

**PUDDLETOWN AREA PARISH COUNCIL MINUTES OF MEETING HELD ON THURSDAY 14TH APRIL,
2011 AT TOLUPDDLE VILLAGE HALL**

Present: P Stockley, P Drake, C Leonard, P Cooke, J Hopkin, D Foreman, B Legg, M Oddy, M Crankshaw, A Sheppard

Chair: S Buck

Clerk: Mrs A Crocker

County Cllr D Crowhurst

5 Members of the public

Samantha Angus – SSE – did not turn up

The Chairman invited Cllr Crowhurst to address the meeting. Cllr Crowhurst's report had been issued to members at the start of the meeting. No questions were raised.

B3142 – traffic speeding issues. Cllr Crowhurst – this has been addressed before but he will follow it up again. Highways do not feel that this is a traffic black spot as there have been very few recorded accidents or fatalities along this stretch of road. P Cooke spoke to Highways saying that there is no signage at the T junction and it is understood that there was a planning condition put on at the time of the Anaerobic Digester at Piddlehinton Camp being installed that lorries go via Greys Bridge. Cllr Crowhurst will contact Ian Madgwick to check on the planning condition. A Sheppard suggested trying the scarecrow effect – putting scarecrows at certain points causing drivers to slow down. Perhaps a letter to the various companies about the speed of vehicles may encourage them to slow down. The residents are asked to record all incidents of accidents or “near misses” in order to start building a case to have something done about this road. If any particular company lorries are thought to be speeding, a note is to be made of the company name so a letter can be sent.

K Bumby – has written to SSE but has only been sent a revised plan. There are some improvements in as much as some of the wall light fittings have been replaced but the number of new lamp posts going down through the Square is going up from 2 to 6 and will spoil the historic conservation area. It appears that there is nothing that can be done about it. The WDDC Conservation Office has no influence over the decisions of SSE. Cllr Crowhurst will speak to them tomorrow as it is his understanding that the new plans require public consultation and they should now be required to meet with members of the public to gauge their views. He reported that the company has been most helpful in the past – where the lights shine into windows, they have put in diffusers in order to reduce the effect. The Parish Council will contact SSE asking them to do nothing until they have spoken to us. A letter will be sent accordingly.

11/1. To receive and approve apologies for absence

Apologies had been received from M Cooke (family commitments).

11/2. To confirm the minutes of the meeting held on the 22nd March 2011

Copies of the minutes had been circulated to all members prior to the start of the meeting.

10/151 – White Hill should read “the pavement is still in an appalling state”.

There being no further amendments the minutes were proposed by B Legg and seconded by D Foreman and signed by the Chairman.

11/3. Matters arising from the minutes – for report only

There were no matters arising.

11/4. To receive declarations of interest in accordance with S94 of the LGA1972

D Foreman declared an interest in item 10/169 – 47a Main Rd planning, being a personal friend of the applicant.

11/5. Puddletown Matters:

- **Traffic issues** – letter will be sent to Cllr Crowhurst as copied to members prior to the meeting. It is hoped that notice will be taken of the points raised at the last meeting.
- **Recreation Ground Gate:** new gate now installed. Thanks to P Drake for getting this sorted out. C Leonard – a letter of thanks should be sent to Fensecure for the excellent job they have done.

- **Graffiti** – on the bus shelters, etc around Puddletown. This is something that arises every now and again and then stops. Unfortunately, there is not really anything we can do about it other than to inform our local PCSO Vickie Hedges.
- **MUGA surround** – Harold Mason has done an excellent job on removing the weeds and tidying up the area. He has also cleared, levelled and seeded the area. A letter of thanks to be sent.
- **Home Farm** – the contractor working on behalf of the developer has been in touch with the Chairman.
- **Library** – invited as a Parish Council to take some sort of lead on this matter. Meeting took place on Wednesday between C Leonard, S Buck, B Maunder, M Chaney, D Foreman, R Bennett and the Clerk. In brief DCC needs to save £800,000 from the Libraries budget. It proposes to achieve this by closing 20 community libraries and concentrating its resources on the 14 libraries in larger towns. The Parish Council is asked to express a view as to the future of Puddletown Library and whether the PC would be prepared to take it over or fund DCC's continuing running of it at an approximate cost of £15,000pa. AdLib (the Association of Friends of Dorset Libraries) has put forward an alternative way of saving the £800,000 by:
 - a 10% cut in hours of all libraries (except those open for less than 10 hours per week)
 - a 10% reduction in HQ staff
 - a 40% cut in the book fund over the next few years

C Leonard suggested the following choice of responses:

- refuse both DCC offers (since both would involve a large increase in precept) and support the AdLib proposals as our preferred alternative.
- Failing that, support the Friends group in operating the library, with an annual donation, conditional on the County Council still regularly changing the book stock and providing a link to the central library operation system together with the part time

J Hopkin sounds as if the AdLib scheme is the only one within our financial reach. A Sheppard it is a statutory service to supply a library. The Friends of the Library have asked what the PC thought – we support them and what they are doing but we cannot pay £15,000 for it. The Friends feel they can go on running the library on a volunteer basis but they would need technical support and the continuing use of the book fund.

Cllr Crowhurst – much has happened since the meeting on the 17th February. Members have resolved that the officers, having received AdLibs petition, they do not support the closure of the libraries. The officers must now go away and think of alternative ways to save the money. The panel will be meeting again tomorrow and will be looking at the various concerns expressed by the Friends group, in particular:

- They do not want dead books in the library
- Library management system to be maintained
- Self-service system to stay in place

Cllr Crowhurst will get the costs left after this has been taken into account which should be only the cost of maintaining the building.

Proposal from Tim Coates have been received and a third has also been received based on each of the 34 libraries making a contribution if the cost of books falls below a certain level. Cllr Crowhurst has insisted that they also talk to the 14 town libraries as some of these are also under threat.

8th June – any community can say via Tracy Long whether or not they are in principle willing to take on the running of the library.

A Sheppard – can we have the resolution for when Tracy Long is here and a resolution to go onto the agenda. P Cooke – would the Friends be able to supply some statistics for the use of the library compared to prior to the Friends group and could a paper be drawn up ready for the next meeting. D Foreman will arrange this.

11/6. Tolpuddle Topics

- Very pleased with the resurfacing of the road. J Hopkin thanked S Howard in person last week and has asked that a letter of thanks be sent.
- Trident Homes are working on the commercial units turning them into 2 two-bedroom homes.
- Orchard Meadow - plaques have been installed around the various trees.
- St John's Church is launching a fabric appeal to raise £120,000 for much needed repairs to the church.

11/7. Rights of Way

Waymakers up in the forest – new finger posts being put up. P Drake has asked for some leaflets regarding the rights of way through the forest.

Waterston – hedges are trimmed too low for horse riders.

Home Farm – the spring closure on the gate is not secure so the gate will not shut on its own. No problem has been reported as yet.

11/8. Drain, Hedges and Roads

- Two holes developing on the tarmac between The Green and New Street, possibly caused by the buses turning. A letter will be sent to Highways.

11/9. Meetings attended

- DAPTC – useful meeting. Darrell Chambers from Bridport spoke regarding the Lengthsman scheme – they pay £15,000 a year to the Lengthsman and 5 parishes around the area buy into his time. Especially useful during the winter period when he went around topping up the grit bins. By passes the need to go to County for smaller jobs. The funding is guaranteed for three years. Adrian Stewart reported on the process of the merger of West Dorset and Weymouth. Park and ride for Dorchester – two sites the existing one to be expanded or another at Monkeys Jump. The consultation period is up to the end of April and is available on the Dorset For You web site.

11/10. To consider planning applications

- 1/D/11/000315 Creech Holdings, Tolpuddle – photovoltaic panels – no objections. Should encourage the installation of renewable energy resources.
- 1/D/11/000422 2 Egdon Gardens, Tolpuddle – conservatory – not going to affect any of the neighbours, no objections.
- 1/D/11/000487 47a Main Rd, Tolpuddle – photovoltaic panels – no objections.
- Yellowham Barn – Vaughan Agri – neighbouring parish. Increase in the size of the car park, will tidy the site and provide two additional jobs. Does not affect any neighbours. A Sheppard – additional quantity of vehicles which may end up going through Troy Town. P Cooke – it would be more natural to use the junction at the other end due to the state of the old road.

11/11. To consider the accounts:

- To authorise payment of accounts

A list of payment requests had been issued to all members prior to the start of the meeting. These were:

R Burg	Orchard Meadow grass cutting April 2011	100214	190.00	
DAPTC	Big Society training day – 3 x £35	100215	105.00	
Land Form	Stage 2 Andy Frost – contract final completion	100216	60.00*	
SEB	Orchard Meadow electric 7/1 to 4/4/11	100217	18.69*	
Mrs A Crocker	April wages, postage, copies	100218	427.85	
Hustings	Install meter, upgrade caravan hook-up	100219	399.76	
Total payments requested		Precept	1122.61	
		TOSCA	*	78.69

It was proposed by C Leonard and seconded by P Cooke that these be paid and the Chairman and Vice Chairman signed them in the presence of the meeting.

Comparison of final accounts to year end budget figures

A copy of the budget comparison had been issued to all members prior to the start of the meeting. There were no questions or queries raised.

11/12. To receive correspondence

A list of all correspondence received since the last meeting had been circulated to all members prior to the start of the meeting. No further comments were made.

11/13. Items for the May meeting (AGM)

**Area Parish AGM – Library
Parish Plan
Election of Officers
Puddletown – SSE
Tony Gibb**

We will be losing Mick Oddy at the elections as he will no longer be standing. Our thanks are extended to him for all the work he has done during his time as a Parish Councillor.

There being no further business, the meeting closed at 8.32pm

PUDDLETOWN AREA PARISH COUNCIL MINUTES OF MEETING HELD ON 17TH MAY 2011 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7PM.

Present: S Buck (Chairman)
Clerk: Mrs A Crocker

Councillors: A Sheppard, P Drake, P Stockley, C Leonard, B Legg, M Cooke, District Cllr P Cooke, M Piper, S Baynard, N Pitman, J Hopkin, D Foreman

17 Members of the public, County Councillor D Crowhurst, Carl Winch, head of Middle School, Ann Soderburg – Parish Plan

Guest Speakers – Samantha Angus – SSE Customer Liaison

3 types of street furniture they are currently with, ones that need doing now, ones that will be done in 7 years time and ones that are fine and will not need any work done. Roads to be worked in:

P/town -	Athelhampton Road – 3 signs to change Blandford Rd roundabout – bollards Church Walk – 5 street lights to be replaced Druce Lane – one bollard High St – 5 bollards Mill St – 9 columns The Square – 4 columns Troy Town roundabout – 10 signs and bollards
Tolpuddle -	Main Road – 2 bollards Thompson Close – 2 columns

Are you replacing like to like for the signs – illuminated signs only, bollards.

K Bumby – Tudor House Mill Street – concern regarding the view down the Square from Mill Street. Most important view in the Puddletown area. Proposal will increase the number of lights from 2 to 6 – this will completely destroy the historic area of the Square. Is the scheme really necessary – no consideration seems to have been given to the fact this is in a conservation area. With the councils as short of funds as they are, this scheme would appear uneconomic. Would like to see the lamp posts that are currently in the Square being replaced without any additional lights being installed. Sam – the council have decided on the class of road and from this the level of lighting required in the area is specified. Will ask about the installation of heritage style lighting but the cost to do so would be prohibitive. S Parker – would it be possible to keep to only the 2 lamps, the money saved could be put to the more costly lamp stands. Will speak to the council and ask if they would allow for a concession but this would have to come from the parish/villagers. Mr Newbold, 3 Catmead – Catmead is surrounded by 19 lamps for 12 houses – seems excessive for the area. Sam will check on the lighting levels in this area. A Sheppard – lights would appear to be low wattage, hence the reason for more lights. Sam – have to think about the residents' requirements so the lights are not too bright and shine in people's houses. When the lights were put in along the High Street, there was a problem and this was remedied very quickly. Mr Milner – alot of the lights in Mill Street are wall mounted so there will be no additional columns required. Chair – we have the maps of the village, once residents have seen this they can tell us what they want the Parish Council can then contact Rod Mainstone at DCC and negotiate a change. Cllr Crowhurst asked to be copied in on any contract. This is a 25 year of a PFI contract so any savings made would not be able to be transferred

to another cost within the County Council. N Pitman – is there not a special concession for SSI or special area of outstanding historic interest. d.crowhurst@dorsetcc.gov.uk

Tracy Long – Dorset County Council, Libraries

Thanked the two members of the library staff present for their commitment and dedication to the job.

Need to save £55.5million to save by the County Council in the next 3 years. Budget for library service has been reduced by 15% or £800,000. The library service managers were asked to identify how they were going to find this level of savings. The bulk of the saving would be taken by the withdrawal of 20 of the community libraries. Communities would be invited to take ownership of their library service. Policy Development Panel has worked alongside the review panel in July 2010 and were tasked with research and development to define the modern library service in view of the revised budget. Communities have been asked for an expression of interest to proceed with further discussions. This expression needs to be in by 8th June. Depending on what decision are made by the Community Overview Committee on the 13th June this will then go to the full County Council on the 21st July.

The new offer now includes new books, exchange of books, continued internet access for the public, some staffing support for 3 hours per week, continuation of the self book service.

Public – not mentioned the new library proposed for Dorchester. Tracy – this has been a longstanding ambition to move the library to a more central location. The opportunity to be part of the West Dorset building was a chance in a lifetime and could not be ignored. The new library will also be an adult learning facility.

Mike Chaney – are we likely to get any further consultation before the 8th July. We are being encouraged to take on a commitment that we have no way of assessing whether or not we are able to do it. If we are to go from 4 hours to 10 hours, are there enough active retired people with the ability to do it. The proposition would not be feasible. Tracy – not looking to stipulate that libraries must maintain their current hours, probably a minimum of 6 hours. Cllr Crowhurst – new library is part of the Simons Development the cost will be below £200,000 pa to start from the next financial year, so would not be a direct saving. Consultation question – 5 years ago, decided not to close libraries. Have cut hours, reduced management staff and cut the spend on books. The Dev Panel must ensure there is full and proper consultation. When we get to the 8th June those communities who have said in principle they would be interested, further intensive consultation will take place with those communities to see how things can be taken forward. These consultations will then be put before the Community Overview and their comments will be passed on to full cabinet. One of the options before the council will be how the libraries can be kept as they are with the given budget.

Mike Chaney – any decision will be made by the library advisors who would appear to want to divest themselves of the small libraries.

Roy Bennet – would want the following to be considered – able to use the library building as a multi purpose building (eg community office facility), providing a book exchange service, volunteers – would we have the same level of training as was given in the past, the computer system currently in the library is dreadful and needs replacing, would it be possible to buy extra time for professional staff, would like freedom to set our own opening hours. Tracy – library service would become the community managed service so the building could be used by other groups. Book exchange – included within the new offer are both new books and refreshed books. Will continue to provide training as part of the initial set up. Aware of the need to upgrade computers and are trying to make this happen. You can buy extra staffing hours and you can open whenever you wish. D Foreman – grateful that the library service took on our thoughts. One thing that came up was that volunteers are not allowed access to the mainframe computer so depend on the professional librarians. Would some form of limited access be permitted? Tracy – working with the supplier of the system to offer a “walled garden” access to the system. Bill Maunder – is the loss of the smaller libraries just more convenient than looking in other areas to make the savings. Tracy – the report to the community overview outlined the proposed future of the library service. Cllr Crowhurst the panel meets on Friday 20th and will be deciding what they will be putting forward to the overview committee. Meeting will take place on the 24th May at the Corn Exchange to meet with the 34 communities where there is a static library.

S Parker – should an individual make a book donation would they become part of Puddletown Library. Tracy – at the moment no, they would be part of the Dorchester Book Fund. Should the village take on the library they would then be put into the Puddletown Library listing.

M Chaney – the village hall will lose £1,500 from DCC in rent review.

J Hopkin – at the last meeting the District Council asked for actual usage of the library when it was run by professionals as to how it is used now whilst being run by volunteers. Tracy – currently on a falling curve. Issues for the year 2010/11 have decreased by 6% cf with Dorchester they have dropped by 10%. S Buck – there is much more to a community library than the issuing of books. K Bumby – have heard nothing about the questionnaires. Tracy – available online and in the library started on 28th March and runs to the 20th June – 3000 responses to date. The report to the community overview will have an interim response included, the report to the cabinet will have a full response included. A Sheppard – thanks to Tracy for bringing some answers to the meeting, even if they were not necessarily the answers we wanted to hear.

The Chairman thanked the speakers and the public section of the meeting was closed and the Parish Council meeting opened.

Members were then asked to complete and sign the Acceptance of Office forms and Registration of Interests and return them to the Clerk.

11.14 Election of Officers:

		Proposed by	Seconded by
Chairman	S Buck	P Drake	D Foreman
Vice Chairman	D Foreman	P Cooke	P Drake
Planning Working Group	D Foreman, A Sheppard) C Leonard, P Stockley) J Hopkin, S Baynard)	S Buck	P Drake
Finance Group	S Buck, C Leonard) D Foreman, Clerk)	N Pitman	P Cooke
Representatives to the Village Hall Committees			
Puddletown Village Hall:	C Leonard	S Buck	P Stockley
Tolpuddle Village Hall:	D Foreman	N Pitman	M Cooke
Transport Officer	M Piper	S Buck	P Cooke
Rights of Way Officer	A Sheppard	S Buck	D Foreman
Internal Auditor	Henry Lovegrove	P Cooke	B Legg
DAPTC Representative	J Hopkin	D Foreman	N Pitman
Community Liaison Officer (Youth)	B Legg	S Buck	D Foreman
Flood/Emergency Officer	M Crankshaw	P Drake	M Cooke
Representative to the trustees of the Puddletown Charity	J Wilson	S Buck	P Cooke
PRIDE Management Committee	M Crankshaw, P Drake) C Leonard)	S Buck	M Cooke
Orchard Meadow Liaison Group	M Cooke	J Hopkin	P Stockley
Dorset Area Partnership	P Drake	D Foreman	S Buck
Web Site Committee	B Legg, J Hopkin, Clerk	S Buck	A Sheppard

The Chairman then asked County Cllr Crowhurst if he would like to address the meeting

- i) B3142 – reported that he had now received a response regarding the issues raised. With regard to speed control, none are currently planned. The use of the road has been monitored in the past including any pedestrian or motor accidents. With footpaths along some of its length and in the absence of accident evidence there is no imperative to control traffic by introducing a speed limit. There is no plan to introduce white lines. As regards the control of traffic to and from the anaerobic plant, the County Council did at the planning stage consider the introduction of controls but decided against it in view of the fact that the B3142 is a B class road and they would have difficulty to sustain their position if challenged. However, as the plant has not been in operation with no lorries going in or out the point is academic.
- ii) Fingerposts – being renewed gradually. Please continue to report any broken ones.
- iii) P Cooke – neighbourhood plan – There is a series of topics that keep coming up at every meeting and it is important that the Parish Council starts building a list of these topics to show that we have considered them. The Clerk will liaise with Ann Soderburg as such items should be included in the Plan. Oliver Letwin is available Friday 8th July at 7.30pm at Puddletown Village Hall.

11.15 To receive and approve apologies for absence

Apologies have been received from M Crankshaw (prior engagement), C Leonard (holiday)

11.16 Declaration of Interests

(Members are reminded of their obligations to declare orally their interests as per the Parish Councils Model Code of Conduct and in accordance with S94 of LGA 1972

11.17 To confirm the accuracy of the minutes of the meeting held on 14th April 2011

Copies of the minutes had been circulated to all members prior to the start of the meeting.

10/164 – A Sheppard’s comment should read “is it” and not “it is”.

Typo in title re Tolpuddle to be amended.

Following these amendments, the minutes were confirmed to be a true and accurate record of the meeting and were proposed by D Foreman and seconded by B Legg.

11.18 Matters arising from the minutes – for report only

There were no matters arising.

11.19 Puddletown Matters:

11.19.1 Parking issues – in Dorset For You there is a number to telephone if you believe someone is badly parked.

M Piper will arrange for this to go into the Parish Magazine.

11.19.2 Travellers – problems continue with the travellers. Have tried locking the gates but to no avail. A letter is to be sent to Paula Clover regarding the use of water and copy in Cllr Crowhurst.

11.20 Tolpuddle Topics

None were highlighted at this stage.

11.21 Rights of Way

Nothing to report.

11.22 Drain, Hedges and Roads

Nothing to report.

11.23 To consider planning applications

11.23.1 1/D/11/000553 Manor Farm, Waterston – Agricultural cubicle house. No objection

11.23.2 1/D/11/000562 St Marys School, Puddletown – construct new sports hall – difficult to believe there will be no extra traffic. Not visually appealing from the western approach of the village. Danger of the footpath being extinguished. A Sheppard – the school currently doesn’t let the community use the facility, comparing the facility to town locations and not a rural site. (see traffic statement) this is the paragraph we need to take issue with. P Drake – has been looking for this building for some time. M Piper – has a daughter at the first school and will be moving on to the middle school soon. Despite it’s size, would like to see it go ahead.

Carl Winch – the school works hard to work with community. Trying to provide a united front to solve the access battle and the sports hall is not the topic to use to do this. Became aware in February that the figures for the local demographics means that the St Mary’s site will have to expand, it is the only school in the area that has the ground in which to expand. At some point someone will have to solve the access issue in order for this expansion to take place. By 2018, the school numbers will be increased to 530. The sports hall does not affect the volume of traffic unless it is opened in the evening – if the community does not want this, then it will not happen. May open up more cars using the road if it is used as a community facility. £60,000 has been set aside for the new textiles room perhaps some of this can be used to sort out the access route.

D Foreman – must mention our concerns on traffic. Community usage – not paying VAT on it due to the nature of the facility which means it can only be hired out for 10% of the time it is used. Would be a turn key facility. Any regular group would be given a key. A Sheppard – not going to affect the coaches. We would still have this problem. What will change will be the community – the biggest part of the people using the school are not from within the community. S Baynard – not really relevant to the sports facility. It will benefit the community. P Cooke – there is nothing in the planning permission for the timetable. Carl – the school hall currently doubles up as a gym. – one wall of which is glass. The new facility will be some 4 badminton courts in size. To move the sports lessons into a different facility would enable the hall to be used as a community space and drama hall. P Cooke – if we go back to the First School master plan, villagers were very pleased with the potential situation. The excuse was the gradient of the potential access road. The County Council have already come up with an excuse not to have the original access route. Need to get someone at County

Council to agree to something that is acceptable for a road. The change that has happened within County Hall over the last few months is that they now know they must do something about the children numbers. B Legg – the boss of schools admissions is Jacqui Groves.

N Pitman - Recommend new facility but withhold extracurricular activities until the road is sorted out. J Hopkin – the word objection was not used by the planning working group but concerns were expressed over the access.

Proposed that we use architects wording. A Sheppard – feels we should be concerned with the people within the parish over and above those that are brought into the parish daily.

Proposed by S Buck, 2nd by S Baynard that we do not object to the application but include within our response our ongoing concerns with regard to the access road. Those in favour 9, against 1, 1 abstention – 1 councillor not present also sent in their objection to the proposal.

11.23.3 1/D/11/000627 Lower Heath Cot, Bockhampton- replacement dwelling. Out of parish application.

Application will result in a doubling of the footprint of the building. Approving architecture of area in general.

11.24 To consider the accounts:

11.24.1 To authorise payment of accounts

A list of payments requested had been issued to members prior to the start of the meeting. These were:

R Burg	Orchard Meadow grass cutting May 2011	100222	190.00
Land Form	Karen Hansen final payment	100223	60.00*
SLCC	Subscription for 2011	100224	95.00
Karen Hansen	Release of retention re benches at OM	100225	150.00*
Mrs A Crocker	Clerk's wages for May 2011 plus postage	100226	415.86

The total of payments requested is £910.86 of which £210 (those items marked with *) would come from TOSCA. It was proposed by D Foreman and seconded by P Drake that the payments are made. The cheques were then signed by the Chairman and Vice Chairman in the presence of the meeting.

11.24.2 To agree the accounts for the year ended 31st March 2011

Prior to the start of the meeting, all members had received copies of the income and expenditure report, the bank account reconciliation, the financial statement and the asset register for the year ending 31st March 2011. The Clerk ran through the various papers and explained how the figures were arrived at. There being no questions, S Buck proposed that the accounts were accepted and this was seconded by P Cooke.

11.24.3 To review the Annual Governance Statement

Prior to the start of the meeting all members were issued with a copy of the Annual Governance Statement. The Clerk ran through the statements on the form and all were unanimously confirmed. The statement was then signed by the Chairman.

11.25 To receive correspondence

A list of all correspondence received since the last meeting had been issued to members prior to the start of the meeting.

11.26 Items for the June meeting

- **Carnival committee**
- **B Legg, A Sheppard apologies for June meeting**
- **Doctor from the surgery to come and explain where they fit into the NHS scheme**

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON 23RD JUNE 2011 **AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

Present: P Drake, S Baynard, M Crankshaw, D Foreman, M Piper

Chair: S Buck

Clerk: Mrs A Crocker

Also present: 4 members of the public County Cllr D Crowhurst

Street lighting at Central Farm development, Tolpuddle – a letter is required by the residents of the new development to state the Parish Council’s position with regard to not requiring street lighting. Work is to be carried out on the road to bring it up to specs required and a letter will be posted on the lamp post asking for any interested party to come forward. If no-one does within 28 days then Highways will adopt the road.

Tony Gould – Clerk of the Tolpuddle Village meeting – N Pitman and T Gould were re-instated as Chair and Clerk. T Gould reported that the Tolpuddle Chapel had been refurbished using grant money and is looking very impressive.

Grit bins – Clerk met with Alan Muncaster and walked the villages highlighting likely locations for grit bins. The road has now been placed as a Community Link Road and will be salted in the event of snow being forecast. Any grit bins purchased by the Parish Council will be filled in the first instance but thereafter the Parish Councils will need to buy the subsequent fills. It is recommended that additional salt is stored locally to avoid the issue of getting it to the bins in bad weather. DCC are looking into the possibility of buying grit bins in bulk and then making them available to the Parish Councils at a reduced price.

Cllr Crowhurst – Police Authority Meeting – new deputy Chief Constable to be installed in October. Library – number of libraries to be closed will now be 10. This still leaves Puddletown under threat. At the community overview committee it was decided that the option (b) will be taken to cabinet. The Cabinet meets on the 6th July.

11/27 To receive and approve apologies for absence

Apologies have been received from B Legg, A Sheppard, C Leonard, J Hopkin, M Cooke and P Stockley.

11/28 To confirm the minutes of the meeting held on the 17th May 2011

A copy of the minutes had been issued to all members prior to the start of the meeting.

- A Sheppard should not be included on the planning working group and his name has now been removed. With this amendment made, the minutes were proposed to be a true and accurate record of the meeting by S Baynard and seconded P Drake and signed by the Chairman in the presence of the meeting.

11/29 Matters arising from the minutes – for report only

- M Piper – number for reporting bad parking in the villages 01258 450447 – this will be put in the Parish Magazine

11/30 To receive declarations of interest in accordance with S94 of the LGA1972

None were declared at this stage.

11/31 To consider the co-option of Ann Soderburg as a Puddletown Parish Councillor

It was proposed by Cllr S Baynard and seconded by Cllr Drake that Ann Soderburg is invited to join the Parish Council. The Clerk will inform her accordingly and issue the appropriate paperwork.

11/32 Puddletown Matters:

11/32/1 PRIDE AGM report from P Drake

PRIDE Chairman’s report attached.

- It was agreed that the Parish Council would commence the payment to the cleaner from 1st April 2011.
- VAT on caravan fees – it arose from the audit that the Parish Council should, perhaps, be registered for VAT as it is offering a service. As we claim the input VAT back under Section 32,

this puts the council outside the standard minimum turnover requirement of £73,000.00. The Clerk will investigate.

11/32/2 Puddletown Society – request for assistance re funding for Village Trail flier

- To be considered on the July agenda once a figure has been suggested by the Puddletown Society

11/32/3 Back Water wall – ownership and upkeep

- The wall is currently becoming very overgrown with weeds on the river side and it may soon be necessary to have them removed before they do too much damage to the mortar. P Drake – all repairs in previous years have been paid for by the Parish Council. The Clerk will check this and in the meantime this item will be transferred to the July agenda

11/33 Tolpuddle Topics:

11/33/1 Tolpuddle Village Meeting – report from N Pitman, Chairman of Tolpuddle Village Meeting

Already discussed under the public section.

11/34 To review the 2011 RoSPA Report

A report was issued to all members prior to the start of the meeting and is attached to these minutes.

11/35 To review the Parish Council's Risk Assessment

The report was issued to all members prior to the start of the meeting. The following amendments will be included within the Risk Assessment:

- Salaries: The Parish Council is registered with HMRC and PAYE and NIC are taken as per the HMRC guidelines and payment is made to the Inland Revenue on a monthly basis. All records are computerised and held on the HMRC Basic Tools format.
- VAT: following guidance from HMRC, the Parish Council remains unregistered for VAT but the situation is continuously monitored and should the threshold of £5,000 be reached, HMRC will be informed and registration commenced.

11/36 Drain, Hedges and Roads

Nothing to report

11/37 To consider planning applications

1/D/11/000859 – Land at Main Road, Tolpuddle – minor material amendment – no objections

11/38 To consider the accounts:

11/38/1 To authorise payment of accounts: a list of requested payment had been issued to members prior to the start of the meeting. These were:

Wessex Water	Water usage at Orchard Meadow 18/11/10-9/5/11	100228	79.44*
Viridor	10% re grant application for swing at OM	100229	510.02*
R Burg	Grass cutting – June 2011	100230	190.00
DAPTC	Subscription for 2011	100231	511.84
Playsafety Ltd	Play area inspections 2011	100232	226.80
Accounts & Audit	Internal audit year ended 31/3/11	100233	
			277.20
WDDC	Wheelie bin empties May 2011	100234	37.40
Mrs A Crocker	June wages, postage, stationery less PAYE	100235	181.04
HMRC	PAYE April, May and June	100236	246.00

Total payments requested: Precept £1,670.28

It was proposed by D Foreman and seconded by S Baynard that the accounts are paid and the cheques were signed by the Chair and Vice Chair in the presence of the meeting.

11/38/2 To review the internal auditors comments on the year end accounts

The Clerk reported that the year end accounts had now been completed and the internal auditor had highlighted two areas that required action. These are:

- a) to complete a risk assessment (this has now been done)
- b) to register for PAYE (this has now been done)

It was necessary to highlight both points on the year end accounts as they had not been done as at 31st March 2011

11/38/3 To confirm the accounts for the year ended 31st March 2011

A copy of the year end return had been issued to all members prior to the start of the meeting. It was proposed by M Crankshaw and seconded by S Baynard that the accounts for the year ended 31st March 2011 are accepted and they were then signed by the Chairman and Clerk in the presence of the meeting.

11/39 To review Financial Regulations

A copy of the Financial Regulations had been issued to all members prior to the start of the meeting. It was proposed by S Baynard and seconded by D Foreman that they are accepted without amendment.

11/40 To receive correspondence

A list of all correspondence received since the last meeting had been issued to members prior to the start of the meeting. There were no comments or queries.

11/41 Items for the July meeting

- Village Trail
- Back Water wall

There being no further business, the meeting closed 8.05pm

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 19TH JULY 2011 IN PUDDLETOWN VILLAGE HALL, COMMENCING 7PM

Present: P Stockley, B Legg, A Sheppard, S Baynard, A Soderberg, C Leonard, J Hopkin, P Drake

Chair: D Foreman

Clerk: Mrs A Crocker

Also present: 3 members of the public, PVS0 Vickie Hedges, County Cllr D Crowhurst

B3142 – members of the public attended to reiterate their previous complaints regarding the dangerous nature of the road. Recent correspondence had referred to a footpath, but clearly one does not exist anywhere along the length of this road. Discussion took place regarding possible Rural Road Protocols such as the use of scarecrows by the side of the road. It was suggested that, as well as speaking to this Parish Council, residents should also go to Piddlehinton Parish Council and ask for their help as well. Cllr Crowhurst explained that all the previous responses regarding speed restrictions, etc are all done in conjunction with the police as, once you put a restriction on a road, it has then to be policed. The Parish Council will write again to Highways and Cllr Crowhurst but it is really down to the residents now to try and help themselves.

PVSO Vickie Hedges reported that signs had been stolen over the weekend from Athelhampton, the police were called in to break up disturbances at the Puddletown Carnival and at the Martyrs Rally and there have been petty thefts from gardens eg plant pots. It is important that villagers report any incident at the time, rather than wait until they see Vickie. The travellers will be served with their eviction notice at the end of July and will be moving during the next two weeks.

Cllr Crowhurst confirmed that he will follow up the B3142 complaints again.

- Grit bins: at a recent meeting Dorset County Highways confirmed that they would fill the bins in the first instance but any subsequent fills would be at the expense of the Parish Council. This decision will be challenged by the County Councillors.
- Library: following Thursday's meeting, it was confirmed that two options are now under consideration and will be voted on at the meeting on the 21st July. These are:
 - o Options B - Puddletown will be one of the libraries to close but will have an offer of community support.
 - o Option D – all libraries will be retained with the exception of Colehill and Portland Underhill but there will be a reduction in the book fund and management time.

Cllr Crowhurst will support Option D if, as indicated, it is a free vote. There are 4 members who have libraries in their wards under threat. If B is accepted, the panel will continue and they will then have to review the libraries that are left and how to move them forward under the new regime. If option D, then the preferred choice is to keep the number of books the same, but pay less for them – Dorset currently pays an average of about £8/book, whilst other Councils pay about £6. The director, Debbie Ward has confirmed that she could work with either of the two options.

11/42 To receive and approve apologies for absence

Apologies have been received from S Buck (holiday), M Crankshaw (work), P Cooke, M Cooke. Councillors are reminded that it is your statutory obligation to notify the Clerk if you are unable to attend a meeting.

11/43 To confirm the minutes of the meeting held on the 23rd June 2011

A copy of the minutes had been issued to all members prior to the meeting. They were proposed to be a true and accurate record by Cllr S Baynard and seconded by Cllr J Hopkin.

11/44 Matters arising from the minutes – for report only

- Back Water wall – the weeds appear to have been cleared from the wall but it is thought that this has been done by the Carnival Committee for the annual duck race. In the meantime, the Bridges and Structures Department of DCC will visit the site and review the wall's safety and determine whether or not they are responsible for any potential repair.

11/45 To receive declarations of interest in accordance with S94 of the LGA1972

No were declared at this stage.

11/46 Reports from meetings attended

No meetings had been attended since the Parish Council last met.

11/47 Puddletown Matters

11/47/1 To consider a donation towards the reprinting of the Puddletown Village Trail leaflet - Notification has been received from the Puddletown Society that it is going to cost £185 to reprint 4000 leaflets. It was proposed by Cllr Leonard that we grant £100 and this was seconded by Cllr Drake.

11/47/2 Travellers update

As reported by PVSO Hedges, the eviction notices are due to be issued on or about the 26th July and it is most likely that the travellers will move somewhere else within the parish.

11/47/3 Recreation Ground Waste Bin

This has started to be used by non-caravanners. It has now become necessary for the lid to be chained down to prevent the bin being mis-used and so far this seems to be working.

11/48 Tolpuddle Topics

Nothing reported.

11/49 Rights of Way

11/49/1 The path to Waterston is slightly overgrown but this is down to the time of year. All other paths are clear.

11/49/2 The Southover sign on The Green in Tolpuddle has been replaced but the finger post sign for the bridleway alongside the Central Farm development has gone missing. The Clerk will check with Rights of Way and get a new sign installed.

11/50 Drain, Hedges and Roads

Nothing to report.

11/51 To consider planning applications

11/51/1 1/D/11/000913 – 1 Trent Meadows, P/Town – internal & external alterations

It was felt that the external changes enhance the look of the listed building and all alterations are sympathetic. No objections.

11/51/2 Home Farm - was part of the Ilsington Estate who had protracted discussions with both District and County regarding the path. Eventually it was sold to the developer. It is most likely that the area of land in question is owned by the Ilsington Estate if not by Highways.

11/51/3 Rogers Hill Farm - Wind turbine. No objections were raised when the previous application was submitted and it would appear that this is for a slightly smaller turbine. No objections were raised but it will be noted that this should not set a precedent for future similar applications within the parish.

11/52 To consider the accounts

11/52/1 To authorise payment of accounts

A list of all payments requested had been issued to councillors prior to the start of the meeting. These are:

R Burg	Orchard Meadow grass cutting July 2011	100237	190.00
Huck Netting	25% deposit re birds nest roundabout OM	100238	1870.50*
DAPTC	New councillors training course	100239	20.00
Broker Network	Came & Co – insurance renewal to 9/8/12	100240	1920.16
DAPTC	HMRC training course	100241	10.00
Clerk	July wages, post, printer cartridges, calls	100242	448.89
HMRC	PAYE July 2011 wages	100243	82.00
WDDC	Wheelie bin empties June 2011	100244	37.40
SSE	Electricity usage OM 5/4 to 11/7/11	100245	21.38*

Total requested = £4,600.33, of which £2708.45 will come from the Precept and £1,891.88 will come from the TOSCA funds.

It was proposed by Cllr S Baynard and seconded by Cllr C Leonard that the payments are made and the cheques were signed in the presence of the meeting.

11/53 To receive correspondence

A list of all correspondence received since the last meeting had been circulated to all councillors prior to the start of the meeting.

11/54 Items for the August meeting

- First School – would appear to be a fait accompli – it was thought that the display was for information. The land is due to be purchased within the next two months and a planning application will be submitted in September and work would commence in May and completed by 2013. DCC will not be taking up the option of buying the strip of land going up to the Middle School.
- Parish Plan – no further forward. DCC steering group have stopped advising and it is unlikely that anything produced now would be adopted. Cllr Hopkin asked if it was possible to have a summary of the data already received. Tolpuddle Residents Association has sent out a very comprehensive questionnaire – although the nature of the response is not yet known. Peter Walton, Coach House Tolpuddle Manor produced the questionnaire and it was suggested Cllr Soderbrt contact him to get the results of the survey. In the meantime, Cllr Soderberg will produce the figures for the Parish Plan ready for the August meeting.

There being no further business, the meeting closed at 8:35pm

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 18TH AUGUST, 2011 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM

Present: Cllrs P Stockley, C Leonard, N Pitman, M Piper, S Baynard, M Cooke, B Legg, P Drake, M Crankshaw,
D Foreman

Chairman: Cllr S Buck

Clerk: Mrs A Crocker

Also present: County Cllr D Crowhurst, 4 members of the public

- P Evans, Chairman of Tolpuddle Village Hall – architect appointed and funding raising group formed. Open evening 4/5th November. Side extension proposed for toilets and new entrance. Storage will be where toilets are at the moment. New kitchen will be installed. Hall has about £14k already in the bank account and will be entitled to 106 monies of about £7,500 – the total cost will be approx £130/£140k so there is still some way to go.
- Mr Thorne, Stone Bungalow, Burlleston – solar panels will be installed. Does he need planning? Guidelines for future photovoltaic panels being installed.
- Cllr Crowhurst – the County will be receiving £9m from central government for enhancing broadband within the county. Library – lost by one vote. Library panel will still continue to work and next meets on 1st September. Will meet with each library group/representative. Mr Chaney – will the panel negotiate the terms and conditions under which the various friends groups are to operate or will it be the team at Adult and Community Services. Cllr Crowhurst – things will continue as they are until next September. The plan is to put a lot of the work on the shoulders of the panel, working in conjunction with the Officers. It will not be driven by any one person but by the whole team. They are now only dealing with 9 libraries of which 2 are due to close. Ad Lib to represent all 9 libraries as a whole rather than each individual community representing themselves. We have to respond in one way or another by the 23rd September. The broad terms of the offer have not changed from when they were tabled back in April. Cllr Crowhurst – in the details that went to council was the offer B, together with the valuation of the support costs which totalled £55,000. This was reduced when the libraries were reduced to 9 and this averaged out to £5,000. It is not representative of cash being passed over. There will be 2 peripatetic librarians moving around the 9 libraries to help with any problems that may arise. Tracy Long will come along to explain the requirements to the Parish Council before the 23rd so we can make an informed decision.

11/55. To receive and approve apologies for absence

Apologies have been received from Cllr J Hopkin (holiday), Cllr A Sheppard (work).

11/56. To confirm the minutes of the meeting held on the 19th July 2011

A copy of the minutes had been issued to all members prior to the start of the meeting. They were proposed to be a true and accurate record of the meeting by Cllr Leonard and seconded by Cllr Foreman.

11/57. Matters arising from the minutes – for report only

The signs that went missing over the Martyrs weekend have both reappeared outside the Doctors Surgery.

11/58. To receive declarations of interest in accordance with S94 of the LGA1972

None were declared at this stage.

11/59. Puddletown Matters:

11/59/1. Travellers – the County got an order covering two sites, one of which was Puddletown but the Puddletown group had their time extended to the end of August. *They have since left the site.*

11/59/2. Library update – suggested that the parish council register an interest subject to terms. This is apparently the advice given by AdLib – do not do any deals until all 9 libraries have seen what is collectively on the table. Ask questions but do not agree to anything at this stage. All councillors will be sent a copy of the proposals issued by DCC. Mr Chaney – would it be possible to check with the community to see if the library is wanted and what sort of support it is likely to get. Perhaps by way of a community meeting. Tolpuddle will be having a village meeting on the 15th September and they will agenda it and the Parish Council will be meeting on the 13th September. This will be advertised wherever possible in the meantime. Clerk to liaise with Mr Chaney.

11/59/3. Magna area, Butt Close – over grown and now becoming a hazard. Letter to be sent to them asking for it to be tidied and cut back.

11/60. Tolpuddle Topics:

11/60/1 Village Hall extension – already covered in the public section.

11/60/2 Gritting/salt – DCC have confirmed that they will be filling grit bin prior to the start of winter and will make sure that they are refilled prior to any forecast of significant snow. In addition, dumpy bags of salt will be provided to parish councils who have access to undercover storage. Tolpuddle – Cllr Pitman will speak to Richard King and ask if he can store two dumpy bags at Whitehill. Still looking to find suitable locations in Puddletown.

11/61. Rights of Way

No report at this time.

11/62. Drain, Hedges and Roads

- Mark Piper, parking at Londis, Puddletown – suggested road markings to be passed on to Highways.

11/63. To consider planning applications

11/63/1 1/D/10/001197/98: 1 Trent Meadows, Puddletown – replace existing lean to with timber post, panel and sheet metal roof garden room. No objections.

11/63/2 1/D/10/001214: 37 Main Rd, Tolpuddle – photovoltaic panels. Encouraging alternative energy – no objections.

11/64. To consider the accounts:

11/64/1 To authorise payment of accounts

A list of payments requested had been issued to members prior to the start of the meeting. These are:

PRIDE	Keys for Recreation Ground car park	100246	34.47
PRIDE	Electricity/water charges to June 2011	100247	50.13
A Crocker	Wages August, training, postage	100249	434.12
Huck Netting	75% balance of roundabout	100250	5611.50*
HMRC	PAYE August 2011	100251	29.60
WDDC	Wheelie bins for July 2011	100252	46.75
R Burg	Grass cutting – August 2011	100253	190.00
I Stockley	Cleaning April, May and June	100254	453.09
Total amount requested			6849.66

*Payable from TOSCA funds, £1238.16 payable from the Precept.

Cllr Leonard proposed that the amounts should be paid and this was seconded by Cllr Crankshaw. The cheques were signed by the Chairman and Vice Chairman in the presence of the meeting.

11/64/2 Budgets update

A copy of the income/expenditure to budgets had been given to all members prior to the start of the meeting. Currently there are no significant variances and if income and expenditure continues as it is, the Parish Council will finish the year £307.70 in the black.

11/64/3 Training request

The Clerk requested that the Parish Council support a training request for the course “Working With Your Council.” This is a distance learning course and runs alongside the CiLCA qualification. The cost is £95 but 50% will be borne by Bere Regis Parish Council. The Chairman proposed that the expenditure is allowed and this was seconded by Cllr Pitman.

11/65. To receive correspondence

A list of all correspondence received since the last meeting had been issued to members prior to the start of the meeting. There were no questions asked or comments made.

11/66. To receive an update on the Parish Council web site

Now have a domain name – www.puddletownareaparishcouncil.co.uk and it is hoped that the web site will be up and running, although in a very basic form within the next few weeks.

11/67. Items for the September meeting

- Library
- Dumpy bags of salt

Meeting closed at 8.15pm

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 13TH
SEPTEMBER, 2011 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7PM.**

Present: P Stockley, S Baynard, P Cooke, N Pitman, A Sheppard, M Piper, J Hopkin, P Drake, BM Legg, D Foreman, C Leonard

Chair: Cllr S Buck

Clerk: Mrs A Crocker

25 members of the public

PUDDLETOWN LIBRARY – THE FUTURE

The Chairman gave a brief overview of the current situation and the offer made by DCC. The current need is for between 12 and 20 volunteers and sufficient finance to cover the rent payable. DCC wish to be assured of the support for and continued use of the library. Once the running is taken over by the community, the library can open whenever it likes, the building can be used for other things and it may become a charity if it so wishes.

Mike Chaney reported that it was not yet certain whether or not DCC would expect the Friends Group to supply the rent paid to the Village Hall. It would be reasonable to ask DCC to continue to pay the rent and the Friends Group cover all the other costs – electricity, water, insurance, CRB checks, etc. It all depends on how many volunteers there are.

Roy Bennett informed the meeting that he has really enjoyed the last 3 years volunteering for the library. The library could be used for various things – an office for the parish magazine, perhaps install a coffee machine, etc. However, more of a commitment would be needed from DCC. Opening 3 hours a week would fulfil the commitment required by the County. 20 volunteers would mean each working once a fortnight. 12 volunteers already exist and 5 more names have been put forward.

Chair reminded those present that the Parish Council must, by the 23rd September, make a commitment to the County that we want to go ahead with the library. Tolpuddle are meeting on Thursday and will discuss this topic then. Of those present – 22 were willing to put their name forward. The rota is drawn up every 3 months. Prior to this, all volunteers are e-mailed and asked what dates they are unable to help. Based on this, the rota is then produced. A meeting will be called at which point a chairman will be nominated.

C Leonard – the Parish Council will ultimately be asked to support the library financially so this must be included in the up and coming budget.

M Chaney – finding money has actually been less difficult than finding labour. They have already raised some £600 and have paid for the telephone information line and computers. All ages welcome to volunteer.

A Sheppard – safeguard for vulnerable children training is also required.

M Chaney – the biggest users of the library are the under 16s and over 60s.

Volunteers could be required into the evenings until 7pm some days and 6pm others. It is also open on a Saturday but this is currently covered by the librarian so it will be necessary to have volunteers covering this period. Once we take over the running of the library, it can be opened whenever we want. The suggestion was made to open five days week midday to 6pm and then Saturday.

Chair – Friends of Puddletown Library should perhaps now have a meeting to move matters forward.

M Chaney – on the basis of the number of people who have now expressed an interest, he will now start moving towards making the Friends Group a charity.

11.68 To receive and approve apologies for absence

Apologies have been received from Cllr M Cooke(work) and Cllr A Soderberg(family commitments).

11.69 To confirm the minutes of the meeting held on the 18th August 2011

A copy had been issued to all members prior to the start of the meeting. They were proposed by Cllr Leonard to be a true and accurate record of the meeting and this was seconded by Cllr Baynard. They were then signed by the Chairman in the presence of the meeting.

11.70 Matters arising from the minutes – for report only

11.70.1 Magna Housing: land on the corner of Butt Close/Athelhampton Road – a letter has been sent to Magna and an acknowledgement received. The matter is being taken up with their Development & Technical Services Dept after which a full response will be made. This was received on the 9th September.

11.70.2 The web site is now live and can be accessed by keying www.puddletownareaparishcouncil.co.uk into the top tool bar. A few links have been put in but there are still a few teething troubles that will be sorted out over the next few weeks. The Clerk asked if a donation could be made to Wareham Rotary of £50 for all the help Mr David King of Wareham Rotary has made in getting this up and running. This was unanimously agreed.

11.71 To receive declarations of interest in accordance with S94 of the LGA1972

No interests were declared at this stage.

11.72 Tolpuddle Topics

11.72.1 Orchard Meadow: drainage problem following heavy rainfall. Looking to be resolved by putting in an extra drain.

11.73 Puddletown Matters

11.73.1 Travellers have now moved and are currently at Cerne Hill.

11.73.2 Right of Way across The Moor – this has been highlighted in the past and it was determined that there is no right of way along The Moor. It is a private right of access and there is now an on-going civil dispute between residents.

11.73.3 Home Farm – the footpath is still subject to an appeal. The Parish Council will continue to put pressure on. Any private signs cannot be legally enforced. Pending the resolution of the dispute we feel the gate should remain open.

11.73.4 Lamp posts – Cllr Cooke reported that the on-going problems we are experiencing with the replacement lamp post work are County wide.

11.74 Grit bins and winter salt

The Clerk will be meeting with Stephen Mephram of Dorset County Highways on Thursday 15th to mark on a map the proposed sites for grit bins. It was suggested that the first bin in Puddletown should go to Butt Close and in Tolpuddle on Whitehill Lane. Discussion took place regarding the fact that, in other villages with the bins, there is an ongoing problem of people using the grit to clear their personal driveways rather than leaving it to clear footpaths and public areas. It was decided that, for this year, we go with dumpy bags of salt in each of the villages and see how we cope with this and the new community route saltings before we commit to grit bins. That said, we will precept for 2 grit bins in order to build up some funds for next year. In the meantime, the location of the grit bins would be reviewed for future years.

11.75 Rights of Way

11.75.1 Back of High Street – conifers by the first house are overgrown and the school needs to cut back the brambles. Cllr Sheppard will walk the path again.

11.75.2 Back Water - tree across the path from the Back Water to the old doctor's house.

11.75.3 Church Lane – the Church will be getting a working party together before the 1st October to clean the path.

11.76 Drain, Hedges and Roads

Nothing to report.

11.77 To consider planning applications

11.77.1 1/D/11/001312 – 14 Mill St, Puddletown – replace cement pointing, etc – LBC

No objection this is listed building only.

11.77.2 1/D/11/001336 – Lower Heath Cottage, Bockhampton – replacement dwelling

Current property being replaced by a 5 bedroomed house. It was felt that the proposal would lead to a tidying of the area and the overall appearance is much better. It is out of the way and the location of the proposal within the site has been moved so it does not intrude on any rights of way. The application is much more in proportion with the site. **No objections.**

11.78 To consider the accounts:

11.78.1 To authorise payment of accounts

A copy of the payments requested had been issued to all members prior to the start of the meeting. These are:

Andy Frost	Picnic table, Orchard Meadow	100256	360.00*
Mrs A Crocker	Wages, PAYE refund, post, domain name	100258	623.80
Lam-Art	Orchard Meadow notice board	100259	85.00*
R Burg	Grass cutting – September	100260	190.00

Since issuing the agenda, two further payments are requested. These are:

WDDC	Wheelie bin empties, August	100261	37.40
Rachel Paton	Data capture re Parish Plan	100262	350.55
Total amount requested			1646.75

Of which £445.00 will come from TOSCA (*), £350.55 from the grant monies held in respect of the Parish Plan and the balance of £851.20 from the Precept.

It was proposed by Cllr Foreman that the payments are made and seconded by Cllr Hopkin. The cheques were signed by the Chairman and Cllr Foreman in the presence of the meeting.

11.78.2 To review the current position against budget

A copy of the current income and expenditure to date, compared with the budget had been issued to all members prior to the start of the meeting. It was noted that, should expenditure continue as per budget, we will be £658.90 overdrawn at the year end. This would be covered by monies held.

11.78.3 To consider items for next year's budget

Councillors put forward the following suggestions:

- 2 grit bins
- £500 towards the Library (based on the monies the Parish Council donates to other organisations within the villages)

11.79 To receive correspondence

A list of all correspondence received since the last meeting had been issued to all members prior to the start of the meeting. There were no comments made.

11.80 Items for the October meeting

- First school – C Leonard to attend the meeting and will report back

Councillors are reminded that Oliver Letwin MP will be holding a surgery on 4th November at 7.30pm

There being no further business, the meeting closed at 8.33pm

Signed:.....

Dated:

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 20TH OCTOBER, 2011 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM.

Present: P Stockley, S Baynard, P Cooke, A Sheppard, M Piper, J Hopkin, P Drake, D Foreman, C Leonard, A Soderberg

Chair: Cllr S Buck

Clerk: Mrs A Crocker

2 members of the public

Mr Harcourt – Tolpuddle Village Hall Development Committee. An architect has been appointed and a preferred design put before the Village Hall Committee and will be going to public consultation on the 4th and 5th November. A fund raising group has been set up and the committee is close to finalising a Village Hall Capital Grant from WDDC. The Parish Council are asked to write in support of this application. No financial support from the Parish Council is going to be needed to support the application, they would however like to make an application for some additional 106 monies. It is understood that £7,500 already exists and a further £5,000 has come in via the 5 new properties in the village. Formal application should be submitted in early 2012 if all goes according to plan.

Mike Chaney – Dorset County Community Fund has grants available for up to £7,500 for community projects. Cllr M Cooke is aware of this.

11.81 To receive and approve apologies for absence

Apologies have been received from M Cooke, M Crankshaw, County Cllr D Crowhurst.

11.82 To confirm the minutes of the meeting held on the 13th September 2010

A copy of the minutes had been issued to all members prior to the start of the meeting. They were proposed by Cllr Leonard to be a true and accurate record of the meeting and this was seconded by Cllr Cooke.

11.83 Matters arising from the minutes – for report only

11/7 Magna Housing have responded saying they are aware of the piece of land in question and their Development team have the “site on their radar and something could well happen within the next year or so.”

11.84 To receive declarations of interest in accordance with S94 of the LGA1972

No interests were declared at this stage.

11.85 To consider the co-option of a Parish Councillor

Mrs Victoria Parsons has very kindly offered to take on the role of Parish Councillor for Puddletown, filling our remaining vacancy for the village. The Clerk read out a letter received from Mrs Parsons outlining the work she has done in the village to date and the various organisations she is involved with. It was proposed by Cllr Drake and seconded Cllr Cooke and agreed unanimously that she is invited on to the Council. The Clerk will forward the appropriate paperwork.

11.86 Puddletown Matters

11.86.1 First School update – meeting held on 20th September 2011

Cllr Crowhurst had sent a report to the Clerk which was read out to members: the scheme is now well advanced and will shortly be submitted to the Planning Committee. At that meeting Cllr Crowhurst will have an opportunity as local member to speak. The application will not include provision of the possible access road to the Middle School.

C Leonard reported that the terms for purchasing the land have been agreed. Minor amendments have been made principally for pedestrians getting to and from the site. Work is due to start on site May/June 2012 with a handover date of June 2013. The landowners are aware of the County Council's interest in the road access to the Middle School but nothing is to be done in this instance. The next meeting will take place on Tuesday 13th December 2pm at the First School – the new councillor will be asked to attend with Cllr Soderberg. Cllr Drake expressed concern over the lack of provision for car parking. It is most likely that the Recreation Ground car park is going to be used by parents dropping children off. Coaches will be able to turn on the site and there will be staff parking on site. One of the pedestrian amendments is a pavement on the school side of the road, heading in the direction of the Recreation Ground entrance. It was agreed that a letter should go to Jacquie Groves expressing our concern, with a copy in John Nash and Cllr Crowhurst. Picking up and dropping off children will not be so much of a problem as those who park there all day or for longer periods of time. There is certainly potential for problems. It was suggested that perhaps some sort of reciprocal arrangement could be achieved such as using the school car park as an overflow car park for the Recreation Ground but this was discounted. The plans do not cater for parking for teaching assistants, only the full time teachers. This is going to cause safety issues with children crossing the road.

11.86.2 Street lights

Cllr Crowhurst's report stated that he spoke at the recent Overview Committee in support of the changes requested in the Square, Puddletown. This proved to be a success. The street lights in The Square will be replaced on a like-for-like basis by modern fittings but the reduction in number from that initially proposed will limit considerably the detriment to the historic Square. Thanks were extended to Cllr Crowhurst for his assistance in this.

11.86.3 Library Update

Cllr Crowhurst's report stated that a response has now been received from representatives of each of the libraries that are scheduled to have full support from the County withdrawn. A measure of support has however been agreed and forms part of the offer to communities. The work of the Policy Development Panel under Cllr Crowhurst's chairmanship will continue and will include a review of the Mobile Library Service. Modernisation of the Library Service is the other major remit for the Panel. At the County Council meeting in November a Notice of Motion has been submitted that will see members voting anew on the proposition to accept one of the alternatives put forward at the meeting in July.

Mike Chaney informed the meeting that the motion to have the July decision overturned is a LibDem one. It is hoped the parish council will write to David Crowhurst thanking him for his support in July and hoping he will vote in a similar way in November to have the ruling overturned and put the libraries back as they were. AdLib have been advised not to pursue a Judicial Review. On a local level, the library now has 40 volunteers – more than any other library in the county. Assuming community support can be achieved there is no reason why the library should not prosper. A birthday party will be held in November celebrating 3 years of volunteers helping with the library.

11.86.4 MUGA

David Knight is currently doing some rolling around the area and it is being topped regularly so it may be possible for it to be included on the gang mowers list next year.

11.86.5 Pavilion

The PRIDE committee are looking to use the upstairs floor for table tennis. In addition, store cupboards will be installed where the carnival committee currently store their equipment – negotiations are underway to find a new home for the carnival gear.

11.87 **Tolpuddle Topics**

Heritage links between Tolpuddle and Dorchester has always been the Crown Court in Stratton House. The Council has said they are prepared to fund the old Crown Court as a Heritage for the future and the Tourist Information Centre will be moved to Stratton House. WDDC will spend in the region of £80k getting plans drawn up and seeing how it can be run as an independent museum and in conjunction with the other museums in the town.

Cllr Pitman, although not present at the meeting, had expressed his concern in that one of the bridges on the Southover Road has been damaged by traffic. On the middle bridge one of the lintels is missing. Highways will be informed.

11.88 **Rights of Way**

Coombe Rd to Kingsmead – hedging has been cut back.

Home Farm – appeal has been dismissed. The Parish Council has sent a letter asking for the gate to now be removed. Thanks were extended to Cllr P Cooke for his assistance in this matter.

11.89 **Drain, Hedges and Roads**

- The Old Reading Room in Puddletown – the hedge is overgrown and making it difficult to get past.
- Belbury Close – brambles growing over. Leaflets will be sent to both householders.
- Athelhampton – Puddletown bus picks up a growing number of children opposite Riverside. There is no footpath in this area and the children stand on the bank to get out of the way of traffic. However, the bank has now got too steep. There is a bus stop sign there but the children now have to stand on the road. It is understood that there used to be a cutting on this side which has now been covered by the verge. It is believed there should be some surfacing under the mud. The Clerk will contact Highways to see if something can be done. **Ref: 402336.**
- Hedges for Recreation Ground – the inside of the hedge is now encroaching 10-12feet on to the Recreation Ground. Wakely Cox will be asked in the first instance if he is able to do anything but some quotes will also be sought.
- Tolpuddle – there is still a redundant telegraph pole at the bottom of White Hill. The Clerk will contact SEE to try and get it removed.

11.90 **Meetings attended**

11.90.1 Winter Maintenance - attended by the Clerk

The dumpy bags of salt will be delivered to the requested sites by the end of October.

The villages are now on a designated “Community Link Route” which means they will be gritted when there is a threat of severe weather. The initial aim is to keep the main highways open, after which, the link routes will be cleared. It is hoped that rural communities will adopt a “self-help” approach whenever possible.

11.90.2 West Dorset Local Plan Review – attended by Cllr Hopkin

New local plan for West Dorset and Weymouth. 6 different briefing sessions were held and Cllr Hopkin now sits on the Affordable Housing Working Group. There are currently 3000 people in West Dorset on the housing register, most of whom are looking for 1 or 2 bedroom properties. This is an on-going review and will be brought together for the end of November.

11.90.3 DAPTC quarterly meeting – attended by Cllr Hopkin

Presentation by the First Dorset Credit Union – co-operative resolved to offer loans of between £50 and £7500 to people in need – the interest rate charged is 2% per month. They require more people to train as advisors and are looking for more centres in Dorchester where the advisors can work.

Adrian Stewart of WDDC addressed the meeting covering the challenges facing the West Dorset/Weymouth partnership over the next year – taking into view the Olympics, the new swimming pool, the new offices, Queens Jubilee, etc.

11.91 **Parish Plan – the way forward**

Cllr Soderberg will provide a list of things to move forward in the November meeting.

11.92 **To consider superfast broadband in Dorset**

There will now be a presentation to town and parish councils in November. This item is postponed until the November meeting.

11.93 **To consider planning applications**

11.93.1 1/D/10/001361: 81 Main Rd, Tolpuddle – approval of reserved matters

It was felt that, as the Parish Council approved the last set of plans, there could be no objection although there is a concern regarding the proposed gravel access. The current gravel access causes problems following rainfall with the gravel running into the nearby drains. The proposal is for the access to be the responsibility of the residents. Perhaps bonded gravel would be more appropriate than loose gravel.

11.93.2 1/D/10/001431: 44 & 45 High St, Puddletown – demolish existing joint rear extension & replace with individual ones.

No objections.

11.94 **To consider the accounts**

11.94.1 To authorise payment of accounts

A list of all payments requested was issued to all members prior to the start of the meeting.

Mrs I Stockley	July/August/Sept wages & materials	100263	
571.24			
Wareham Rotary	Donation for assistance with web site	100264	
50.00			
DAPTC	Clerks seminar 28 th September	100265	
15.00			
Talk Talk	Annual e-mail fee	100266	
39.75			
SSE	Orchard Meadow electric 12/7 – 3/10/11	100267	19.67*
WDDC	Wheelie bin empties	100268	46.75
R Burg	OM grass cutting – October 2011	100269	
190.00			
BDO	External audit fee	100270	
342.00			
PRIDE	Caravan electric 21/6 – 14/9/11	100271	249.07

D A Potter 200.00*	Post installation inspection OM roundabout	100272	
A Crocker	Wages – October 2011	100273	380.78
HMRC	PAYE – October 2011	100274	29.80
Came & Co	Additional insurance re OM roundabout	100275	32.78

Total amount requested for October 2011 - £2166.84 of which £219.67 will come from the TOSCA funds and £1,947.17 from the Precept.

It was proposed by Cllr Foreman and seconded by Cllr Leonard that the payments are made and the cheques were signed by the Chairman and Vice Chairman in the presence of the meeting.

11.94.2 To review the current position against budget

A copy of the current position against budget was given to all members prior to the start of the meeting. There were no questions raised.

11.94.3 To confirm Audited Accounts year ended 31st March 2010

The Clerk informed the meeting that the accounts had now been completed. The external auditors had raised two points – no review of the risk assessment had taken place during the year and no PAYE scheme was in place. Both matters had been addressed in April 2011.

11.94.4 VAT registration

It was reported that, under VAT regulations for Parish Councils, once the council is due to owe HM Customs £1,000, they must become VAT registered. With VAT currently at 20%, this means the council would reach the appropriate level when the income reaches £5,000.00 – it currently stands at £4,725.00. After some discussion Cllr Cooke offered to look further into this and report back at the next meeting.

11.95 To receive correspondence

A list of all correspondence received since the last meeting had been issued to members. There were no comments or questions raised.

11.96 To consider dates of meetings for 2012

The dates have not yet been confirmed by both village halls. This item will be deferred until the November meeting.

11.97 Items for the November meeting

- 2012/2013 precept
- First school update

There being no further business, the meeting finished 8:55pm

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 22ND NOVEMBER 2011 AT PUDDLETOWN VILLAGE HALL, 7PM

Present: P Stockley, A Sheppard, B Legg, V Parsons, M Crankshaw, P Drake, M Piper, A Soderberg, M Cooke, P Cooke, D Foreman

Chair: Cllr S Buck

Clerk: Mrs A Crocker

Also present: 3 members of the Carnival Committee, Mrs I Stockley, I Miller, G Tucker

Mrs Stockley put in a complaint about the new style that has been put in the lower corner of the recreation ground. It is too high and dogs cannot get through. In addition, the wooden step is made from decking which has proved very slippery during the recent damp period. Mrs Stockley has received complaints from dog walkers and visitors with disabled buggies who would not be able to get through and neither would anyone pushing a pushchair. Chair: no-one was asked to put this up, nor was any permission given to have this work done. The style has not been erected correctly and is difficult to negotiate. Although this was done with the best intention, it cannot remain. A good compromise would be to install a gate. Cllr Drake will ask for the style to be removed and a gate will be put up in due course and will need to be wide enough for wheelchairs to get through. Dogs remain a problem on the Recreation Ground and it would seem that most villagers are very good about keeping their dogs on their leads but others are driving in and letting their dogs out of their cars to run around.

11.98 To receive and approve apologies for absence

Apologies have been received from Cllr Hopkin (holiday), Cllr Leonard (family commitments), Cllr Baynard

11.99 To confirm the minutes of the meeting held on the 20th October 2011

A copy of the minutes had been issued to all members prior to the start of the meeting.

They were proposed to be a true and accurate record of the meeting by Cllr Soderberg and this was seconded by Cllr Cooke. They were then signed by the Chairman in the presence of the meeting.

11.100 Matters arising from the minutes – for report only

11.100.1 Magna Housing - Magna have carried out some work on the site by the surgery and started to clear the land. A letter of thanks has been sent.

11.100.2 VAT on caravan income – this was looked into further and it has been confirmed that, once we are due to pay HMRC £1,000 we must become registered.

11.101 To receive declarations of interest in accordance with S94 of the LGA1972

Cllr Foreman declared a personal interest in the Long Cowleaze application as they are a neighbour.

11.102 Puddletown Matters

11.102.1 Library update

A Birthday Party was held to introduce new volunteers. The new Cabinet vote confirmed that the library will lose its funding but there are now 40 volunteers to assist with its on-going. The Chairman suggested inviting Tracy Long to address a future meeting. With as many volunteers as are available, perhaps we should move ahead and take over the running of the library. This would enable the library to begin operating under its own rules, such as revising the opening hours for example. The Chair proposed that he and Cllr Foreman, as Friends of the Library, approach Tracy Long to discuss the way forward.

11.102.2 Middle School Sports Hall

Cllr Drake reported that the new sports hall is due to open in May and will be going out to community use. He will report back in January with how often and when it is likely to be available.

11.103 Tolpuddle Topics

Nothing to report.

11.104 Meetings Attended

11.104.1 Oliver Letwin MP – 4th November 2011 – Cllr Soderberg

A successful evening and all who attended enjoyed the event. Mr Letwin was very forthcoming and has given enough ideas to pick up the Parish Plan and produce this combined with the Neighbourhood Plan. Cllr Soderberg will produce a schedule of the way forward and bring it to the January meeting.

11.104.2 Police Enquiry Office Review

There is currently a review of the enquiry offices throughout Dorset. It is proposed that the front desks will be put onto a five day week. Whether this is Monday to Friday 9-5 or Saturday 10-6 has yet to be determined. The consultation process continues until January after which the results will be

11.105 To consider the proposed budget for 2012/13

A copy of the budget was sent to all members prior to the start of the meeting. Cllr Stockley expressed concern regarding the proposed increase in the caravan fees to £9/night. At this stage there are no bookings for July as visitors are not willing to take on the Olympics. Cllr Sheppard suggested restricting the opening of the site to avoid the need to go over the VAT threshold. It was generally felt that we would not want to restrict the use of the site as all the infra structure is in place. It was proposed by Cllr Drake and seconded by Cllr Sheppard that the Precept is set at £13,900.00 an increase of £1,600 on last year.

11.106 To consider planning applications

11.106.1 1/D/11/001610 – Land adjacent to Warren Hill – erect anemometer mast for a temporary period of 3 years
No objections.

11.106.2 1/D/11/001664 – 5 Long Cowleaze, Tolpuddle – erect conservatory
Cllr Foreman declared an interest and did not take part in the discussion. No objections.

11.106.3 1/D/11/001704&5 – The Coach House, Athelhampton – porch & store
Cllr Cooke declared a personal and prejudicial interest and took no part in the discussion. No objections.

11.106.4 1/D/11/001610 – Land adjacent to Warren Hill, Tolpuddle – erect anemometer mast for 3 years
No objections.

11.107 To consider supporting DCC in their bid for high speed broad band

Cllr Cooke in principle the high speed broad band in rural areas was very important and there is a lot more discussion going on. In the light of this Cllr Cooke suggested that the Parish Council should do nothing for the time being until the result of those discussions is received. WDDC see this as a high priority otherwise the rural areas will be left behind the cities.

11.108 To re-consider the installation of a container on the Recreation Ground (as agreed in April 2008)

Members were reminded that when this was originally put before the Parish Council there was no objection. The Carnival Committee representatives said they would only want one container for storing their cardboard and they would not require electricity. It would need to be put tight to the hedge to enable the gang mowers to get passed. Julie Lewis' daughter will be taking over as Chairman of the Carnival Committee for 2012 and it is anticipated that all funds raised would be put towards a youth club for the village. They propose to hold a public meeting to determine demand and find out how many parents would be willing to assist with running the club.

11.109 To consider the accounts

11.109.1 To authorise payment of accounts

A list of all payments requested was issued to all members prior to the start of the meeting.

WDDC 37.40	Wheelie bin empties October 2011	100276	
St John's Church 556.00	Annual donation re maintenance	100277	
St Mary's Church 556.00	Annual donation re maintenance	100278	
Tolpuddle VH	Annual donation re maintenance	100279	100.00
Puddletown VH	Annual donation re maintenance	100280	300.00
PRIDE 500.00	Donation towards upkeep	100281	
Puddletown Cricket Club 150.00	Grass cutting	100282	
Mrs A Crocker 389.60	Wages – November 2011, postage	100283	
HMRC 29.80	PAYE – November 2011	100284	
R Burg 190.00	OM grass cutting – November 2011	100285	
DCC	Grounds Maintenance 2011/12	100286	1543.72
Mrs I Stockley	Caravan collectors fee 2011	100287	534.75

Total amount requested for November 2011 - £4,887.27 from the Precept.

It was proposed by Cllr M Cooke and seconded by Cllr P Cooke that the payments are made and the cheques were signed by the Chairman and Vice Chairman in the presence of the meeting.

11.109.2 To review the current position against budget

A copy of the current position against budget was given to all members prior to the start of the meeting. There were no questions raised.

11.110 To receive correspondence

A list of all correspondence received since the last meeting had been issued to members. There were no comments or questions raised.

11.111 To confirm the dates for 2012 meetings

A list of proposed dates had been issued to members prior to the start of the meeting. Cllr Foreman proposed the dates were accepted and this was seconded Cllr Stockley. *Post meeting note: Since the meeting, it has*

come to light that some of the Puddletown dates are already booked and a revised list is attached to these minutes.

11.112 To consider items for the January 2012 meeting

- Middle School sports hall
- Update on Parish Plan
- Present First School – the future
- New First School update

There being no further business, the meeting closed at 8.30pm

Signed:.....

Date:

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL EXTRA ORDINARY MEETING HELD ON TUESDAY 13TH DECEMBER 2011 AT PUDDLETOWN VILLAGE HALL, 7.30PM

Present: P Stockley, A Sheppard, B Legg, V Parsons, P Drake, M Piper, A Soderberg, D Foreman, N Pitman, J Hopkin, S Baynard, C Leonard

Chair: Cllr S Buck

Clerk: Mrs A Crocker

Also Present: 2 members of the public, D Hunwick – Head of First School

Public Session:

The Chairman started by saying that the Parish Council were not opposed to the school.

Daniel Hunwick – the current good work being done by the school is in spite of the building rather than because of it. Jacquie Groves of DCC had said there was a query over one of the entrances, and they did not expect people to park in either Greenacres or the Recreation car park but parents are more likely to stop on the left where the current bus stop is and drop the children off here. Clearly parents would not just drop the children off but would see them into the school and possibly stop and chat with other parents. All this means cars will be there for some time. It is anticipated that there will be 17 cars. The argument is that, if they provide parking spaces, it will encourage people to drive. There will be a drop off point but there will be no additional road improvements or alterations.

Cllr Piper asked if the current 30 mile speed limit sign was going to be moved further out but DCC have already said this will not happen.

Existing trees – Ian Miller, Puddletown Society, said how disparaging they have been about the existing trees of the Millennium planting. The survey that was carried out reported that many of the trees were in a poor state.

Cllr Drake – there will be 13 spaces provided for staff; currently there are 15 staff, many of whom live in the village so all staff who need to will be able to park on site.

Cllr Sheppard – if they are taking down trees will they replace them? Some of the trees have plaques in front of them.

Cllr Pitman – there will be an issue with parking when the school holds events. This will lead to parents parking along the verges leading out of the village.

Cllr Sheppard – any issue would not be because of the villagers, but is more likely to be caused by those coming into the village with no thought for the local area and residents.

Cllr Leonard – the revised plan has come on a long way and looks to be achieving what the people using it want to achieve. That said the parking is not sufficient. It is more likely that people will partly park on the verge which will result in the verge becoming muddy. Although they have said people will not use the Recreation Ground car park, DCC would appear to be putting in a path from the school to the Recreation Ground which will encourage parking there. Any response will need to include that it would appear they are relying on the Recreation Ground car park but there will be times when it will not be available. The car park is owned by the Parish Council and any sporting event at the Recreation Ground will take precedence over the school's use of the car park.

It would appear that DCC are encouraging people to park in the bus stop.

Mr Campbell – despite the width of the road being adequate for people to stop, people coming into the village will be parking on the Greenacres side of the road. This has a very steep tight splay and, should anything be parked on the hill, it is not possible to see vehicles coming from the right. There will be an increased number of traffic movements with parents coming and going and concentrating on what their children are doing rather than what is happening elsewhere. It is human nature that people will use their cars if they are running late, it's raining or any number of other reasons. The additional traffic movements will be combined with non school traffic travelling at above the speed limit in this area of the village.

Mr Hunwick – with the old school there are expectations as to where people can park as these have risen over a number of years. Moving to the new site will be an opportunity to establish new routines with the school and the parish council and re-educate people. If anyone has any concerns they can be brought to the parish council who will pass them onto the school who will then feed any issues down to the parents.

It was suggested that, perhaps, it would be possible to have a teacher at the drop off point to meet the children and walk then up the small distance to the school.

Cllr Sheppard – perhaps the weighbridge, combined with the walking bus, could be used to drop the children here and then walked to school. The path could be extended along the road or the children could be walked through the Recreation Ground. This would, however, require the speed limit to be moved further out

DCC have confirmed that the footpath alongside Kingsmead would not be closed.

Cllr Piper – suggested our response should include reference to the appropriate signage being installed.

Concern was expressed regarding possible future urban sprawl and also the use of the existing school building.

Cllr Parsons reported that this point had been raised at the afternoon meeting and those present were informed that there were some agency people looking at it, together with some possible developer interest. It is known that the building is owned by DCC and it will be down to them to decide what they are going to do with it. It is understood that the building is listed.

It was agreed that 90% of the application is very acceptable and if they had given the same consideration to the traffic issues as they have the building it would be perfect.

Mr Hunwick informed members that the design had been done in such a way that the building can be increased to take up to 225 children. If this does happen, provision for staff would have to be revisited.

Based on the discussion, the Clerk will produce a response and send it to all members for comment prior to forwarding the Parish Council's reply to WDDC.

11.113 To receive apologies for absence

Apologies have been received from Cllr Crankshaw (work), Cllr Cooke (family commitments), Cllr M Cooke

11.114 Declaration of interests in accordance with S94 of the LGA1972

No interests were declared at this stage.

11.115 To consider planning applications

11.115.1 1/D/11/001910 – Puddletown First School - New 150 place first school and 26 place preschool.

Final response attached.

11.116 To confirm expenditure of £150 to cut the Recreation Ground hedges

As previously requested, the Clerk had approached Wakely Cox with a view to asking him to cut back the hedges at the Recreation Ground. Mr Cox has quoted £150 to carry out the work. It was proposed by Cllr Drake and seconded by Cllr Leonard that the Parish Council accepts this quote.

11.117 To authorise payment of accounts

A list of all payments requested was issued to all members prior to the start of the meeting.

BWBSL	OM water rates – 10/5 – 14/11/11	100288 108.11*
R Burg	OM grass cutting – December 2011	100289 180.00
Mrs A Crocker	Wages – December 2011, gate repairs	100290 445.10
HMRC	PAYE – December 2011	100291 29.80

Total amount requested for December 2011 - £763.01 of which £108.11 (*) will come from TOSCA and £654.90 from the Precept.

It was proposed by Cllr Leonard and seconded by Cllr Sheppard that the payments are made and the cheques were signed by the Chairman and Vice Chairman in the presence of the meeting.

There being no further business, the meeting closed at 8.30pm.

Signed: Date:

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 24th
JANUARY 2012 AT PUDDLETOWN VILLAGE HALL, 7PM**

Present: P Stockley, A Sheppard, B Legg, V Parsons, P Drake, M Piper, D Foreman, J Hopkin, S Baynard, C Leonard,

Chair: Cllr S Buck

Clerk: Mrs A Crocker

Also Present:

Public Session: 2 members of the public.

11.118 To receive and approve apologies for absence

Apologies have been received from Cllr P Cooke (family commitments), Cllr Crankshaw (family commitments), Cllr Soderberg (work commitments), Cllr M Cooke (work commitments), Cllr Pitman (hospital).

11.119 To confirm the minutes of the meeting held on the 22nd November 2011 and extra-ordinary meeting held on 13th December 2011

Copies had been issued to all members prior to the start of the meeting.

11.119.1 22nd November 2011 – it was proposed by Cllr Foreman and seconded by Cllr Leonard that the minutes were a true and accurate record of the meeting and were signed by the Chairman in the presence of the meeting.

11.119.2 13th December 2011 - it was proposed by Cllr Leonard and seconded by Cllr Legg that the minutes were a true and accurate record of the meeting and were signed by the Chairman in the presence of the meeting.

11.120 Matters arising from the minutes – for report only

There were no matters arising.

11.121 To receive declarations of interest in accordance with S94 of the LGA1972

There were no interests declared at this stage.

11.122 To consider Bus service 347/387

It has brought to the attention of the Parish Council that the 347/387 bus service will be withdrawn from 14th April 2012. Damory have stated that the service is no longer viable and they will be in discussion with DCC to

see if funding is available to keep the service going. This is the only route that runs from Dorchester to Poole via the villages and Lytchett Matravers. There are people within the villages who rely on this bus and it is the last remaining bus to serve Tolpuddle. Cllr Leonard proposed that we register our concerns and it was suggested that perhaps buses could be run at differing times to allow for people who work in Dorchester or Poole. A letter will be sent to Miles Butler at DCC with a copy to Oliver Letwin MP.

ACTION: CLERK

11.123 To discuss the Diamond Jubilee

The Chairman asked if anyone knew of any events that were taking place within the villages or if anyone would be willing to organise an event. Cllr Foreman reported that Tolpuddle may be considering holding a street party but this is still in the planning stage. There are various groups within Puddletown that may also be holding their own events but nothing on a village scale.

Cllr Hopkin requested that the grant available from WDDC is put towards the repairs of the “Silver Jubilee” bench in Tolpuddle and the existing plaque replaced by one for the “Diamond Jubilee”. The Clerk will check to see if the grant can be used for something like this.

ACTION: CLERK

11.124 Puddletown Matters

11.124.1 Olympic Torch

Cllr Parsons has volunteered to attend the workshop and will report back at the February meeting. Cllr P Cooke will also be attending the event.

11.124.2 Middle School Sports Hall

The ground work has started and it is hoped that it will be ready by May/June 2012. The logistics of the availability for non-school people are still being worked on. Martin Kimberly from Active Dorset is involved and will come up with some suggestions and extra funding to encourage this. It is unlikely that it will be available every night of the week or after 10pm. However, it is felt that a caretaker will not be required but use will be policed by the hirers themselves – any misuse would mean the group involved would no longer be able to use the facility. Cllr Sheppard requested some sort of condition of hire is included regarding the “preferred one-way system route” for traffic going into and out of the site. Cllr Drake will continue to monitor the community use process and report back.

11.124.3 Current First School

It is believed that the site is owned by Dorset County Council and it is understood that developers are already interested in the site. The Puddletown Society would like to look into its potential use fairly seriously with a number of different uses in mind. All possible options should be considered – transfer the village hall to the building and sell the current one for building, extend the cemetery, to name two. Perhaps a group could be put together to consider the various options. Jim Wilson is currently looking into whether or not there is any legal covenant attached to the building. Cllr Sheppard – it is unlikely that we could use the whole building but perhaps parts of it could be used and some sold to cover funding.

11.124.4 New First School update

No further developments as yet.

11.124.5 Signs have gone up at Stafford Park Copse and the surrounding fields stating that this is no longer open to the public. It has never been a public right of way. The correct path needs to be sorted out and the steps and gate removed. Cllr Sheppard will take this up with the Rights of Way. Two Drovers – this has been blocked in

order to prevent the travellers returning but it does prevent people from using the path as the pile of dung tends to put people off. It should be noted that the Parish Council thoroughly understands why Mr Cox has done this and supports the principle but perhaps something other than dung could be put in front of the gate. Mr Cox has agreed to move this as soon as an alternative is found to prevent vehicular access.

11.124.6 Library Update

In order to keep the library open, a case has been put before DCC. Short term help has been requested from the County Council but it is felt that the villagers can make a go of this. At the moment an appropriate name is being sought that does not include “library” but gives more of the impression of a meeting place. It is hoped that it will be opened Saturday mornings and, perhaps, a couple of evenings a week. Overall, the future of the library is looking very promising.

11.125 Tolpuddle Topics

Nothing to report.

11.126 Rights of Way

11.126.1 Upgrade of Bridleway 7 to BOAT

Concern was expressed that the access at both ends is not particularly good, being largely blind. In addition, should it be used by 4 x 4 vehicles or any other vehicles for that matter, mud would be brought out onto the main road during the wet weather at the top of Basan Hill. This road is notoriously fast and quite steep at this point, it is also the main road from Dorchester to Blandford and north Dorset so is very busy and vehicles should not be encouraged to turn right onto the track. No one has any knowledge of the right of way ever being used by mechanically propelled vehicles. An objection will be submitted by the Parish Council.

ACTION: CLERK

11.126.3 Home Farm

A letter has been received from WDDC saying the developer is waiting to hear from County Highways regarding their lighting requirements. Once he has this, he will go ahead for adoption and the gate currently installed will be removed. Another letter will be sent in order to try and keep things moving along.

ACTION: CLERK

11.127 Drain, Hedges and Road

11.127.1 Pavement opposite the Puddletown shop

Parking continues to cause a problem. A civil enforcement officer does visit the site on occasion but rarely finds anyone illegally parked. At the end of the day, this continues to be a moral problem as 99% of the people who park on the pavement are villagers. It was suggested that perhaps the installation of a CCTV camera on the signpost outside the flats may have some effect. Another piece will go into the Parish Magazine asking people to consider others before parking on the pavement or blocking the road. Perhaps the designated space outside the shop could actually identify the three spaces in order to encourage more accurate parking.

PCSO Vickie Hedges – rural crime is on the increase with farms and outbuildings being particularly targeted. With the drop in lead prices, the roofs of the churches are no longer being targeted. With the spring season coming up attention will switch to leaf blowers, mowers, garden tools, etc will be targeted. Please make sure all equipment is marked with your postcode and locked away securely. Please ensure all crimes are reported, no matter how insignificant you think it may be, via the 101 number.

11.128 Meetings attended

Cllr Hopkin attended the DAPTC meeting County Hall which was addressed by 3 speakers. The first speaker covered the future arrangements of the NHS in Dorset in which the three main hospitals (Weymouth, Poole and Bournemouth) are to become a cluster for commissioning of services purposes and this cluster will share one executive and member of support staff, with each hospital specialising in a particular area of medicine. It was noted that the volunteer driver service for the Puddletown practice had been given up recently and is now being covered by Mike Chaney with a group of volunteers. The second speaker, Emma Scott, Community Development Officer for West Dorset spoke about involving the young and unemployed in the work of the parish council. Finally, David Evans WDDC spoke regarding the virtues of the Charles Street development and what is planned for the Olympics.

11.129 To consider planning applications

None to consider this month.

11.130 To consider the accounts

11.130.1 To authorise payment of accounts

The following payments have been requested:

Mrs I Stockley	Oct, Nov & Dec hours plus materials	100294	276.30
Southern Electric	Orchard Meadow electric to 13/12/11	100295	26.19
WDDC	Wheelie bin empties December 2011	100296	46.75
PRIDE	Water & electric to 15/12/11	100297	490.75
Mrs A Crocker	January 2012 wages + stationery	100298	71.89
HMRC	PAYE – January 2012	100299	29.80

Total amount requested for January 2012 - £941.68 of which ££915.49 will come from the Precept and £26.19 from TOSCA funds.

It was proposed by Cllr Leonard and seconded by Cllr Baynard that the payments are made and the cheques were signed by the Chairman and Vice Chairman in the presence of the meeting.

11.130.2 To review the current position against the budget

A copy of the current position against budget was circulated to all members prior to the start of the meeting. There were no questions raised.

11.131 To receive correspondence

11.131.1 Butt Close play area

Cllr Leonard reported that he had inspected the site and noted the following:

- The grass safety surface needs to be patched. The Clerk will check with Devotec for repair kits.
- The litter bin that had been attached to the lamp post was removed when the lights were replaced and has not been replaced. The Clerk will contact SSE and try and get a replacement.
- There is a hole in the fence again. A letter will be sent to Magna to get it repaired.

11.131.2 Parish Plan Volunteers

Cllr Soderberg was unable to attend the meeting but had sent through a request for members to volunteer to take on various aspects of the Plan. The list is attached. So far the following have volunteered:

- Sport, play & leisure Cllr Drake (one more person is needed)
- Housing & Development Cllr Soderberg & the Planning Working Group

There are still several roles to be filled. This does not have to be councillors only, if there are any villagers that you think would make valuable contributions towards the Plan, please do ask them and report back to either the Clerk or Cllr Soderberg.

11.132 To consider items for the February 2012 meeting

- Parish Plan
- Rob Asprey – Affordable Housing.
- Dates for 2013 – 2nd Tuesday of every month – to confirm and amend the Standing Orders
- Financial regulations to be confirmed
- Tolpuddle Village Meeting Report – 2nd February.

There being no further business, the meeting closed at 9.43 pm.

Signed: Date:

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 23rd
FEBRUARY 2012 AT TOLPUDDLE VILLAGE HALL, 7PM**

Present: Cllrs P Stockley, B Legg, V Parsons, P Drake, M Piper, J Hopkin, S Baynard, C Leonard, M Crankshaw,
P Cooke, N Pitman, A Soderberg

Chair: Cllr D Foreman

Clerk: Mrs A Crocker

Also Present: Rob Asprey WDDC Rural Housing Officer

Public Session: 6 members of the public.

Charlene Lewis informed the meeting that she had taken over as Chairman of the Puddletown Carnival Committee and would like to submit the planning application in respect of the container on the Recreation Ground. The Parish Council would supply a letter in support of the application but would like to see the application before it is submitted.

Central Farm Lane road sign. The new sign is currently located on private land, once this is moved to Highways land the Parish Council are happy to support this.

The Chairman introduced Rob Asprey and asked him to address the meeting.

He brought the meeting up to date with the situation regarding the affordable housing need in the area. Since the last survey, there has remained a more or less consistent need for 30 – 33 houses. They are now looking at the land on the old agricultural buildings at Central Farm and have been working closely with the various landscape teams and planning officers and would like to take it forward to the full planning process. The houses here would differ from those at the eastern end of the village which are shared equity, whilst these would be for rent. WDDC are looking for local support for the scheme prior to submitting the planning application. A public consultation will be held on the 22nd March in Tolpuddle Village Hall, where it is hoped the people who would be helped by such a project would be in attendance. The plans will be displayed and Synergy will be present to answer questions and take any comments. Another postal mail shot will be put out to all the households in the parish inviting them to the consultation. The proposal is for 7 houses on the site – 4 x 2 bedrooms, 3 x 3 bedrooms. These would be offered in the first instance to

those with links to Tolpuddle. At the moment there are 7 people on the register with Tolpuddle connections, 3 for Burleston and 25 for Puddletown.

It was pointed out that there are no amenities within the village and, perhaps the affordable housing would be better located in Puddletown where there are better facilities and services so car ownership would not be a pre-requisite.

Mr Asprey informed members that, the people usually catered for by these projects are already living in the community so they would already be getting around and be aware of village life and the existing amenities and lack of services.

No site tests have been carried out on the site as yet – these would take place further down the line, before the planning application was submitted. It would be necessary to know that there was general support for the project before it was taken to that stage.

Cllr Leonard highlighted the fact that several years ago development monies to the value of £45,000 was aside to purchase a market value property that would then be made available for affordable housing. What had happened to this? It is understood that it was not possible to buy a house within the parish but one was brought in Dorchester as there was no stipulation as to where the house would have to be.

The Parish Council is happy for the consultation process to go ahead with a mail shot to all households inviting them to the open meeting in March.

11.133 To receive and approve apologies for absence

Apologies have been received from Cllr A Sheppard (illness), Cllr S Buck (holiday)

11.134 To confirm the minutes of the meeting held on the 24th January 2012

Copies had been issued to all members prior to the start of the meeting.

It was proposed by Cllr Legg and seconded by Cllr Leonard that the minutes were a true and accurate record of the meeting and were signed by the Chairman in the presence of the meeting.

11.135 Matters arising from the minutes – for report only

There were no matters arising.

11.136 To receive declarations of interest in accordance with S94 of the LGA1972

Cllr Foreman and Cllr M Cooke declared interests in the Tolpuddle Village Hall planning application.

11.137 Puddletown Matters

11.137.1 Puddletown Library Update

Cllr Leonard explained that the library sits on land which belongs to Puddletown Village Hall, DCC pay the rent for the library. The current lease agreement states DCC can terminate the lease by giving three months written notice prior to the date of the lease which means the letter should have been received in February. As no such letter has been received, DCC would continue to pay the rent of another year. This may be deliberate as negotiations are on-going with the Friends of Puddletown Library and it may be that wish to ensure there is a going concern in the building before they sever ties. A draft lease has been prepared between the Village Hall and the Friends and a copy of this has been sent to DCC.

11.137.2 To consider the Ground Maintenance Contract for 2012/13

The contract for the coming season has been received and amounts to 17 cuts for £1,325.02 + VAT, which represents a 3% increase on last year. This is still within the budget of £1,350.00. Before accepting the contract, the Clerk was asked to check that this figure would include the cutting of the area around the MUGA.

Post meeting note: Having spoken to Nigel Beckett, Grounds Maintenance Area Support Officer, DCC – it is confirmed that the cost will include cutting the MUGA area and the contract has been completed and returned.

11.137.3 Olympic Torch

Cllrs Parsons and P Cooke attended the training session in Weymouth at the end of January and Mary Miles, who organised the Party in the Square last year, has since offered to help with any organisation needed for the event. A meeting has been organised for next Wednesday 7pm at the school to find out what people would like to do. The Puddletown Society have decided on the design for the village sign and have offered to make the design available for use as a logo and the sign will be in place by the time the Torch comes through. It was pointed out that the Recreation Ground is booked in the evening for a cricket match and the Carnival Committee will be having their duck race on the day but this should not have any effect on anything planned during the day.

11.138 Tolpuddle Topics

11.138.1 Diamond Jubilee Celebrations

Cllr Foreman informed the meeting that the proposals are still at the organisation stage. Grants have been applied for and they will be notified by 31st March.

11.138.2 Tolpuddle Village Meeting

Dog Fouling – This continues to be a problem. A request has been submitted for two additional dog bins – one at either end of the village although, rather than have the conventional bins, perhaps litter bins would be more in keeping, especially as WDDC seem to be happy for the dog waste to be put in them at this time. The Clerk will find some costings and check with West Dorset to ensure they would be happy to empty them before proceeding.

Post meeting note: Litter bin prices start at about £200. To this must be added fixing bolts and concrete foundation, plus fitting. Still awaiting response from WDDC.

11.138.3 Tolpuddle Village Association

E-mails have been received from Peter Walton, Chairman of the Village Association, a group wishing to act as a co-ordinating body for all Tolpuddle village events. The group has raised a number of issues:-

- 1) Insurance – The TVA would like to see the Parish Council provide a “blanket insurance” for village events in order to remove a significant cost from the various organising groups. Having checked with the insurance company, a blanket policy would not be possible as the insurers will only cover events run by the Parish Council.
- 2) The purchase of a marquee by the Parish Council to be rented out when not being used by village organisations. This is not something that exists within the Parish Council’s remit. It was generally felt that there are sufficient groups throughout the area that hold various pieces of equipment that are available for hire. The Clerk will attempt to produce a list of assets held by other parishes in the area.
- 3) A village newsletter. It was felt that this was already well accommodated by the Parish Magazine and, if not, then they might consider including items within the Parish Magazine. It was however agreed that the Tolpuddle Village website was not particularly well used and much of the information was out of date so this could be better used. That said, it should be remembered that the web site was created on a voluntary basis and is updated on an equally voluntary basis for which we are grateful. If the TVA wish to assist the village, then the village web site would be the most appropriate way of doing so – perhaps they could offer their assistance with this.

It should be noted that the TVA is a non-elected body and therefore not accountable. Whilst the Parish Council does not disagree in principle to making a grant to an independent organisation proof of sustainability would be required. It was suggested that an item for next year's budget should include communications by which time more detail could be found out about the various options.

11.139 To Consider Planning Applications

11.139.1 1/D/11/002025: 1 Trent Meadows – install 4 basement windows (LBC) – no objections. Having had no objection to previous applications in the past we cannot object to this.

11.139.2 1/D/11/002038: 3 Heath Cottages, Bockhampton – erect extensions – no objections. It is a large extension in relation to the existing house but is in need of renovation and modernisation.

11.139.3 1/D/11/001956: Hastings Farm, Tincton – free-standing solar panels in garden – no objection as we would encourage forms of green energy.

11.139.4 1/D/11/000046: Tolpuddle Village Hall – extension & replace existing extension – the plans have been amended to take into account comments made at the recent consultation. No objections.

11.140 Rights of Way

11.140.1 Path at the back of the school. Highways will not upgrade the path. It was suggested that the land owner could be approached to see if he would be amenable to the path being moved into his field.

11.140.2 Rod Hill Lane – This forms part of a circular walk, partially across a local landowner's property. The section of this path near to the gateways is in a very poor state as a result of the large farm vehicles accessing the field. Whilst it is appreciated this is necessary for vehicles to access the field, perhaps the landowner could be asked to make it more walker friendly. Contact will be made with Rights of Way asking them to contact the landowner accordingly.

11.140.3 Unnamed lane from Southover lane, running south – this lane is, once again, in a very poor state with some extremely deep pot holes having appeared over the winter period. A letter will be sent to Highways asking them to bring the condition back to a more acceptable level.

11.141 To Receive an Update on the Parish Plan

Cllr Soderberg reported that she will be attending a meeting on the Localism Bill on 1st March. She is currently in the process of putting together the housing and development chapter which will include how we would like development within the parish to proceed. Volunteers are needed to take control of a chapter and write about a page to say what they would like to see within that chapter. The list of volunteers to date are:

- Forward and introduction – Cllr Buck
- Housing and planning – Cllr Soderberg
- Transport & accessibility – Cllr Leonard
- Natural Environment -
- Prosperity & environment -
- Community -
- Sport and leisure – Cllr Drake,
- Health & Well being -

There are still areas that need to be covered so please put give your name to the Clerk, saying which group you would like to head.

The 1st March meeting may give a better idea of the way forward but, in the meantime, councillors are asked to think about what they would like to get involved with.

11.142 Drain, Hedges and Road

Cllr Piper reported the large amounts of rubbish in the hedgerows between Athelhampton and Puddletown. He would like to write a piece for the Echo highlighting this problem.

Rod Hill Lane – rubbish has been tipped out of the gardens into the lane again. The Clerk will contact the District Council.

It was suggested that a litter pick day should be organised. Cllr Drakel will contact St Mary's school to see if they are interested in organising something and Cllr Legg will speak to the Young Farmers.

Roads – the verge by the bus stop at western end of Athelhampton needs clearing back to allow people waiting for the bus to stand off the road. This was reported to Highways via the PEM system back in October but the Clerk will try to find out what is happening.

11.143 To Consider the Risk Assessment

A copy of the current Risk Assessment was issued to all members prior to the start of the meeting.

It was proposed by Cllr Legg, seconded Cllr Leonard and agreed unanimously that it is accepted in its present form with no additional amendments at this stage.

11.144 To Confirm the Financial Regulations – last updated June 2010

A copy of the Financial Regulations had been issued to all members prior to the start of the meeting.

The Clerk highlighted the point 11.1(b) which states that tenders should be sought for contracts in excess of £50,000 and suggested that, considering the size of our precept, this figure should be reduce to £5,000. This was unanimously agreed. The Regulations will be amended and a new copy issued to all members.

11.145 To consider the accounts

11.145.1 To authorise payment of accounts

The following payments have been requested:

DAPTC	50% of Essential Finance Course	100300	10.00
WDDC	Wheelie bin empties January 2012	100301	37.40
Mrs A Crocker	February 2012 wages, post & phone calls	100302	419.50
HMRC	PAYE – February 2012	100303	29.80

Total amount requested for February 2012 - £496.70 all of which will come from the Precept.

It was proposed by Cllr Leonard and seconded by Cllr Cooke that the payments are made and the cheques were signed by the Chairman and Cllr Leonard in the presence of the meeting.

11.145.2 To review the current position against the budget

A copy of the current position against budget was circulated to all members prior to the start of the meeting. There were no questions raised.

11.146 To receive correspondence

A list of all correspondence received since the last meeting had been circulated to members prior to the start of the meeting. There were no comments made.

11.147 To consider items for the March 2012 meeting

- Dates for 2013 – 2nd Tuesday of every month – to confirm and amend the Standing Orders
- Neighbourhood Plan
- Update on Olympic Torch
- Update on bus service.
- Litter bins for Tolpuddle

There being no further business, the meeting closed at 8.50 pm.

Signed: Date:

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 27th MARCH 2012 AT PUDDLETOWN VILLAGE HALL, 7PM

Present: Cllrs P Stockley, B Legg, V Parsons, P Drake, M Piper, J Hopkin, S Baynard, C Leonard, M Crankshaw,
A Soderberg,

Chair: Cllr S Buck

Clerk: Mrs A Crocker

Also Present: Jo Witherdon – WDDC

Public Session: 4 members of the public.

Dog fouling – What can be done as a community to stop this from happening and to encourage people to clear up after their animals? The dog warden has sent through some leaflets and some homemade dog repellent recipes. This is a problem that exists all over and it may come down to if you see someone not clearing up after their dog, tell them. Cllr Sheppard – problem down the Recreation Ground led to notices being put up asking for dogs to be kept on leads in the area but this does not seem to have any effect and the Recreation Ground is still suffering. There seems to be a slight increase during the school holidays. This is an educational issue throughout the village. If it is possible to identify the person then they can be reported to either the Dog Warden or the local PCSO who will visit the offender and issue a fine. Some villagers have made their own signs and put them out. The most likely thing is for the odd penalty notice to be issued. Perhaps this should be highlighted when the schools have Community Education Days. The Chairman passed the home made recipe sheet to Mrs Stephens who will head the Clean Up campaign. Perhaps the Dog Warden would be able to spend some time in the village and issue a few fines. The Clerk will contact the Dog Warden and PCSO accordingly.

Jo Witherdon – Head of Spatial Policy Limitation for WDDC and is the link officer for the two pilot Neighbourhood Plan (NP) schemes in Dorset. NPs are the planning policy document for the parish councils and sit alongside the PPD and are the first point of call before any planning decision is made. They are complimentary to Parish Plans which are more focused on actions and services. NPs are voluntary but will have certain benefits if undertaken. They can't cover strategic issues such as motorways, minerals and waste. They do have to conform with National Policy and with the strategic policies of the local plan and contribute to the achievement of sustainable development. If the community is going for a more detailed Neighbourhood Development Order, additional policies such as those relating to listed buildings must also be taken into account. The neighbourhood plan then has as broad a scope as you wish. The current WDDC local plan is being updated and the presubmission draft will be going out in June of this year and will cover a 20 year plan period, with a view to being adopted by the end of 2013. The parish council initiates the NP process and the first step would be to get the district council to agree the area of the plan – parish boundaries would be the most obvious one but not necessarily the one you would want to choose. Developing the plan – community input needed at this stage. WDDC have a duty to support the parish council at this stage but do not know what form that support would take. It may take the form of digital mapping, consultation, etc. once the plan is developed a consultation of a minimum of 6 weeks must be made and it is then submitted to the district council with any relevant back ground information. WDDC would then publicise it for comment before it goes to an independent examiner who will be

agreed upon by both the district and parish council. Once the plan has been examined and agreed upon, the plan will then go to a local referendum. At this stage the examiner will suggest what area the referendum should cover. If a clear majority who turn out vote in favour, the plan will then be adopted and become a legally binding document. A useful website to visit is www.cernevalley.org – set up by one of the pilot schemes.

Although Central Government have centrally funded 4 groups to assist with the creation of the plans, the limit of any such funding is not known. There is an expectation that there will be some fund raising from the local community and the district will try to match fund this.

11.148 To receive and approve apologies for absence

Apologies have been received from Cllr D Foreman (illness), Cllr N Pitman, Cllr M Cooke, Cllr P Cooke County Cllr D Crowhurst.

11.149 To confirm the minutes of the meeting held on the 23rd February 2012

A copy of the minutes had been issued to all members prior to the start of the meeting.

It was proposed by Cllr Soderburg and seconded by Cllr Stockley that the minutes were a true and accurate record of the meeting and were signed by the Chairman in the presence of the meeting.

Cllr Sheppard questioned the confirmation of the planning application in respect of the container location on the Recreation Ground and asked if it could be revisited at the next agenda. In the meantime, the letter of agreement will be held until the planning application can be seen by councillors.

11.150 Matters arising from the minutes – for report only

No matters arising.

11.151 To receive declarations of interest in accordance with S94 of the LGA1972

No interests were declared at this stage.

11.151 Reports from Meetings Attended

11.151.1 Localism Act Update – 1st March 2012 – Cllr Soderberg ran through the day's events which largely settled around the Neighbourhood Plans and hence the reason for inviting Jo this evening.

11.151.2 347/387 – Possible loss of service – 3rd March 2012 – Cllr Hopkin ran through the events that had taken place to date. A resolution had been produced and sent through to Miles Butler at Dorset County Council to be put to Cabinet on the 21st March. Cllr Hopkin had telephoned Miles Butler since who would not make a firm promise but did say they were on the side of the community.

11.151.3 Puddletown First School Partnering Meeting – 13th March 2012 – an update had been issued following the meeting. The planning has not been approved as yet and will be going to the county planning committee this Friday and the land purchase has still not gone through. The hedgerow has been cleared in two spaces in order to avoid issues with nesting birds when the planning goes forward. Cllr Piper volunteered to attend the planning committee meeting on behalf of the parish council and will liaise with Cllr Parsons and the Clerk.

11.151.4 Flood Risk Work Shop - Cllr Crankshaw attended the meeting which highlighted the areas of flooding throughout the villages. Our area is one that will receive property level protection and residents are permitted to apply for funds of up to £5,500 in order to prevent flooding. The Environment Agency will

investigate any ground water or flood plain issues. Some of the information will be included within the Parish Magazine so residents know what is available for them.

11.152 Puddletown Matters

11.152.1 Puddletown Library Update – Friends of the Library have raised sufficient funds in order to be able to continue for the first year when given the go ahead. The group have asked to extend the opening hours and training of volunteers is progressing. Everything is in place ready to go as soon as they break away from DCC.

11.152.2 Puddletown Pavilion – During a football match last week, the roof was damaged by some lads on skateboards. They were witnessed at the time and the Police attended the scene the following day and spoke to the witnesses although no-one has been apprehended. The roof has now been repaired and 8 new slates have had to be replaced.

11.152.3 Workforce Day – Cllr Drake reported that this event will be taking place next Sunday 1st April, 9.30am onwards – to spring clean the Pavilion and surrounding area. Everyone is welcome and refreshments will be provided. It is intended to clear out the upstairs room and clear the mess made by the hedge trimmers, put in a gate at the far end of the Recreation Ground, amongst other things. Cllr Stockley reported that he had spent most of the 26th March clearing up the car park. The top hedge really needs to be laid next year as it has not been done for over 20 years. This could be offered to Kingston Maurward as a project. The Clerk will check with the college if this is something they would want to do.

11.152.4 Recreation Ground – Cllr Stockley reported that the stop tap under the hedge is now buckled and damaged, the whole frame is cracked into about three pieces and needs replacing. The Burdens cover needs to be ductile iron – Barry Knight repaired the one by the Pavilion and, as this one is smaller, it may be cheaper. Cllr Drake will investigate.

11.153 Tolpuddle Topics

Cllr Hopkin reported that Rob Asprey – WDDC Affordable Housing Officer had sent letters to all residents regarding the consultation meeting which took place on Saturday 24th March in Tolpuddle Village Hall. Synergy, C J Frys and Rob Asprey all attended and the event lasted for about an hour and a half. The outcome is not yet known. *Post Meeting Note: Communication has been received from Rob Asprey following the consultation – 8 comments were received (4 against the proposal, 3 in favour, 1 in favour but unsure of the location – of the 4 against, all lived in the adjoining development). Since the consultation, 20 responses have so far been received; 5 are already on the housing register, 12 have requested application forms and 3 have been asked to be kept informed about progress. There are currently 33 households on the Housing Register who have declared a local connection with indications that this number could increase.*

11.154 Rights of Way

Back of the school path – if cut regularly the path is fine nothing fundamentally wrong.

Cllr Sheppard requested that, should residents wish to make comments on rights of way, they use the designated number so the right path can be highlighted.

School path – Dave Ackerman visited the site and considers this to be an important village path and had met with both landowners at the start of the problems. He is aware of the current situation and has agreed to give its clearance priority and there is a possibility that it could be improved. A slight path diversion into the field may be a possibility, together with putting a decent gate at the top although this has not been promised.

11.155 Drains, Hedges & Roads

Members had all been issued a copy of the recent Snow Plough Initiative memo sent from DCC. After some discussion it was agreed that Cllr Legg would speak to Bernard Cox to see if he was willing to do anything. If he says no, there is little point in taking this any further.

11.156 To Consider Planning Applications

No planning applications to consider.

11.157 To consider the accounts

11.157.1 To authorise payment of accounts

The following payments have been requested:

WDDC	Wheelie bin empties February 2012	200004	37.40
DAPTC	Localism Act Update seminar fees	200005	45.00
Mrs A Crocker	March 2012 wages, postage	200006	384.36
HMRC	PAYE – March 2012	200007	29.80
PRIDE	Repairs to caravan stand pipe	200008	124.85

Total amount requested for March 2012 - £621.41 all of which will come from the Precept.

It was proposed by Cllr Baynard and seconded by Cllr Hopkin that the payments are made and the cheques were signed by the Chairman and Cllr Leonard in the presence of the meeting.

11.157.2 To consider the reconciliation of accounts

A copy of the reconciliation had been issued to all members prior to the start of the meeting. There were no comments made or questions raised.

11.157.3 To confirm the payment cost of repairs to the Butt Close Play Area Surface

Devotec Ltd have said it would cost £336.18 + VAT to patch the carpet. However, due to the distance they would have to travel it would not be economical to carry out only one small repair in a visit. The Clerk will get back in touch with them and see if a “repair kit” would be possible.

11.158 To receive correspondence

A list of all correspondence received since the last meeting had been circulated to members prior to the start of the meeting. There were no comments made.

11.159 To consider items for the April 2012 meeting

- Dates for 2013 – 2nd Tuesday of every month – to confirm and amend the Standing Orders
- Update on Olympic Torch
- Update on bus service
- Litter bins for Tolpuddle
- To confirm the accounts for the year ended 31st March 2012
- Carnival container
- WDDC draft plan

There being no further business, the meeting closed at 8:55pm.

Signed: Date: