

**Minutes of Puddletown Area Parish Council meeting held on Thursday 15<sup>th</sup> April, 2010 at Tolpuddle Village Hall, commencing 7.30p.m.**

**Present:** M Oddy, B Legg, J Hopkin, M Crankshaw, A Sheppard, C Leonard, T White, P Drake

**Chair:** S Buck

**Clerk:** Mrs A Crocker

3 members of the public. PCSO Vicky Hedge

The Chairman asked those members of the public present if they would like to make any comments or ask any questions. Mr Tony Gould reported that, in the Village Meeting, they had been talking about the old chapel building where the Martyrs met for worship. It is described as a building of great historic interest and there is talk that the villagers would like to get it restored and it would add to the historical content and heritage of the village. It was built in 1818 but fell into disuse in about 1840 and was replaced by the new chapel in 1862/63. It was originally on a life hold tenancy reverting back to the land owner once the tenant died. It is a project the village would like to take up. This is a grade II\* listed building. It was suggested that the way forward would be to involve the owner of the site. The Parish Council would be happy to back any project involving the renovation of the building. M Cooke has already provided them with some contact names and numbers.

Bob Dean – adoption of road on Central farm estate. The Clerk will contact the appropriate authority to find out what is happening. It is understood that a financial bond would have been set up to cover this sort of eventuality.

**10/1 To receive and approve apologies for absence**

Apologies have been received from P Cooke (work), P Stockley (holiday), M Cooke (work) and County Cllr Mr Crowhurst (prior appointment).

**10/2 To confirm the minutes of the meeting held on the 23<sup>rd</sup> March 2010**

A copy of the minutes had been circulated to all members prior to the start of the meeting. They were proposed by M Oddy to be a true and accurate representation of the meeting and this was seconded by C Leonard. They were then signed by the Chairman in the presence of the meeting.

**10/3 Matters arising from the minutes – for report only**

- Five dates were arranged for Jim Wilson and the students to get together but unfortunately, Mr Wilson was able to attend any of the given dates.
- S Howard of Dorset Traffic Management had responded to our letter re New Street. Checks done at the entrance to see if buses could turn in from the eastern directions were a "test drive" only. It became obvious that existing parked vehicles around the Green bellmouth were creating the greatest difficulty. The installation of further yellow lines to stop this parking was not an option and the removal of any stretch of footpath would be fraught with difficulties. The result of the site meeting was that the small benefit gained by improving the junction was completely outweighed by the problems that would be created and they would not be progressing the matter. The raising of the height of the stop sign at the entrance to the road was purely coincidental.

**10/4 To receive declarations of interest in accordance with S94 of the LGA1972**

None were declared.

**10/5 To consider Middle School Community Project for children to carry out in May**

Last week in May is an events week and on the Friday 28<sup>th</sup> May they would like to have a project that would involve the community. It was felt that a litter pick would be the most desirable. It would be on the Friday morning for about an hour and about 50 children would be involved – covering the Recreation Ground, Church Path, path along Coombe Road to the school. The idea is for volunteers to be with the children whilst they were picking litter with a small BBQ afterwards at the school. Anyone who would be available to help, please contact Phil Drake direct. M Oddy, J Hopkin both offered their services. J Hopkin reported that TOSCA have also got a community project during that week to look at wildlife and the environment and also the history of Tolpuddle and M Cooke has been in negotiation with the head teacher.

The Chairman welcomed PCSO Vicky Hedges to the meeting and asked if she would like to address the meeting.

PCSO Vicky Hedges: lead taken from roof of Puddletown Church. Theft of heating oil in the rural areas is currently a major problem. Travellers have now moved back to Puddletown forest some from Sares Wood. Vicky is at Puddletown Library every Wednesday between 3 and 4pm work permitting. There were several thefts in Tincleton a few weeks ago. A crime prevention evening was set up in the village hall and 36 villagers turned up. After the Proceeds of Crime Act, alarms, etc have been brought with funds recovered which can be purchased quite cheaply eg window alarms for £3. If it felt that there is a need for a Crime Prevention Evening in either Tolpuddle or Puddletown, please contact her and an evening can be arranged. Anyone wishing to have their name added to the Community Messaging System, please either contact Vicky direct or the Clerk for the appropriate forms. Once registered, you will then be able to receive regular updates on police activity and incidents that occur in the area by phone, fax or e-mail.

#### **10/6 Reports from meetings attended:**

- **Planning: J Hopkin 3<sup>rd</sup> March 2010:** development control management (planning). About 80 other councillors and clerks attended. The day was divided into 4 sessions with 4 different speakers. The aim was to get responses from people regarding the Vision for West Dorset which will take the local plan to 2026. What will be produced will act as a blueprint for the next few years. One key point was the poor reception of Broadband within Dorset. It is hoped that one of the legacies from the Olympics will be a perfected Broadband coverage. Infra-structure now means IT networks as well as the usual roads, transport, etc. The consultation period ended on the 12<sup>th</sup> April. A presentation was given by Bob Dean of Planning Aid which has been set up to assist people with their planning applications. This is a free service and contact details are available from J Hopkin. Robin Vaissiere gave a presentation concerned with the setting up of the Government's planning portal. The desirability of planning applications, etc being more e-friendly – at the moment only 35% of countrywide planning applications are put in on-line. Money may be available for the purchase of projectors to show planning applications at meetings. Alan Davis of Purbeck District Council then gave a talk on how he enforces planning issues. 70% of objections were vexatious or malicious in nature. As there is only one enforcement officer in the Purbecks so all issues must be prioritised – listed buildings usually take priority. An interesting and informative day. A Sheppard – if anyone would like to see the presentations, they are available from the Clerk.

#### **10/7 Puddletown Matters:**

- (i) First School – no response on the letters sent other than to acknowledge receipt.
- (ii) Recreation Ground play area surface – C Leonard sent application to Viridor Credits asking for the money in the middle of September and they have said they will consider it at the July committee meeting.
- (iii) Seat at Coombe Road – C Leonard suggest we put one on the footpath that runs along the back of the Talbot site – there is a concrete platform that could be cleared and would give sufficient room to put a bench. Mr Leonard wrote to Carl Winch Middle School Head Teacher to ask if he had any objection but has yet to hear any response. Suggests oak slates, steel ends with arms. A Sheppard warned that we would have to expect the young people to use it as a meeting point.
- (iv) Parish Plan – no news to date
- (v) Puddletown Society Village Sign – they have various agreements to go ahead but have asked if the sign could be added to the Parish Council's street furniture insurance. The Chairman asked if members could think about this and have it as an agenda item in May. The Puddletown Society are happy to continue to look after the sign and the flower border in perpetuity.

#### **10/8. Tolpuddle Topics:**

- (i) Orchard Meadow update: Newsletter going out this weekend which updates Tolpuddle residents on what has been going on, including the new installation of benches and seats, together with a bus shelter to be constructed by local volunteers and installed at the end of this month.
- (ii) Martyrs Cottage has been let to a retiring farm worker from Milborne St Andrew and this has been confirmed today.
- (iii) Village Hall 106 request – the use of the 106 monies in one village being used in another village. DCA has quite a sizeable fund available for village halls and this would be a place to start. It was agreed that, at present, with the various projects coming up in each village, 106 monies should be used in the village to which the planning relates.

### **10/9. Rights of Way**

Travellers in the Puddletown Forest are on private land but have reached it by breaching a public right of way.

### **10/10. Drain, Hedges and Roads**

- (i) Tolpuddle Hall has now been occupied so the hedge should be sorted out soon.

### **10/11. Training Courses**

### **10/12. To consider planning applications**

- (i) 1/D/09/000413: Reading Room, P/town – convert loft to bedroom/en suite & install roof lights- listed building consent. Externally only change will be velux windows and opening up of roof vents which the listed building inspector feels should be kept as vents. No objections but keep the vents as vents.

We are currently holding two further applications which will be considered at an Extra-ordinary meeting in Tolpuddle on Thursday 29<sup>th</sup> April. The agenda will follow shortly.

### **10/13. To consider the accounts:**

#### **(i) To authorise payment of accounts:**

A list of the accounts to be paid had been circulated to members prior to the start of the meeting. It was proposed by P Drake and seconded by A Sheppard that they are paid and the cheques were signed by the Chairman and C Leonard in the presence of the meeting.

### **10/14. To consider variation of Standing Orders re starting time of meetings.**

The Chairman felt that the meetings could start at 7pm and finish earlier. Proposed we try this for May and June and see how things go. Check on the new NALC standing orders. As we have both the Parish Meeting and the AGM in May, it was felt that it might be more appropriate to combine the two. This would be possible if the Parish Meeting were to start at 6.30pm, closed at 7.30pm and the Parish Council AGM opened.

### **10/15. To consider setting up a website group**

A Sheppard – since the site was put together the only updates have come from the village hall. If it is not being kept up to date with ongoing events, etc. it is not worth keeping the web site going. With the AGM coming up perhaps a working party should be put together to keep the web site up to date. The web site must be something worth looking at. Posts will be set up at the AGM. Jan will speak to the Tolpuddle councillors and Bridget will cover Puddletown, Phil will cover PRIDE.

### **10/16. To receive correspondence**

A list of all correspondence received since the last meeting had been circulated to members prior to the start of the meeting.

### **10/17. Items for the May meeting**

- Puddletown Village Sign

### **Meeting closed 9:05pm**

**The next meeting will be an Extra-ordinary meeting to be held in Tolpuddle on Thursday 29<sup>th</sup> April to discuss planning applications.**

**PUDDLETOWN AREA PARISH COUNCIL EXTRA-ORDINARY MEETING HELD ON THURSDAY 29<sup>TH</sup> APRIL  
2010 AT TOLPUDDLE VILLAGE HALL**

**Present:** M Oddy, P Stockley, J Hopkin, A Sheppard, B Legg, N Pitman, M Cooke, P Drake

As no Chair, vice chair or past chair were present it was proposed by P Drake and seconded by J Hopkin that A Sheppard chair the meeting.

A Sheppard then took the chair and closed this part of the Parish Council meeting and opened the public meeting:

**Puddletown:**

**High Street, Puddletown:** surprised to receive a letter today saying there was an amendment to the plan. A covenant exists on part of this land copies of which were sent to planners, developers, etc but nobody seems to want to listen so villagers are going to employ a solicitor to take up this case and they would like the Parish Council to inform the District Council of the existence of the covenant. We will check to see if we have the powers to do something like this although we did comment on this in our objections to the original application. It is number 17 High Street that holds this covenant so it would block the access to the entire sight. It is felt that the amendment only addresses very minor problems and does not look at the levels, the access, the density of buildings on the site. 76 responses were sent in on this application and one of the main points was the access to the highway. Highways have not taken note of this point at all. Is it within the remit of the Parish Council to request Highways to act on this? The increase in size of the turning circle looks as though it has taken away 3 parking spaces and, if this is the case, this will only add to the existing parking problem. If the access drive is taken right up to the trees as the plans would indicate, it would kill the trees – in particular the cherry tree that sits at the entrance to the proposed site. May invite the councillors out to visit the site.

**30 Main Road, Tolpuddle:** redesign of the previous application, still out of keeping with the surrounding properties, particularly the statement that it would not block the light. Clearly it would.

There being on other comments, the public meeting was closed and Parish Council meeting opened.

**Apologies:** M Crankshaw, S Buck (holiday), D Foreman (illness), C Leonard (holiday)

**10/18** To discuss the following planning applications:

- (i) 1/D/10/000483 9 Long Cowleaze, Tolpuddle:** summerhouse  
More conservation consent than building. Will enhance an already beautiful garden and is in keeping with the existing properties and will be seen clearly as you come into the village. No objections.
- (ii) 1/D/10/000260 Land South of High St, Puddletown:** amended plans  
Amendments are very small, putting a chimney on, dropping a roof line – none of the issues have been addressed. Access, parking and density have not been addressed. The original statement said the developers were trying to recreate the pastiche of building design that exists in the rest of the village. It was felt that it was very poor of the District Council and they have handled an emotive matter very badly. The safety issue has not been addressed. Return original comments to them saying there is no alteration to the comments on the original plan and we strongly object. Copy Highways and check to see if we can contact them separately to enforce our objections.
- (iii) 1/D/10/000537 Waverlea, 30 Main Rd, Tolpuddle:** front & side extensions. Erect new first floor.  
Previously comment was made on the imposing structure of the development as opposed to the footprint made. None of our original issues seem to have been addressed other than to make the overall pitch less, turning it into more of a chalet style construction. A single storey bungalow which they are intending to turn into a 2-storey townhouse dwelling which is completely imposing and out of keeping. The French doors on the back of the building overlook both the play area and the neighbours. No mention of the sewage within the plans, they talk of a septic tank but the ground water level is so high at this point it will not work correctly. Also water run-off will be increased. Once again, the planning statement states there are no other bungalows in the area, but this is clearly not the case. Again the amendments made have not been sufficient and the building is not in keeping with the character of the area. We object.
- (iv) 1/D/10/000623 Northbrook Farm:** covered area over cattle feeding yard  
Environmental issues and reduction in slurry output. No objection.

There being no further business, the meeting closed at 8:10pm.

**PUDDLETOWN AREA PARISH COUNCIL AGM HELD ON TUESDAY 18<sup>TH</sup> MAY 2010 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7.30PM.**

**Present:** P Stockley, B Legg, M Oddy, C Leonard, A Sheppard, D Foreman, M Cooke, J Hopkin, N Pitman, P Cooke

**Chair:** S Buck

**Clerk:** Mrs A Crocker

Bill Maunder, D Grenfell, Mr & Mrs Ashley Banfield, T Gould, PSVO Kathy Holmes

**Election of: Chairman:** Proposed by D Foreman that S Buck remain as Chairman, seconded by M Oddy

**Vice Chairman:** D Foreman, proposed by C Leonard, seconded by M Oddy

**Planning Working Group:** consisting of D Foreman, C Leonard, P Stockley, T White and J Hopkin – proposed by N Pitman and seconded by S Buck

**Finance Group:** consisting of S Buck, C Leonard, D Foreman and the Clerk – proposed by M Oddy, seconded by A Sheppard

**Representatives to the Village Hall Committees:** C Leonard – Puddletown Village Hall  
D Foreman – Tolpuddle Village Hall

**Transport Officer:** M Oddy – proposed by C Leonard, seconded by D Foreman

**Rights of Way Officer:** A Sheppard agreed to continue in this post

**Internal Auditor:** Mr Henry Lovegrove of Accounts & Audit Services Ltd

**DAPTC Representative:** D Foreman will be standing down from this role and J Hopkin will take her place, together with A Sheppard

**Community Liaison Officer:** M Crankshaw remains in this role

**Flood/Emergency Officer:** M Crankshaw remains in this role

**Representative to the trustees of the Puddletown Charity:** Mr J Wilson

**PRIDE Management Committee:** Currently M Crankshaw, P Drake & C Leonard – no change

**Tolpuddle Orchard Meadow Liaison Group:** M Cooke

**Dorset Area Partnership:** D Foreman to remain in this role

**Web site Committee:** to consist of A Sheppard, J Hopkin and B Legg

**10/19 To receive and approve apologies for absence**

Apologies have been received from Tina White and M Crankshaw (work commitments), County Cllr D Crowhurst (hospital), PC Charlie Dale & PCVO Vicky Hedges, P Drake (holiday)

**10/20 To confirm the minutes of the meeting held on the 15<sup>th</sup> April 2010**

Minutes were issued prior to the start of the meeting – proposed by A Sheppard and seconded by B Legg

**the extra-ordinary meeting held on Thursday 29<sup>th</sup> April 2010**

Proposed by A Sheppard and seconded by M Oddy

**10/21 Matters arising from the minutes – for report only**

Nothing arising at this stage.

**10/22 To receive declarations of interest in accordance with S94 of the LGA1972**

C Leonard noted an interested in the planning application for near Norris farm – the agent is a near neighbour so he felt he should not take part in any discussion.

Kathy Holmes: Charlie Dale is working on an eviction order for the travellers. Diesel still being stolen, so please ensure everything is locked. Theft of lead – a spate happening in the Dorchester area – meeting on Thursday with the Ecclesiastical Society to discuss the way forward to protect church roofs. Please phone 222222 if you see anything suspicious. Are there any further updates on the Martyrs Rally – additional road closures and traffic coming in from the eastern end of the village to avoid disruption through the other villages. It would be useful if a police representative could attend the next Parish Council meeting and it would be useful to have a contact number for the weekend of the Rally should any problems occur.

**10/23 Reports from meetings attended:** None attended

**10/24 Puddletown Matters:**

**(vi) Parking at the Prince of Wales:** M Oddy: residents entering their parking space would need to pull out into the middle of the road. This combined with the vehicles parking in front of the shop. M Cooke: should the bollards be left down they become a trip hazard. A Sheppard: members of the public controlling the highway. Can prosecute if parked on the pavement. B Legg: delivery lorries will park on the road regardless and cause further upset. N Pitman: parking on the pavement by the lorries at least means the traffic can flow smoothly. Police cones would tend to lose their effectiveness if left out on a permanent basis. A Sheppard proposed, whilst the Parish Council accept that we support the residents problems regarding the parking issue, we cannot support the positioning of bollards on the public footway. P Cooke – could the shop not put out cones on their parking area when they know their delivery is coming? Could this be something that the police could explain to Mr Ball?

**(vii) Village sign:** the Chairman invited Bill Maunder to address the meeting. The Puddletown Society has been working on this for some two years now. The proposal is to put the sign on the verge by the traffic lights, an area that is often used to put skips on. They have been liaising with the Highways Department who are happy as long as no obstruction is caused. The Society, at its own expense would design, construct and erect the sign, together with a flower bed which they would be happy to maintain along with the grass area around it. This would enhance the gateway to the village and publicise the Thomas Hardy connection. It will be mounted on an 8" square oak post and stand approximately 3.37m tall. The village Carnival committee have donated money as has the National Village Sign Society. The aim is to get the project well in advance for 2012. The Highways require that a public liability policy be in place before any further work can be done. They request that the Parish Council add this to their existing premium and the Society would be happy to pay any additional premium that may be incurred. C Leonard proposed that we support this project and not pass the cost of £12.50per annum, seconded by P Cooke.

**10/25 Tolpuddle Topics:**

**(iv) To move bus stop 61 Main Road, Tolpuddle:** No objections – proposed by M Cooke and seconded by N Pitman

**(v) Transfer of Orchard Meadow funds from Maintenance Account to savings account:** M Cooke explained that when the Parish Council acquired the Orchard Meadow site, a sum of £15,000 was set aside for maintenance. It is proposed to transfer £10,000 to a yearly bond to gain as much interest as possible. N Pitman: need to look for an account that will pay as much interest as possible to add to the maintenance money over the years. No objections in principle – John Bacon to look at various options and report back to June meeting.

**(vi) 106 funding available for village hall:** M Cooke wanted to make clear what had been taken out of the 106 monies by TOSCA and what was left in the pot. M Cooke and J Hopkin had spoken to Patrick Evans regarding the village hall and there is also the potential of the project on the old chapel. J Hopkin: wanted this explained as the impression had been given at the last meeting that the Open Space project had taken all the money from the 106 funds and wanted to make clear what the actual situation was.

**(vii) Tolpuddle Parish Meeting – matters arising:** (a) dog fouling: Dewlish footpath – Kathy Holmes: can visit the offenders and offer advice.

(b) Gypsy encampment – Sares Wood – eviction notice served and should be gone by the end of July.

(c) Speed limit extension – 40mph from Tolpuddle to Burleston – this is a subject that has raised in the past but the Police have previously said that as it is a country road there is no reason to have the speed limit reduced. In addition, the SID should be positioned at the western end of the village on occasion. This would also be of benefit at the western end of Puddletown. We will ask the County Council to reconsider the speed limit between the villages. Also the reinstatement of the rumble strips at the outskirts of the village.

Road maintenance – on June 17<sup>th</sup> Ian Foulger will be addressing the meeting on this subject. New chair of the Tolpuddle Parish meeting – Nigel Pitman.

(d) Street lighting – trials have taken place and the findings will now be put before the committee for their recommendations.

(e) BT phone box – the current position is that WDDC has a right to veto the removal of the telephony equipment from the boxes. They have exercised this veto last November at the end of the consultation period. What this means is that BT cannot remove the equipment or pass the box on for adoption but must continue ownership and maintenance of the box and equipment until further notice.

### **10/26 Rights of Way**

Travellers in Puddletown Forest are not camped on the rights of way so are not causing a problem. The Forestry Commission have dug across a right of way.

Catmead – now with the District Legal Department – P Cooke will take this up.

Could the Tolpuddle rights of way attend the June meeting if possible?

Druce Lane and Charminster Lane cut today but the one running parallel to the by-pass has not been cut. A Sheppard will check at the weekend and follow up if nothing is done.

### **10/27 Drain, Hedges and Roads**

### **10/28 To consider planning applications**

#### **(i) 1/D/10/000679: 5a High St, Puddletown – dwelling & parking space**

Small home if a strange design. Vehicle access to the main road on the traffic lights would increase. Highways have no concerns regarding this site. Even though we do not like the dwelling, there is no justifiable reason for objecting. Concern to be expressed regarding the additional vehicular access.

#### **(ii) 1/D/10/000699: Lower Norris Mill Farm, Bockhampton – extend buildings to form covered yard:** C Leonard chose to remain in the meeting but would not be permitted to comment. In keeping with existing buildings – no objections.

### **10/29 To consider the accounts:**

#### **(i) To confirm accounts for the year ended 31<sup>st</sup> March 2010**

A Sheppard felt that members had been given insufficient time to review these to any great extent and it was agreed that this item be transferred to the June meeting

#### **(ii) To review the Annual Governance Statement (as with 10/29 (i))**

#### **(iii) To authorise payment of accounts**

A Sheppard: due to the late nature of the payments he felt that the payments could not be agreed. However, P Cooke proposed that, as none of the items were out of the ordinary, our normally monthly invoices be paid on time. Seconded by C Leonard. N Pitman – day to day running costs to be reviewed in advance of the meeting up to three days before. Hold back on payment of the bench this month until confirmed by C Leonard.

Those items to be paid are:

R Burg	Grass cutting at Orchard Meadow	100145	380 TOSCA
DAPTC	Subs for year 2010/2011	100146	465.86
Accounts & Audit	Internal audit fee y/e 31.03.10	100147	202.50
Mrs A Crocker	Wages – May 2010	100148	433.75
WDDC	Wheelie bins emptied April 2010	100149	54.93

The cheques were then signed by the Vice Chairman and later counter-signed by C Leonard.

### **10/30 To receive correspondence**

- Notification from Stinsford Parish Council regarding alteration to Stinsford roundabout to 3 lanes entering the roundabout. N Pitman – such projects have taken place in Weymouth and have helped the flow of traffic on end. Pedestrians should be discouraged from crossing the road and should use the footway already in place.

### **10/31 Items for the June meeting**

- To review Standing Orders in accordance with NALC Model Standing Orders 2010
- Highways letters
- Annual accounts
- Annual Governance Statement

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING, THURSDAY 17<sup>TH</sup> JUNE, 2010 HELD AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

**Present:** D Foreman, M Oddy, P Drake, C Leonard, A Sheppard, B Legg, P Cooke, J Hopkin, N Pitman

**Chairman:** S Buck

**Clerk:** Mrs A Crocker

**Members of the public:** 12 members of the public, including Mr R Howard, I Foulger and N Hamer of Dorset County Council

**Guest Speaker – Mr Ian Foulger: Principal Engineer – Maintenance, Dorset County Council**

DCC believed that they had £1m but have since found that they only have £800,000 to spend on the resurfacing works for the road through the villages. This means that in the next few days the original plans will have to be revised. 5 sections: White House bridge, Burleston bridge and 4 culverts are all to have work done on them requiring a total closure in September and October – this is currently out to tender. This will definitely go ahead. The work has to be done then as they only discovered they had the funding this February and it must be spent by next March and the Environmental Dept state they must be out of meadows by October. Next 3 elements; carriageway resurfacing, footpath resurfacing. From the 30mph sign at one side of Tolpuddle to the 30mph at the other side, same in Puddletown and then at Burleston. 5<sup>th</sup> element of work to go through the whole length of the road, cleaning out and renewing highway drainage to minimise flooding that has occurred over last year. Puddletown will be a new surface. Tolpuddle complete new surface, Burleston will be a different type of surface that will need surface dressing in about 5 years. Should also sort out flooding in Burleston. Culverts are structurally unsound, that is why they are being replaced. Where do the pavements fit in? – hoping to do some footway widening but this is probably where the savings will have to be made. Some of the worst areas will hopefully fit into the scheme. The bridge scheme starts on the 31<sup>st</sup> August and the road will be completely closed until the 31<sup>st</sup> October, carriageway work will start soon afterwards so it can be completed by March 2011. Can the new surface be replaced in connection with the various developments so the road will not be dug up as soon as it is put down? Road markings will only possibly be altered within the two villages, we would like to keep the single line between the villages. Flooding in front of Pixies Cottage in Tolpuddle – should be taken into account when the road scheme is sorted out. A Sheppard – can diversion signs be put on the bridleway when road is closed. Rumble strips will not be put back - may get some road narrowing if the money exists to get the footpath widened. All the signs have been surveyed. Speed limit – unlikely that they will change. Would like them to change in Puddletown to 20mph from First School to traffic lights. Could be applied for officially via the Parish Council. P Cooke will look after Burleston and Athelhampton.

**Nigel Hamer – Area Highways Manager West**

Remit to deal with highway matters in West of Dorset. Over 4,000km of maintainable highway – tarmaced. Total value of highway asset is £1.7billion – 90% constitutes carriageways, footways, bridges and drainage. Budget for this year across the county is £9mill – about £3mill short of what is needed to deliver their policies. Cuts are being made and will continue to be made in view of Central Gvt cutbacks - although it is not known by how much at this stage. Safety issues will still be dealt with but non-safety issues will be considered for cutting in the future – eg weed killing – more relevant to urban areas. Any weed killing they are called out to will be on an adhoc basis rather than a fixed twice a year. Full picture is not known at the moment. Potholes will be filled, trees will be cut for safety purposes. The role of the PMUs and lengthsman will become more important. Currently have skilled gangs and pmus. The lengthsman will be managed by the parish or town council. They will be doing very minor works. 4 lengthsman in the county at the moment. Ferndown, Bridport, Charvalley and Upper Marshwood Vale. Funding - £20-25K for a full time person. DCC are offering to put £10k into a parish/town council to help things along. Depending on how much time you want him for will depend on how much money the parish/town will have to pay. This money will remain until 2014. Any self-help in the meantime will be very gratefully received. P Cooke – what equipment is the lengthsman likely to have and what sort of works will he do. DCC will provide some training, eg shears, etc but it is up to the parish council. The pmus will carry out the larger jobs, the lengthsman will be mending fencing, painting seats, digging out ditches, cleaning around gullies. P Drake – could it be put out to contract? If you want and the scheme would still apply. DCC can provide details of the areas they will continue to do when it comes to grass cutting. If you are interested, Dcc can arrange for someone to address the parish council. S Buck – coming out of Puddletown towards Zoar House, the trees of the Ilsington Estate have reduced the carriageway to half its width – is it down to the parish council to contact them or the DCC. In the first instance, it is down to the parish council as a personal approach – if it doesn't work, then contact DCC. This has already been identified and is currently being looked into.

Ann Soderburg – wished to offer her services for the Parish Plan following their recent experience with the land South of High Street planning application. S Buck explained where it was at the moment and any help that could be given to John Paton would be very gratefully received. P Cooke would it be possible to have the Parish Plan on the



agenda for July and asked that we have some sort of outline by a certain time. We need a first draft out that can be presented and then updated on an annual basis. Clerk will contact John Paton to say they would be getting hold of him.

**10/32 To receive and approve apologies for absence**

T White (holiday), PCSO Vicky Hedges, M Crankshaw (family commitments), D Crowhurst (London on Council business), P Stockley (ill)

**10/33 To confirm the minutes of the meeting held on the 18<sup>th</sup> May 2010**

Nomination for officers – change to web site committee. Proposed D Foremen, seconded C Leonard

**10/34 Matters arising from the minutes – for report only**

**10/35 To receive declarations of interest in accordance with S94 of the LGA1972**

D Foreman – 48 Main Rd, Tolpuddle planning application.

**10/36 Update on web site**

A Sheppard – looked at possible names – puddletownarea.com and Puddletownarea.co.uk both available. Free of charge for first two years. A Sheppard to proceed. Hosting – we can host it for a year for £41.88 + VAT or 2 years for £71.76. some slight limitations on usage but should be okay – proposed we go for two year package by M Oddy, seconded by B Legg. Keep design as it is on oldpuddletown with a theme running through it and giving the individual villages their own pages. These pages could be enlarged as required. C Leonard – would there be any sub description should someone wish to view Tolpuddle. A Sheppard – it would be possible to put all 4 names into the title page for search purposes. Looked at enlarging it to groups and it was felt to keep commercial business away from it – let the recreation ones from the village have access to it eg library, pavilion, cubs, etc. so it becomes a community website. It is a dynamic tool so it must be used, updated and amended on a very regular basis. The web working group need to have the input otherwise it will not work.

**10/37 Puddletown Matters:**

- Land south of High St; was refused this afternoon after some fierce lobbying by residents. It may still come back with a reduced number of houses or it may go appeal.
- Thanks to Chris, Eddy Bowering and Martin Antel for putting seat up in Coombe Road.

**10/38 Tolpuddle Topics:**

- Community Day with Middle School – very successful day – also Heritage and Wildlife day at Orchard Meadow and Martyrs museum which also went very well.

**10/39 Rights of Way**

- Path at Rhododendron mile path that has been cut across is in hand.
- By pass bridleway clear
- Central Farm path – no way marks on the path at all. Finger post needed at village end to promote circular walk – this is in hand and Rights of Way will be speaking to landowner.

**10/40 Drain, Hedges and Roads**

Hedge at Tolpuddle Hall – new owners have now cut it down so this is now sorted.

Puddletown Square – road surface is dreadful – needs resurfacing.

**10/41 Training Courses**

**10/42 To consider planning applications**

(viii) **1/D/10/000335: 3,4 & 5 The Moor, Puddletown – retain car ports:** original app wanted garages for which the material would be brick. Car ports have been built out of wood but app proposes brick car ports. M Oddy reported that these were garages and one has a door. From the application, it appears they have sides but no front and back. What they have built does not appear to be what has happened. Not in keeping with surrounding buildings as they are made of wood.  
we would prefer that they build what they were originally granted permission for.

(ix) **1/D/10/000791: Land at Main Rd, Tolpuddle – modify 106 agreement:** from no development shall commence to no development shall be occupied. It was felt that there was no objection and this request was reasonable in the current economic climate. P Cooke should not agree to this – how can you prove when it is occupied? This is letting the developers off the hook. This will set a precedent. £48,000 106 monies. Vote taken: Pay up front 6 – when first house sold 1, abstain 2.

(x) **1/D/10/000752: 48 Main Rd, Tolpuddle – replace derelict outbuilding with garage & sun room:** only concern – access to garage would be very tight. New building would be a very big improvement on what is there at present. Recommendation – no objections.

(xi) **1/D/10/000848: Land at Home Farm – modify 106 re public testpath link:** C Leonard – application is to vary the 106 and remove from it the need for the developer to provide this path. He provided the door with a padlock whilst the development was underway. Now it is complete we have been pressing the dc to open this path – which has not been adopted. The applicant has said he does not want it and the dcc won't adopt it. the reason for adoption means it then becomes maintainable at public expense rather than the residents of Home Farm. Mr Philips said he didn't know anything about it as the county hadn't been told there would be a path that would be for adoption. It can still be inspected to see if it comes up to CC standard. The section 106 as it currently exists is quite clear in that it requires this path to be provided in perpetuity. There is no major obstacle for it to be adopted. Now that the both developments are complete, there is no need to keep the gate. The Catmead development has the path, the lighting etc completed right up to the door – it is likely that the gate will not meet the county requirements but there is no need for it. resident of Home Farm – of believe that the communal land would be owned by the residents, there is no historic right of way and, as the surgery is going to be removed, there is no need for the path to be there. D Foreman – corner on the Back Water is very dangerous for pedestrians. This path was put in due to this corner as there is no footway around this corner. Styles Lane runs parallel to this path so no one would need to use this path. P Drake – original requested a road through the development so that the Back Water could be pedestrianised, this was rejected and the public path was accepted. A Sheppard – feels strongly that the path should be opened. Styles lane path is not a hard surface and is not lit. Too many enclaves in the village. This was a legal agreement that was set up. One of the residents states that they brought the property on the understanding that this would be a private development. To support this app would be to do the village out of a facility and potential loss of income whereby the developer was able to save on 106 monies by offering this path. This application was put in when the legal dept got hold of the case. By submitting this app, it puts a hold on any enforcement process. Freedom of movement around the village. Concern that once this becomes a public right of way, it is opening the site for further break-ins and miscreants hanging around the site. The developer of Catmead has fulfilled his responsibilities in full – if we support this application, the developer of Catmead would have a perfectly legitimate claim against us for making him spend the money, etc on his side of the path. When the drawing was originally scanned, it shows two paths, so we are not actually one path short but two. N Pitman, setting a precedent putting locked doors over a public right of way. As it was originally down to the Parish Council to request this path, we cannot support having the path blocked off. We as a parish council will object to this application and want the footpath open. The developer has got to get it adopted as was his original agreement. This should be at the developer's expense and should not fall to the residents to pay for the improvement of this path.

(xii) **Tolpuddle garage site – appeal hearing re change of use from commercial to residential**

The Clerk will draft out a letter expressing our objection to the residential development not being for affordable housing.

**10/43 To consider the accounts:**

(xiii) **To authorise payment of accounts:** the following payments were requested:

			<b>Precept</b>	<b>TOSCA</b>
Orchard St Furniture	Bench at the Coombe	100147	441.92	
R Burg	OM grass cutting	100148	190.00	
Eyre Investments	OM annual rent	100149	1.00	
H Green	OM bus shelter	100150		886.09
R Howard	Expenses	100151	201.48	
DCC	OM ground works	100152		1231.34
WDDC	Wheelie bins May	100153	43.95	
Connor McKee	Data input re PPlan	100154	186.66	
Mrs A Crocker	Wages + postage June	100155	419.75	
			<b>1484.76</b>	<b>2117.43</b>

These were proposed by D Foreman and seconded by M Oddy and signed by the Chairman and Vice Chairman in the presence of the meeting.

(xiv) **To review the internal auditors comments on the year end accounts:** the Clerk informed members that the internal auditor raised the following points:

- o The Council pays the clerk and the caravan collector as independent contractors, but they should be subjected to PAYE because if they do not meet their tax commitments the Revenue may seek redress (with penalties and interest) from your Council. The Clerk has pointed out that we tried to register but HMRC will not allow us to do so until an employee's NIC or PAYE reaches the threshold requirements.

- (xv) **To confirm the accounts for the year ended 31<sup>st</sup> March 2010:** a copy of the accounts had been submitted to members with the agenda and the Clerk briefly outlined the makeup of the figures. There being no questions the accounts were proposed P Cooke and seconded by C Leonard
- (xvi) **To review the Annual Governance Statement:** a copy of the statement and responses had been issued to members with the agenda. The Clerk ran through the questions and there were no queries or comments. The Statement was proposed by P Cooke, seconded by C Leonard and signed by the Chairman in the presence of the meeting.

**10/44 To consider and adopt new model Standing Orders:**

A copy of the model code had been submitted to members with the agenda, together with the various proposals from the Clerk. The following points were suggested:

- (xvii) 1 Meetings (z) the suggested 2 hour limit is too prescriptive. The words "where possible" should be added.
- (xviii) 2c Ordinary Council meetings – the annual meeting shall take place at 7pm "unless by prior agreement with all members of the Parish Council".
- (xix)3 Proper Officer: it was agreed that agendas may be served electronically

All other proposed adjustments were accepted and an amended copy will be issued to members in due course.

**10/45 To review Financial Regulations**

A copy of the regulations was issued to members prior to the start of the meeting. The only alteration to be made to the existing code is under para 5.2 which will now read "A schedule of payments..... be presented to Council not later than 3 days prior to the meeting." This was proposed by N Pitman and seconded by D Foreman. An amended copy of the regulations will be issued to members in due course.

**10/46 To receive correspondence**

A list of all correspondence received since the last meeting had been issued to members with the agenda. There were no comments to be made.

**10/47 Items for the July meeting**

- (xx) Parish Plan
- (xxi) Speak to Nigel Hamer – lengthmans scheme
- (xxii) Letter to rights of way re bridleway useage when road is closed. Could rights of way clear the path or improve it
- (xxiii) Keep web site as standard
- (xxiv) To discuss the continuation of meetings starting at 7pm

**PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 24<sup>TH</sup> JUNE 2010 AT  
TOLPUDDLE VILLAGE HALL, COMMENCING 7PM**

**Present:** M Oddy, D Foreman, J Hopkin, C Leonard, A Sheppard, B Legg, M Cooke, T White, N Pitman

**Chair:** S Buck

**Clerk:** Mrs A Crocker

6 members of the public

**10/48 (Ex) To receive apologies for absence.**

P Stockley (illness), M Crankshaw (family commitments), P Drake (family commitments),  
P Cooke (work commitments)

**10/49 (Ex) To discuss the following planning applications**

(i) **1/D/10/000811 81 Main Rd, Tolpuddle:** to erect 10 affordable houses (outline)

Not for first time buyers or social housing, more for people moving up a step but would not be able to afford full market value. Last stretch of greenery in the village with the exception of Orchard Meadow. Visually pleasing. Appropriate use of remaining green paddock, appearance of buildings seems appropriate. Making use of redundant paddock – must make sure they stay as affordable housing. Links Long Cowleaze with the rest of Tolpuddle and helps to bring in the old slaughterhouse development with the rest of the village. J Hopkin – consulted as many villagers as possible about this development. General feeling – not another development after the past few years disruption/intermediate affordable – what does this mean. How can this be policed and guaranteed. We do need affordable housing but are concerned that the developer will come in and make a significant profit from this site without meeting the affordable criteria. Last piece of green space along the main road and it is important that the green frontage is maintained. M Cooke – agrees with the query regarding affordability but what would happen in 5 years time. A Sheppard – as this is an outline, it suggests that the developer is looking to get some form of development on this site at some point in the future. Reasonably open design will keep it within part of the village. N Pitman – it is a sympathetic development and this area is going to get built upon sooner or later. Concern over the recent apps to remove 106. Perhaps we could put on that only a few get developed first and sold rather than sit empty. How enforceable is this affordable status. If outline planning is granted, could this be enforced?

Barry Lovelock – Broadreach – for a long time now there has been a need for affordable and housing. Government have now withdrawn all subsidies for social housing – the subsidy on the development will be between 30 & 40% of the full market value - a purchaser would need to provide a mortgage for about £145/150,000.00. The new gvt will be stopping development within gardens and concentrate on infill. Rob Aspray has expressed a need for social housing within the area. You do not need to be a Housing Association to offer affordable housing, just a developer who is able to afford to offer the properties in this manner. Covenants would be set up to prevent anyone from selling it on other than up to a set percentage of the market value at the time. It can't be bought on behalf of anyone else or as a second home. The covenants would remain on the property for the life of the property and would be irrevocable. The economy of scale would mean the site would have to be done in one go and would not work if carried out in phases. The style is in that of Long Cowleaze. Applying for outline as detailed planning presumes too much. As the developer is in no great hurry to build – Goadsby have already advertised subject to development and they already have 18 people expressing interest. Price will be determined by the local authority at the time of building. Nationwide and Halifax have both been approached and are eager to be on board. Because of the spare equity in this type of property, they require a joint income of £35,000 pa and the building societies would then offer virtually 100% of the mortgage.

Chairman of Haslow Housing Association: homes and communities agency has not yet withdraw funding from the housing associations and they are still able to build as most of the money comes from banks and building society borrowing.

Barry Lovelock – local authority in Dorchester announced some 2 weeks ago that they would have increasing difficulty providing.

R Kerslake – good for the youngsters in the future and this can be tied up very tightly with a 106 agreement.

Tony Gould – generally in favour of the development on the grounds that we need to make sure Tolpuddle is a vibrant village. There are many levels of income within the village and such a development would be very helpful to the future of Tolpuddle as long as the conditions could be enforced.

M Cooke – in the docs there is a form about planning obligations with approx £9k to go to green space – needs to be more general for the village.

Peter Walton – declared an interest – supports affordable housing within the village and would like to see the site developed and would like to see some genuinely affordable housing on the site. Would also like to be able to guarantee that the covenants remain in force.

C Leonard – despite what has been said, we don't dislike developers. From past experience we like to see the i's dotted and t's crossed.

Generally felt that we would be in favour of the development on the understanding that the covenant would be fully binding in perpetuity.

- (ii) **1/D/10/000932 Roses Cottage, Whitehill Lane, Tolpuddle:** single storey extn & first floor dormer. Garage & store  
Improves and enlarges a modest property, no one will be overlooked by it – no objections.

# MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 20<sup>TH</sup> JULY, 2010, AT PUDDLETOWN VILLAGE HALL

**Present:** D Foreman, M Oddy, B Legg, M Cooke, T White, P Drake, C Leonard, J Hopkin

**Chair:** S Buck

**Clerk:** Mrs A Crocker

No members of the public

## **Guest Speaker – Samantha Angus; SSE Contracting – upgrading street lighting**

In partnership with DCC to repair and replace approx 28,000 columns in Dorset. PFI – private finance initiative – 25 year contract now 3.5 years in. Key stakeholder consultation period – arranged 12 weeks before the work is planned. Any houses affected by the changes will have a leaflet put through their door. [www.lightsonindorset.co.uk](http://www.lightsonindorset.co.uk) can use this site to report lights not working, damaged, etc. Steve Wallis – Operations Manager for Dorset. Current black columns will remain. Beech Road, Butt Close, Church Walk, Druce Lane, Mill Street, Blandford roundabout (north and south), the Moor, White Hill will all be looked at in Puddletown. Details of Tolpuddle work's timescale will be sent through via the Clerk. Work in Puddletown will start in 8 weeks time. The repair work to the road through the villages will not affect this work and it should all be done with about 6 days. Tolpuddle will be revisited for a further consultation a few weeks after Puddletown is completed. Trials on switching off lights between midnight and 5am are underway and will last about a year. Once this is completed and found to be successful – other villages will be given the chance to change to this system.

### **10/48 To receive and approve apologies for absence**

P Cooke, P Stockley, A Sheppard, N Pitman, M Crankshaw (work)

### **10/49 To confirm the minutes of the meeting held on the 17<sup>th</sup> June 2010**

A copy of the minutes had been issued to all members with the agenda. They were proposed by D Foreman as a true and accurate representation of the meeting and seconded by C Leonard. The Chairman then signed them in the presence of the meeting.

#### **Extra-ordinary meeting held on 24<sup>th</sup> June 2010**

A copy of the minutes had been issued to all members with the agenda. They were proposed by B Legg as a true and accurate representation of the meeting and seconded by J Hopkin. The Chairman then signed them in the presence of the meeting.

### **10/50 Matters arising from the minutes – for report only**

- Bridleway to be improved to make sure path is kept clear. Clerk to follow up with Rights of Way.

### **10/51 To receive declarations of interest in accordance with S94 of the LGA1972**

None to declare

### **10/52 Reports from meetings attended: New Councillors –6<sup>th</sup> July – N Pitman**

- As N Pitman was unable to attend this meeting, this item will be held for the August meeting.
  - J Hopkin attended DAPTC meeting on 13<sup>th</sup> July – the meeting reiterated the importance of Parish Plans. Parking in Dorchester – very few spaces in the town, the park and ride scheme will be significantly extended and the council workers will have to use it to free up spaces. The planning app has gone in for the new Charles Street District Council offices. Once completed, the new development will offer considerably more retail outlets.
  - Lengthmans Scheme – the lengthman are going to be employed by the Town Councils and the Parish Councils can then book them for so many jobs and hours in the year. Being formalised at the moment and details will follow in due course.

### **10/53 Puddletown Matters:**

(viii) **Home Farm access** – Ian Madgewick apparently stated that there is no need for there to be a Highway access. Include in August agenda.

(ix) **Puddletown Rec, play area:** applied for a grant of £12,000 from Viridor Credits and were successful and have been awarded the full amount. We need to put in 10% and then this can go ahead. We have budgeted an amount of £1000 for this and the remaining £248 will be taken from contingencies. All those contractors who were asked to quote have been approached again and asked to requote as some time has lapsed. There is a lead time on materials of about 6 weeks and we are hoping to do the work in September but we cannot appoint any contractor until confirmation is received from Viridor. P Drake – do we need to do some shuttering against the hedge before this work is done – C Leonard – the top plank holding the chippings back from the path could be used for this. Proposed by S Buck that C Leonard is to carry on the work and this was seconded by D Foreman. M Cooke – there are no proposed changes to the play equipment –

the design does allow for the equipment to be replaced in the future and the design allows for a slope into the play area rather than the current step.

- (x) **Butt Close:** Magna have now been back in touch saying they have two buyers lined up for the site. Suggested that we ask Magna to offer some other land as a play area as a 106 agreement if they sell the land for gardens. If the Parish Council take on this play area it would incur a lot of costs regarding maintenance of fencing, grass cutting. There is no advantage to the Parish Council to take it over. Would not object to the site being sold by Magna if they give some of the proceeds of the sale to go towards a new piece of land for a play area with some costs to assist in maintaining it. If they forego 2 of the properties at the Brymer Road garage site and put them on the old playarea we could then have the 2 spaces as a play area. Magna are happy to attend the August meeting, by which time we should have heard back from WDDC regarding the status of the land.

#### 10/54 Tolpuddle Topics:

- (xxv) **Orchard Meadow – 1<sup>st</sup> anniversary celebration, 4<sup>th</sup> & 5<sup>th</sup> September – M Cooke** being organised by TOSCA, a risk assessment will be carried out and a temporary events licence will be organised.

- (xxvi) **To consider the various options in respect of investing £10,000 re TOSCA monies held**

Various accounts looked at NatWest 1.05% plus cheque account, Barclays 2% on a bond that ran out in June. Looking at Bank of Ireland as recommended by DAPTC.

#### 10/55 Rights of Way

#### 10/56 RoSPA report

A breakdown of the report was issued to all members prior to the start of the meeting. Most of the comments made are the same as in previous years.

- (xi) Check with RoSPA re the addition of the Orchard Meadow site to the annual inspection.

#### 10/57 Drain, Hedges and Roads

- (xxvii) Boswell Cottages – the road has sunk where Wessex Water put in a drain. It is now a hazard.

- (xxviii) Trench in front of Olds, grass in very long and disguises the fact that there is a water course. Check with Highways.

#### 10/58 To consider planning applications

- (xxix) **1/D/10/001026: Land at Waterbarn Farm – retain temporary structure to measure wind for a further period of 2 years:** no objections

- (xxx) **1/D/10/001041: 5a High St, Puddletown – dwelling & parking space:** better than what was originally proposed. Although not particularly nice looking, there is no real reason to object.

#### 10/59 To consider the accounts:

- (xxxi) **To authorise payment of accounts** – the following payments were proposed:

Wessex Water	Orchard Meadow usage 5/12/09 to 11/5/10	100159	46.44
PRIDE	Ins Claim re elec & water excess usage	100160	227.19
WDDC	Wheelie bins June 2010	100161	43.95
R Burg	Orchard Meadow grass cutting July 2010	100162	190.00
Clerk	Wages +phone, post	100163	456.18
RoSPA	Play area annual inspection	100164	148.05
H Green	Final bill re bus shelter – Orchard Meadow	100165	381.58
Viridor	10% grant app re play area surfacing	100166	1248.00

To be funded:               £2,313.37 from Precept  
                                      £428.02 from TOSCA

The payment of the accounts was proposed by P Drake, seconded by C Leonard and the cheques were signed by the Chairman and Vice Chairman in the presence of the meeting.

#### 10/60 To consider the insurance renewal for the coming year – Aviva/Aon

The Clerk has been in touch with Aon – a company recommended by the auditors and several other Parishes who already use them. They have quoted £2046.15 for the first year which can be reduced to £1943.84 should we sign up to a 3 year contract. This would include the Fidelity Guarantee being covered up to £100,000 and personal accident to £50,000 which would cover employees, members and volunteers up to aged 80 working for and on behalf of the Parish Council. It was proposed by D Foreman and seconded by M Oddy that we proceed with Aviva subject to checking on the 3 year contract and how much the premium will go up.

**10/61 To consider a container for Planet Aid UK – clothes collection**

The Clerk had been approached by this group wishing to put a clothes/shoe collection bin in the village in aid of Namibia. Collections are already made in Tolpuddle. Whilst the idea is very good, we do have collectors in the villages already that collect clothes and shoes and would not like to undercut them. The Clerk will inform Planet Aid of members' decision.

**10/62 To receive correspondence**

A list of all correspondence received since the last meeting had been circulated with the agenda. There were no comments to add.

**10/63 To receive an update on the Parish Council web site**

Mike Chaney has e-mailed the Chairman offering his services with the web site. Copies to be sent to B Legg and J Hopkin

**10/64 Parish Plan update**

A Soderburg has been away but is now back and will take this up again and will attend the Parish meeting in September and give us an update.

**10/65 To consider meeting starting times**

It was unanimously agreed that the meetings continue to start at 7pm until further notice.

**10/66 Items for the August meeting**

- (xxxii) First School – Oliver Letwin attended a meeting last Friday – S Buck will speak to Angela Charles.
- (xxxiii) Magna Housing and Butt Close
- (xxxiv) Home Farm access

There being no further business the meeting closed at 9pm



**PUDDLETOWN AREA PARISH COUNCIL MINUTES OF MEETING HELD ON THURSDAY 19<sup>TH</sup> AUGUST 2010 AT TOLPUDDLE VILLAGE HALL, COMMENCING 7PM.**

**Present:** P Stockley, M Oddy, B Legg, D Foreman, N Pitman, A Sheppard, C Leonard, P Drake

**Chair:** S Buck

**Clerk:** Mrs A Crocker

Members of the public 3

PC Charlie Dale                      Stuart Martindale of Magna Housing                      Jacque Groves – Head of Schools, DCC

**Guest Speaker:                      Representative of Magna Housing to discuss the future of the Butt Close play area**

Various pieces of land within the Parish some of which have been given away, together with some financial help with fencing, purchase of mowers. Should we take the land, there will be various caveats on it such as no building, etc. Magna wish to get rid of the land. C Leonard: the first approach was either we take it or it gets sold to adjoining owners. This is now no longer applicable. It is intended Magna either keep it or donate it to the Parish Council. A Sheppard: financial help re fencing – would there be a specific requirement for type of fencing – can get semi vandal proof fencing can be up to 2m high. Magna would be prepared to pay for this. This is one of the main problems in this area and repairs of the fencing are an on-going problem. M Oddy – what would the Parish Council do with it if they got it? To develop it into a proper play area would be expensive and probably not viable in the current climate. A Sheppard: M Cooke said at the last meeting that he would be happy to look into taking this on and getting funding to smarten it up. P Drake: presumably replacing it with another site in a more suitable location would no longer be an option. C Leonard: as it stands now – there is no option to build on the site. Would it be possible to swap 2 houses from the Brymer garage site to the play area? No problem in taking the site over but would prefer to have the alternative site. There are a lot of children in the Butt Close area so a play area should be kept. Other financial assistance could be organised by Magna in addition to the fencing and mower. Magna have no time window on this matter. The Parish Council will discuss it further and invite the residents in the Butt Close area to attend and say what they would like to see happen to the site. No plans to develop the other site on Brymer Road as Magna do not receive any local government funding from West Dorset.

**Mrs J Groves- Head of Schools, Dorset County Council** - ran through situation to date. New design is to put the new school near the current road into Puddletown which means, at a future date, a road could be put in around the first school and up to the middle school at a gentler slope. The intention is to purchase the land to the side of the new school in preparation for this in the future. The building would be close to the development at Kingsmead with the playing fields stretching out to the west. This would maintain the current right of way. There may be a small turning space for coaches on the First School land. Still hoping to be open by Easter 2012 but fallback of September 2012. A Sheppard: just opposite school is the Rec Ground entrance, so parents are very likely to park in this car park, putting more wear and tear on it – will this be upgraded by the Council at no cost to the Parish Council. The land that had been purchased for the First School that is now no longer going to be used – could it be used for allotments? There are some known species on the site which may have to be moved should the site be developed, this may still be necessary if it is turned into allotments. Parking: there are parking arrangements for visitors and deliveries on the new site but not for parents. Kitchen: there will be a re-heating kitchen only on site – giving a combination of pre-prepared/re-heating. Proposed development beyond the school: any built environment has been kept as close to the existing development, any other development is not in the remit of the Schools Authority. P Drake: consultation suddenly stopped, we could do with some written plans/intentions regarding the kitchen pre-school, alleviating traffic for the Middle School, etc. With regards to the road we must keep lobbying Highways regarding the traffic situation within the village. N Pitman – is the school being developed for present needs or future – being developed for present needs but with the future in mind such as the hall will be large enough to take more children and the plans take into account the need for additional classrooms, etc.

The Chairman opened the Parish Council meeting and invited **PC Charlie Dale** to address the meeting. Since the last meeting, PC Dale has been involved with the Carnival which well with only 1 theft from an unattended bag. The Festival in Tolpuddle – there are concerns about the size, what is happening, etc. From a police point of view, considering the numbers that attended, it went as well as could be expected. There were 2 thefts reported from the camp ground and a car damaged in the car park. Pleased with the security and parking overall. The burglary from the Old Manor at the end of June was clearly a specific theft but there is no further update. The travellers were moved off from Puddletown Forest on Monday, leaving 2 wagons. 2 four tonne blocks will be moved across the path to prevent further access. P Stockley: believes the travellers are back at Two Groves. There will be a pre-meeting of the Tolpuddle Parish Meeting in the Martyrs on the 31<sup>st</sup> August 6pm to discuss the Martyrs Rally amongst other things. Then there will be a Village Meeting on the 9<sup>th</sup> September. Chair: would it be possible for the PCSOs, instead of staying in the Library on a Wednesday, could they please walk around the village and meet people – this is currently being addressed.

Members of the public:

Tony Gould: invited the Chairman to attend the Village Meeting to be held on the 9<sup>th</sup> September. Went on to say that some villagers have expressed concern about the way in which the road is going to be closed from August to Sunday 31<sup>st</sup> October. The Chairman pointed out that both Ian Foulger and Nigel Hamer of Dorset County Highways attended the June meeting to discuss the road closure and explain why it was being done and only 12 members of the public turned up to hear what they had to say.

**10/67 To receive and approve apologies for absence**

Apologies have been received from M Crankshaw (family), J Hopkin (prior commitment), T White, M Cooke, P Cooke (work commitments), County Cllr D Crowhurst

**10/68 To confirm the minutes of the meeting held on the 20<sup>th</sup> July 2010**

Copies of the minutes had been distributed in advance of the meeting proposed by P Drake and seconded by D Foreman

**10/69 Matters arising from the minutes – for report only**

None at this stage

**10/70 To receive declarations of interest in accordance with S94 of the LGA1972**

None at this stage

**10/71 Reports from meetings attended: New Councillors –6<sup>th</sup> July – N Pitman**

Found the meeting to be useful although somewhat long winded.

**10/72 Puddletown Matters:**

- (xii) **Caravan electrical points:** had to call out Keith Hustings as no power was getting through the fuses. The large motor homes now take up to 16amps. They are now able to put 3 fuses into each box at a cost of £28 of which we will need 5. This will take a mornings work which will include testing. This will mean, should a fuse blow it will be down to the individual motor home, rather than anything to do with our electricians. C Leonard: would like to have this work carried out as if one person overloads the circuit it is down to them without causing problems to other caravanners. This work will have to be done sooner or later and it would be cost effective in the long run if we have to keep getting Keith Hustings out. It would also mean that P Stockley would not have to keep being called out. A Sheppard: every time a trip goes, it changes the parameters so the fuses would have to be checked. C Leonard: perhaps we could re-fit the post with 3 fuses only at this stage. P Drake: will be paid for with September's income. C Leonard: get through the season, shut the site and then do the work. Agreed that the work would be done next year.
- (xiii) **Blandford Road bus shelter:** apparently this is now being used as a toilet for people on their way home from the pub. The local residents who live near the shelter are trying to keep it tidy and are becoming increasingly annoyed. C Leonard: it was put there a good many years ago to try to encourage people to use the buses and provide a pleasant environment. P Drake: perhaps if we could replace it with a transparent shelter. A Sheppard: if we have problems with people using the bus shelter for this purpose, this is a public order offence and should be reported to the police. The shelter does get used and should be replaced. Perhaps a police presence at certain times would be appropriate. C Leonard: perhaps we could consider replacing it with a glass one turned so the glass panel would be against the road and the roof over the pavement. Look to include in next year's budget. M Oddy could make some requirements regarding costs.
- (xiv) **Prince of Wales parking meeting: 18<sup>th</sup> August:** M Oddy attended the meeting. A plan was taken to the meeting – 5 bollards are to be put there, 18" from the kerb, hinged. This will still interfere with the shop deliveries but is the best option to date. R Stubbs will send through the plans for the Parish Council to view. Something has to be done as people are parking on the pavement and this cannot continue. The suggestion of a police box on site is not reasonable and, at the end of the day, people will continue to park there and traffic will continue to be obstructed even though the bollards will be in place. A rigid bollard would be beneficial as this would prevent the hinged bollards being let down and not put back up. A Sheppard: Highways seem content to give the residents of Prince's Court control – if this is the case then the drop down bollards should not be approved – perhaps sunken ones would be preferable. We will review this when we see the plan.
- (xv) **Play Area Surface:** we have been awarded the grant and it is now registered with Entrust. We are now in a position to award the contract and the delivery time on the material will be 6 weeks so the work should be done during the early part of October. This should be completed before half term at the end of October.

**10/73 Tolpuddle Topics:**

- (xvi) Thanks to Hamish Green and Denis Bennet for the work they have carried out on the bus shelter at Orchard Green.

- (xvii) Tolpuddle Rally: some disharmony between the TUC and the Church over parking at this year's event. There will be a meeting on the 31<sup>st</sup> August at which the various groups will get together to discuss this and see what can be done next year.
- (xviii) Industrial unit: some villagers have voiced a possibility of wanting to take the units on and this will be discussed at the meeting on the 9<sup>th</sup> September.
- (xix) There are a lot of groups in Tolpuddle doing a lot of good works in their own way and it is hoped to bring them all together and on to the Parish meeting. This is also to be discussed at the meeting on the 9<sup>th</sup> September.

#### 10/74 Rights of Way

All those that have been walked are in good condition.

#### 10/75 Drain, Hedges and Roads

- (xx) Footway in front of Boswell Cottages.
- (xxi) M Oddy cleared the undergrowth from the sign Blandford Road sign but the sign is falling down. C Leonard, perhaps we could dispense with this sign as there is another one further up.
- (xxii) People being connected to the sewer in Tolpuddle will be completed in the near future.

#### 10/76 To consider planning applications

- (xxxv) 1/D/10/001158: Land at Junction of High St & Blandford Rd – non illuminated pole mounted sign  
Fully support the application. Puddletown Society – only 2 objections. Highways have approved it subject to licence.
- (xxxvi) 1/D/10/001246: 37 Main Rd, Tolpuddle – Single storey rear extension (Listed Building Consent)
- (xxxvii) 1/D/10/001224: Warren Hill Farm – extension to cattle housing building  
Infilling within the farm yard itself – should encourage local business in fulfilling their legal requirements and carrying out their normal day to day work.
- (xxxviii) 1/D/10/001247: 37 Main Rd, Tolpuddle – Single storey rear extension  
No objects. Cannot be seen by anyone else.
- (xxxix) 1/D/10/001200: 4 The Square, P/town – Re-roof outbuilding
- (xl) 1/D/10/001198: 3 The Square, P/town – Re-roof outbuilding  
Viewed as the same application. Would only improve the look of what is there at present.

#### 10/77 To consider the accounts:

- (xli) To authorise payment of accounts

Although the Payments request was not received via e-mail to members, the payments are mostly the usual monthly ones:

Hustings Electrical	Periodic test re caravan hookup	100170	170.38
Barry Knight	Pavilion Insurance work	100171	4185.00
R Burg	OM grass cutting – August	100172	190.00
Mrs A Crocker	August wages +£3.50 postage	100173	414.08
H Green	Final invoice re OM bus shelter	100174	33.23 (TOSCA)
WDDC	Wheelie bin empties – July 2010	100175	54.93

The amount due to Mr Knight has already been recovered from the Insurance Company and will be released as soon as the work is confirmed as completed and satisfactory.

The payments were proposed by N Pitman and seconded by P Drake and signed by the Chairman and Vice Chairman in the presence of the meeting.

#### 10/78 To receive correspondence

The Clerk ran through the correspondence received since the last meeting. Most consisted of copies of correspondence between WDDC and the developers of the new doctor's surgery. No action was required on anything.

#### 10/79 To receive an update on the Parish Council web site

No further news on the web site to date. Unfortunately, due to a change of job A Sheppard may not be able to put in the required amount of time needed for this. B Legg said she would be happy to move the project forward. A Sheppard, B Legg and J Hopkin to get together to discuss this.

#### 10/80 Items for the September meeting

- (xliv) Update Caravan prices for the 2011/12 booklet. Proposed to increase from £6.50 to £8. The Chair suggested that Pat go back to the Caravan Club and say we will be increasing it to

- £8, with a reduction to £50 for the week.
- (xliii) Home Farm
- (xliv) Butt Close play area
- (xlv) Future of the Green, Puddletown.
- (xlvi) Bollards, Princes Court
- (xlvii) Bus shelter, Blandford Road
- (xlviii) Items for the budget
- (xlix) Update on Tolpuddle meeting

There being no further business, the meeting closed at 8:45pm

## **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 14<sup>TH</sup> SEPTEMBER, 2010 IN PUDDLETOWN VILLAGE HALL**

**Present:** M Oddy, P Stockley, P Cooke, M Cooke, M Crankshaw, B Legg, A Sheppard, N Pitman

**Chair:** D Foreman

**Clerk:** Mrs A Crocker

4 members of the public. Mr & Mrs Stubbs attended the meeting to represent the Prince of Wales Apartments' wish to install bollards. T Gould – will speak re the update on the Village meeting.

### **10/81. To receive and approve apologies for absence**

S Buck, C Leonard, P Drake (holiday), County Cllr D Crowhurst (prior engagement), T White (work)

### **10/82. To confirm the minutes of the meeting held on the 14<sup>th</sup> August 2010**

A copy of the minutes had been issued to all members with the agenda. They were proposed by A Sheppard to be a true and accurate record and seconded by M Oddy. They were then signed by the Chairman in the presence of the meeting.

### **10/83. Matters arising from the minutes – for report only**

- Dolly posts at Olds Garage site now in place

### **10/84. To receive declarations of interest in accordance with S94 of the LGA1972**

A Sheppard and M Crankshaw – interest in 10/86 (i) Butt Close play area – both have friends who live alongside the site.

### **10/85. Tolpuddle Topics:**

#### **(i) Village meeting update**

- (a) Meeting held on the 31<sup>st</sup> August with Nigel Costley; tickets will be sold for the Friday and Saturday evening and will be via internet bookings only. This will enable the numbers of people attending to be under more control. Police will ensure bollards will be put in place on Whitehill Lane.
- (b) Car parking – will be 2 sites – TUC parking and Church parking
- (c) Commercial unit – interest expressed to turn this into a village shop – will invite the Pluckett Foundation to see if this is a viable proposition. An alternate is to have a village shop in the hall. 97 people expressed a need to have a village shop.
- (d) Future of the parish – to leave as it is with the Area Parish Council but will hold a village meeting 4 times a year and try to get the villagers more involved. There is no wish within Tolpuddle to create UDI and are happy with the existing structure. The next meeting will take place on November 4<sup>th</sup>.

#### **(ii) Orchard Meadow First Birthday Celebrations**

A successful weekend – a keenness to do the same or similar in the future – showed the potential of the site.

### **10/86. Puddletown Matters:**

- **Butt Close Play Area:** B Legg visited many of the houses in Whitehill and Butt Close – most of Whitehill are teenagers. Butt Close – smaller children – if there was more there

for them to do, then they would use it. M Oddy – would rather see another area further down in the village if we are going to spend money on additional equipment. Magna did offer to assist with fencing – perhaps a post and rail fence would not stop people getting over but would stop the current type of fencing being trampled down. M Cooke – you would be looking at £20 - £30k to put the site into a reasonable condition. The majority of the younger children have now grown up. Generally felt that we keep things as they are with Magna repairing the fence and cutting the grass and we will maintain the equipment. Will invite residents to attend the November meeting to gauge a general response.

- **Future of the Green, Puddletown:** the Green is going to stay under the control of Caroline Peters. Perhaps we could approach the estate at a later date to see if they would be willing to donate the site to the village as an open space/recreation ground.
- **Prince of Wales Apartments' bollards:** the plans were issued to members at the start of the meeting. Residents would like to have Manchester type bollard – cast iron bollards that are static. This would stop people parking on the pavement which is illegal and would prevent further damage to residents' property. Highways were suggesting bollards that could be removed but residents would prefer the static variety. A Sheppard – it is not the right of the Parish Council to install or remove bollards. It will cause more of a problem along this stretch of the road and people will park on the road. To put bollards here would create a precedent and would encourage people to want bollards through the village. M Cooke – County Council are in favour of this taking place. P Cooke – if the County wish to do this, then we cannot stop them. Sympathetic to the residents, it may well change some of the problems and create new ones. M Crankshaw – they will still park in the road, it will narrow the road down. A Sodenburg – signing up for community warden speed guns, but at the same time you can take pictures of people illegally parking. P Cooke – residents parking on double yellows is one thing, but lorries delivering to the village shop is a completely separate issue and should not be stopped.
- **Blandford Road bus shelter:** M Oddy – no prices received as yet. If we are going to put a clear shelter there then it should be the same as the one already at Coombe Road. Will be an agenda item for the October meeting. A Sheppard – should be looking at replacing like for like or holding on until we get funding that would be more in keeping with the environment. N Pitman – the issue is not the bus shelter, more that people should amend their ways.

### 10/87. Rights of Way

- The Rights of Way are asking people to identify finger posts that need replacing – if anyone knows of any that need replacing/repairing contact A Sheppard with the details.

### 10/88. Drain, Hedges and Roads

- Junction with Thompson Close and Blandford Road breaking up and is in need of repair.
- B3142 – policing this stretch of road would not be possible, cannot restrict the road width any further or put a weight restriction on the road as the farm vehicles would weigh more than a lorry. We support that request for signage of beware horses, cyclists, etc. If Council are not prepared to reduce the speed limit, then we should go for some signage.

### 10/89. To consider planning applications

- (lii) **1/D/10/001426 1 Trent Close, Tolpuddle – extension to create summer room:** need for totally accessible property for disabled access. Pitched roof, same rendering as on the existing property, extension will not be visible from road. No neighbours on this side of the property. No objections – enhances an existing family dwelling.

### 10/90. To consider the accounts:

- (liii) **To authorise payment of accounts:** A list of the payments to be made was issued to members prior to the start of the meeting. These are:

10.09.10	C Leonard	Timber re Rec Play Area	100176	200.57
10.09.10	M Cooke	8 Seater bench - Orchard Meadow	100177	570.00

10.09.10	R Burg	September grass cutting Orchard Meadow	100178	190.00
10.09.10	Mrs A Crocker	September wages	100179	410.58
10.09.10	WDDC	Wheelie bin empties August 2010	100180	54.93

N Pitman proposed that the payments be made and this was seconded by M Cooke. The cheques were then signed by the Chairman in the presence of the meeting.

(liv) **To review the current position against budget** – postpone until the October meeting

(lv) **To consider items for next year's budget:** - hedge cutting at Recreation Ground

- Grass cutting at Orchard Meadow – long term would like to increase Parish Council's contribution to cover the full cost of grass cutting.
- Grit bins – need to identify perhaps 10 key areas and set up a forward plan for siting the bins and putting say 2 a year in.
- Bus shelter for Puddletown

#### **10/91. To receive correspondence**

A list of all correspondence received since the last meeting had been circulated to all members with the agenda. There were no further comments to be made.

#### **10/92. To receive an update on the Parish Council web site**

No further news at this stage.

#### **10/93. Items for the October meeting**

(lvi) Web site

Closed 20:06pm

**The next meeting will take place on Thursday 21<sup>st</sup> October at Tolpuddle Village Hall – start time 7pm**

## **MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 21<sup>ST</sup> OCTOBER, 2010 AT TOLPUDDLE VILLAGE HALL**

**Present:** P Stockley, M Oddy, M Cooke, M Crankshaw, P Cooke, N Pitman, C Leonard, A Sheppard, B Legg, P Drake, D Foreman, County Cllr D Crowhurst

**Chair:** S Buck

**Clerk:** Mrs A Crocker

Cllr Crowhurst – monthly update. Meeting future challenges: now have to save an additional £50million. On-going appraisal of staff levels such as re-deployment, early retirement. 14,000 people employed by the County Council and they are currently looking at 400 posts. There is an implication that the Government will have a freeze on Council Tax but this is yet to be confirmed. Audit Commission is being disbanded which will ease up on the number of targets the various departments have to achieve and, hence, cut down on the work-load. The Strategic Health Authority is also to go. PMU teams should be making progress. Update on First School – met with Fred Welstead recently. The necessary internal approvals have been given. The next progress meeting is to be held at the school in early November. The land area is around 3 acres and the price is still under negotiation. The overall cost of the scheme is around £5mill and is fully funded by the County Council. Provision for a road will be excluded from the planning application which will be submitted once the final scheme has been agreed. The anticipated opening is the end of 2012/2013. A pre-school will be incorporated within the confines of the school and an access site for the school buses will also be included. It is understood that, in general, the governors are supporting the scheme.

#### **10/94. To receive and approve apologies for absence**

Apologies have been received from T White (work), PC Charlie Dale

#### **10/95. To confirm the minutes of the meeting held on the 14<sup>th</sup> September 2010**

A copy had been issued to all members prior to the meeting. These were proposed as a true and accurate record of the meeting by M Cooke and seconded by N Pitman.

#### **10/96. Matters arising from the minutes – for report only**

- Bollards at Prince of Wales: postponed until after the meeting as Londis have said they will not deliver to the shop if they cannot park. P Drake – not so concerned with the parking on double yellows, more that vehicles park on the pavement. Can the shop not organise when the deliveries are going to take place. C Leonard – we need to be looking at other options to this problem. Perhaps some signs and visits from the Parking Attendants for a month or two would have the desired effect. Cllr Crowhurst – Richard Stubbs has suggested a site meeting. S Buck – we ask through P Cooke as District Councillor, D Crowhurst as County Councillor. P Cooke – it was agreed at the last meeting that the bollards were a bad idea but the Parish Council could not come up with a better solution at this stage. We should write to Highways and put our view of not having the bollards more strongly. A Sheppard – understandable how the residents feel when a small van parks on the pavement when it could easily park in Londis' parking bay. M Crankshaw – deliveries must park out the front of the shop if the area is available and not just park on the double yellows as they are facing that way. Mr Ball will be included on any site meeting and any further discussions.

#### **10/97. To receive declarations of interest in accordance with S94 of the LGA1972**

None were declared at this stage.

#### **10/98. Puddletown Matters:**

- **Butt Close Play Area flier:** copy issued to all members prior to the start of the meeting. Copies to go to the First School and put on bus shelters, posts, etc. We will also get them out to the extremes. The Clerk reported that a letter has been received from Magna Housing asking what was happening. A letter will be sent back explaining that we are having a village meeting in November and asking Magna to be more precise with what they are able to offer, if anything.
- **Play Area Gate, Puddletown Recreation Ground:** swing gate has caused some problems in the past swinging back and hitting children. The spring was reduced to its lowest level of springyness but still resulted in two children being injured. The gate has been removed. P Drake – the problem is when the gate is thrown open and it bounces back. It needs some sort of cushioning. M Cooke – the gate is obviously not suitable for purpose. S Buck – RoSPA has never queried the gate. P Drake – dogs may be less of a problem when the chippings go. S Buck – the work on the surface has been delayed as the material has not arrived but the work will be started on 15<sup>th</sup> November. In the meantime, the Clerk will contact Steelway Fencing and give them P Drake's telephone number.
- **Road surfacing** – work will start at the Puddletown end on 25<sup>th</sup> October. P Cooke – the construction on the bridges has been done but the road just needs tidying up. Tolpuddle surfacing will be done later but the pavements are not going to be done. Check with Ian Foulger and find out what is to be done with the Tolpuddle footpaths. It is understood that this has been removed from the budget.

#### **10/99. Tolpuddle Topics:**

- **Investment of Maintenance monies:** Various opportunities were looked at but the best option appears to be back at WDDC who are able to gain .7%. P Cooke suggests we get this in writing as we do not wish to have to reapply for the monies. TOSCA are of the opinion that something is better than nothing. The Clerk will get in touch with WDDC.
- **Allotments** – letters were sent to 11 local landowners asking if they had any land they would be willing to rent at full market value. 3 responses have been received – all negative. A letter will be sent to DCC to see if they have any land within the villages that could be used.
- **Tolpuddle Village Hall:** the Chairman and Clerk attended a meeting at WDDC who had received a request from the Tolpuddle Village Hall Committee for £4,000 of 106 monies to go towards maintenance of the hall. The application was refused as it was determined that the contract had already been issued and so the 106 monies could not be given. It has instead been ear-marked for the Village Hall extension.

**10/100. Rights of Way:** nothing to report

**10/101. Drain, Hedges and Roads-** outside Mrs King there are three man hole covers that are full. S Buck – Mr Foulger has said that all the problems with the drains, etc will be resolved when the roads are done. A list of all the drainage problems will be sent to Mr Foulger.

- Boswell cottages – still nothing done on the pavement subsidence.
- Whiteways – pavement is in a generally poor state.

**10/102. Parish Plan – the way forward**

John Paton has resigned as Chairman of the Parish Plan. John Bacon has also resigned. John Paton is holding the data. S Buck suggested Ann Soderburg and Graham Briant be talked to with a view to taking this on. P Cooke – this was very important under the previous regime but whether this continues to be the case under the current regime is yet to be seen. We need a basic plan with a note saying it will be reviewed on a regular basis. The current one is far too over complex. The Chairman will talk to Ann and see if she wants to take this on.

**10/103. Web site update:** there are now several local groups who would like to be involved with this. The Clerk will liaise with A Sheppard, B Legg to see what can be done to move things along.

**10/104. To consider planning applications:**

- **1/D/10/001552: 46b High St, P/town – remove condition to allow installation of velux roof lights:** the original rooflights required are not suitable to be fitted to the roof of such a pitch as this. It is at the back of the house and will not be seen by very many people. No objections.
- **1/D/10/001617: Athelhampton House – resurface main drive:** P Cooke declared an interest and withdrew from the meeting. No objections.

**10/105. To consider the accounts:**

**(lvii) To authorise payment of accounts:** a list of all payment requests was issued to all members prior to the start of the meeting. These are:

BDO Stoy	External auditors fee	100184	646.25
R Burg	Grass cutting October	100185	190.00
Clerk	October wages, post	100186	447.50
	Total requested		1283.75

It was proposed by P Drake and seconded by C Leonard that the payments be made. The cheques were then signed by the Chairman in the presence of the meeting and counter-signed by the Vice Chairman.

**(lviii) To review the current position against budget**

A copy of the income and expenditure to date had been issued to members with the agenda. The Clerk briefly ran through the document and no questions were raised.

**(lix) To confirm Audited Accounts year ended 31<sup>st</sup> March 2010**

The Clerk reported that the External Auditors had completed their audit of the accounts for the year ended 31<sup>st</sup> March 2010. The only point raised was that the Fidelity Guarantee was still too low. This has now been resolved by transferring the insurance company to Aon which automatically carries a FG of £100,000 which is more than enough to satisfy the auditors.

**(lx) To review budget for 2010/11:** a copy of the proposed budget was issued to all members prior to the start of the meeting, proposing a precept of £12,300.00 for the year 2011/12. C Leonard: talked through the various increases which are leading to an increase of 12% against the current year. A key part is that the Parish Council take over the full cost of the electricity, water and wages incurred at the Pavilion and directed specifically towards the caravanners and the public toilets. In the past, this has been made by way of a donation from the Parish Council to PRIDE but, over the years, this has been used to subsidise the direct costs. These have now been split out and an entirely separate cost of a donation to PRIDE is shown. To offset some of these costs, the caravan fees will be going up to £8 and the donations made to the individual churches will be reduced to £500 each. All projects have been removed with the exception of the caravan hook-up up grade. In past years, the precept has always been about 2/3rds of the expenditure – this will start bringing it back into line. It actually only represents £1.50



on the council tax. P Cooke – why are the churches singled out for a reduction when they are in such a poor state of repair. Felt that the precept should be increased to cover the donation to the church – it is in the public interest that the churches should be maintained in a reasonable state of repair, regardless of whether the individual feels they should give. A Sheppard – keep it the same as last year. C Leonard – when you take into account the grass cutting, the various grants amounts to over £4,000 – a third of the precept. P Drake – what about weed killing, etc if the County are planning to stop taking care of this. M Oddy – church yard maintenance – Puddletown has 3 distinct church yards, Tolpuddle has 2 – why is the maintenance the same for both villages. C Leonard – came about many years ago at a time when the Parish Council was looking around for alternatives, once the grave yards were full. The figures arrived at were not scientifically calculated. M Oddy – bench in Back Water – was this not in conjunction with the Carnival Committee. S Buck – would the Carnival Committee not contribute to the running of the Recreation Ground. M Oddy – the Chairman of the Carnival Committee actually works in Southampton so is quite difficult to get hold of. He will speak to him and try to find out what income the Committee has and if they could make a contribution to PRIDE. P Stockley – spoke to the Chairman in order to get the dates for next year and was led to believe he was having nothing to do with the Carnival next year due to work commitments. A Sheppard – Butt Close play area, nothing in the budget for the play equipment. Clerk – we are able to gain funds from other sources. Proposed that the church maintenance fund be held at last years rate and this was agreed by all members. P Cooke – we can control the use of the money by asking the churches to send bills to the Parish Council. S Buck will speak to Jim Wilson  
It was agreed that the 2012/13 precept will be £12,300 – this was proposed by C Leonard and seconded by P Drake.

**10/106. To receive correspondence**

A list of correspondence received since the last meeting had been issued to members with the agenda. There were no comments made.

**10/107. To consider dates of meetings for 2011**

As the Tolpuddle dates had not been confirmed, this item will be transferred to the November meeting.

**10/108. Items for the November meeting**

- (Ixi)** Puddletown First School
- (Ixii)** Butt Close Play Area
- (Ixiii)** Highways re B3142
- (Ixiv)** Home Farm gate way
- (Ixv)** Allotments
- (Ixvi)** Dates of meetings

Meeting closed 8:40pm.

**PUDDLETOWN AREA PARISH COUNCIL MINUTES OF MEETING HELD ON TUESDAY 23<sup>RD</sup> NOVEMBER, 2010 AT PUDDLETOWN VILLAGE HALL, COMMENCING 7PM**

**Present:** P Stockley, P Drake, B Legg, D Foreman, J Hopkin, C Leonard, M Crankshaw, T White  
J Foy – Dorset County Council, Mrs J Grooves, Fred Welstead, – Dorset County Council

**Chair:** S Buck

**Clerk:** Mrs A Crocker

60 members of the public

Ian Miller: Olds Garage becoming more and more of an eyesore and open to vandalism and breeding ground for vermin. Check with planning to see what's going on but it would appear that the builders may have gone bankrupt.

**Guest Speakers: J Foy, Dorset County Council:** B3143 – Rural Roads Protocol – Grey Bridge – Piddletrenthide. Local transport and highways improvement team. Minor work to the junction of the B3142 – some visibility works in accordance with the Road safety and rural roads protocol. The junction is known as an injury-related site and so the DCC is looking at ways to make the junction more visible and user friendly. First stage of the consultation is now underway and could result in a full public consultation. Copy of letter sent to Nigel Hamer re B3142 to be sent to J Foy.

**Butt Close:** The Chairman briefly ran through the story so far with regard to the land. Children use it regularly and would like to see it kept on. Some villagers would like to see swings for older children plus one or two other items. The on-going issue is the fence at the back which is constantly being cut down to allow access to the field at the back. Magna wish to relief themselves of the financial burden and put it onto the Parish Council. At present Magna will not say how much money they would be willing to pass over with the land. Garden runs along the path and would like to see another fence along the other side of the path to prevent footballs damaging the fence. Others who live along side the play area are also getting annoyed with ball constantly in their gardens. It is a popular place for the very young children. If play area is done away with, then children will have to travel to the Rec involving them crossing roads that are dangerous. Overall, keeping the site is the most popular thing. Would like to see the focus kept on the smaller children and the older children can go to the Rec. J Hopkin: is there anywhere else in the area that Magna Housing have a play area which they have to maintain? If so then this should be held as a precedent and they should be encouraged to look after the Butt Close site properly.

**Ms J Groves & Mr F Welstead, C Draycott DCC:** Puddletown First School – Jacqui outlined the plans to date. The Chair informed all present what the original plans were i.e. the site up by the middle school. Jacqui explained that the scheme has to identify a route to the Middle School and this has been incorporated within the design although the money to carry out the work is not included in this scheme. In order to keep the site in balance with the surrounding buildings and open spaces, the buildings will be low-level with an area enabling the coaches for the First School to pull in off the road. Building regs submitted at the end of September – hoping to turn these into design proposals in January and February with consultation in the spring and building work to start in 2012 and school to open in 2013. The Chair informed the meeting that the Parish Council have been against this proposal throughout. Within the plan, there will be an area left to the side of the current footpath giving a reasonable distance from the houses at Kingsmead. The site would start at the top of the existing embankment with the current vegetation acting as a buffer. Without a final design, it is not possible to say exactly how it will sit but it hoped the playground will sit on the higher side and the buildings lower down. This plan does not appear on any website at the moment – when a search was done on properties at Greenacres, nothing appeared on any searches. What impact is this going to have on surrounding property values as well as the general impact of coaches, car parking, etc. At present there are at least 30 cars that park around the green and library morning and evening. This is likely to increase as the school is due to expand in the future by a further 20-30 children. It has been 6 years since this project was mooted and the time, money and effort that has gone into this would have paid for the road to the Middle School to be put in. We keep being told that cars to the school and the state of the roads are a separate issue from the school. This new project serves no-one. J Groves - The school is being designed as a one form entry, the same as the current school. Wherever the school is in the village, there will be cars and the new location should help with congestion in the village. Generally, it was felt that this will not be the case as the new location will block one end of the village. P Drake – was the new line of the road considered originally. J Groves – the new line would cut across the original site of the school. Chair – it was determined that with the new regulations, the coaches cannot go up a straight road but have to have a graded road. J Groves will find the correct piece of legislation and will come back to us. It will be a three acre site and planning will be submitted in the New Year. Public – in a growing village, how long before the new school is too small? J Groves – an area has been built into the design to allow for expansion but classrooms would not be put in until they are actually needed. Trying to actively encourage parents to walk their children to school and looking to improve the path up to the Middle School. A recent assessment team stated that there was no danger to children in New Street as the buildings acted as buffer zone to protect the walkers. What is the time line for the new road to go in to the Middle School? J Groves – is a Highways issue. The money that is set aside is for the provision of a first school. The road is a separate project. If a road could be provided via another route then it would be beneficial and the new site is being set up to allow for this to happen but not to pay for. It would be down to lobbying Highways to get a new road in the future. There is the reality that there is now a route for the road to go on. It would be useful to have a member of Highways present at the next meeting. The extra traffic movements at particular times of the day. When Greenacres was built there were a number of objections from Highways about the entrance, hence the reason for the large splayed entrance. Putting the school in this location is going to add to the problem. Ann Soderburg highlighted the planning app to the south of High Street, Puddletown which is going to cause even more problems with cars and parking and a growing village that has had an on-going problem with parking. The

village needs a complete solution not a patchwork of answers that continue to compound the problem. J Hopkin – when the plan comes up, there are bound to be many objections. Is the money for this project ringfenced and available for an indefinite amount of time. J Groves – some of the money is from primary capital money from Central Government and is time controlled and if it is not used within 12 months it can be withdrawn by Central Government. There is a distinct possibility that we will lose this money and that will be the end of the school. J Groves – the previous master plan never got funding approval because of the road. This school is an expensive build as there were a lot of difficulties in finding the site and then getting it level enough to have a school, together with acknowledged difficulties about the sensitive nature of the village and architecture of the village. Public – are we not venting our anger at the wrong people and should be speaking to Highways who seem to be the ones who are causing the problems. J Groves – national policy is not about providing parking for parents. General felt that before finding a place for schools, then access should have been determined first. Could we ask the council to park their buses up on the weighbridge and not in the middle of the village for up to 2 hours. C Leonard – two stage land acquisition was not what we were led to believe originally. J Groves – did not want the purchase of the land for the road to hold up the purchase of the land for the school. Doing it this way, the deal for the school can be done immediately and then the road land can be sorted out. Public – we would want the right option at the end of the day, not something that will prevent DCC losing the funding. There are still discussions taking place about a pre-school on the site. Carl Winch – firstly it was policy that any new build would be a two form build and secondly how much is going to allocated purchase this parcel land for access to the Middle School J Groves – there is no two form entry policy in Dorset. It would depend on the demographics of the area and the cost of the land is not open for disclosure as discussions are still underway. Carl Winch – we need to crack the Highways problem and would like work the Parish Council to sort out this problem. If we can get the funding for the road, then we can go back to the master plan. Otherwise we are in danger of losing the whole project. £1.6million has been suggested as the cost of the road. The coaches are negotiating greater gradients than the proposed one. The governors of the school can work with the Parish Council to put pressure on Highways to come up with the money. J Nash is visiting the school on 10<sup>th</sup> January and it would be interesting to get him out to the first school and see the roads that the coaches are negotiating and that the children and using. Chair: we as a Parish Council can take up the cause again, the Parish Plan Team and Governors of both schools and the Puddletown Society and all working together perhaps we could get something done. The Parish Council aim is to go back to the master plan and have the school back to the Middle School site and take everything out of the village. The dieses is involved and their architect has raised his concerns and opinions about the proposed plans. C Leonard – keep on trying but keep involved with the site as suggested. This is not a Highways issue but is an Education issue.

**10/109. To receive and approve apologies for absence**

P Cooke, A Sheppard, M Oddy (illness), Cllr D Crowhurst

**10/110. To confirm the minutes of the meeting held on the 21<sup>st</sup> October 2008**

All members were issued with a copy of the minutes with the agendas prior to the meeting. They were proposed to be a true and accurate record of the meeting by Bridget Legg and seconded by D Foreman.

**10/111. Matters arising from the minutes – for report only**

- Bollards at the Prince of Wales Apartments. The chair has met with both Mr Ball and Mr Sparks. As a result he will now speak to Mr Howard of Dorset Highways to discuss options open to us. This would include police enforcement, positioning of bollards, loading bays.
- Safety surface is in the process of being laid at the Recreation Ground
- Pavilion – floor has now been laid.

**10/112. To receive declarations of interest in accordance with S94 of the LGA1972**

No interests were declared at this stage.

**10/113. Tolpuddle Topics:**

- Despite asking for no white lines once the road was completed, white lines have been put in down the centre of the road.
- Tolpuddle Village Hall now has a web site and would like to be linked to the Parish Council web site.

**10/114 To consider planning applications**

- (lxvii) **1/D/10/001708** Athelhampton House – resurface main drive: no objections
- (lxviii) **1/D/09/001721** Southover Farm Hs – c of u to residential garden – no objections
- (lxix) **1/D/09/001768** Manor Farm – erect cover over agricultural yard – no objections
- (lxx) **1/D/10/001657** Forge Cottage – convert part of building to holiday cottage – improves the existing cob wall barn a thoroughly sympathetic planning application to a listed building.

**10/115. To consider the accounts:**

(lxxi) **To authorise payment of accounts;** a list of all payment requests was issued to all members prior to the start of the meeting. These are:

R Burg	November grass cutting, Orchard Meadow	100189	190.00
WDDC	Wheelie bin empties October 2010	100190	54.93
A Crocker	November wages, stationery	100191	420.58
DCC	Rec Ground, grass cutting 2010	100192	1481.92
	Total requested		<b>2147.43</b>

It was proposed by C Leonard, seconded by D Foreman that the payments are made. The cheques were then signed by the Chairman in the presence of the meeting and counter-signed by the Vice Chairman.

**10/116. To receive correspondence**

(lxxii) E-mail received from Peter Scaff, Chairman of the Tolpuddle Village Hall regarding the objection received in response to their application for 106 money. The Chairman reminded members of the comments already made at the October meeting regarding this.

**10/117. Dates for 2011 meetings**

A list of the proposed meeting dates was issued to all members prior to the start of the meeting and are attached. No comments were made regarding the proposal and the dates were confirmed and will be booked accordingly.

**10/118. To consider items for the January 2011 meeting**

- (lxxiii) Home Farm
- (lxxiv) First School & Highways
- (lxxv) Prince of Wales Apartments
- (lxxvi) Youth Club
- (lxxvii) Report on response on gate at Rec Ground
- (lxxviii) Burleston water problems
- (lxxix) Web site

Meeting closed 20.30pm

**PUDDLETOWN AREA PARISH COUNCIL, MINUTES OF MEETING HELD ON 11<sup>TH</sup> JANUARY 2011, AT PUDDLETOWN VILLAGE HALL**

**Present:** P Stockley, M Oddy, B Legg, P Cooke, C Leonard, P Drake, M Crankshaw, N Pitman, D Foreman, J Hopkin, A Shepppard

**Chair:** S Buck

**Clerk:** Mrs A Crocker

4 members of the public, County Cllr D Crowhurst, J Grover, F Wellstead, C Maycroft of Dorset County Council, Vickie Hedges PCVO

J Groves: Several meetings were cancelled during December due to the weather so things have not moved along as was hoped. – Ian Madgewick is able to attend Thursday meetings, so he will be available for the February meeting in Tolpuddle. Jacqui and her team would then like to attend again in March when the plans will be available. Chairman requested that Ian Madgewick be reminded that the only place for villagers to park is on the road. A Sheppard pointed out that at a meeting last year Highways commented that there was not a problem with children using New Street as there are plenty of places of refuge – these places are in fact private property. Legislation regarding the road gradient – road would be unadopted so it would be ungritted and it would be necessary to go for a higher standard of road – this is advise received from Highways. C Leonard – constant playoff between Education and Highways – it cannot be classed as a Highways problem if Education build a school in a field with a track leading to it. At the end of the day it is a Dorset County Council problem. J Groves – roads on a school site are the Education Authority problem, access to the school is Highways. When the current Middle School was built, there was not the amount of traffic and it is now standard practice that the Education Authority consults with Highways and takes their advice. We hope to see Ian Madgewick and a member of the Education Authority at the February meeting in Tolpuddle and then the Education people in March. Clerk will e-mail everyone as appropriate.

B Maunder – library – potential discussions going on at County Hall regarding possible closure and request for more funding, possibly from the Parish. After 2 years of volunteering this seems grossly unfair. We need to be partners rather than in conflict. 24<sup>th</sup> January, Church Reading Room, Puddletown, is the Friends of Puddletown Library AGM. Mike Chaney is trying to work with other libraries to find out what is happening.

First school – Oliver Letwin is involved as are the heads of both schools. Whilst we are grateful for the new First School, we cannot jeopardise any traffic calming. Mr Wellstead has said that without proper access to the Middle School no further extensions would be allowed.

Puddletown Society letter – the Chairman had received a letter from the Puddletown Society regarding the First School, library, etc. The Chairman read the letter to members and agreed to respond accordingly.

County Cllr Crowhurst – one of the first things he did as new councillor 5 years ago was to visit the head of the schools. Did ask if the coaches could drop off in the village for the Middle School but was told no, they had to drop off in the grounds of the Middle School. Highways have done their best to monitor the situation with the two roads. If we keep going back to the zig zag road, it will not profit the school. It is now up to the traffic people to report. Library – report was received setting out the way in which the library service has been asked to save some £800,000 in three years. This identified 14 libraries, referred to as Town Libraries, and 20 rural libraries including Puddletown. Looking at the way we can move forward and provide a library service and save the money. See if we can offer communities the opportunity to take up the library and run it. The overview committee reports on the 14<sup>th</sup> February and has decided that there must be an end date for communities to take up the offer of running the library themselves – this date is likely to be 31<sup>st</sup> March 2012. The second opportunity is to raise the precept and pay for the library in small amounts. The third option is to close the library. There is a prohibition in the 64 Libraries Act stating that local authorities cannot charge people to use the library. The Chairman asked that Mr Crowhurst attend the Library AGM. The Community and Overview Services are down to save £7.5million. A Sheppard – could we have Mr Crowhurst's report about a week before the meeting and then members could review it prior to the meeting and ask pertinent questions, rather than Mr Crowhurst read the report at the meeting. Cllr Crowhurst asked if he could be given a spot on the agenda. This will be done in future.

Vickie Hedges – a 12.45 today, two men went to an address off the Blandford Road posing from the Water Board, one distracts the occupant, whilst the other steals whatever they can. Be mindful of this activity. Please make a note of any unknown registration numbers or any suspicious activity in the villages – if you see anything - 999.

**10/119. To receive and approve apologies for absence**

M Cooke, T White

**10/120. To confirm the minutes of the meeting held on the 23<sup>rd</sup> November 2010**

A copy of the minutes had been issued to all members prior to the start of the meeting. They were proposed by P Drake to be a true and accurate representation of the meeting and seconded by C Leonard.

**10/121. Matters arising from the minutes – for report only**

- J Groves to sort out legislation regarding buses. See above for response.

**10/122. To receive declarations of interest in accordance with S94 of the LGA1972**

None were given at this stage.

**10/123. Parish Plan – Mrs A Soderburg**

Have reviewed plans that are already in existence and has come to conclusion that they will produce a slim version of the village plan as a starter plan which should be finished in time for the AGM in May. This will include all the main topics highlighted at the various stages. After this is produced and sent to WDDC for adoption, work will then be instantly commenced on the main plan. Oliver Letwin is very happy to come and talk to villagers about the Localism Plan – no promises of money or funding have been received as yet. The main plan will be a much more strategic

document going into greater detail. P Cooke – attended one District Council briefing concerning how the planning issue may change in the coming years. More of the smaller planning apps may well come down to Parish Councils to determine. We do need to have a Parish Plan in a skinny form. A basic plan is far more likely to draw people's opinions out and can be reviewed regularly, possibly annually. A Soderburg – may need to put down a framework of how to produce all future Parish Plans and may well need guidance on this matter. The current generation of parish plans are accurate in that they reflect what people want but not how they are going to get there. The new generation of parish plans or Neighbourhood Plans, will be able to provide a framework of thinking. It seems sensible to produce a basic plan but refer within it to how we are to produce a new generation of parish plan which could be used to substantiate such things as how the parish responds to planning applications. A Sheppard – the most refreshing words since the plan was instigated. Thanks extended to Anne and her team. C Leonard – much easier for people to have something in front of them that they can criticise rather than a blank sheet of paper and being asked for their views. Chair – if you need any help with anything, please let us know. Anne – need someone who can help with graphics, artwork, etc.

- **Youth matters** – Toni Mckee – Bridget has spoken to her about starting a youth club. Toni is only being funded until the end of March this year but is talking about getting together with several of the surrounding villages and forming a community hub – although she is looking towards with the current school first as the site for such a hub. This is not quite what was expected but if we see an opportunity coming up then we should take it. A Sheppard – we are failing as a Parish Council where the village youth is concerned. Perhaps Toni Mckee could be invited to the Parish AGM. Bridget will ask if she is available.

#### **10/124. Puddletown Matters:**

**(xxiii) Recreation Ground Play Area gate:** Phil has met with Fensecure this morning. Clive Ager has agreed that he will go back to his company and see if they can come up with any alternative. Failing this, the option would be to put in a hydraulic gate – the same as the one in Tolpuddle. The gate is now back in place but should it be left there? D Foreman, it hasn't got any safer so should not be there. It was agreed that, until something can be found to make the gate safer, it should be removed. C Leonard – whether the current gate can be adapted to include some sort of dampener is yet to be found. P Drake will remove the gate.

**(xxiv) Prince of Wales Apartments bollards:** S Howard from Traffic Management wrote to Mr Stubbs following the meeting with the Chairman, Clerk and C Leonard in December. Nothing has been heard since. Vickie cannot give out traffic tickets – although delivery vans have been making a point of trying to park in the bay in front of the shop. Without having a police officer in front of the building full time, there is not a lot more that can be done.

**(xxv) Police Notice – Please tractors slow down** - Vickie now has the notices and fixings. Passed to M Oddy. These will be put out once the danger of any further snow has passed and the tractors commence silaging, etc.

**10/125. Tolpuddle Topics:** Snow and state of the roads – several villagers fell down. Not gritting the roads meant no rubbish collections, no oil deliveries, and the village ground to a halt. If there had been an accident on the A35 and the traffic was diverted through the villages, it could have been extremely dangerous. P Cooke – Highways do the A35 and A31, the County Council have their own high priority routes. Some farmers have agreements with the county whereby they have some snow clearing equipment. Hilary Cox is having a meeting with some of the farmers in the Piddle Valley regarding taken this forward. The latest situation has proven that the current proposals do not work and it must be brought down to a lot of people doing smaller areas. C Leonard – perhaps we should ask people where they would like grit bins or should draw up a plan of where they should go. P Cooke to talk to Hilary Cox to see if County Council will have a rethink of the current resources. J Hopkin – proposed that a letter go out from the Parish Council to the three farmers in Tolpuddle who have the equipment to clear the snow. In addition, several people within Tolpuddle have said they will purchase their own grit boxes. A Sheppard – should we not ask the County to contact the farmers following the chaos of the snow in December. Letter to go out asap to County. Copy in Crowhurst. Provide with a list of farmers.

J Hopkin – is road resurfacing finished? Clerk will find out – also remove white lines throughout Tolpuddle.

#### **10/126. Rights of Way:**

Everything reasonable apart from being very muddy. B Legg – tree come down across path by school. The tree is from the school ground and she will contact the school.

M Oddy – footpath on the Moor no longer there. Private right of access only.

Home Farm – application has been refused. Letter to be sent to the enforcement officer.

**10/127. Drain, Hedges and Road**

**(xxvi) Burleston flooding:** a lot better than it was before and although there is some doubt as to whether the drains installed will be large enough, it is clearer than it has been for many years.

**(xxvii)** Badger run at the bottom of Thompson Close – the end house has fenced off their bit and pulled up the hedge. The soil has been dumped on Mr Needham's land – check on planning permission to see if it was accepted.

**(xxviii)** P Drake – doctors surgery to be opened in March. Visibility from the Green is still quite bad looking towards Tolpuddle. It has been cut back as far as the small brick wall on the corner but needs going back further.

**10/128. Meetings attended:**

**(xxix) POPP, 14<sup>th</sup> December** – nothing to report at this stage.

**10/129. To consider planning applications**

**(xxx) Update on Home Farm 106 decision** - see above

**(xxxi) 1/D/10/002002: Laycock Farm, Waterston – new access** – no objections

**(xxxii) 1/D/10/002004: Old Mill, Tolpuddle – photovoltaic panels** – no objections.

**10/130. Web Site -**

A Sheppard to liaise with the Clerk to organise dates to set the site up.

**10/131. To consider the accounts:**

**(lxxx) To authorise payment of accounts:** a list of all payments requested was sent to all members prior to the start of the meeting. The following payments were requested:

Barry Knight	Provide & lay loft insulation to Pavilion	100201	540.00
R Burg	December grass cutting – Orchard Meadow	100202	180.00
WDDC	Wheelie bin empties – November 2010	100203	43.95*
Andy Frost	Final payment re Orchard Meadow	100204	388.40*
Wessex Water	Orchard Meadow 12/5 to 17/11/10	100205	89.26
Clerk	December & January wages, post, stationery	100206	987.20

Total requested 2178.81

(\* £427.66 to be covered by TOSCA)

Proposed by C Leonard, seconded by P Drake and signed by the Chairman and Vice Chairman in the presence of the meeting.

**10/132. To receive correspondence**

**(lxxxii) DCC – Part night street lighting** – letter received from DCC regarding the reduction in street lighting through the villages. Designated traffic routes will remain lit all night but other roads and footpaths will be turned off at midnight and remain unlit until 5.30am. In summer the lights remain operating on GMT so will turn off at 1am and turn back on at 6.30am if it is still dark.

**DCC – Snow Code & grit bins** – the Clerk reported that, on 23<sup>rd</sup> December, leaflets had been sent from DCC regarding their gritting policy and what the public should do when it snows. Copies were made available to members.

**10/133. Items for the February meeting**

(lxxxii) First School

(lxxxiii) Elections

**PUDDLETOWN AREA PARISH COUNCIL MINUTES OF MEETING HELD ON THURSDAY 24<sup>TH</sup> FEBRUARY 2011, AT TOLPUDDLE VILLAGE HALL COMMENCING 7PM**

**Present:** P Stockley, M Oddy, M Crankshaw, M Cooke, A Sheppard, D Foreman, J Hopkin, B Legg, C Leonard

**Chair:** S Buck

**Clerk:** Mrs A Crocker

4 members of the public, County Cllr D Crowhurst

Mr Tony Gould – Tolpuddle Village meeting was held on 17<sup>th</sup> February and the subject of grit bins was raised once again. In the light of the recent extreme weather, it was decided that 3 grit bins would be needed for next winter although the question of where they should be located has yet to be decided. Signage on the western end of the village has caused some issue in that it was requested the sign be moved further back to outside the village. County Cllr Crowhurst has said that there may be some money available for this.

County Cllr Crowhurst – grit bins – it is important to get the location agreed with Highways before they are purchased. He has received a great deal of correspondence regarding the lack of gritting in rural areas. There is an opportunity to get an officer of the County Council to come and speak at the meetings to relate the new arrangements, given that next winter we may get a similar situation. Cheselbourne would like to attend the meeting when we organise this to take place at Puddletown. Dr Taylor said they are available on the internet for £140. It is not necessary to have a Council recommended bin, but it must be robust enough to take the salt/grit and be located where Highways can get to it and it has to be secure. Cllr Crowhurst attended the meeting of the Friends of Puddletown Library. He is chairman of a panel that is currently looking at the way forward as to how the money can be spent. They are meeting on the 1<sup>st</sup> March and the chairman of ADLIB has been invited. Cllr Crowhurst will do his best to ensure the Puddletown Library will stay open. The First School – a team will be here at the March meeting. Cllr Crowhurst gave an update last October on acquiring a piece of land for the road and nothing has changed to date. The planning application for the First School has now been submitted and this does not include an access road – that will be submitted separately. M Crankshaw – still have no response regarding the regulations regarding the gradient of the road. Cllr Crowhurst – putting the road in would take the cost over the funds available and this is why it was not included. The best thing to do is to challenge the officers to produce the regulation. He has spoken to John Nash, saying it was very disappointing that he could not attend. Ask them a direct question and challenge them to produce the regulations. Travellers at Puddletown – they are on Highways land and legal proceedings will be commenced. D Foreman – bus transport – the County Council are reviewing the use of the OAP bus passes and the times they are allowed to use them. Because there are so few buses through the village, the OAPs will be allowed to continue using them during peak times. J Hopkin – could the issue of the funding of the grit bins be investigated in time for the combined meeting? Cllr Crowhurst suggested speaking to Osmington Parish Clerk as they have just purchased 3 bins.

**10/134. To receive and approve apologies for absence**

P Drake, N Pitman (work), P Cooke

Tina White has handed in her resignation and a letter of thanks will be sent.

**10/135. To confirm the minutes of the meeting held on the 11<sup>th</sup> January 2011**

Proposed to be a true record by M Oddy and seconded by C Leonard

**10/136. Matters arising from the minutes – for report only**

None were raised.

**10/137. To receive declarations of interest in accordance with S94 of the LGA1972**

None were declared at this stage.

**10/138. Puddletown Matters:**

- **Puddletown Library** – already covered
- **First School** – the Chair explained that in March Steve Howard from Highways will turn up and talk about roads, etc and Mrs Groves and her team have also been invited. M Crankshaw – has spoken to two of the bus drivers who expressed concern over hitting a child or a car. One may well attend a Parish



Council meeting and has already been represented to Carl Winch, head of the Middle School

- **Travellers** – already covered. They were using water from the Recreation Ground but this seems to have stopped now.
- **Catmead bus shelter** – M Oddy – producers will not tell you how much the bus shelter will be until you nominate the style of shelter you want. A Sheppard – polycarbonate or toughened glass shelters are not in keeping. C Leonard – when we were told about the use of the shelter as a convenience, we were sympathetic and when the funds become available, we would decide on spending the money. The Catmead shelter is in reasonable keeping and it would not be prudent to spend money on something that does not need it. A Sheppard – perhaps it would be possible to have a wooden shelter with glazed sides. For the time being we are investigating the way forward and would speak to the Puddletown Society.
- **Recreation Ground Play Area Gate** – the gate has been removed following some children being injured. P Drake has spoken to the manufacturers and it appears there is nothing that can be done to modify the gate we have. Fensecure have agreed that they will supply one if the Parish Council could put forward a goodwill gesture of £200-£300. M Oddy – felt that the gate was hung in the wrong position –if the hinge was replaced, the gate would go back further. C Leonard – cannot slacken the spring off any more but this does not seem to make too much difference. Chair – the gate has been off now for three months but there does not seem to have been any complaints. P Stockley – one or two villagers are now allowing their dogs onto the site. J Hopkin – may be able to use 106 monies to pay for the replacement gate. Perhaps M Oddy could speak to Fensecure and put his question to them.
- **Olds Garage site** – A Sheppard – if they are using the site for moving waste from other sites, they need a waste transfer licence. M Oddy – some rubbish has been moved. Clerk will speak to County to determine this.
- **Meter for caravan cable** – C Leonard has asked Keith Hustings to install in preparation for the start of the season.

#### 10/139. Tolpuddle Topics:

- **Orchard Meadow hiring** – a number of groups have expressed interest in hiring the site and a booking form has been raised. A Sheppard raised the point that members of the public could not be refused access to the site as it was a public open space. C Leonard – the form is rather long and complicated and it may not be a good idea to produce lists, in case something is omitted from that list. We should tell them what the hirer should be aware off on the site, such as open water – everything after that should be down to the hirer such as risk assessments, etc. We should make it quite clear that whoever wants to hire the site is fully responsible for the safety of the people attending their function. M Oddy – it is quite normal that if you work for an organisation you have to complete a great deal of paperwork. D Foreman – that is the responsibility of the user, not the owner. A Sheppard – it is a very user friendly form but it may be better to simplify it. M Cooke – it was not intended that the Parish Council see the various documents such as the risk assessment but suggests that the hirer needs to have one organised. It should be down to the owner of the site, ie the Parish Council to ensure the hirer is fully covered. A Sheppard – could we drop in the phase as far as is reasonably practicable. D Foreman – the person signing the form should be made aware that they are personally responsible for the function, the safety of the public, etc. Chair – perhaps Chris, Martin, Diana and Alan could liaise and produce something that is more user friendly. Martin will then come back with the revised form at the next meeting.
- **Tolpuddle Village Meeting** – see above.

10/140. **Rights of Way:** everywhere still seems reasonably clear, including the Two Drovers site where the travellers are currently located.

**10/141. Drains, Hedges and Roads**

- A hole has appeared in front of the old Dave Jefferies garage site and the white lines are starting to disappear. Markings have appeared in Puddletown
- Still floods quite badly at Burleston

Chair will contact Ian Foulger with the various issues.

J Hopkin – Tim Mayher spoke to the Environment Agency at Blandford who are encouraging individuals to highlight problem areas. She has passed Tony Goulds' details on, together with M Crankshaw's. A note of warning was raised that such information may lead to an increase in insurance premiums in those areas known to flood regularly.

A Sheppard – been contacted by Affpuddle Parish Council regarding the downgrading of the Sares Wood. The Clerk reported that a letter regarding this had been sent to Nigel Hamer on 24<sup>th</sup> March 2010. A follow up letter has also now been sent but nothing has been forthcoming to date.

**10/142. May 2011 Elections**

**10/143. To consider planning applications**

- **1/D/11/000174 10 Greenacres – erect conservatory** – not overlooked by anyone
- **1/D/11/000024 Athelhampton House – resurface main drive**
- **1/D/11/000025 Athelhampton House Listed Building Consent** – this is the second time both these application have been seen. The Parish Council had no objection last time and the position remains the same.

A Sheppard reported that he had noted the Parish Council had made a "No objections" comment with regard to a planning application for Hardy's Cottage, Bockhampton yet he did not recall discussing this at a meeting. The Clerk said she would check the records. *Upon checking the records it was found that the application arrived the morning of the January meeting with a return date well before the February meeting. Upon discussing this with the chair of the Planning Working Group, it was felt that as this was a minor application and not in our parish, it would not be necessary to call an extra-ordinary meeting for this application alone. The response to the District Council was made whilst responding to the other planning applications received relating to our parish and was not really necessary.*

**10/144. To consider the accounts:**

(lxxxiv) **To authorise payment of accounts** – the following payment requests had been received:

WDDC	December wheelie bin empties	100208	21.97
Barry Knight	2 <sup>nd</sup> instalment re Pavilion repairs	100209	1685.00
WDDC	January wheelie bin empties	100210	44.88
Mrs A Crocker	February wages + postage	100211	414.06
<b>Total requested</b>			<b>2165.91</b>

The Clerk pointed out that the £1685 for Barry Knight had already been paid into the account from the insurance company. The payments were proposed P Stockley, and seconded by C Leonard and signed by the Chair and Vice-chair in the presence of the meeting.

(lxxxv) **To consider the current position against the budget**

A copy of the spread sheet showing the current position was distributed to all members prior to the start of the meeting. Based on current expenditure and no unforeseen costs, a balance of £598.61 remains at this date. There were no comments or queries from members present.

(lxxxvi) **To review internal audit contract and confirm re-appointment**

Notification has been received from our current audit, Mr Henry Lovegrove, of fees and terms of engagement for the coming year. His fees are £232 + VAT and are within our budget and the Clerk reported that he was very good to work with and always helpful. It was proposed by C Leonard nad seconded by M Oddy that we reappoint Mr Lovegrove.

(lxxxvii) **To consider a Chairman's Remuneration**

The Chair asked members to consider a small remuneration of £150 to cover his additional costs over the last 5 years. D Foreman proposed the chairman should be allocated £30 a year and this was seconded by C Leonard. M Cooke felt that this would set a precedent. A Sheppard – would like to see something in writing from DAPTC and people should not be put off taking over the post due to costs.

**10/145. To receive correspondence**

A list of all correspondence received since the last meeting had been issued to all members prior to the start of the meeting. The Clerk highlighted the receipt of the 2011 contract with Dorset Works for grass cutting at the Recreation Ground. The cost for the coming year amounts to £1,286.43 (we have budgeted £1,350). It was proposed by C Leonard and seconded by P Stockley that we continue with the contract.

**10/146. Items for the March meeting**

- (lxxxviii) First School
- (lxxxix) Ideas for AGM – grit team

There being no further business the meeting closes at 8.45pm

**PUDDLETOWN AREA PARISH COINCIL MINUTES OF MEETING HELD ON TUESDAY 22<sup>ND</sup> MARCH 2011 AT  
PUDDLETOWN VILLAGE HALL, COMMENCING 7PM.**

**Present:** P Stockley, M Oddy, B Legg, M Crankshaw, C Leonard, N Pitman, J Hopkin, D Foreman,  
A Sheppard

**Chairman:** S Buck

**Clerk:** Mrs A Crocker

**Guest Speakers – Stephen Howard, Dorset County Highways  
First School Team – Dorset County Council**

60 members of the public including County Cllr D Crowhurst, Jacqui Groves, Chris Maycroft, Fred Wellstead – DCC Schools Team, David Roe – DCC Head Architect, Stephen Howard – Dorset County Highways

The Chairman introduced the guests and invited Jacqui Groves to speak. Jacqui gave a quick outline of the work to date pointing out that the budget was specifically for schools and did not include the input of the long expected road. She gave the reasons why the school was to be positioned in the new site by the side of the main road, with off road parking for teachers and coaches, a playing field, a large area of hard play and a school which will incorporate all of the structures in one building.

- What has changed from the presentation given three months ago? None of the existing village problems are being resolved. Jacqui – we are purchasing an additional piece of land that could be used for putting in a road possibly at a later date. The original road did not go all the way to the Middle School but stopped part way down the hill. In order to access the piece of that had been purchased originally for the First School, it would be necessary to purchase a large piece of land to replace the original piece that has now become an area for biodiversity and of wild life interest.
- We were originally told that the legislation prevented the road from being built yet no such legislation could be found. This was to do with the insurance legislation and this was the required gradient in order for the road to be insured. The road would not be adopted as it does not come direct off the highway, hence the insurance requirement.
- Why is it taking so long and why have there been so many delays. If it is a DCC school, why is the road not going to be adopted? Jacqui – Highways are a national organisation and not part of DCC as such. Stephen Howard – Highways only look after adopted highways. The road in question is all on private land.
- We were told three years ago that the school was top of the national list and the money was in place to build the school and put in the road etc. Jacqui – when the scheme was costed it was exceeding the budget.
- Being as there is no provision for parents parking, etc – this is going to lead to problems of people parking on the highway. S Howard – can only get involved once a planning application is submitted. Highways have expressed that, once an access is put out on to the main road it will become a Highways issue.
- What is the traffic management plan a) for the work being done and b) for the on-going management of the site. Chris Maycroft – traffic issues will be gone through in the normal way, working with Highways and the other bodies in the usual way when the application is raised. It is Schools policy not to deal with the parents as the policy is to encourage green transport. Jacqui – they have looked at within the plan and within the proposal there is a turning space on the first school site. The entrance has been considered at length in conjunction with Highways and things like the cutting of the hedgerows have all been looked at and will continue to be reviewed throughout the term of the project. DCC will do the best they can do.
- Viv Burgess – we are desperate for a new first school and she has been attending meetings for the last 6 years. Puddletown has a terrible traffic problem and nothing seems to be being done about – there are children and coaches using the same routes.

- R Stephens – have Highways been asked if the road could be adopted. Jacqui – they were asked when the road was proposed when the road was entirely within the curtilage of the school. The original road would solve all the problems but the reality is there is no money available. In 6 years nothing has been achieved.
- Each scheme will be considered within its own merit. DCC are committed to providing a new first school for the village. The funding was phased over a period of time and if projects are not progressed other projects have gone on ahead of it. The primary capital funding programme was due to finish in 18 months but problems have been met and it has been accepted so an extension to the original time has been given. David Roe – within a few months we should be in a position to provide a planning application, ideally before the school breaks up for the summer. Within the next week we need to finalise the discrepancies within the brief and costs. Waiting any longer and inflation will overtake the budget.
- It is important to address the buses going to the Middle School at the same time.
- David Roe – the project team are very keen and eager to get this project resolved. We cannot reconsider the site. The issues have been beyond the control of the team
- Can we be assured of no more delays?
- Would it be possible to have some time lines in time for the Parish AGM. David Roe – this will be given to the school on April 5<sup>th</sup> and can be passed on to the Parish Council. Fred Wellstead – we need to finalise all the details before we can produce the time lines.
- What will happen with the current first school if this project falls flat? Fred – there will need to be at least £500,000 per year to keep it up to standard.
- Cllr Crowhurst – spoke to the head teacher back in 2005 when he first became a councillor and was pleased to see the project go to the top of the pile. It is unfortunate that the master plan was abandoned. Has had correspondence with a villager who seemed to believe the road was taken out due to the reference to the legislation. This is not the case, the road was removed as it was not part of the capital project and once it was put in, it took the budget over the money available. He has been assured that the project will be going ahead and the recent problems regarding funding have now been resolved and things should move ahead quickly. The piece of land for the road access to the middle school - enough land on the perimeter of the land for the first school has been left for a road to be put in at a future date. By the first week in April, we should have some resolution and a meeting will be arranged at the school.
- Assuming that it all goes ahead, a time line has been set which must mean that by now the building is known and the site is known. This is a public building project so complaints, etc at the planning stage would have no effect. Crowhurst – it is not unusual for the planning committee to defer a decision if there is any doubt about it. An advisor from Highways will be in attendance at the planning committee.
- When the middle school was built in the 1960s a road was promised then and we are still waiting.
- The piece of land purchased for the road – would we be able to use it to walk up to the middle school. The present rights of way are all protected and they are looking to improve the existing rights of way. Until it is made into a road, it will be grazed, etc in order to prevent it becoming a biodiversity area. The present landowners would continue to look after the land until the road is put in but it would be tied up in a legal agreement.
- When the new school is built, would it not make sense to put the road in at the same time in order to avoid any additional disruption at a later date. To agree to put the road in at the same time would mean the project would once again be put over budget.
- Drop off points for parents – there will be no provision for parents dropping off children. National policy does not allow for parents parking.

#### **10/147. To receive and approve apologies for absence**

P Drake (holiday), P Cooke, M Cooke (prior commitment)

#### **10/148. To confirm the minutes of the meeting held on the 11<sup>th</sup> January 2011**

A copy of the minutes had been issued to members prior to the start of the meeting. They were proposed to be a true and accurate record and proposed by B Legg and seconded by M Crankshaw

#### **10/149. Matters arising from the minutes – for report only**

- J Hopkin asked if the Clerk had been in touch with Owermoigne Parish Council with regard to grit bins. The Clerk replied that she had contacted Bere Regis Parish Council (it being closer) to ask what action they had taken. The Bere Regis Parish Council have this year purchased a further 3 grit bins for locating around the village and were unaware of any issue in respect of which statute they should use to permit payment. Further advice will be sort from the DAPTC.

#### **10/150. To receive declarations of interest in accordance with S94 of the LGA1972**

None were declared at this stage.

#### **10/151. Puddletown Matters:**

- **Lighting upgrade – update only re Mill Street and The Square** – the Clerk reported that she had met with Jason Frost of SEE and Mr Kevin Bumby of Mill Cottage, following e-mails of concern regarding

new lamp stands in Mill Street, Puddletown – in particular, the proposal to put a new lampstand in front of the Mill Cottage wall. Mr Frost appreciated our concerns and said all work would stop in Mill Street until further public consultation had taken place and the repositioning of the lampstand could be looked at. In addition, the apparent lack of lighting from the Square to the High Street would also be looked into.

Mr Bumby – another mark for a lampstand has been put in near the gate to the church. The new scheme would appear to be providing 7 lampstands in the Square as opposed to the existing 2. Street lighting does not appear to be restricted by a planning overview as to the impact on the conservation area. The proposed one outside the church gateway would appear to be in response to a request to move one of the proposed lamps. Mr Rod Mainstone – Street Lighting, DCC in County is managing the whole project.

- **White Hill** – the state of the pavement is still in an appalling state where they have replaced the old street lamps.
- **Prince of Wales Apartments – bollards:** the Chairman explained that correspondence received and following legal advice, the chairman should not take part in this discussion. Stephen Howard of Highways was asked to field the questions and concerns of the village. He ran through a brief history of the situation to date. (Give a brief outline). As of this moment the decision by the Parish Council and the Traffic Section is to not install the bollards. The vehicles that are prevented from parking on the footway will migrate somewhere else, either directly on the road and causing an obstruction or move further east or west – in both cases the ramifications for those parking on the footway is much greater ie, they could park on the very narrow footpath where no-one can get past. If we do put the bollards in, the community must still allow large vehicle to make deliveries to the shop. If they can park on the pavement, they will park across an access which is a greater issue – ie the access to Princes Court – and this may prevent emergency vehicles from gaining access. Agricultural vehicles currently park on the pavement and they prevent any vehicle getting past. In an ideal world, we would have a traffic warden in the area at all times. The original proposal was to have bollards extend up to the Princes Court. If the bollards put up, the delivery vehicles would not be able to park. A Sheppard – part of the problem was allowing the planning in the first place – what has changed since the flats were put in? Andrew Laws – if bollards aren't the solution, would Highways be going to the residents with an alternative. The ideal solution is double yellow lines but, in the real world, this does not work. When the residents brought the flats they were aware of the parking issues. We know there is a problem but there is no solution that would not move the problem further along. The problem has been made worse after the shop has been extended. Alan Sparks – when the council wrote to the Police, they provided three traffic cones, which continued to be stolen but whilst they were there they worked. D Foreman - we are not denying there is a problem but do not feel that bollards do not appear to be the solution. It is felt that people are in the most part polite and would not normally block a driveway. People park across the Prince of Wales entrance and two bollards have been damaged within the last 18 months. The shop is important to this community. Mr Howard spoke to Londis and discussed the problem and asked if it would be possible to have smaller vehicles deliver to the shop and perhaps to extend the loading bay across the side entrance. The Chairman brought the matter to a close saying there was no solution to this problem. Stephen Howard would write to the secretary of the Residents Company.
- A Sheppard – Home Farm, metalled right of way – Carmel Wilkinson would be the person to speak to in Highways.

### **10/152. Tolpuddle Topics:**

- **Orchard Meadow hiring** - £50 deposit in respect of water and electricity, the balance to be returned. C Leonard – a problem with regard to charging to use the site when it is a public open space. It would be difficult to enforce a hire charge. It is a community space available for the community to use. Electricity and water can be costed so can be charged. Generally felt that no charge should be made other than for water and electricity. Keep open the option and ask for external organisations who wish to use the site to make a donation.

**10/153. Rights of Way:** Home Farm – C Leonard pointed out that Highways were on the verge of adopting it. The developer of Home Farm should have informed the County that the site was being developed but he didn't. It is now necessary for the developer to contact County and say the work has been done and checks can be made to see if it is to speck. It is currently in the hands of the developer – a letter to be sent to Bob Burden asking what is happening. (copy in P Cooke)

### **10/154. Drain, Hedges and Roads**

- **Puddletown Rec** – the travellers are coming on to the Recreation Ground via the MUGA to fill up their water bottles. P Stockley requested to get keys cut to issue to caravanners to use the gate and the toilets to prevent access. A Sheppard – could we get a lockable water tap. The Clerk will contact Highways and the Gypsy Liaison Officer to find out what is being done about them.
- **Boswell Cottages** – pavement still needs repair

**10/155. Meetings attended: The Big Society – 10<sup>th</sup> March**

- Jan Hopkin attended by M Oddy, D Foreman and J Hopkin. To think about the Localism Bill this is currently going through Parliament and will not receive Royal Assent until the end of the year. The reality is nobody really knows what the true impact is going to be but Dorset is a vanguard council for the project.

**10/156. To consider planning applications**

- **1/D/11/000221 11 The Moor, Puddletown – replace garage** – no objections

**10/157. To consider the accounts:**

**(xc) To authorise payment of accounts:** The following payments were requested:

WDDC	Wheelie bins emptied, February	100212	39.27
Mrs A Crocker	Clerk's wages – March 2011	100213	410.58
<b>Total amount requested</b>			<b>449.85</b>

Proposed by P Stockley and seconded by J Hopkin. Signed in the presence of meeting by the Chairman and the Vice Chairman.

**(xci) PAYE update** – the Chairman will sign up with the Inland Revenue and a PAYE scheme will be set up.

**10/158. To receive correspondence**

A list of all correspondence received since the last meeting had been circulated to members with the agenda.

**10/159. Items for the April meeting**

**(xcii)** Guest speaker – SEE and Fred Wyld PoPP

There being no further business, the meeting closed at 9.30pm