and Rob Belbin. Cadburys are proposing to launch two new products under the name of Cadburys Puddles and want to rename Puddletown for the day to Puddlestown. This would take place in early May. It could be possible that they may wish to leave a legacy in the form of helping in some way towards the play park. The promotional is likely to take the form of a film crew photographing various areas of the village.

### 14.184.2 First School/cemetery extension update

Cllr Drake reported that notification has been received from the County Valuer that agreement has been made in principle to extend St Mary's graveyard. DCC and the Diocese, in cooperation, have agreed with the proposal for the Church to take over a ten meter strip of the First School's land that abuts the existing graveyard. Details have yet to be concluded but it is proposed that the DCC/new owners will have to provide a close boarded fence at the boundary and demolish the temporary buildings affected. However, members felt that a stone wall would be more in keeping with what is currently on the site. Cllr Drake will contact Jim Wilson to see what the Diocese feel about the fence rather than a dry stone wall.

**ACTION: CLLR DRAKE**

As far as the main building and the remainder of the site are concerned, DCC are briefing Symonds & Sampson to put it on the market. This is most likely to be for development as dwellings.

This will result in the loss of the playground as an open space/car park for events and an obvious increase in population.

#### 14.184.3 Puddletown Society

The Society is organising a litter pick from the western end of the village, along the verge to Troy Town. Volunteers welcome. *Post meeting note: The event took place on the 18<sup>th</sup> April and collected 32 bags of litter.*

#### **14.185 Rights of Way; Drains, Hedges & Roads**

Cllr Drake reported that everything is starting to grow and may lead to paths being obstructed by vegetation. Any problems need to be reported as soon as possible.

The road sign for The Square is crumbling and needs replacing. Cllr Drake has reported this via the Dorsetforyou web site.

Rod Hill Lane is being used by youngsters on unlicensed motorbikes on Sundays. It has been reported to the Police who said it was nothing to do with them. Cllr Drake has made enquiries and it would appear that the landowner has given permission for the bikes to use the lane but this is a by-way and so it is down to the Police to sort out. He will continue to pursue this.

**ACTION: CLLR DRAKE**

#### **14.186 To consider a response to the Economic Review Consultation**

This paper was sent to all councillors by e-mail on the 20<sup>th</sup> March. Members felt that the choices within the questions are so limited and guided that it is not possible to respond as we would see fit. The only response is to agree with the outcome the consultees hope to achieve. The Clerk will write an appropriate response.

**ACTION: CLERK**

#### **14.187 To receive correspondence**

A list of all correspondence received since the last meeting was issued to all members prior to the start of the meeting. There were no comments made.

#### **14.188 To consider any other items received since the agenda was set**

There were no additional items received.

#### **14.189 Communications**

- school site/cemetery
- Parish Council vacancies

#### **14.190 Items for the May meeting**

Members are reminded that if they have any item they wish to have included on the May agenda, they should contact the Clerk before the 30<sup>th</sup> April 2015.

There being no further business, the meeting closed at 8:35pm.