

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 12TH JUNE 2008 AT
TOLPUDDLE VILLAGE HALL**

Present: A Sheppard, M Crankshaw, P Stockley, P Drake, C Leonard, J Hopkin, P Cooke, M Cooke, T White,
A Bower, D Foreman, S Lovell

Chairman: S Buck

Clerk: Mrs A Crocker

Also present were 7 members of the public including Mr R Howard and PCSA Vicky Hedges.

The Chairman asked those members of the public present if they had anything they would like to raise or ask.

The question of the old barn at Burleston was raised, with villagers wishing to know what was happening to it. The Chairman confirmed that a planning application had been received some years ago regarding its conversion to holiday lets but, at the time it was refused as such an application was against the District Council's policy on sustainable communities and discouraging the use of vehicles. The Clerk will contact the Planning Dept and see if anything more has been done about it.

There being no further queries, the Chairman closed the public meeting and opened the Parish Council meeting.

27. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.

Apologies had been received from S Collins (work), C Daunton (work) and Cllr Crowhurst (other commitment) all were approved and accepted by members present.

28. TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 6TH MAY 2008

The Chairman opened by thanking Parish Councillor Mrs S Lovell for stepping in and taking the minutes as the Clerk had not been available on that occasion. The following amendments are made:

- **Item 15: To elect Officers for the coming year** – the election of Chairman should read “There being no other nomination for the position, Mr Buck agreed to stand as Chairman for the coming year and his nomination was proposed by P Cooke and seconded by P Drake.”
- “Planning Committee” should read “Planning Working Party”
- **DAPTC & Area Partnership** show S Collins only, they should both also include Mrs D Foreman as the Parish Council's representative on the panels.
- **Item 19, Declaration of Interests** – should read that A Sheppard “declared an interest in item 24” (this being the acceptance of the DAPTC subscription for the coming year) and that his interest was “personal and prejudicial” and he did, in fact, leave the room when this point was raised.
- **Item 20, Catmead** – the words “a doorway to provide” are removed – there should be a right of way, but no door.
- **Item 20, speed limit through Waterston** – the start of para. 4 should read “D Foreman and A Bower agreed..”
- **Item 21(7) Footpaths** – “A Bower” is removed and replaced with “D Foreman”

Once the above amendments were noted, the minutes were agreed to be a true and accurate representation of the meeting and were proposed by P Drake and seconded by D Foreman. There were then signed by the Chairman in the presence of the meeting.

29. MATTERS ARISING FROM THE MINUTES – FOR REPORT ONLY

There were no matters arising.

30. TO RECEIVE DECLARATION OF INTERESTS IN ACCORDANCE WITH S94 OF THE LGA 1972

There were no interests declared at this stage.

As we were fortunate enough to have PCSA Vicky Hedges with us this evening, the Chairman invited her to address the meeting at this point. She reported that she had been made very welcome at the village soup/ploughman's lunches and extended her thanks to villagers. There has been no further development on the deer bating at Burleston Bends and the mysterious jam sandwiches. For future reference, Vicky is always on foot patrol on Wednesday afternoons and a representative from the Police will be at Puddletown Library for 1 hour on Wednesday afternoons, commencing August 2008 – this may not necessarily be Vicky, but a Police presence of some form will be there. Vicky reported that she had been liaising with the youths of Puddletown and had attended the recent meeting regarding the youth shelter. She also reported that distraction burglaries were on the increase again – at present in the Wool and Crossways area but villagers, should be wary of anyone coming to their door posing as representatives of utility companys – usually the Water Board. ALWAYS ASK TO SEE ID. Vicky will be on duty for the whole of the Martyrs Weekend.

P Drake raised the question of the e-mail address given by PC C Dale at a previous meeting. He said that he had sent an e-mail following some incidents at the Recreation Ground and had not received a reply. Vicky reported that the address given was PC Dale's personal address and he had been on holiday until recently. Whilst he was away, no-one would read his personal e-mails. He is now back. P Drake said that the problems at the Recreation Ground continue and they are now being reported as they happen.

J Hopkin reported that she had been contacted by a number of Tolpuddle residents at the western end of the village who were concerned about a person on a motorbike that had been using the bridleway through the Hollow for a continual period of time. When confronted, he became abusive and continued riding the bike up and down the Hollow and behind the houses. Residents had contacted the 222222 number and been told to telephone the next time it happened.

Vicky encouraged Parish Councillors to give villagers the 222222 number for all queries.

31. TRIDENT HOMES – TOLPUDDLE GARAGE AND MARTYRS INN SITES.

The Chairman welcomed representatives of Trident Homes to the meeting. The first issue raised was that of the name given on the marketing documentation for the site "Poachers Keep". They were well aware that this was not welcomed by the villagers and confirmed that this was only a marketing name and would be changed when the development was complete. The Chairman said that the general feeling was the development should be called "Wayside" (this being the name of the original garage and cafe that occupied the site many years previously) or "Crown Gardens" (this being the original name of the public house, before being changed to the Martyrs Inn). It was generally felt that either would be acceptable. The Clerk would review the proposed numbering sequence of the site and check to make sure none of the proposed names would cause confusion, although it was highlighted that the names of the individual properties were not of such great importance and buyers could alter them if they so wished.

It was reported that the commercial unit on the site had been marketed at a cost of £250k for the last 5 months and no response or interest had been received. Trident have been in touch with WDDC Planning and have said that if the lack of interest in the commercial unit persists, they will have no choice but to apply for a change of use to residential (either as completely residential, or for a shop/office with a flat above). They will give the current situation another month before going back to WDDC. If anyone should have any ideas with regards to this unit, please contact either the Chairman or the Clerk.

The question of the Hall & Woodhouse covenant was raised. It was understood throughout the village that H & W had set covenants on the unit stating what could and could not be sold there. Mr Couling from Trident Homes reported that H & W could only place covenants on the properties they had sold, ie the old coach house, that is why this building was being converted to a private dwelling. No such covenants or restrictions were placed on the commercial unit.

The Chairman thanked Trident Homes for coming along to the meeting and addressing members and the Clerk would be in touch in due course with regarding to the naming and numbering sequence.

32. TOLPUDDLE TOPICS

(1) Open Space: M Cooke reported that there had been strong support at the recent village meeting for the process currently underway and that they had requested things be moved forward as quickly as possible. The lease was now signed by both parties and some of the money is ready, although it is about £11k short. Both M Cooke and S Buck

felt that all the money and the lease should come together or we would accept the lease and that money which was available on the understanding that WDDC would guarantee the shortfall. C Leonard agreed that we should hold off accepting the lease until the balance of the money was there. P Cooke felt that the ball was in the WDDC court and that we as a Parish Council should not be left in the situation whereby we are left with the legal issue of getting the money from MPH. We need assurance that the money will come from WDDC if not the developer. P Cooke asked he could be given a chance to investigate the matter further before the Parish Council made a decision. He would contact David Clark, the Chief Executive of the Council and arrange a meeting.

(2) New notice board: A Bower reported that it is under construction and should be completed by the 2nd week of July.

(3) Blocked drains: it was reported that the drain between 21 and 23 Main Rd was blocked. In addition, the drain in front of East Farmhouse has lost its cap and, as a result, is now full of rubbish. The Clerk will contact DCC to arrange for the drains to be sorted out.

(4) The Mulberrys road surface: the Clerk reported that both she and WDDC Planning had received a letter from the developer asking for written confirmation that the residents of the site did not wish to have street lights. Both parties had sent letters confirming that this was the case and the road should be completed shortly. Mr Howard highlighted the fact that he believed the wiring, etc necessary for street lights was all in place and it might be wise to have access points installed prior to the road being surfaced, in case residents changed their minds at a later date. *Since the meeting, the car park area behind the village hall has been cleared and surfaced.*

D Foreman requested that a standard item be included on the agenda to cover drains, hedges and roads throughout the villages. It was generally felt that this would be a good idea as various items along these lines arose every meeting.

33. PUDDLETOWN MATTERS

(1) Greenacres: A letter has been sent to S Ludgate at WDDC regarding the situation with the non-adoption of the sewage pipes. *Since the meeting, the Clerk has been in contact with WDDC, Persimon and Wessex Water. It has now been agreed that Persimon will ask WDDC if they would be breaking any planning conditions should they remove the trees. Once this is done, work should be able to proceed with the clearing of the vegetation to allow Wessex Water to inspect the pipes and, hopefully, adopt them accordingly.*

(2) Recreation Ground: (a) P Stockley reported that a visiting caravanner had told him how much he enjoyed staying on the site but was put off by the noise between 10 and 11pm made by the youths visiting the site.

(b) Mowing contract: the Clerk reported that we have received the maintenance contract from Dorset County Works for the mowing of the Recreation Ground for the coming year. The cost for the year 1/4/08 to 31/3/09 is £1,191.85 plus VAT for 17 cuts. It was proposed by P Drake and seconded by P Stockley that we accept the contract.

(c) Vandalism at the Recreation Ground: P Drake reported that the problems persist. A dozen or more lager and cider cans were littering the football field adjacent to the Dug-outs on Thursday morning. In addition there has been further damage to the fencing around the Multi-Use Games Area (MUGA). Again bolts were removed and the tension wire damaged. Then the chain link wire was bent down to make easier access. Photographs of the damage have been taken. In order to keep costs down, a self help repair job is to be carried out. With this on-going problem, it is hard to agree to the youths' request to have the proposed shelter in this area.

In addition to the damage to the MUGA, the toilet handle in the gents' toilet has been broken again and a board kicked out of the play area. P Stockley said he would carry out the necessary repairs.

(d) Caravan Club: the entry for the coming year has been received and it was proposed by C Leonard and seconded by P Stockley that there were no changes to be made.

(e) NIC EIC testing: this needs to be carried out as the last test took place 5 years ago. P Stockley will organise when the caravan hook-ups and Pavilion can be done together and contact Keith Hustings to arrange a date.

(f) Cricket Club practice nets: 3 of the grants are subject to the Parish Council putting some money into the project. P Stockley reported that the club had been let down by one grant body and are now approximately £2,000 short. C Leonard felt that the local authorities usually look for about 5% of the project money to come from the Parish Council. M Crankshaw felt that this money should be requested from the 106 monies held by WDDC. All members were in favour of finding the £2,000. C Leonard felt that £500 of the money could come from the Precept monies held back and P Drake reminded those present that the money from the caravan income was due to go back to the Recreation Ground and cricket was very much a part of the Recreation Ground. P Stockley will provide the Clerk with the full costings for the project and the appropriate forms will be completed to request some 106 money.

(g) PRIDE: P Drake reported that PRIDE are now able to go ahead with their project – the path from the car park to the Pavilion, lighting, wheelchair access, etc – as the monies have now all been received. Members are reminded that the PRIDE AGM will take place on 2nd July.

(h) C Leonard reported that he had received a representation from the youngsters of the village regarding the kick wall. The area in front of the goal is becoming very worn. He and P Drake met with Sutcliffe Play to discuss the possibility of either tarmac the area or putting down a rubberised surface, through which the grass will be able to grow. Neither were sure whether or not the rubberised surface would work but Sutcliffe are going to lend a section to try. The cost is estimated between £600 and £800 depending on who puts the surface down. If the material proves suitable, this will be included as a future agenda item and possibly paid for with 106 monies.

(i) Catmead Door: The Clerk had been in contact with the Enforcement Officer and Kevin Perry is dealing with this case. A letter has been sent informing the developer that the door is obstructing a right of way and must be removed.

(j) Teen Shelter: Kris Hallett from Dorset Community Action met with the teenagers, together with S Lovell from the Parish Council, PCSA Vicky Hedges and several of the parents and interested villagers. There were 12 teenagers and 9 adults in all at the meeting. S Lovell made it very clear that the venue they most wanted, i.e. near the MUGA, would not be an option due to the on-going damage being caused. The triangle of land next to Camelot House in the Recreation Ground car park may well be more suitable – it is out of the way without being too far and would have the benefit of streetlights nearby. Sue Bicknell of DCA will address the July meeting as Kris will not be available. C Leonard commented that an alternative location may be the area of land where the recycling bins used to be. It is quite over grown at present but, once cleared, there would be plenty of space. It is located on the main road side of the hedge and the hedge line would afford some separation between the shelter and the entrance to the Recreation Ground. S Lovell said that we must consider the safety of the children, especially if the location was near the main road. The Chairman summed up saying that, as a Parish Council, we have done what we set out to do, have involved those who know, listened and investigated the various options. We certainly do not want the shelter near the MUGA. If the shelter were to go ahead, the youngsters would have to show they merit it. The area in question would seem the most sensible place.

(k) Butt Close: The play area fence is damaged once again. The Clerk will send a letter to Magna to have it repaired.

34. PUDDLETOWN LIBRARY

The library will stay open for 10 hours per week until November this year whereupon the opening times will be reviewed.

35. PUDDLETOWN AREA PARISH PLAN

There was nothing to add to this topic.

36. RIGHTS OR WAY

A Sheppard informed the meeting that no problems had been reported.

37. TO CONSIDER PLANNING APPLICATIONS

(a) 1/D/08/000853 Land North of Bardolf Manor, erect 15m high, 15kw turbine: no concerns were raised. It was felt that any small scale sustainable and renewable energy forms should be encouraged.

(b) 1/D/08/000902 Waterston Manor, restore stable cottages to 2 cottages. Convert gatehouse to guest annexe (Full): no concerns were raised and it was felt that this was a positive step towards retaining our local heritage.

(c) 1/D/08/000903 Listed Building Consent in respect of the above application: comment made as above.

(d) 1/D/08/000967 34 Main Rd, Tolpuddle, to erect single storey extension: no concerns were raised and no objections made.

(e) 1/D/08/000843 The Old Vicarage, The Green, Puddletown, to erect a shed: no objections were raised.

38. TO CONSIDER THE ACCOUNTS

(a) To review the current banking arrangements: the Chairman reported that he had received a letter from the Nationwide Building Society saying that they intended closing our account no. 0041171695 – the Parish Council's cheque account. They are offering a Business Investor account as an alternative. The Clerk had been in touch with the internal auditor who confirmed that several Parish Councils had received the same letter. He felt that the HSBC was a good alternative and, as a number of Parish Councils already use this bank, was confident that they could offer us the type of account we need. The Clerk will arrange a meeting with the HSBC with a view to opening a new account in due course.

(b) To consider the year end accounts: as the accounts are still with the auditor, this will be reviewed at the July meeting.

(c) To authorise payment of accounts: The following requests for payments was made-

Clerk	Wages for April & May, plus postage & copying	800525	778.73
DAPTC	Training courses during April	800526	40.00
WDDC	Wheelie bin empties for April	800527	15.76
WDDC	Wheelie bin empties for May	800528	24.30

This gave a total amount payable of £858.79. The payments were proposed by P Drake and seconded by C Leonard and were then signed by the Chairman and Mr Leonard in the presence of the meeting.

39. TO RECEIVE CORRESPONDENCE

A list of all correspondence received had been circulated to all members at the start of the meeting. There were no comments to add.

40. ITEMS FOR THE JULY AGENDA

- Review of insurance policy and fidelity guarantee
- Year end accounts
- Teen shelters
- 106 monies
- Greenacres
- Quality Council

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 15TH JULY 2008 IN
PUDDLETOWN VILLAGE HALL**

Present: P Stockley, P Drake, C Leonard, M Cooke, A Bower, D Foreman, S Lovell, A Sheppard

Chair: S Buck

Clerk: Mrs A Crocker

Also present were 7 members of the public, Country Councillor D Crowhurst, PC Charlie Dale and Kris Hallett from Dorset Community Action.

The Chairman asked those members of the public if they had any points they would like to raise or questions they would like to ask. There being none, the public meeting was closed and the Parish Council meeting opened.

41. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies had been received from M Crankshaw (work commitments) and J Hopkin (holiday), S Collins (work), P Cooke. These were approved and accepted.

42. TO CONFIRM MINUTES OF THE MEETING HELD ON THE 12TH JUNE 2008

A copy of the minutes had been circulated to all members with the agenda. There were no amendments to be made and they were confirmed to be a true and accurate representation of the meeting and proposed by C Leonard and seconded by P Stockley. They were then signed by the Chairman in the presence of the meeting.

43. MATTERS ARISING FROM THE MINUTES – FOR REPORT ONLY

- The Clerk reported that West Dorset District Council had been in touch with regard to the locked door at Catmead. There is nothing in the planning conditions regarding the door but the 106 states that as soon as 5 properties are occupied, the footpath must be opened to the public.

44. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH S94 OF THE LGA 1972

There were no interests declared at this stage.

45. DORSET COMMUNITY ACTION – KRIS HALLETT

The Chairman introduced Kris Hallett of Dorset Community Action and she briefly reiterated the meeting results (as outlined in June's minutes). After further consultation with the teenagers, the most popular shelter format was that known as "The Monster", which is virtually indestructible and can be fitted with solar lighting. It also has an internal radio that can be plugged into an Ipod. The question was put to her regarding the level of responsibility the Parish Council would have should something happen at the shelter. Kris said that, if it is located on Parish Council land, it would be classed as play equipment and would appear as an insurable item and would be checked annually by RoSPA. A map of two possible locations for the proposed teen shelter had been issued to all members at the start of the meeting. C Leonard informed the meeting that it would be necessary to have authority from the Highways Agency before we could decide on the location and P Drake informed the meeting that it would be necessary to apply for a licence from Highways to build on their land and the licence would stipulate their required conditions.

Kris asked if anyone knew the names of the children involved in the antisocial behaviour at the Recreation Ground to let her know and she would get them involved in the whole process of setting up the youth shelter – this may act as incentive for them to take a pride in the shelter and prevent further damage to the Rec.

Cllr Crowhurst asked if he could be kept informed of the progress and would do what he could to help move things forward. As there were no further comments to be made regarding the youth shelter at this stage, the Chairman thanked Kris for attending and for the work she had done to date and invited Cllr Crowhurst to address the meeting.

Cllr Crowhurst reported that the travellers at Sares Wood should be gone in the next few weeks and that the road is subject to a height/width restriction order. He said it was necessary to organise some sites for the travellers to move to and this was in hand.

Following on from the June meeting regarding the issue of traffic through Waterston and Druce – he had spoken to Eco Solutions who had said that an 8 wheeled lorry would be travelling to the proposed digester site at Piddlehinton Camp every hour via the Waterston/Druce route. He would find out from DCC if they had designated this route. He informed the meeting that he has had some monitoring carried out along this road and will now look into the possibility of imposing road traffic orders as necessary. In the meantime, the digester is to be for slurry from farms and “edible” rubbish from Dorchester which will be transformed into usable compost which will be sold back to the farms. Mr Paton expressed concern that this road is used in preference to avoid the heavy congestion through town and at the Tesco’s roundabout. It is also used by residents of Charlton Down. 8-wheeled lorries will only add to the dangers along this route.

There being no further questions for Cllr Crowhurst, the Chairman invited PC Dale to address the meeting.

PC Dale reported that not very much had happened in the villages recently. There had been a couple of assaults following the carnival but these had been dealt with. A cycle patrol had been instigated through the Puddletown Forest in an attempt to dissuade the activities there – this was very high profile with officers on mountain bikes, talking to dog walkers and speaking to people in parked cars and had the full backing of the Forestry Commission. He asked, if anyone should see any car they are not happy about – report it to the Police.

P Stockley informed the meeting that he had called the Police out one Sunday morning as a result of a car parked in the Recreation Ground car park with several youngsters asleep in it. The same car had been seen before in the Recreation Ground when vandalism had been discovered. The Police came out and were seen following the car through the village a few minutes later. Mr Stockley asked if anything had come of the incident – had any arrests, etc been made. PC Dale said he was not aware of the incident but would follow it up and report back.

Concern was expressed regarding the pending Martyrs Festival. In previous years a large number of cars had parked in Southover Lane and caused problems for through traffic. PC Dale said that cones were due to be put out to prevent this. He then asked for some feedback regarding the problems at the Recreation Ground and P Stockley reported that it was quite spasmodic with nothing having happened recently. Mr Cox suggested that, as the rollers had been used to crush bottles into the cricket pitch, should they not be stored away or that locks and chains should be purchased to enable 2 of the rollers to be immobilised. The third roller looked as though it had not been used for some considerable time and could be sold to cover the cost of the chains, etc. P Drake informed him that all rollers were used regularly, in fact within the last three weeks.

46. PUDDLETOWN MATTERS

(1) Greenacres:

(i) Adoption of sewage pipes: the Clerk reported that, since the last meeting Persimmon had been in touch with WDDC who had confirmed that they would not be in breach of any planning condition should they wish to remove the trees from the sewage strip. Persimmon had since confirmed that they did not own the land and would be seeking permission from the land owner to enter the site and carry out the necessary work.

(ii) Badger run: a planning application had been submitted to have the badger run removed from the rear of the gardens on the eastern side of the development and allow the land to be incorporated into the gardens of the houses backing the run. This had been objected to by Natural England and the planning refused. The applicants have been advised to appeal which they intended to do.

(iii) Weed control in Puddletown: a letter sent to a resident of Greenacres regarding the weeds at the entrance to the development states that the area should have been sprayed in April/May but this had not been done. It had been rescheduled for the near future. The question was raised if, once this area was sprayed, would it be grassed? The Clerk will contact DCC to find out.

(2) Recreation Ground:

(i) Play area: repairs had been carried out where the wooden board had been kicked out. The rotted membrane had been removed and the area covered with chippings.

(ii) Kick Wall: the sample of possible ground cover for the area in front of the kick wall had not proved suitable. C Leonard suggested that some lengths of matting from the cricket strip were surplus and could be used as the material would be resistant to scour. He suggested that Barry Knight be asked to dig the area out, a framework could then be laid around the edge, infilled and the matted put on top – very much a self-help scheme to try to keep the cost to a minimum. Kris Hallett suggested getting the young people involved with fund raising. She will get them together to apply to the Youth Bank for funds. As the application is being made by youngsters, for youngsters, grants would be available. This would also mean that a fan shaped area could be developed in front of the goal mouth which would also suite the basket ball ring. She would be able to provide details of materials, etc and assist in the application.

(3) Bus shelter: P Stockley had carried out temporary repairs to the Kingsmead bus shelter. One board had been completely missing – ideally, three new boards are needed.

47. TOLPUDDLE TOPICS

(1) Tolpuddle Open Space: the lease on the Open Space has finally been received, all of the 106 monies and the first funding application has been submitted. There will be a full consultation in October to look at the way forward. Thanks were extended to Martin and all those in Tolpuddle who have worked so hard to achieve this. Letters of thanks will also be sent to those in WDDC for their help in allowing us to use one of their solicitors, Glen Harding, and thanks are extended to Patrick Cooke for working with the leader of the Council to keep the matter moving towards this most satisfactory conclusion. A Bower expressed some concern that, when planting time comes, work is seen to be carried out. Villagers had been waiting so long, it was important for them to now see progress being made. M Cooke responded saying that the whole site needs grading, etc before planting could be carried out but the whole committee working on the project were in agreement with her thinking and no further time would be wasted.

(2) Notice board: this has now been completed and concreted into place and our thanks are extended to Tim Reed and Julian Ross for their work on the project. A final account will be submitted at the next meeting.

48. RIGHTS OF WAY

(1) Chine Hill Lane: this is now totally overgrown. A Sheppard will contact David Ackerley to organise getting it cleared.

(2) Charminster Lane: Mr Amy informed the meeting that he had run a digger along the path to level it out and clear it. P Drake responded saying that it was actually illegal for any member of the public to carry out any work on a public right of way without the express permission of the Highways Authority.

(3) Dorset Local Access Forum: currently looking for new members. Should anyone wish to join, please contact A Sheppard for the details.

(4) Tolpuddle Rights of Way Officer: Mr David Wilkinson has kindly taken on this role to cover Tolpuddle and Burleston.

(5) Sherrings Green path: comment was made regarding the general state of the paddock which is now back in the hands of the developer. A letter will be sent to the developer asking for the paddock to be tidied.

(6) The Green, Puddletown: not actually a right of way but following on from point 48(5), this area is very overgrown and unsightly. A letter will be sent to Caroline Peters asking if the grass could be cut and the area tidied.

49. DRAINS, HEDGES AND ROADS

(1) **The Back Water:** it was reported that the railings are to be removed and the brick wall to be built up in accordance with the request from the Puddletown Society.

(2) The hedge at the entrance to the Bardolf turning is very overgrown, making the turning quite difficult to see. A letter will be sent to Blair Turner regarding this and also the general state of the hedges, etc along this stretch of road – many of the signs are now difficult to see due to hedge growth.

50. TO CONSIDER PLANNING APPLICATIONS

2 applications had been received since the last meeting:-

(1) **1/D/08/001088 2 Sherrings Green Close – erect conservatory to rear elevation:** there were no objections to this application.

(2) **1/D/08/001210 Warren Hill Farmhouse – erect sun room extension:** there were no objections or comments made regarding this application.

51. QUALITY PARISH COUNCIL – A PROGRESS REPORT

A new guide was issued to members and the Chairman read through each of the requirements necessary to become a Quality Parish Council. He said that it was quite easy to sit back and think that nothing was being done in our attempt to attain this goal but, in fact, we already fulfil many of the requirements. There are some areas that still need to be worked on and members were asked, once again, to ensure they provided their details to A Sheppard to go onto the web site. The Chairman suggested that in 6 months time we contact the DAPTC with a view to have them check on our progress and perhaps offer any guidance they can with a view to achieving this status by this time next year.

52. TO CONSIDER THE ACCOUNTS

(1) **To receive the year end accounts:** all members had been issued with a copy of the Statement of Accounts, Annual Governance Statement and Internal Audit Report at the start of the meeting. The Clerk briefly explained the Statement of Accounts, highlighting the notable difference, in particular the considerable drop in both total receipts and total expenditure. This was due to the fact that in the year to March 2007, the Parish Council had been fundraising for the MUGA and then having it built. The figures showing for the year to March 2008 are in keeping with a more usual year. The Annual Governance Statement was reviewed section by section with members able to answer “yes” to all bar point 5 relating to the risk assessment. Although the Parish Council does have a risk assessment in place, it was not reviewed during the financial year in question. This is reflected in the negative for point C on the Internal audit report. The only other negative on the Internal audit report refers to the lack of a PAYE scheme operated by the Parish Council. This has arisen following communication with the Inland Revenue who stated that as there would always be a nil return, it was not necessary to operate the “yellow book”. This will be followed up during the current financial year and confirmed as still being the correct approach. There being no comments or questions the annual accounts were proposed by C Leonard and seconded by P Drake. They were then signed by the Chairman and the Clerk in the presence of the meeting.

(2) **To authorise payment of accounts:** a list of proposed payments had been circulated to members at the start of the meeting. These were:

Playsafe – annual play area inspection	chq 800529	141.00
WDDC – wheelie bin collection-June 2008	chq 800530	34.16
C Leonard – various repairs etc at Rec.	chq 800531	39.46

SLCC – annual subscription	chq 800532	91.00
Allianz – annual insurance premium	chq 800533	1792.92
Clerk – June wages, plus copies & postage	chq 800534	393.17

The total of the above cheques = £2,316.55.

It was proposed by P Stockley and seconded by P Drake that the payments be made and the cheques were signed by S Buck and C Leonard in the presence of the meeting, together with the necessary transfer document.

(3) To review the Insurance Policy and Fidelity Guarantee: the Clerk explained that there had been no change in the content of the policy during the year and this was reflected in the Annual Statement of Accounts, Fixed Asset Schedule. The fidelity guarantee stood at £10,000 and the general rule is that this should cover the amount the Parish Council has in its account at any one time or about 2/3rds of the Precept. As the Precept for the coming year was £10,700 the fidelity guarantee of £10,000 should be sufficient. It was proposed by S Buck and seconded by C Leonard that it be left at this figure for the coming year.

(4) 106 monies breakdown: a list of all the monies lodged with WDDC by the various developers was distributed to all members. This is reproduced below:

Central Farm, Tolpuddle	13,000.00
17/19 Main Rd, Tolpuddle	5,000.00
East Farm	8,000.00
East Farm	12,538.00
Prince of Wales	5,244.15
Home Farm, Puddletown	10,043.15
Catmead	5,178.08
Shearings Green	5,457.91
Martyrs Inn	4,000.00
Tolpuddle Garage	6,000.00

With the exception of the Martyrs Inn and Tolpuddle Garage sites, all the above monies are confirmed as being lodged with WDDC. Together, they all give a total of £74,461.29 for use by the community of the Parish of Puddletown, of which £16,230.70 has already been drawn for various projects and a further £20,538.00 is specifically ear-marked for the Tolpuddle Open Space. This leaves a balance of £37,692.59 still being held for future projects. It should be noted that the above figures do not include the index linking.

53. TO RECEIVE CORRESPONDENCE

A list of all correspondence received had been circulated to members at the start of the meeting. The Clerk drew members' attention to the letter regarding the alteration of the route for bus number 311. A letter had been received from DCC Passenger Transport stating that the route had become increasingly difficult due to the number of parked cars blocking the road and the bus company proposed to re-route it along the Blandford Road and High Street rather than along the Back Water and Square. Members were opposed to this alteration and it was felt that the main reason for the obstruction had been the number of builders' vehicles in the area during the work being carried out to one of the properties in the Square. This had now been completed and the problem should rectify itself. *Having since spoken to DCC, they feel that this problem has been in existence for considerably longer than the building works. When asked to produce figures for the number of people who used the bus in this area, they were unable to do so but agreed to go back to the bus company with this request. Should it be found that no-one is using*

it, the Parish Council will be obliged to re-consider their decision. In the meantime, a letter has been sent stating that we do not want the route altered.

There were no other comments or questions regarding the correspondence.

54. ITEMS FOR THE AUGUST MEETING

- cleaning of the High Street
- RoSPA Play area report

There being no further business, the meeting closed at 9:30p.m.

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 14TH AUGUST, 2008 AT
TOLPUDDLE VILLAGE HALL**

Present: A Bower, D Foreman, J Hopkin, S Lovell, P Stockley, M Cooke, A Sheppard, C Leonard,
M Crankshaw, P Cooke.

Chair: S Buck

Clerk: Mrs A Crocker

3 members of the public, together with Cllr D Crowhurst, PCSA Vicky Hedges.

The Chairman asked those members of the public present if they had any points they would like to raise or questions to ask. Ms Cobham raised the issue of Shakes Holes and suggested that an enforcement notice was in place on the site. She said that although no-one had been willing to keep a diary of the days shooting took place, it appeared to be less frequent but, being away at weekends, she could not comment on the noise level at present. J Hopkin reported that residents were keeping a diary and had their own ideas as to how the site was going to be regulated. The Chairman said he would check on the current state of arrangements and report back. *It has since been noted that no enforcement notice was ever issued and further sound checks had been carried out and the results submitted.*

Cllr Crowhurst reported that the travellers in Sares Wood were due to move on at the end of July and a height restriction bar would be installed to discourage any further intrusion. He informed the meeting that this was an unclassified road and as such, the County Council are able to restrict the width to 5'6" to discourage coaches and lorries. Should it at any time be damaged, the Council would pursue the culprits and prosecute.

Parking in Tolpuddle continues to be a problem, in particular around the garage development. The Clerk will contact Nick Couling of Trident Homes and express the various concerns – not only parking but also the litter left by the builders and the inconsiderate driving and parking of works vehicles.

There being no further comments, the Chairman closed the public meeting and opened the Parish Council meeting.

55. TO RECEIVE AND APPROVE APOLOGIES

Apologies had been received from S Collins (work commitments) and T White (work commitments) and were accepted and approved.

56. TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 15TH JULY 2008

- The minutes omitted the receipt of a letter from C Daunton handing in her resignation as Parish Councillor for Burleston. This was highlighted at the meeting and a letter accepting her resignation and thanking her for her services has been sent.

- C Leonard pointed out that item 45 should read "Dorset County Highways" and not "the Highways Agency". The two are completely different bodies.

- C Leonard pointed out that, only £2,000 of the 106 monies was spent on Puddletown Village Hall although £6,000 had been claimed.

There being no other omissions or errors the minutes were accepted as a true and accurate record of the meeting and were proposed by C Leonard and seconded by P Drake and were signed by the Chairman in the presence of the meeting.

57. MATTERS ARISING FROM THE MINUTES – FOR REPORT ONLY

- The question of the 106 monies in respect of the Tolpuddle Garage development was raised. The Clerk will find out if the monies have been received by West Dorset District Council.

58. TO RECEIVE DECLARATION OF INTERESTS IN ACCORDANCE WITH S94 OF THE LGA 1972

There were no interests declared at this stage.

59. PUDDLETOWN MATTERS

(a) Greenacres: **(i) Sewage system update:** the Clerk had been in touch with Persimmon who was currently waiting for confirmation from their solicitors with regard to the ownership of the land and whether they would be entitled to enter for the purpose of review and repair without the landowners consent.

(ii) Weed control: Confirmation had been received from Blair Turner of Dorset Highways that a works order had been submitted for this work to be carried out. In addition, the Clerk had requested that, once the weeds were under control, the area be grassed and included in the annual verge cutting schedule.

(b) Recreation Ground: **(i) Kick Wall:** P Drake reported that a rough quote of £6,000 had been received for replacing a surface area of 10m x 8m. An additional quote of £4,000 had also been received. A grant from Awards For All may be the appropriate body to approach in this instance. It was suggested that we go back to Kris Hallett and ask if she is ruling out her source of income. She was keen that the youngster should get involved with the application process. C Leonard said he would be happy to apply for the Awards for All but would not want to cut across anything Kris Hallett was already doing.

(ii) P Drake reported that it was hoped some taster sessions for basketball could be organised before the end of the school holidays. M Crankshaw offered to assist P Drake and C Leonard with everything that is going on at the Recreation Ground as it is too much for just two people.

(iii) P Drake reported that he had been approached by some lads asking if we could get the parts of the Dorchester skate park when it is dismantled. M Crankshaw asked if anyone knew what was likely to happen to the equipment and P Cooke offered to ask the District Council and report back.

(iv) RoSPA Report: The annual report had been carried out and a copy of the findings was given to each member. The majority of the comments were the same as are highlighted each year. The Clerk will contact Magna Housing with regard to the hole in the perimeter fence at Butt Close. Although the report recommended repairs only to the Daisy Table at Butt Close, it was felt that money had been set aside in a previous budget for a new piece of equipment to replace it. This should be included within the Parish Plan and a public consultation carried out as to what the parents of children who use the park would like to see there.

(v) First School Redevelopment: It should be made clear that there is no question that the development will take place. With Government support, it is hoped work will commence in 2010/11. Should the Government not support it and it has to be funded by the Council's normal funding, it will still take place but will be about 1 year to 18 months longer. At this stage it is necessary to work out how much additional land will be needed from the Ilsington Estate. It was suggested that the proposed diversion of the footpath should be shown as early as possible as any diversion of this particular path had, in the past, been met with controversy. Any ideas for use of the existing buildings should be forwarded to the Parish Plan team. A Sheppard suggested that an eye should be kept on the footpaths and it should be ensured that a link is maintained in order to prevent people walking through the Coombe.

60. TOLPUDDLE TOPICS

(i) Open Space: the Landscape Architect has now been appointed and the site survey carried out. The 106 monies have been received from MPH and meetings have been held with Wessex Water. M Cooke and J Hopkin have met with DCC regarding the bus shelter and a grant of between £800 and £1,000 has been applied for. It is proposed that a meeting be arranged between M Cooke, J Hopkin, S Buck, A Crocker and P Lacey of NALC to determine the various parties' responsibilities and limitations in respect of the monies being raised and applied for. C Leonard informed the meeting that, when raising money for the Pavilion, the Parish Council opened an account to give villagers confidence and clarity regarding who and what they were raising the money for. At this stage a new account at the HSBC has been set up specifically for the Tolpuddle Open Space. The Clerk suggested that, under advice from the bank, the quickest and easiest way to get the 106 monies from the Nationwide Building Society account to the new account was simply to write a cheque to ourselves. It was proposed by A Sheppard and seconded by P Stockley that this be done and a cheque in the sum of £24,179.46 was written and signed in the presence of the meeting.

(ii) Proposed Shop: Unfortunately it has not been possible to receive a reply from Trident Homes prior to the meeting but it is understood that a solicitor has taken up the option on one half of the building.

(iii) Martyrs Cottages: A Bower reported that she had received various pieces of communication regarding a request for a resident of Tolpuddle to take on the vacant cottage and having been refused. There was concern expressed that the TUC proposed using the vacant cottage as a holiday home. S Buck informed the meeting that he had spoken to Mike Jones and Nigel Crossly of the Unite Trade Union and they stated that they were unaware of any application for residency of the cottages. In fact, no application had been received for so many years that there is no criteria in place for who should and should not be entitled to residency. The original funds set up in the 1930s had run out so it would be necessary to charge rent on the property. Mr Buck was assured

that anyone who wanted to apply should apply to Nigel Crossly. The cottage that is currently vacant would need to be extensively refurbished. A Bower agreed to send all the information she had to the Clerk.

61. RIGHTS OF WAY

A Sheppard reported that all rights of way issued highlighted at last month's meeting had now been resolved. Attention was drawn to the structure erected at the end of Chine Hill Lane and Mr Sheppard said he would visit the site when it next rained and take some photographs of any resulting flooding. He reported that there were now a significant number of dog owners using the Coombe.

62. DRAINS, HEDGES AND ROADS

It was highlighted that there was, once again, a large amount of ragwort on the verges. The Clerk reminded members that, whilst it was the responsibility of landowners to remove ragwort from their land, the County Council was only required to remove ragwort from verges that ran alongside fields containing livestock.

63. TO CONSIDER PLANNING APPLICATIONS

(i) 1/D/08/001473 Piddle Meadow, Athelhampton Road: to carry out alterations to existing double garage – the plans submitted contain no dimensions and no scale, which makes it difficult to comment. That said, there are no objections to the application.

(ii) 1/D/2008/1363 Puddletown First School: canopy over play area – the drawings are inaccurate and out of date as they do not show the new portacabin. However, there were no objections to the application.

64. TO CONSIDER THE ACCOUNTS

The Clerk reported that we are in the process of closing the Nationwide accounts and setting up new accounts with the HSBC. As a result, it is not currently possible to write any cheques on either account.

65. TO RECEIVE CORRESPONDENCE

A list of all correspondence received had been issued to members prior to the start of the meeting. There were no comments to be made.

66. ITEMS FOR THE SEPTEMBER MEETING

No items were suggested at this stage.

There being no further business, the meeting closed at 8:30 p.m.

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 23RD SEPTEMBER 2008 AT
PUDDLETOWN VILLAGE HALL**

Present: District Cllr P Cooke, P Stockley, M Crankshaw, C Leonard, P Drake, M Cooke, T White, A Sheppard,
D Foreman, J Hopkin, A Bower

Chair: S Buck

Clerk: Mrs A Crocker

Also present were County Cllr D Crowhurst and Messrs Nick Couling and Adrian Elcott of Trident Homes. There were no members of the public present.

There being no members of the public present, the Chairman opened the Parish Council meeting and welcomed our guests.

8/67 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies had been received from S Collins (work commitments). The Chairman then reported that a letter of resignation had been received from the Vice Chairman, Mrs S Lovell. She had specifically requested that nothing be said until the sale of her house had gone through. This happened considerably quicker than anyone had expected and she has now moved to East Grinstead to be near her family. Via letter, she had sent her thanks to everyone on the Parish Council, saying that her time with us had been most memorable and she would miss the village a great deal. Our thanks are extended to her for her unfading commitment to the Parish Council and the amount of time and effort she put into the various projects on our behalf. She will be greatly missed. The vacancy of Vice Chairman was then discussed. Mrs D Foreman had expressed an interest in the position and it was proposed by C Leonard and seconded by J Hopkin that she takes up the role.

8/68 TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 14TH AUGUST 2008

- C Leonard asked that the item 56, point 3 be amended to be more specific. Although the District Council approved the use of £6,000 of 106 monies for Puddletown Village Hall, only £2,500 was actually claimed. Following this amendment, the minutes were proposed as a true and accurate record of the meeting by P Cooke and seconded by M Crankshaw.

8/69 MATTERS ARISING FROM THE MINUTES – FOR REPORT ONLY

There were no matters arising to be reported.

8/70 TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH S94 OF THE LGA 1972

A Sheppard declared an interest in the request to pay Chris Frampton

8/71 GUEST SPEAKER

The Chairman then invited Mr Nick Couling of Trident Homes to address the meeting.

Mr Couling said that he was aware of the various concerns raised by the villagers of Tolpuddle regarding the garage development site and that he had been in touch with the contractors of the site. An e-mail had been received from Liberty Construction saying that all sub-contractors had been spoken to and they would ensure that, before the end of each working day, the road would be swept and checked for rubbish. As far as the on-road parking was concerned, the commercial area is now almost at a point whereby on-site parking would become possible and this should ease the congestion at the front of the site at times. It was felt that any disruption will now only decrease as the project nears completion. Mr Couling said that they would continue actively sweeping the area to ensure mud, etc does not wash down towards Pixies Cottage.

The question of the commercial unit was raised. Contrary to the various rumours, there is no-one interested in taking the unit and no offer or viewing has taken place to date. They plan to speak to S Ludgate from the Planning Department before the end of November to consider a change of use to residential. Mr Couling then distributed a draft layout of the possible change to the commercial unit, turning it into a residential unit. He stressed this was only a draft and nothing had been submitted to Planning at this stage. He asked that if there was anything the Parish Council did not like, we should inform Trident Homes as they are happy to work with us and take our views on board. M Crankshaw asked if the unit could not be turned into 2 one bedroom units for first time buyers. Mr Couling responded saying that due to the restrictions placed on the village, he had been permitted to build 11 properties on the site but not 12. By turning the unit into 2 units, this would take the number on site to 12 and, he felt, that this

would not be permitted by the Planning Authority. In addition, there would also be the additional cost of having another property connecting to the drainage system as the owner of the system charged by property. A suggestion was made that the unit could be used for social housing but Mr Couling felt this may reduce the likelihood of the other properties being sold. It was pointed out that social housing had been put on to the Puddletown site at Catmead and it worked very well as, although part of the site, the social houses fronted the main road, rather than the newly built road and were, in effect, slightly separated from the rest of the site. A similar situation presented itself on the Tolpuddle Garage site with the potential 2 social houses fronting the main road and a wall surrounding the rear of the properties to create gardens – they were, therefore, not really a part of the rest of the site.

The question of the 106 monies was raised as WDDC are still saying they have not received anything. Mr Couling reported that they had sent a cheque for £10,600 and would let the Clerk know when the cheque had been cleared.

Mr Couling then reported that the Coach House was now underway. The floor beams are now in and building had taken place up to the damp course. Work will now commence at pace and the roof should be on by Christmas.

J Hopkin said she felt that, should the commercial unit be converted to 2 dwellings, they would be very small but Mr Couling said, based on floor area, they would make reasonably sized 1 bed-room starter homes.

There being no further questions for Mr Couling, the Chairman thanked him for his time and it was agreed that members would discuss the proposal for the commercial unit at the end of the meeting and let Mr Couling know our thoughts in due course.

8/72 PUDDLETOWN MATTERS:

(i) **Greenacres sewage system adoption:** The Clerk had spoken to Mr Smith at Persimmon who admitted that there had been no further movement. It stood that the strip of land under which the sewer runs is owned by the farmer and permission must be sort before entering the site. He agreed to pursue the matter and report back.

(ii) **Greenacres weed control:** Having spoken to Blair Turner of Highways, it had been determined that it is now the responsibility of Dorset Works to deal with the issue. Mr Turner offered to send an e-mail to Mr Nigel Beckett and the Clerk will follow with a telephone call in due course.

(iii) **Recreation Ground:** (a) **Kick Wall** – P Drake and M Crankshaw had attended a meeting this evening, set up with Kris Hallett and having invited the various youths who had expressed an interest in the past. 5 adults, including the Chairman of the Parish Council, turned up and no teenagers. Whilst visiting the possible sites for the kick wall, a number of youths were seen in the bus shelter at Kingsmead and they were invited to put forward their views on the sites. After some discussion, Kris took all their e-mail addresses and she would contact them all and arrange a suitable day for them to come along. It was agreed that it should be left to Kris to come up with more than the £500 offered on the night and see if she could get nearer to the £4,000 needed before the Parish Council pick up the reins and start applying for funding. C Leonard reminded members that we do have an obligation to put down a surface as we installed the kick wall in the first place and knew that the present surface only had a limited life expectancy. He also said that as far as the teen shelter was concerned, he is beginning to think twice about it as the youths do not seem to be taking an interest themselves. Kris Hallett has taken away the costings in respect of the surfacing and so the ball is now back in her court. Kris has also said that she will speak to John Paton re the Parish Plan and what of these items are included.

(b) **Basket ball** – P Drake informed the meeting that he had arranged for taster sessions of basket ball before the end of the summer holidays. Only 5 children turned up but they had a really good time.

M Crankshaw reported that a donation of £100 had been offered by a resident of Greenacres to start the ball rolling fundraising for youth projects. It was also understood that a further sum of money may have already been given directly to the teenagers for the project. It was suggested that a hand-over ceremony be arranged where the cheque for £100 is given to the teenagers and Kris Hallett. Perhaps this may act as an incentive to get them more involved.

(iv) **Skate Park:** At the last meeting, members expressed an interest in purchasing the soon to be redundant skate park equipment in Dorchester. P Cooke offered to look into the prospect of the Parish Council taking it over and he reported that the Town Council were keen to get rid of the equipment. It was felt that, although members were feeling somewhat disillusioned following the attitude of the youths so far, we should not dismiss this out of hand. A request should be put in writing formally noting our interest. P Cooke also pointed out the possible grants were available for surfacing and installing of the equipment.

(v) The Chairman reported that a request had been received to carry out filming in the Square, Puddletown. It is a family film set around 1944 and 1805 and would include, amongst others, Maggie Smith. Filming would take place in the Square on the 6th October and in the Church on 23rd October.

(vi) **First School development:** further meetings had taken place and the financial matters were currently at a standstill but everything else is moving along. The pedestrian access through the main gate will remain

and the public footpath through the present school will be diverted and will access the path that comes down through Kingsmead. The coach situation is likely to get worse before it gets better as the coaches are due to get larger with vehicles of no less than 74 seats coming into use shortly.

(vii) BT pay phones: P Cooke had been looking into this following receipt of a letter from BT stating that various telephone boxes were to be removed through lack of use or if they were within 400m of another BT 'phone box. Of the 72 boxes in question throughout the District, 20 had made no calls in the last year, whilst the Burleston phone box (one of those due to be removed) had made 13 calls during the same period. J Hopkin asked if being a listed box made a difference as it is believed the one in Tolpuddle is listed but, it was pointed out, the Tolpuddle one is not under review so should be safe for now. C Leonard felt that if it was necessary to lose one of the boxes in Puddletown then it should be the one in the Square rather than the one at Butt Close. P Cooke said he had asked BT how many calls had been made from each of these boxes to determine which was the most used but they were unable to provide an answer. It was generally felt that as Butt Close was on the main road through the village, it was more likely to be used by people passing through if they were in difficulty. It was proposed by C Leonard and seconded by A Sheppard that a response be sent to WDDC stating that the Butt Close telephone box should remain and the one in the Square be removed.

(viii) Car parking on the Recreation Ground: M Cooke raised this point saying that there had been times during the summer when vehicles would drive on to the Recreation Ground to park, rather than use the car park and he felt that this was dangerous when children were playing on the Rec. P Drake said that, generally speaking, the gate would be locked from now on so the problem would not arise. During the summer, it was allowed that people could park around the boundary of the cricket field and this was policed by the Cricket Club.

8/73 TOLPUDDLE TOPICS

- (i) Open Space:** M Cooke reported that a Community Association had now been formed and consisted of 8 people on the committee. A further consultation was arranged for 4th October and they were now in the process of looking into the appointment of a CDM Co-ordinator and quotes were being sought.
- (ii)** A meeting is to be organised between NALC, the Parish Council and representatives of the Open Space committee to discuss the way in dealing with finances. The date is yet to be confirmed. *Now confirmed as Tuesday 28th October at 10am.*
- (iii)** Clearance of the site is now underway.

8/74 RIGHTS OF WAY

- (i) Chine Hill Lane:** now clear
- (ii) Church Path:** A Sheppard will speak to Roger Bell with regard to the path
- (iii) Parish Boundary Walk:** A Sheppard reported that, every other year, the Parish of Stinsford has a village event of walking the parish boundary. Obviously, this would not be possible for the Parish of Puddletown as the boundary is extensive but, perhaps, we could do something similar whereby the paths linking the villages through the middle of the Parish are walked. This could be something to look at as a future villages event.

8/75 DRAINS, HEDGES AND ROADS

- (i) Ragwort:** P Stockley reported that all the ragwort around the Recreation Ground has now been cleared.
- (ii) Signage:** the hedges between the villages are now quite overgrown and it is increasingly difficult to see the road signs. A letter will be sent to Blair Turner of Highways.

8/76 TRAINING

- (I) "Which Way" – a Highways Seminar:** to be held on 16th October at Merley House, Wimborne. A Sheppard and M Crankshaw to attend.
- (II) Chairman's Seminar:** to be held on Wednesday 8th October. D Foreman to attend.

8/77 TO CONSIDER PLANNING APPLICATIONS

- (I) 1/D/08/001639: 33 Main Rd, Tolpuddle – to erect roof support to new thatch:** this is a retrospective application and has already been approved.
- (II) 1/D/08/001636: 46B High St, Puddletown – to erect single storey extn:** comment was made that it seems rather large but there were no other comments or objections.

(III) 1/D/08/1619: 54 Butt Close, Puddletown – erect two storey extn: no concerns or objections were expressed.

(IV) 1/D/08/001735: 3 The Moor, Puddletown – re-model existing dormer window: this together with application 001736 is necessary due to the listed building status of the property. No concerns or objections were expressed.

8/78 TO CONSIDER THE ACCOUNTS

(i) **To consider requests for payment:** A list of payments requested had been circulated to members prior to the start of the meeting. These are:

Landform Landscape Architects	Stage 1 payment	Chq 100001	£1,420.00
Land Development Services Ltd	Topographic Survey	Chq 100002	528.75
WDDC	July & August bins	Chq 100003	76.86
Accounts & Audit Services	Internal Audit	Chq 100004	156.25
Chris Rampton	Rep. Water leak	Chq 100005	74.78
Mrs A Crocker	Jul, Aug & Sept wages	Chq 100006	1,122.54
N Pitman	Tolpuddle Notice Board	Chq 100007	160.00
Total Requested			£3,539.18

The payments were proposed by P Stockley and seconded by C Leonard and signed in the presence of the meeting by the Chairman and C Leonard.

(ii) **To review the current position against budget:** At the Clerk's request, this item is postponed until the October meeting.

(iii) **To consider items for next year's budget:** Suggestions were made of a bench at Backwater, Puddletown – C Leonard reminded members that it would be necessary to obtain Highways permission for a bench in this area.

- Play equipment at Butt Close – the daisy table needs to be replaced.
- M Cooke requested monies be set aside for the bus shelter at Tolpuddle. Although up to a £1,000 will be available via a grant, additional monies will be required.
- Kick wall surfacing - £100
- Teen Shelter - £100
- The donation made to the cricket club in respect of the additional grass cutting needs to be increased to £150.

8/79 TO RECEIVE CORRESPONDENCE

A full list of correspondence received since the last meeting had been distributed to members at the start of the meeting.

- M Crankshaw asked for his apologies to be passed to the Environment Agency as he would not be able to attend the Flood Warning Seminar due to work commitments.
- J Hopkin brought up the state of the hedges at Tolpuddle Hall. They are considerably overgrown and becoming a hazard to people using the footpath. A letter will be sent to Greenslade, Taylor Hunt, the Estate Agents looking after the property.

8/80 ITEMS FOR THE OCTOBER MEETING

- Dogs using the Recreation Ground

The question of the Burleston Graveyard was raised. P Cooke informed the meeting that this debate had been continuing for over 30 years and there is no actual access to the site.

This completed the formal business of the Parish Council but members then continued to discuss our response to Mr Couling's request with regard to the commercial unit at the Tolpuddle Garage site.

Tolpuddle Commercial Unit

P Drake raised the point that 2, one-bed roomed properties to be used as starter homes would be preferable if a change of use were to be applied for.

C Leonard felt that a price should be paid for the loss of an employment site and that price should be affordable housing.

It was generally felt that if the rules regarding advertising the commercial unit had been satisfied then it was preferable the unit be turned into two affordable housing properties.

It was proposed by S Buck and seconded by C Leonard that P Cooke speak to S Ludgate of WDDC Planning Dept and tell him what we would like to have happen on the site and ask him to provide us with the appropriate wording to use in order for us to then go back to the developer.

There being no further business, the meeting closed at 9:30p.m.

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 9TH OCTOBER 2008 AT
TOLPUDDLE VILLAGE HALL**

Present: P Stockley, J Hopkin, C Leonard, P Drake, M Cooke, D Foreman

Chair: S Buck

Clerk: Mrs A Crocker

There were no members of the public present.

Prior to opening the Parish Council meeting, the Chairman brought members up to date with a number of on-going issues:

- Camelot House: an enforcement notice has been served and applied and the enquiry is due to take place in January 2009.
- Sares Wood: the travellers were due to be discussed at the Tolpuddle Parish Meeting.
- Kickwall: Kris Haslett would like to withdraw from dealings with the kickwall and put her energies into providing the teen shelter, so long as the youths of the village are willing to get involved. She has said that she will try to ensure as much money as possible for the shelter is gained from grant monies.

There being no questions regarding the above, the Chairman opened the Parish Council meeting.

8/80 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies had been received from P Cooke, S Collins, T White, M Crankshaw and A Bower all due to work and prior commitments.

8/81 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 23RD SEPTEMBER 2008

The following amendments are made to the minutes:

- 8/72(iii) should read "teen shelter" and not "kick wall".
- 8/73(i) it should be noted that "CDM" stands for "Construction (Design and Management)

These amendments being made, the minutes were confirmed as a true and accurate representation of the meeting and were proposed by D Foreman and seconded by P Drake and signed by the Chairman in the presence of the meeting.

8/82 MATTERS ARISING FOR REPORT ONLY

There were no matters arising.

8/83 TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH S94 OF THE LGA 1972

There were no interests declared at this stage.

8/84 PUDDLETOWN MATTERS

- (I) Greenacres:** No further developments to report.
- (II) Weed control update:** Matter now referred to Dorset Works who should include it in their next round of works.
- (III) Recreation Ground: (a) Kickwall:** One quotation has been received for the surface but a further two are needed. It was proposed by J Hopkin and seconded by C Leonard that 106 monies should be used to pay for this work. The quote received was from Heritage Surfacing and was for £4,084.00 + VAT. P Stockley suggested approaching Portway as one of the other quotes and P Drake and C Leonard offered to pursue this and obtain a third quotation. Awards For All: could be investigated if the 106 monies were not forthcoming.
- (IV) Caravan Club:** P Stockley reported that he had been approached by a Mr Beddington asking if the Caravan Club could hold a rally on the site. It would last for 4 days during the Easter break (9th to 13th April) and would involve 16 to 20 caravans. M Cooke expressed concerns over the additional number of vehicles crossing the Recreation Ground when there are lots of children about due to the holidays and it was agreed that any correspondence regarding the rally should set out clear guidelines. All members felt this

was a good idea and the fee charged should be slightly more than normal – P Stockley suggested £7.50/night. He will contact Mr Beddington and arrange as necessary.

(V) Filming: The Chairman reported that he had been approached by the head of filming who said they would like to make a donation to the village funds although he did not say how much it is likely to be. Filming in the Square will take place on 22nd and 23rd October.

(VI) BT 'Phone Boxes: this had been discussed at the Chairmans' Seminar and it was reported that to sponsor a box would cost £500 and to adopt one would be £1. However, adoption of a phone box refers only to the box, not to the equipment inside. A lot of villages are very concerned about losing boxes. One alternative is to have the telephone box listed and this would mean that neither the box, nor the equipment could be touched.

8/85 TOLPUDDLE TOPICS

(I) Open Space Update: M Cooke has met with R Howard on the site in order to keep him up to date on events and Mr Howard has said he would attend the consultation on Sunday 12th October.

A letter has been sent from TOSCA to the Clerk. M Cooke ran through the contents of the letter:

- (a) Request for support of the application to WDDC for £20,000 of the 106 monies currently held
- (b) Request for a grant of £1,000 from the Parish Council to assist with the cost of the bus shelter which will be made by a local carpenter.
- (c) Of the £24, 163.08 106 monies specifically for the Open Space, £14,751.03 to be ring fenced and transferred to a high interest account by the Community Association as an endowment for future replacements, etc. C Leonard expressed concern over transferring the amount to the Association as it was given to the Parish Council and should be held by them, but agreed with the transfer to a high interest account. He also expressed a wish for the Parish Council to see the bus shelter sketches before handing any money over for this.

The Chairman reported that a meeting had been organised with the DAPTC to discuss what we are able to do with the monies held and raised. It was felt appropriate that C Leonard attend as a result of his knowledge having been heavily involved in the Pavilion and MUGA money raising.

J Hopkin asked if D Foreman, as well as taking over the role of Vice Chairman, had also taken over the vacancy on the Finance Committee. The Chairman reported that she had.

8/86 RIGHTS OF WAY

(I) No problems had been reported except for the path at the back of the school, which was quite overgrown due to the time of year. The vegetation would start to die back now and the problem would resolve itself.

(II) Church Path: The CHILL meeting have been in touch and will involve getting the youngsters to clear the path of litter, etc. A Sheppard will follow up on who is responsible for the path's upkeep.

8.87 DRAINS, HEDGES AND ROADS

The Chairman met with Sarah Price and Mr Mackle of Dorset Highways earlier in the week and they have promised they will come to the villages at various times of the day and on different days and weather conditions and draw up some suggestions with regard to parking, etc.

8/88 TRAINING

(I) "Which Way" – A Highways Seminar: A Sheppard will attend the meeting and report back next month.

8/89 TO CONSIDER PLANNING APPLICATIONS

- **1/D/2008/001833 42 Whitehill;** this application had already been commented upon – the only change in this instance is half the roof is glazed and has velux windows. No objections were raised.
- **27 High Street, Puddletown:** this application has yet to be received by the Parish Council but is noted on the WDDC website. A Sheppard reported that comments were due to be in by the 7th November so it would be necessary to hold an extraordinary meeting of the Parish Council to discuss the application. *The Clerk has since spoken to the Planning Department and they have agreed an extension on comments to the 19th November.*

9/90 TO CONSIDER THE ACCOUNTS

(I) **To authorise payment of accounts:** The following cheque payments were requested:

Landform Landscape Architects, stage 1 payment	100001	£1420.00
Land Development Services, topographic survey	100002	528.75
WDDC; wheelie bins for July & August 2008	100003	76.86
Accts & Audit; internal audit fee	100004	156.25
Chris Rampton; repairs to water leak at Rec.	100005	74.78
Mrs A Crocker; wages July, August & September	100006	1122.54
N Pitman; balance due re Tolpuddle notice board	100007	160.00

The Clerk pointed out that, of the above payments, the first two, amounting to £1,948.75 would be paid from the 106 monies held in respect of the Open Space, and the balance would come from Precept monies. There being no queries the payments were proposed by D Foreman and seconded by P Drake and the cheques signed by both the Chairman and C Leonard in the presence of the meeting.

(III) **To review current position against budget:** all members had received a spreadsheet showing the current expenditure and committed expenditure prior to the start of the meeting and the Clerk explained the relevant points (a copy is attached to the minutes for reference). There were no questions or comments.

(IV) **To set the Precept and budget for 2009/10:** members had been given a budget proposal prior to the start of the meeting and this was reviewed. It was generally felt that the Precept should not be increased this year if possible, neither should it be reduced. By transferring some of the monies held in the ear-marked funds (i.e. Tolpuddle Redevelopment £1000, youth fund £500, Tolpuddle bus shelter £300 and new hedge plants £500) to the main account and requesting such things as the kick wall and play equipment replacement from 106 monies, we would be able to keep the Precept at £10,700. This action was proposed by C Leonard and seconded by M Cooke. The Precept of £10,700.00 will be requested accordingly.

(V) **106 monies;** P Cooke had spoken to WDDC and had been able to arrive at a comprehensive list of monies held:

Prince of Wales, Puddletown	5787.34
Sherrings Green, Puddletown	6097.50
Catmead, Puddletown	5680.00
Home Farm, Puddletown	11092.70
Main Road, Tolpuddle	5617.69
Central Farm, Tolpuddle	15807.94
Tolpuddle Garage, Tolpuddle	9225.00
Total	59308.26
Already awarded	(12730.70)
Total remaining	46577.56

The monies relating to the East Farm, Tolpuddle development have not been included in the above as they have already been transferred to the Parish Council.

8/91 CORRESPONDENCE RECEIVED

A list of all correspondence received was handed to members at the start of the meeting. The Clerk brought to members attention, the communication received from the Chairman of the Melcombe Horsey Parish Meeting requesting a grit bin on the road beyond Warren Hill Farm. It had been brought up at their last meeting that the road was dangerous and, after contacting DCC, they had been informed that it would be the responsibility of the Parish Council to purchase and install a grit bin – hence their letter. After some discussion, it was agreed that we could not justify the £500 cost to install the bin when any danger was caused by vehicles being driven too quickly and misjudging the corner, rather than slipping on ice. It was agreed that a letter should be sent back to the Melcombe Horsey chairman stating this, with a copy to DCC, and saying that speed chevrons would be more appropriate.

8/92 ITEMS FOR THE NOVEMBER AGENDA

- A review of Standing Orders and Risk Assessment
- Meeting dates for 2009

There being no further comments, the meeting closed at 8:55pm.

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 18TH NOVEMBER, 2008 AT
PUDDLETOWN VILLAGE HALL**

Present: P Drake, P Stockley, C Leonard, P Cooke, A Bower, D Foreman, M Cooke, J Hopkin, A Sheppard,

Chair: S Buck

Clerk: Mrs A Crocker

There were no members of the public present.

8/93 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies had been received from M Crankshaw, T White and S Collins all with prior work commitments, County Cllr D Crowhurst also forwarded his apologies due to a prior commitment.

8/94 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9TH OCTOBER 2008

The minutes had been circulated to all members prior to the start of the meeting. A Sheppard raised the issue of the current vacancies and asked for it to be recorded that the vacancies (now 5 in number) should be advertised in the Parish Magazine and our position with regard to holding the posts unfilled should be confirmed with West Dorset District Council. The minutes were then proposed to be a true and accurate record of the meeting by J Hopkin and seconded by C Leonard.

8/95 MATTERS ARISING FROM THE MINUTES – FOR REPORT ONLY

Item 8/85 regarding the meeting of various members of the Parish Council, the DAPTC and members of the Tolpuddle Open Space Committee: the meeting proved constructive and all were able to agree on the way forward and a clear understanding of responsibilities was achieved. A table setting this out was issued to members at the meeting. P Drake asked for congratulations to be recorded to the TOSCA team on the two day presentation held in October. It was well laid out and highly informative.

8/96 TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH S94 OF THE LGA 1972

D Foreman declared an interest in the planning application relating to No 11 Trent Close as this was her neighbour. A Sheppard declared an interest in the planning application relating to 1 Sherrings Green as this was a work colleague.

There were no other interests declared at this stage.

8/97 PUDDLETOWN MATTERS:

(i) Kick Wall: C Leonard had now received the 3 quotes as requested at last month's meeting :

H C Lewis & Co	£6,340 all in
Heritage Surfacing	£4,084 for construction and £550 for the markings
Portwey Surfacing	£3,347 for construction and £300 for the markings

All prices are exclusive of VAT.

S Buck proposed we accept the Portwey quotation as the company had done work in the Parish at the school so we are aware of their work, this was seconded by D Foreman. The next step is to now ensure there are sufficient funds available and it was agreed that a sum of £4,000 should be submitted when requesting the 106 monies. (*Notification has since been received from WDDC that the application has been received and will be put before the panel when it next meets in early February 2009*). In the meantime, a letter will be sent to Portwey saying that we would like to accept their quotation subject to receiving the appropriate funds. Letters of thanks will be sent to the other two companies.

(ii) Blandford Road bus shelter: a letter of complaint has been received from Mr Cox regarding youths using the bus shelter to congregate in. He wondered if panels could be removed, making it easy to see who was inside the shelter and, therefore, less attractive. C Leonard said he did not know how the shelter was constructed and, should we remove the front panels as was suggested, the shelter may well collapse. A Bower suggested a clear shelter would be preferable for the site. She offered to find out what options for types of shelter are available. Thanks are extended to C Leonard for putting the seat back into the Kingsmead shelter.

(iii) P Stockley informed the meeting that the plastic vent from the shower outlet at the Pavilion had been ripped out and paper put in the hole. Only 1 and a half of the original 4 outlets now remained and he requested

that steel ones be used to replace them all. S Buck suggested air brick covers as an alternative. P Drake then reported that the area in front of the Pavilion which had been fenced off using metal posts had had most of the poles bent over on a number of occasions. An e-mail had been sent to the Police as they had suggested at a previous meeting but nothing had ever been received back, not even an acknowledgement of receipt.

- (iv) A Sheppard asked if the water heater in the Pavilion had been sorted out to prevent it from leaking. C Leonard said that it had not. A Sheppard pointed out that we could be prosecuted for wasting water. C Leonard pointed out that the person who would usually carry out all such repairs is currently ill – he suggested Chris Rampton be approached to see if he could do the work. It was agreed that C Leonard should contact Mr Rampton accordingly.

8/98 TOLPUDDLE TOPICS

- (i) **Open Space Update:** M Cooke reported that, following the meeting with the DAPTC, most of the problems had been ironed out although there still seems to be conflicting advice relating to the VAT recovery. It was generally felt that so long as we had taken all reasonable precautions in seeking advice, etc we should be okay to claim the VAT back. C Leonard had drawn up a table showing the various relationships between TOSCA and the Parish Council. This had been put before the TOSCA committee and accepted by them. A copy of the table was circulated to members at the meeting and is annexed to these minutes. Mr Leonard explained the table and emphasised that the project must be Parish Council led. TOSCA has a supporting role in achieving the aims as set out in the table. A Bower asked who the actual owner of the land was. S Buck informed members that the land was owned by Eyre Investments and leased to the Parish Council. M Cooke reported that TOSCA has now produced a constitution and taken steps to take on board a Construction Design and Management Consultant who had now been appointed by the Parish Council. The CDM will deal with the necessary risk assessment, Health & Safety, etc. TOSCA have produced an action plan showing what has been done so far and what is to come – a copy was passed to members and is annexed to these minutes. The cost is estimated to be in the region of £90k. It was intended to ask WDDC for £20k from 106 monies and apply to Viridor for £30k and P Cooke is currently talking to WDDC for an additional £25k – possibly from the Leisure Fund. TOSCA is in no way to involve the Parish Council with expenditure without the funding firstly being in place. A Stage 1 pass has been received from Community Spaces for £27k. A Sheppard asked what we would get for £90k and it was explained that the ground would be cleared, seeded, paths would be laid out, seats installed, together with a kick wall. The Clerk will speak to the insurance company with regard to the public liability on the land. Copies of the last 2 years accounts are to be given to TOSCA for backup in respect of the applications. It was proposed by D Foreman and seconded by P Drake that the application for 106 monies be made, in addition, application be made to Viridor and the Lottery Fund, together with the WDDC Leisure Fund.
- (ii) **Play Area:** the sum of £9,412.50 had been set aside and a breakdown of expenses and estimated costs will be drawn up by M Cooke.

8/99 RIGHTS OF WAY

- (i) **Church Path:** the stone work is not in the best state of repair and no-one appears to own the path. Highways have said they will close the path and remove the wall should it become too dangerous. It was felt that the adjacent landowner should be responsible for the repair and S Buck offered to speak to the Land Registry to see if they had any more helpful information on their files. A Sheppard said that DCC felt it was safe for the moment and he will forward to appropriate e-mail to the Clerk.
- (ii) **School path:** the path running along the back of the Middle School is overgrown and, as such, is not being used by the public who are walking along the edge of the field instead. This growth should now start to die back.

8/100 DRAINS, HEDGES AND ROADS

- (i) The hedge at Athelhampton Road is still not sorted out. The Clerk will contact Highways accordingly.
- (ii) P Drake to telephone WDDC re leaves to be cleared
- (iii) Contact the Estate Agents re the hedge at Tolpuddle Hall

8/101 TRAINING

- (i) **Highways Course** - attended by A Sheppard. The question was raised at the course “Do we make the most of the Parish Maintenance Units?” – in respect of pot holes, overgrown hedges, etc. The Clerk will find the

dates for the Unit's visit to our Parish. In the meantime, should anyone know of any problems that fall into the realms of the PMUs, please contact the Clerk.

8/102 TO CONSIDER PLANNING APPLICATIONS

- (i) 1/D/08/001737: 4 The Moor, Puddletown: demolish existing lean to & erect 2 storey extn**
1/D/08/001738: 4 The Moor, Puddletown: Listed building consent
1/D/08/001739: 5 The Moor, Puddletown: demolish existing single storey extn & erect 2 storey extn
1/D/08/001740: 5 The Moor, Puddletown: Listed building consent

Although there were no objections in principle to the above applications, concern was expressed with regard to the use of flint banding to the rear of the elevations. Whilst there was flint banding at the front of the properties, the proposal is for blockwork at the back. This would not appear to be in keeping with the overall view.

- (ii) 1/D/08/001988: 1 Sherrings Green, Puddletown: erect low-pitched 2 storey extn.**

A Sheppard abstained from any discussion relating to this application due to a former working relationship with the applicant.

Although there are no objections to the extension, concern was expressed regarding the potential conflict between the application and the design statement. The application states that no changes will take place to the boundary wall but the design statement refers to a brick boundary wall adjacent to a public footpath, replacing the hurdles currently in situ. Members felt they would prefer the wall not to be brick construction.

- (iii) 1/D/08/001990: 11 Trent Close, Tolpuddle: erect conservatory**

D Foreman abstained from any discussion relating to this application due to living next door to the applicant.

There were no objections to this application.

- (iv) 1/D/08/002017: Bardolf Manor: erect 15m wind turbine**

Members fully support the application but it was felt that a grey mast (as suggested by the applicant) would blend in better than a green one.

- (v) 1/D/08/002039: Old Slaughterhouse, Tolpuddle: demolish & redevelop as 2 cottages**

Although there are no objections in principle to this application, concerns were expressed regarding the design and odd mixture of materials suggested (the chimney being one such example with the application showing a large stone chimney stack – very out of keeping with the rest of the property) on two attached properties. The surface material (gravel track) of the driveway currently spreads onto the highway and concern was expressed that, with greater use of the track, such spread would only increase. It was generally felt that the entrance road should be bound together better than it currently is.

- (vi) 44 Butt Close, Puddletown: demolish conservatory & erect single storey extn**

Although there are no objections in principle to this application, it was felt that the proposed extension is a substantial increase in the building's footprint – almost 50% greater than the current structure.

- (vii) 1/D/08/002135: Land adjacent to White Hill, Tolpuddle: erect non-illuminated sign**

Members strongly objected to this application. Although it is appreciated that the developer must do everything in his power to advertise the site, it is felt that to allow such signage to be put along the by-pass looks unsightly and may well set a precedent for future developers, tradesmen, etc to use the area as advertising space. The Parish Council is under the impression that current policy is to reduce the amount of signage along the roads, not encourage advertising hoardings.

8/103 TO CONSIDER THE ACCOUNTS

- (i) To receive the external auditor's report for the y/e 31.03.08:** The Clerk informed the meeting that the audit has now been completed and two areas were highlighted by the report. These are:

- (a) Risk Assessment:** an assessment should be carried out each year and this was omitted during the period of the accounts in question. Although we do have a Risk Assessment in place, it should be reviewed annually and recorded as such in the minutes. This has since been rectified and an improved Risk Assessment drawn up.

- (b) Fidelity Guarantee:** previous advice had recommended that the Fidelity Guarantee be set at about two thirds of the Precept. It is now recommended that the Guarantee is set at the maximum amount of money that may be held in the Parish Council's accounts at any one time. Once the level of grant monies in respect of the Open Space is determined, it will be possible to make an educated guess as to how much money we should be holding and set the Guarantee accordingly.

(ii) **To authorise payment of accounts:** the following cheque payments were requested:

C Leonard	Pavilion repairs	100008	13.26
WDDC	Wheelie bin for Sep '08	100009	34.16
BDO Stoy	External audit fee	100010	158.63
DAPTC	Highway & Chairman's' seminars	100011	30.00
Landform	Stage 2 Payment	100012	1384.00
PRIDE	Cont towards path, etc	100013	500.00
DCC	Gang mowing of Rec	100014	1400.42
WDDC	Wheelie bin for Oct & Nov'08	100015	33.50
A Crocker	Printer cartridges & envelopes	100016	99.59
A Crocker	Wages: Oct & Nov '08	100017	748.36
St John's	Contr towards maintenance	100018	515.00
St Mary's	Contr towards maintenance	100019	515.00
Tolpuddle VH	Contr towards maintenance	100020	95.00
P'town VH	Contr towards maintenance	100021	309.00
Dorset Air Am.	Donation under S137	100022	41.00
Mrs I Stockley	Caravan Collectors fee – 623 nights	100023	467.25
Landform	Stage 3 Payment	100024	1445.00
Total amount requested			7789.17

The Clerk informed members that both of the Landform payments, amounting to £2,829.00, would be taken from the 106 monies held in respect of the Open Space, leaving a balance of £4,960.17 to come out of the precept.

The payments were proposed by M Cooke and seconded by D Foreman and signed by C Leonard and S Buck in the presence of the meeting.

(iii) **To review the Clerk's salary in accordance with the national guidelines:** the Clerk withdrew from the meeting whilst the discussion took place *****

8/104 TO REVIEW STANDING ORDERS AND FINANCIAL REGULATIONS AND MAKE ANY NECESSARY AMENDMENTS

It is understood that the new guidelines would be issued in the early part of 2009 and would not be formalised until at least March 2009. As it is a requirement of the audit and our own Standing Orders that the regulations be reviewed annually, a copy had been issued to all members with the agenda in order to determine whether or not any interim amendment is needed prior to the new guidelines. It was proposed by C Leonard and seconded by J Hopkin that we keep the Standing Orders and Financial Regulations unaltered for the time being, pending the receipt of the new guidelines, whereupon they will be reviewed again.

8/105 TO REVIEW THE RISK ASSESSMENT AND MAKE ANY NECESSARY ADDITIIONS/AMENDMENTS

A more detailed Risk Assessment Report had been issued to members in advance of the meeting for review. This was then discussed. P Cooke offered to see if he could get a copy of the WDDC Business Plan by way of an example for us to review. D Foreman proposed that the revised Risk Assessment be accepted and this was seconded by A Bower.

8/106 TO RECEIVE CORRESPONDENCE

A list of all correspondence received since the last meeting had been circulated to members with the agenda. The drew members attention to a request from the Dorset Area Community Partnership's request for representatives from Parish Council and D Foreman offered to act as our representative.

- C Leonard asked if it would possible to get Nathan Pitman to quote for a new Parish notice board in Puddletown as the one outside the old Reading Room was now in need of repair and would, perhaps, benefit from being replace. A Bower will contact Nathan accordingly.

8/107 DATES FOR THE 2009 MEETING

The following dates were suggested:

Puddletown Village Hall: Tuesday 20th January
 Tuesday 17th March
 Tuesday 5th May – Puddletown Parish AGM
 Tuesday 19th May – Annual Parish Meeting
 Tuesday 21st July
 Tuesday 22nd September
 Tuesday 17th November

Tolpuddle Village Hall: Thursday 19th February
 Thursday 16th April
 Thursday 25th June
 Thursday 20th August
 Thursday 22nd October

All meetings will start at 7:30p.m.

Prior to the close of the meeting, the Chairman said that he was in the process of writing a community newsletter and asked if anyone had anything they would like to go in it – if so, please let him know.

A Sheppard reported that the Planning Working Group would meet on each Thursday prior to the Parish Council meetings from 7.30pm.

P Drake asked for the following point to be raised at the January meeting:

- The green plastic tree guards along the by-pass are becoming an increasing nuisance and need to be collected. The Clerk will contact Connect.
- A Bower asked if it would be possible to have the green wheelie bins in Tolpuddle. Currently residents are obliged to leave their rubbish out in black bin liners overnight but these are being torn by foxes, etc and make for an unsightly mess each week through the village. The Clerk will write to WDDC with a copy to P Cooke.

There being no further business, the meeting closed at 9:10p.m.

**MINUTES OF THE EXTRAORDINARY MEETING OF THE PUDDLETOWN AREA PARISH COUNCIL HELD ON
THURSDAY 11TH DECEMBER AT TOLPUDDLE VILLAGE HALL**

Present: Cllrs Stephen Buck (Chairman), M Cooke, P Cooke, Mrs D Foreman, Mrs J Hopkin, C Leonard, A Sheppard, P Stockley

Apologies: Cllrs M Crankshaw, P Drake

22 members of the public

The Chairman welcomed members of the public to the meeting and opened a period for public discussion.

Concerns were raised in respect of two of the Planning Applications.

Application **1/D/08/002199**

Neighbours from the adjacent property commented that originally they had no objections, but on reflection felt that the building is too big for the setting, and does not take into account the existing land shape. Their property will be overlooked, moving off the building line and building a 6ft wall will remove light.

Application` **1/D/08/002220**

Concern expressed that despite Inspectors report, containing no qualification regarding quieter cartridges applicant was included therefore why is application being submitted again. Were the decibel levels recorded at the nearest property, merely 500 metres away. Firing has continued on every Saturday, ignoring Inspectors report, therefore concern that if approved quieter cartridges would not be used. Disappointment expressed that West Dorset DC have not followed enforcement procedures. Comment was made that previous reports from J Tec have been shown to be flawed yet they continue to be used. Affpuddle, including Bladen Valley are also affected.

To receive apologies for absence:

As detailed above.

To receive declarations of interest:

None/

8/108. To discuss the following planning applications:

**(1) 1/D/08/002139: 6 Coombe Rd, Puddletown: erect single storey extension
No objections**

**(2) 1/D/08/002198: Piddle Meadow, Athelhampton: erect double garage and workroom to replace existing garage
No objections**

(3) 1/D/08/002199: High Croft, 63 Main Rd, Tolpuddle: demolish existing bungalow & erect replacement dwelling & attached garage with home office facility

Cllrs expressed concerns regarding the effect on stability of adjacent properties and the concrete access road. From a planning perspective the increase in height is minimal. The property will be in a better material, with similar gable. Precedents on opposite side of the road would make it difficult to object. Chairman suggested that residents with concern should write either direct to Darren Rogers or via the Council.

In principal the council have no objections but will highlight to West Dorset concerns regarding the scale drawings being inaccurate and that the septic tank is shown to be 1ft from Boundary.

(4) 1/D/08/002220: Land at Shakes Hole, Tolpuddle: use as clay pigeon shooting facility (retrospective application)

Cllr Buck stated that the Parish Council did not support original application, expressing concern at harm to local resident due to high noise levels and are concerned that Clay Pigeon Shooting has continued despite Inspectors Report under the 28 day rule.

Cllr Cooke (West Dorset District Councillor) confirmed that West Dorset have written to Purbeck District Council enabling other Parish views to be heard. While the application could be considered vexatious there may be alternative explanations. Kevin Perry, WD Enforcement Officer, has prepared a case for enforcement but proceedings are unlikely to be considered while an application is in existence. Any concerns regarding conduct of the applicant are not relevant. If application approved with conditions eg specific days, not Sundays it would be easier to enforce and would eradicate the 28 day rule.

Councillors considerations: the 28 day rule will apply even after enforcement, in reality applicant could run an event for 28 days continuously.

Councillors can see no fundamental change to the previous rejected application apart from the bund locations having been changed.

The Parish Council strongly object to this application and will write accordingly to West Dorset District Council, Parishioners' are encouraged to write independently detailing their concerns and objections.

Other issues of Interest

Puddletown 1st School, Government support for finance has been approved without conditions, while no date has been set planning applications will now be submitted.

Meeting closed 20:15

**MINUTES OF THE PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 20TH JANUARY IN
PUDDLETOWN VILLAGE HALL, COMMITTEE ROOM**

Present: Cllrs C Leonard, Ms A Bower, A Sheppard, Mrs T White, Mrs J Hopkin, M Cooke, P Cooke, P Stockley, P Drake, Mrs D Foreman, M Crankshaw

Chairman: S Buck

Clerk: Mrs A Crocker

Also present: PSVO Vickie Hedges, Mr John Paton and County Cllr Mr D Crowhurst.

There being no members of the public present, the Chairman opened the Parish Council meeting.

8/109. To receive and approve apologies

All members were present and there were no apologies.

**8/110. To confirm the minutes of the meeting held on the 18th November 2008 and the
Extraordinary meeting held on the 11th December 2008**

All members had received a copy of the minutes of the November meeting with the agenda. These were proposed as a true and accurate record of the meeting by Mrs J Hopkin and seconded by P Cooke. Minutes of the extraordinary meeting held in December were unavailable at this stage but will be circulated prior to the February meeting. In the meantime, our thanks are extended to Sharon Sheppard for standing in for the Clerk and taking the minutes of that meeting.

8/111. Matters arising from the minutes – for report only

- (a) C Leonard reported that the plastic vents on the shower outlets had been replaced and the leaking water heater repaired.
- (b) It was reported that the path at the top of St Mary's School was still overgrown – this was being compounded by the fact that members of the public were not tending to use it but were choosing to walk along the edge of the field instead.
- (c) Tree guards along the by-pass: the Clerk had been in touch with SWH-BBIS, the company responsible for maintaining the A30/A35. They assure us that a programme is in place to remove the tree shelters from landscape plots along the Puddletown bypass. It is envisaged that this will be completed in the summer works of 2009. In addition, they also carry out frequent litter picking activities throughout the year.
- (d) Following a request at the last meeting to find out if it was possible to have the black wheelie bins for household use in the villages, the Clerk contacted WDDC and was told that it was very unlikely due to a lack of funding. District Councillor Cooke pointed out that there were no plans for such bins in the near future and, were they to happen, then the villages would most likely be in the same position as those who do have the black wheelie bin collections – ie they would be reduced to fortnightly collections. It was generally agreed by members that this would not be a welcome alternative.

Before proceeding with the business of the Parish Council, the Chairman asked PSVO Hedges if she would like to address the meeting. She informed members that, should they so wish, they could receive Neighbourhood Watch and Community Watch information via their e-mails or telephone should they wish. Forms are available for members of the public to complete to register for this service. She reported that there had been one or two thefts from vehicles but reminded people that such thefts are opportunistic and people should not leave anything of value on show in their cars. There had been several road collisions in the area recently and drivers should be aware of the bad weather and drive accordingly. She had carried out speed checks through the villages at various times and on different days and, as was expected, the majority of people caught were villagers. Finally, Vicky informed members that she would be available at Puddletown Library every Wednesday between 3 and 4pm and, whenever possible, at the soup lunch in Tolpuddle. Our thanks are extended to Vicky for her continued presence in the villages.

8/112. To receive declarations of interest in accordance with S94 of the LGA1972

A Sheppard expressed an interest on an item of payment but asked he if could speak when the point arose.

8/113. Parish Plan – an update by Mr J Paton

The Chairman asked Mr Paton if he would bring members up to speed with the current position in respect to the Parish Plan. Mr Paton gave a background of the work to date and the corking committee were now focused on the results of the initial questionnaire. A further questionnaire had now been produced and will go to every household. It is divided into two sections – one of which is for the youths of the household to complete. All responses will be completely anonymous. Mr Paton asked members for comments on the format of the questionnaire. The aim is now for the questionnaire to go out before Easter and it is hoped that the forms will be collected rather than waiting for households to return them. Having heard the discussions regarding wheelie bins, Mr Paton said it may be useful to include a question relating to them and asking if villagers would be prepared to pay for them. In addition, a question would also be added to the youth section regarding the provision of a teen shelter.

It was felt that the sheer bulk of the questionnaire – 22 pages in all – may be daunting but Cllr Crowhurst informed the meeting that Broadmayne had recently received an 85% return on a questionnaire sent out and that contained a similar number of pages. Mr Paton made a request for volunteers to assist with this stage of the project. P Drake said it may be useful to begin getting some publicity out warning villagers that the questionnaire was on its way and also asking for assistance. Mr Paton agreed and asked if it would be possible to put it onto the Parish Council's web site. A Sheppard said he would look into this, together with a dedicated e-mail for answering queries and returning the forms, etc. In the short term, could members please contact Mr Paton direct with any comments or issues they may have regarding the questionnaire.

P Drake felt that there were insufficient questions on Rights of Way and access to the countryside. Mr Paton replied saying that the questions were drawn up as a direct result of issues raised on the last set of returns and it was possible that Rights of Way did not appear to be an issue but he would look into it. Finally, Mr Paton asked for as many volunteers as possible to assist in the collection of the questionnaires when the time came.

The Chairman than thanked Mr Paton and his team for the amount of time and work they had already put into the production of the Parish Plan and for their dedication to achieve this.

The Chairman then asked County Councillor Mr David Crowhurst if he would like to address the meeting. Cllr Crowhurst ran through the latest report that had been issued to members. He highlighted the speeding traffic issue at Waterston and reported that there was still no change to the casualty details. In the light of this, there is no case to introduce traffic calming measures.

8/114. Reports from meetings attended:

(a) D Foreman: DAPTC meeting, 13th January 2008: Mrs Foreman gave a short briefing from the meeting, part of which was lead by Simon Ludgate of WDDC Planning who suggested that all Parish Councils should purchase a scale rule to assist them in the understanding of plans issued. It was also suggested that Parish Councils hold a copy of the Policy Planning Document. Other items touched on at the meeting were the Power of Wellbeing, the Weymouth Relief Road and the digital switch over. Altogether, Mrs Foreman felt that it had been a worthwhile and informative meeting.

(b) Sustainable Communities Open Meeting 16th January 2008: although there was no member of the Parish Council present at the meeting, it had been well supported by local people – some 500 turned out. DAPTC will be issuing the results of the meeting in the near future at which time they will be circulated to members.

8/115 Puddletown Matters:

(a) C Leonard had spoken to GL Jones, the company who originally supplied the daisy table at Butt Close. It transpired that no significant cost would be saved by repairing the old piece of equipment and it would be better to replace it entirely. To do so would cost £1,500 which would allow for the purchase of the equipment and the installation of the same. This request will be put to the 106 committee when it meets in February.

- (b) Kick Wall: P Cooke felt that the request for this money was taking far too long. Not only this but also the cricket club money request from 106 – both had been submitted before December and it was unlikely that they would now be paid out before the end of February. He requested that this be brought up again at the February meeting.
- (c) Bus Shelter: Mrs A Bower had visited the shelter on the Blandford Road with Angie Booth from DCC and various qualities of replacement were discussed. A grant of up to £800 was available but no more than 85% of the total cost of the replacement. Ms Booth said that they would be happy for the front panels to be removed but C Leonard expressed concern that this would make the shelter unsafe. Mrs Bower said she would get the measurements of the existing shelter and draw together some costings for replacement shelters. It was then suggested that the shelter could be moved nearer to the Back Water but this was not welcomed by members and it may impede visibility of vehicles exiting the Back Water. Mr Leonard then asked if the Parish Council would be expected to contribute towards the cost of moving the lay-by were this to be considered but members were generally against moving the bus shelter as had been there when the houses were built. For the time being, it was felt that there was nothing substantially wrong with the current bus shelter so it would be left as it is for now. Should the teenage problem continue we would have the costings to hand and would be able to proceed accordingly.
- (d) Whilst talking of buses, Ms Bower reported that she had received notification from DCC regarding 3 of the existing bus routes through the villages. On first observation it would appear that no provision has been made for the buses from Tolpuddle to Puddletown to tie up with those buses to Dorchester, Salisbury, etc. Could all members consider this and let the Clerk have your responses by 10th February via e-mail.

8/116. Tolpuddle Topics:

- (a) **Open Space update:** The Chairman extending our thanks to Martin Cooke and his team for all the work they are doing and have done to date. Mr Cooke reported that the Environment Agency consent has now been received and that everyone was still optimistic for an April start.

8/117. Rights of Way:

- (a) **Church Path, Puddletown:** there still exists problems relating to the ownership of a section of this wall. We will go back to the Land Registry and see if any light can be shed on the situation.

8/118. Drain, Hedges and Roads

- (a) **Parking in the villages:** At the time of this meeting an e-mail had been received from Mr Mackle to say they would pick up the issue of carrying out a village survey again. Since the meeting, a further e-mail has been received from Mr Mackle stating that "the main roads through Puddletown and Tolpuddle have been surveyed on 5 occasions at different times and on different days including evenings and weekends. To date .. not identified a parking problem on traffic grounds which would warrant attention at this time." That said, a nuisance problem with large vans parking (legally) adjacent to windows was recorded. Observations have still not yet been completed.
- (b) **Parish Maintenance Units:** Having confirmed with DCC, the PMU's in their original form no longer exist. Forms are held by the Clerk so a list of the various problems can be collated and sent in at the same time – such problems are pot holes, overhanging branches, damaged road signs, uneven pavements, etc. However, should someone see a particularly bad problem, it is recommended that they report it personally to DCC on 01305 251000. Be prepared to give the exact location of the problem to assist the maintenance teams in finding it.

- 8/119. Training:** - New Councillors 3rd February
 - Basic Finance 24th February preparing a budget, basic accounts

If anyone wishes to attend any courses, please contact the Clerk.

8/120 To consider planning applications

- (a) **1/D/08/002324: Ilington Farm: provision of outside office space comprising portacabin and increase in car sales area (retrospective):** members have no objections to this application but comment was made that we would like to see the reinstatement of the hedges along the road front.
- (b) **1/D/09/00002: Beechcote 1 The Green, Tolpuddle: erect green house:** members have no objections to this application.

(c) 1/D/09/00044: Land adjacent to East Farm, Main Road, Tolpuddle: create new vehicular and pedestrian access from public open space to Main Road: A Sheppard expressed surprise that this application had been submitted without members knowing about it but it was pointed out that the application was a formality only and did not incur any expense. As it is submitted on behalf of the Parish Council, we could not really pass any comment although application will be made to the Monitoring Officer.

8/121. To consider the accounts:

(a) To authorise payment of accounts

The following cheque payments were requested:

Dorset Echo	Tenders advert (retrospective)	100025	152.72
M Cooke	To repay Cert of Lawfulness	100026	170.00
S Sheppard	To attend Dec. Meeting for minutes	100027	20.00
TOSCA	Petty cash	100028	100.00
WDDC	Wheelie bins for November 2008	100029	16.08
WDDC	Wheelie bins for December 2008	100030	15.72
PRIDE	Annual contrib towards costs	100031	1500.00
Landform	Interim invoice	100032	445.00
Mrs A Crocker	Wages Dec & Jan +post, calls	100033	959.83
Total amount requested			3379.35

At this point, A Sheppard asked if he could speak regarding the £20 paid to his wife. He said that this had not been expected and had put Mrs Sheppard into a rather embarrassing position – for which we apologise unreservedly – she had passed the money on to a charity. The Chairman expressed our concern saying that we wished to thank her for taking time out of her very busy schedule to assist us and the last thing we wished was to cause embarrassment.

Concern was also expressed regarding the retrospective request in respect of the Echo adverts. The Clerk explained that this had been necessary due to the very tight schedule relating to the contractors work and we were required to make the decision with the Chairman sanctioning the payment. Such retrospective requests are rare but, even with the Parish Council meeting monthly, it is very occasionally necessary.

M Cooke explained that the Certificate of Lawfulness had been necessary as it had not been possible to get a definitive answer from either Andrew Martin or David Evans of WDDC. As they were unable to agree, it was felt we should make every attempt to prevent future complications by acquiring this Certificate and protect the interests of the Parish Council and village.

The payments were then proposed by C Leonard and seconded by P Drake.

(b) To consider the current position against the budget

All members had received the current breakdown of income and expenditure as compared to the budget with the agenda. Request was made that, whilst informative, it would be useful to have a breakdown of the bank accounts together with any earmarked funds being held. This will be done from now on.

(c) 106 meeting

The Chairman informed members that a meeting will be taking place on Wednesday 11th February to discuss the various applications made for 106 monies. He and the Clerk would be attending, together with C Leonard and Mrs D Foreman. P Cooke would also be in attendance.

8/122. To receive correspondence

A list of all correspondence received since the last meeting had been circulated to members with the agenda. There were no comments to be made.

8/123. Items for the February meeting

- Bus services
- Notice Board
- Freedom of Information Act

There being no further business, the meeting closed at 9:30p.m.

**MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON THURSDAY 19TH
FEBRUARY AT TOLPUDDLE VILLAGE HALL**

Present: Cllrs A Sheppard, P Cooke, M Crankshaw, M Cooke, Mrs D Foreman, P Drake, P Stockley

Chairman: Mr S Buck

Clerk: Mrs A Crocker

Also present was County Cllr Mr D Crowhurst.

There being no members of the public present, the Chairman opened the business of the Parish Council

8/124. To receive and approve apologies for absence

Apologies had been received from C Leonard (away), Ms A Bower (work), Mrs J Hopkin (family illness), Mrs T White (work). All apologies were approved and accepted.

8/125. To confirm the minutes of the meeting held on the 20th January 2009 and the Extraordinary meeting held on the 11th December 2008

Copies of both sets of minutes had been issued to all members with the agenda. The minutes of the January meeting were proposed as a true and accurate record of the meeting held on the 20th by P Cooke and seconded by Mrs D Foreman. Those of the extraordinary meeting held on the 11th December were proposed as a true and accurate record by P Cooke and seconded by Mrs D Foreman. Both sets of minutes were signed by the Chairman in the presence of the meeting.

8/126. Matters arising from the minutes – for report only

- Puddletown Notice Board: at the January meeting it was recorded that the Puddletown notice board by the Reading Room was in a very poor state and becoming quite rotten. A quote for a replacement board has been received from Nathan Pitman for £560.37. It was proposed by P Cooke and seconded by M Crankshaw that the quote be accepted.

8/127. To receive declarations of interest in accordance with S94 of the LGA1972

P Cooke declared an interest in the planning application in respect of St Edwards Church, Athelhampton and agreed that he would leave the meeting when this was discussed.

8/128. To consider co-option of Parish Councillors for Puddletown

A letter had been received from Mr G M Oddy, expressing an interest in becoming a Parish Councillor for Puddletown. The Chairman read the letter to members. Mr P Drake said that he knew Mr Oddy and that he would have no hesitation in recommending his co-option. Mr Oddy was someone who got involved with village life and is a very active member of the community. His co-option was seconded by Mr P Stockley. The Clerk will forward a letter to Mr Oddy and invite him to the next meeting.

8/129. To adopt the revised Freedom Of Information Act

A draft of the proposed model was handed to members at the meeting but, as the model was a little more involved than expected, it was agreed that discussion would be deferred to the March meeting.

8/130. Reports from meetings attended:

- **106 requests meeting** – Wednesday 11th February: the Chairman informed members that this meeting took place with C Leonard, P Cooke, Mrs D Foreman, the Clerk and Chairman from the Parish Council present, together with Lisa Camp, Nick Thornley, Sarah Watson from West Dorset District Council. This proved to be a very useful meeting with all the 106 requests being accepted. In addition, we were told of a mobile skate board park that will become available for villages to use during school holidays. It was felt that the most suitable place for this would be the playground of the First School and Viv Burgess should be contacted accordingly once more information is available. Once the requested monies were issued, a balance of some £17k would be left available.
- In addition to the requests already made for 106 monies, P Drake requested that we look at a replacement surface for the Recreation Ground play area. He agreed to speak to Mr C Leonard and ask him to look into getting quotes for this work.

- It was reported to members that Kris Hallett had received very little enthusiasm from the teenagers of the villages with regard to the teen shelter so it was agreed that this should now be left to be incorporated within the Parish Plan.
- **Rural Roads Roadshow** – Wednesday 11th February; A Sheppard attended on behalf of the Parish Council and reported that this was the first of 4 meetings. Topics discussed included the removal of the white lines on rural roads. The 2nd stage would be held at Maiden Newton. There will be a further meeting on 25th March and it was suggested that both A Sheppard and Mr J Paton attend. Cllr Crowhurst drew members attention to the speed signage along the rural roads in that it was not always helpful. It was felt that some interesting points were arising from the various discussions regarding the signage along roads but it needed to be related to Dorset and its rural environment. Discussion continues regarding village signage.

8/131. Puddletown Matters:

- **Kick Wall:** the various quotations had been received and Portwey accepted. They will be contacted and the Clerk will inform P Drake of the commencement date.
- **First School:** C Leonard had attended a meeting on the 27th January regarding the progress on the new First School. The main points to note are:
 - (i) Funding is still in place and preliminary work (mainly consultations) is continuing. This will lead to submission of an outline planning application, the date of which is not yet known.
 - (ii) On completion of construction, the Middle School coaches will cease to use New Street and Coombe Road – using instead a new access road off the main road opposite Camelot House which will also serve the new First School.
 - (iii) This new access road, pedestrian access and coach parking area will be sited in part of the field west of Kingsmead, while the new First School, hard and soft play areas will be on the site that has long been earmarked for this purpose (next to the Middle School playing field).
 - (iv) It is now policy not to provide any on-site parking for parents' cars – apparently problems have arisen on several other sites where provision was originally made, leading to its later removal.
 - (v) Footpath diversions will be necessary, involving the one through the Middle School and the one from the top of The Coombe towards the Main Road. At present, details are a little sketchy, but are being worked upon.
 - (vi) The plans are still in a state of flux as the project team seek to meet everyone's requirements, so nothing can yet be made generally available.

Some discussion took place regarding point (iv) as it was felt that the original idea had been to remove traffic from Coombe Road and New Street but this proposal would mean parents would still be using both these routes to drop the children off at school and pick them up. The question was also raised as to whether the sites in question were within towns – Cllr Crowhurst reported that two such sites were Chickerell and Broadmayne. It was also felt that now is the time that we need to be thinking about what is going to happen to the current First School. Cllr Crowhurst said it would be very helpful if we had a positive plan for the building. It was noted that the bus shelter at Kingsmead would be moved further out from the village as would the right of way as this would be the proposed entrance of the new access road.

Cllr Crowhurst assured members that the matter would be dealt with by the County Council and there would be a full consultation period and we would be given ample time to comment. He suggested that it might be appropriate to call a special meeting and arrange for a presentation to be given to the Parish Council and the village.

Parking Issues in the villages: An e-mail has been received from Tony Mackle, via Cllr Crowhurst, in response to our request for a survey to be carried out regarding the parking problems experienced through the villages. The e-mail states that both Tony Mackle and Sarah Price "attended a meeting in Puddletown on 7th October. Sarah has since surveyed the main roads through Puddletown and Tolpuddle on at least 5 occasions at different times and on different days, including evenings and weekends. She also uses the local shop in Puddletown fairly regularly." To date, no parking problems have been identified that would warrant attention. A nuisance problem with large vans parking adjacent to windows has been identified but this is not illegal.

8/132. Tolpuddle Topics:

- **Open Space update: to consider the delegation of power to the Chairman and Clerk to sign Contracts for work on behalf of the Parish Council:** M Cooke gave a brief outline of progress to date. The main permissions are now in place. The £15k from Viridor has been confirmed, together with the £20k from 106 monies and a further £5k from the Leisure Fund. Stage 2 will involve a further £27k from Open Spaces Grants. Tendering: 7 firms have replied and 3 had the appropriate references. These are Honeybun, Banyards and Dorset Works. All have been

invited to submit tenders which will be reviewed on the 12th March. Mr Cooke reported that the scheme was currently £2,000 short of the monies needed to complete stage 1 and requested that the Parish Council cover this shortfall. It was proposed by P Cooke and seconded by Mrs D Foreman that we do so from the 106 monies held by the Parish Council in respect of the East Farm development.

- **Stage 2:** this would involve the equipment for the play area. Andy Frost had been approached with regard to this. His work is highly specialist and offers a unique design working with the children who will ultimately be using it. Because of the nature of this work, M Cooke argued that he should be exempt from the tender process as it would be impossible to compare his work with any other tenders. Some discussion took place and it was felt that Mr Cooke should present a report to the next meeting regarding this and prepare the appropriate document for members to review prior to the meeting. A Sheppard suggested that it might be appropriate to go to other councils, etc, who have used Mr Frost and this will then offer a benchmark for him. Mr Cooke reported that Mr Tony Hurley from WDDC is now also getting more involved in the project so it would be possible to draw on his experience.
- **Delegation of Authority:** M Cooke requested that the Parish Council allow the contract for work to begin on site by 20th April be signed by 2 councillors and the Clerk without the needed for it to be brought before the meeting. This would allow work to speed up a little as the dates fell between meeting dates. A Sheppard reminded members that the contracts would have to be signed by two councillors and the Clerk.

8/133. Rights of Way:

- **Church Path, Puddletown:** the ownership of the wall remains confusing. It was suggested that a letter is sent to the owner of the property. If something is not done soon, the Highways have said they will be obliged to close the path due to safety issues.

8/134. Drain, Hedges and Roads

- **Parish Maintenance Units:** The Clerk has contacted Dorset County Highways and been informed that the PMUs as originally set up in 2003 no longer exist in that format. Instead Highways recommend that whoever spots a problem telephones them direct and gives as precise details as possible – especially in the case of potholes. Minor issues can continue to be reported to the Clerk who will pass them on. Cllr Crowhurst drew attention to the Lengthsman Scheme, whereby a Parish employs a local person to maintain roadside verges and drainage, public open space and pathways. This is not something this Parish Council has considered as yet as there would remain the issue of funding such a post.

8/135. Training: - Basic Finance 24th February preparing a budget, basic accounts

8/136. To consider planning applications

- (a) **1/D/09/000056: St Edwards Church, Athelhampton – provision of toilets:** there were no objections to this application
- (b) **1/D/09/000119: Park Cottage – re-roof & carry out alt to outbuilding:** it was felt that the description was somewhat economical with the truth as the application appeared more to be a change of use. Although there were no objections in principle it was generally felt that the next step would be a second dwelling or holiday let as this was an outbuilding being altered to an office/study with a showeroom.
- (c) **1/D/09/000157: Waterston Manor – recreate arch in gatehouse:** there were no objections to this application and it was generally felt that the alterations were in keeping with the existing structure.

8/137. To consider the accounts:

(a) **To authorise payment of accounts:** The following cheque payments were requested –

DBK (CDM Co-ordinator)	Professional fees	100034	552.00
WDDC	January wheelie bin	100035	19.65
Clerk	February wages	100036	392.56
Total amount requested			964.21

Of the above payments, £552.00 would be drawn from the TOSCA 106 monies held and the balance of £412.21 from Precept monies. The payments were proposed by Mrs D Foreman and seconded by P Drake and duly signed in the presence of the meeting

(b) **.gov.uk email address - £36 pa + VAT:** an e-mail has been received from DAPTC regarding the .gov e-mail address for Clerks. It stated that those Councils that did not take up the Nildram provision of broadband by retained or set up their own did not automatically receive a "dorsetparishes.gov.uk" address. The provision of

the address is incorporated into the Connecting Dorset Service Level Agreement signed by all connected councils. The email addresses are about to be ordered in bulk and the cost will be £36 (+VAT) per year. It was agreed that we go ahead with this as advised by DAPTC.

8/138. To receive correspondence

A list of all correspondence received since the last meeting had been circulated to members with the agenda. The Clerk drew members attention to the following items:

- (a) Accounts & Audit – quotations for the next two years:** Mr Lovegrove, the internal auditor appointed by the Parish Council has quoted £143 for the current year's accounts and £148 for next. It was proposed by S Buck and seconded by Mrs D Foreman that the quotes are accepted. The Clerk will contact Mr Lovegrove accordingly
- (b) Dorset Works – grass cutting at the Recreation Ground:** the quotation given for the coming year is £1239.52. This is within our budget and it was proposed by P Drake and seconded by P Stockley that it be accepted. The Clerk will contact Dorset Works accordingly.
- (c) Annual Spring Clean:** This is to take place in April. As the Cricket Club is already planning on doing something along these lines, it was agreed that the documentation is passed to P Drake for completion.

8/139. Items for the March meeting

- Carnival Committee request for containers at the Recreation Ground
- TOSCA – tenders

There being no further business, the meeting closed at 9:15pm

MINUTES OF PUDDLETOWN AREA PARISH COUNCIL MEETING HELD ON TUESDAY 17TH MARCH AT PUDDLETOWN VILLAGE HALL

Present: Cllrs A Sheppard, M Crankshaw, M Oddy, P Cooke, P Stockley, Ms A Bower, Mrs J Hopkin, M Cooke, C Leonard, P Drake, Mrs D Foreman

Chairman: Mr S Buck

Clerk: Mrs A Crocker

4 members of the public, including Mrs Juliette Hussey, Chair of the Puddletown Carnival Committee

The Chairman asked those members of the public present if they had any points they would like to raise your questions they would like to ask, bearing in mind the question of the Puddletown Carnival was an agenda item and Mrs Hussey would be asked to speak at that time. There were no points raised and the Chairman closed the public meeting and opened the Parish Council meeting.

8/140. To receive and approve apologies for absence and to welcome Mr Oddy to the Parish Council

The Chairman welcomed Mr Mick Oddy to the Parish Council and informed members that a letter had been received from Mrs Bridgett Legg expressing interest in becoming a Parish Councillor. Mr C Leonard said that he knew Mrs Legg and felt that she would be eminently suitable to be a member of the Parish Council and her nomination was proposed by Mrs D Foreman and seconded by Mrs J Hopkin. The Clerk will contact Mrs Legg accordingly and invite her to attend the April Parish Council meeting. Apologies had been received from County Cllr David Crowhurst.

8/141. To confirm the minutes of the meeting held on the 19th February 2009

Copies of the minutes had been circulated to all members with the agenda. Mr Stockley requested that his name be added to the list of those present and, once done, proposed the minutes to be a true and accurate representation of the meeting and this was seconded by M Cooke. The minutes were then signed by the Chairman in the presence of the meeting.

8/142. Matters arising from the minutes – for report only

There were no matters arising.

8/143. To receive declarations of interest in accordance with S94 of the LGA1972

There were no interests declared at this stage.

8/144. To consider the placement of containers for the Puddletown Carnival on the Recreation Ground

The Chairman asked Mrs Hussey if she would like to address the meeting. Mrs Hussey began by saying that the siting of the containers on the Recreation Ground had already been agreed by the Parish Council at a previous date. It had now been found that, should the Parish Council apply for the planning, costs would be halved and the first step, being the formal application to the Parish Council, would be removed. She reiterated that there would be no services to the containers and they would be purely for storage of the Carnival equipment. The planning would be for the siting of the containers, the cladding and the alterations to the gate access at the western end of the Recreation Ground. The application would state storage only. The Brymer Estate is due to meet on the 24th April at which point they would be discussing the proposed access gate and nothing would be done by the Carnival Committee until after that meeting had taken place. The revised access would form part of the planning application. Should the Carnival Committee fold at any point in the future, the Parish Council will be free to dispose of the containers or sell them should they so wish. The Chairman said he would prefer if some monies were set aside by the Carnival Committee to cover this eventuality as it was not something the Parish Council would want to be involved with. Cllr P Cooke asked what assurance there is that they will not want a workshop in the containers at some point in the future. Mrs Hussey stated that there would be no services and this would prevent any such eventuality. When asked about the potential timescale for the containers to be sited, Mrs Hussey said it was hoped they would be in place before the next Carnival in July this year. In addition, once the new committee was formed, it would be up to them to decide if they wanted one or two containers on the site. Mrs D Foreman said that she felt it would be important to have a formal written contract drawn up to sort out the financial situation should the Carnival Committee dissolve. Mrs Hussey said that the Carnival Committee was due to meet this evening and they would contact the Clerk shortly afterwards with their decision.

Mrs Hussey then left the meeting to attend the Carnival Committee AGM and councillors continued to discuss the application.

A Sheppard: strongly objected to letting a Ltd Company having space on the Recreation Ground when there is a suitable site nearby. P Cooke felt that the Parish Council should support the Carnival but did not feel that this was the way to do it. P Drake declared an interest as chairman of PRIDE and said that they were putting pressure on the Carnival Committee to remove their equipment from the Pavilion as the space was needed. Mr Crankshaw asked if they had ever approached Mr Amey at Camelot House and asked if they could site the container in his yard. P Stockley said he was against having another opening into the

Recreation Ground as this would increase the security risk and enhance the problems they were already having on the Recreation Ground. Mr Oddy informed the meeting that he understood the Ltd Company had been created in order to resolve insurance cost issues. The Chairman closed the discussion saying that we would leave any decision until the April meeting when we would know if the Carnival Committee would still exist in its current format and whether or not they had received confirmation from the Brymer Estate regarding the access.

8/145. Reports from meetings attended:

- (a) Rural Roads Roadshow – Thursday 5th March (A Sheppard):** it was reported that a Bristol Consultant had been brought in on the project. The consultation involved the walking of the roads through the villages of Maiden Newton and South Perrett to review their problems. The visual impact relating to the removal of the white lines was remarked upon. The next meeting is due to take place on the 25th March.
- (b) Biodigesters, Piddlehinton – Planning meeting on Friday 6th March:** A Sheppard and J Hopkin attended the meeting on behalf of the Parish Council. He reported that Waterston is on the exempt route for the vehicles heading to and from the digester site and so should not be affected.

8/146. Puddletown Matters:

- a) Kick Wall:** Portwey have been instructed and we are waiting notification of a start date from them
- b) Blandford Road bus shelter:** the Chairman reported that he had received a letter from Mr Valentine Cox requesting that the front panels of the bus shelter be removed to discourage the youths from congregating in it in the evenings. C Leonard said he felt that the shelter was built in such a way that it would not be stable if the panels were removed.
- c) Puddletown Society:** have asked if they could have signs erected at the traffic lights. They have established the deeds to the land adjacent to the traffic lights are held by the Highways Agency and they hope to have detailed plans regarding the sign to put before the Parish Council in the near future.
- d) Broken tap, Recreation Ground:** P Stockley informed the meeting that the newly fitted tap had been broken. The water has been temporarily disconnected. It was agreed that he approach Chris Rampton and ask him to do the work as quickly as possible.
- e) First School:** no new developments at this stage.

8/147. Tolpuddle Topics:

- a) Open Space update:** M Cooke reported that they had now received a grant from Wessex River & Salmon Trust for £2,500 so it would not be necessary for the Parish Council to underwrite the shortfall. The tenders had been received (a breakdown of which was given to members prior to the meeting). Mr Cooke ran through the Dorset Works tender of £68k was made up and proposed that this one should be accepted. Mrs Hopkin then gave a brief outline of the thinking behind the project and presented members with a pictorial representation of the project, outlining why it was going to cost this sort of figure. C Leonard asked what the path surface would be made of and was told it would be crushed limestone. Mr Cooke reported that the management plan was in the process of being produced by Rob Brunt. Mr Leonard then expressed concern over the future management of the site and wanted assurance that the cost would not fall on the Parish Council. After further discussion A Sheppard proposed that we accept the award of the contract to Dorset Works and this was seconded by C Leonard. Members requested that the design picture be circulated with the minutes and be put on to the Parish Council's web site.
- b) To consider the Exemption from Contract re the play area equipment:** M Cooke explained the thinking behind this in that, the work carried out by Andy Frost is so unique that it would not be possible to obtain like for like quotes. C Leonard felt that such equipment, whilst looking very impressive, would not be a good idea as it would result in the need for more maintenance in the future. A Sheppard pointed out that such a project would not be exempt from the Standing Orders as they state over £50k but it would require exemption from the Financial Regulations. He reminded members that we must prove value for money and suggested that we should still get some comparative quotes for the work. P Cooke expressed some reservations and said it would be useful to have the cost broken down into that which was bespoke and that which was not. In this way, it would be possible to at least get comparative quotes for the non-bespoke work. A Bower said she felt there should be more input from villagers as some felt they had been ignored. She agreed that further comparisons are needed. M Cooke agreed that he would ask Andy Frost to provide a breakdown of his quote. C Leonard repeated that he advised heavily against bespoke equipment due to the additional insurance cost. The Chairman then asked for members to vote on (a) the acceptance of Dorset Works tender – this was proposed by A Sheppard and seconded by A Bower – and (b) the Exemption Certificate – a majority of 8 members were in favour subject to receiving comparable prices on comparable pieces of equipment. A Sheppard wished to record his objection.

8/148. Rights of Way:

- a) Church Path, Puddletown:** we continue to try and find the owner of the property.

- b) **Rod Hill Lane, Puddletown:** it is understood that the property known as Chapel View has recently had the garden extensively remodelled and it is the waste from this that has been left on the path. Rights of Way have confirmed that this is fly tipping. A letter will be sent to Kevin Perry, the Enforcement Officer at WDDC to have the area cleared.

8/149. Drain, Hedges and Roads

- It was reported that the curb at Long Cowleaze had still not been instated.
- The surface of the road by the traffic lights in Puddletown was sunken
- The Backwater is in a poor state of repair
- The Square, Puddletown

8/150. Training Courses

No new courses at present.

8/151. To consider planning applications

- a) **1/D/09/000278 26-32 Greenacres; change of use of badger path to domestic curtilage:** P Stockley said that the area was very overgrown and unsightly and such a change would enhance the appearance of the area. There were no objections to the application

8/152. To consider the accounts:

- a) **To authorise payment of accounts:** a list had been circulated with the minutes. The following payments were requested:

Landform	Stage 2 payment	100037	2947.50
Barry Knight	Rep manhole cover	100038	109.17
WDDC	Wheelie bin for Feb	100039	15.72
Clerk	March wages	100040	396.55
Total payable			3468.94

The Clerk reminded members that the £2,947.50 would come from the 106 money held for the Open Space and not the Precept.

The payments were proposed by D Foreman and seconded by P Cooke and the cheques signed in the presence of the meeting.

8/153. To adopt the Freedom of Information Act

A Copy of the proposed charges, etc was issued to members but it was generally felt that the charges were too low and more account of the Clerk's time should be taken. A Sheppard proposed that we accept the Freedom of Information Act subject to a review of the charges and this was seconded by P Cooke. This will be an agenda item for the April meeting.

8/154. To receive correspondence

A list of all correspondence received since the last meeting had been circulated to members with the agenda.

April Spring Clean: it was suggested that this be brought up at the Tolpuddle Parish meeting on the 23rd M Crankshaw would contact the Puddletown Cubs, Brownies, etc to see if anything could be done with their assistance. S Buck said he would speak to Mr Maunder of the Puddletown Society to see if they would like to get involved in any way.

8/155. Items for the April meeting

- Carnival Committee
- Freedom of Information Act
- Notice board for Waterston
- Possible site visit to the Open Space prior to the start of the meeting

Before closing the meeting, the Chairman expressed his thanks to Martin Cooke and his team for all the work they had done in relation to the tendering and their continuing efforts on the Open Space.

There being no further business, the meeting closed at 9:15pm